

STEBEN COUNTY ADMINISTRATION COMMITTEE

Tuesday, September 12, 2017

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****AGENDA****

I. CALL TO ORDER

II. APPROVAL OF MINUTES – [August 8, 2017](#)

III. GRIEVANCES

IV. DEPARTMENT REQUESTS

A. Personnel (*Nate Alderman/Jennifer Demonstoy*)

1. **Reclassification – Sheriff's Office**

a. *Reclassify Two Registered Professional Nurse Positions(PT), Grade XV (\$18.99/hour) to Licensed Practical Nurse Positions, Grade IX (\$30,442 - \$42,979)*

2. **Reclassifications – Information Technology**

a. *One Network Administrator Position, Grade XVI (\$41,977 - \$59,260) to Senior Network Administrator, Grade XVII (\$46,097 - \$65,077)*

b. *One Computer System Analyst, Grade XV (\$39,510 - \$55,777) to Network Technician, Grade XV (\$39,510 - \$55,777)*

3. **Reclassification – Department of Social Services**

a. *One Senior Social Welfare Examiner, Grade X (\$31,880 - \$45,006) to a Senior Account Clerk Typist, Grade X (\$31,880 - \$45,006)*

B. Information Technology (*Ken Peaslee*)

1. **Maintenance Contract Renewal with Biel's for File Bound Software - \$10,235**

C. Commissioner of Finance (*Pat Donnelly/Tammy Hurd-Harvey*)

1. **Approval to Contract with Certain Towns to Provide Management of and Accounting for the Finances Related to a Shared Rock Crusher**

D. Law Department (*Alan Reed/Jennifer Prossick*)

1. **Tax Certiorari**

E. County Manager (*Jack Wheeler*)

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.