

STEBEN COUNTY ADMINISTRATION COMMITTEE

*Tuesday, September 11, 2018
9:00 a.m.
Legislative Committee Room
Steuben County Office Building
Bath, New York*

****AMENDED AGENDA****

I. CALL TO ORDER

II. APPROVAL OF MINUTES – [August 14, 2018](#) and [August 27, 2018](#)

III. GRIEVANCES

IV. DEPARTMENT REQUESTS

A. Clerk of the Legislature (*Brenda Mori*)

1. **Retirement Reporting**

B. Purchasing (*Andy Morse*)

1. **Quarterly Copy Paper Bid Award**

C. Emergency Management Office (*Tim Marshall/Ken Forenz*)

1. **Coroners and Coroners Aide Salary Increase**

D. Personnel (*Nate Alderman/Jennifer DeMonstoy*)

1. **Public Works Upgrade (Grade 13 to Grade 15)**

2. **Transfer – Office of Community Services**

a. *Transfer One (1) Vacant Social Work Assistant Position, Grade XII (\$35,582 - \$50,235), from the Office of Community Services to the Department of Social Services*

E. County Manager (*Jack Wheeler*)

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.