

STEBEN COUNTY ADMINISTRATION COMMITTEE

Tuesday, September 8, 2020

9:00 a.m.

*Legislative Chambers, 3rd Floor, Annex Building, Bath, New York,
with the public and media able to attend via Zoom teleconference.*

The Teleconference can be accessed at:

<https://steubencountyny.gov.zoom.us/j/96915104300?pwd=b0ZKaUJBNysrT0NRMmM4Q2toU2pLQT09>

Or by dialing +1 646 558 8656 US (New York)

Meeting ID: 969 1510 4300

Password: 79461382

****AGENDA****

I. CALL TO ORDER

II. APPROVAL OF MINUTES – [August 11, 2020](#)

III. GRIEVANCES

IV. DEPARTMENT REQUESTS

A. Purchasing (*Andy Morse*)

1. [2020 Surplus Auction](#)

B. Information Technology (*Rob Wolverton/Cody Ryan*)

1. **IT Vehicle Lease**

C. Clerk of the Legislature (*Brenda Mori*)

1. [Adopting the LGS-1 Retention Schedule](#)

2. [Updating the FOIL Subject Matter List](#)

D. County Manager (*Jack Wheeler*)

1. **USDA Broadband Grant Discussion**

2. **Full-Time and Part-Time Positions Discussion**

V. OTHER BUSINESS

A. **Executive Session Pursuant to Public Officers' Law, Article 105.1.F. – Personnel Matters**

VI. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.