

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, September 5, 2018

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

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| COMMITTEE: | Carol A. Ferratella, Chair Steven P. Maio | Hilda T. Lando, Vice Chair | K. Michael Hanna |
| STAFF: | Jack K. Wheeler Jennifer DeMonstoy Darlene Smith Alan Reed | Mitchell Alger Nate Alderman Lise Reynolds Hank Chapman | Patty Baroody Kathy Muller Bill Caudill |
| LEGISLATORS: | Kelly H. Fitzpatrick Frederick G. Potter | Robin K. Lattimer Thomas J. Ryan | John V. Malter Scott J. Van Etten |
| ABSENT: | Randolph J. Weaver | | |
| OTHERS: | James Post, <i>The Leader</i> | | |

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Lando to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE AUGUST 1, 2018, MEETING MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Department of Social Services

1. **Personnel** – Ms. Muller requested authorization to transfer a vacant Social Work Assistant position from the Office of Community Services to her department. We have been contracting for Social Work Assistant services for the past 15 years. Our Disability Assistant specifically assists people with their applications for Social Security Disability. She stated her department oversees and manages the position and it will provide efficiencies. The cost will remain the same. Dr. Chapman commented this is a non-clinical position and he agrees with Ms. Muller that this will make it more efficient. Ms. Muller stated there is currently an individual in the position who will be retiring at the end of September and we will change the position at that time.

MOTION: AUTHORIZING THE TRANSFER OF A VACANT SOCIAL WORK ASSISTANT POSITION, GRADE XII, FROM THE OFFICE OF COMMUNITY SERVICES TO THE DEPARTMENT OF SOCIAL SERVICES MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Personnel

1. **Reclassification – Office of Community Services** – Mr. Alderman stated we originally had the need to reclassify a zero-based Staff Social Worker position to an Alcohol & Substance Abuse Counselor in the Office of Community Services; however, we already have a position available and do not need to do this reclassification. This is the position that will be going to the Jail.

IV. OTHER BUSINESS

A. *Baby Café* – Mrs. Lando stated she wanted to mention the baby café event. Mrs. Smith stated this is their annual end of summer celebration. There were over 100 attendees. Mrs. Lando stated it was very well done.

B. *Cornell Cooperative Extension 100th Year Celebration* – Mrs. Lando announced Cornell Cooperative Extension’s 100th Year Celebration will be held on Friday, September 14th. It would be nice if Legislators could attend, or if not, perhaps donate something for the silent auction.

C. *Public Health Accreditation* – Mrs. Ferratella stated that four members of the committee attended the accreditation review. The review went very well and we are awaiting the results.

D. *Tours of Youth Summer Programs* – Mr. Caudill announced that Mrs. Ferratella and Mrs. Lando toured youth centers/summer recreation programs in Addison, Corning and Caton.

E. *Steuben Prevention Coalition* – Mrs. Lando announced the Steuben Prevention Coalition did not get the five-year grant they had applied for. In three weeks, the current program will be done and now we will need to discuss this with the County.

F. *Shared Public Health Directors* – Mrs. Ferratella informed the committee that Yates and Schuyler counties are sharing a Public Health Director position due to the Public Health Director in Schuyler County retiring. Mrs. Smith stated this is actually the second shared collaboration in the State; the other one being Genesee and Orleans County. These collaborations have to be approved by the State.

G. *T-21* – Mrs. Ferratella stated the T-21 proposal is to increase the legal age to purchase tobacco products from 18 to 21. She asked the committee to think about this and decide if this is something that we would be interested in doing or not.

H. *OFA Audit* – Mrs. Lando asked Mrs. Baroody to provide an update on the recent nutrition program audit. Mrs. Baroody stated we have a State nutrition audit every three years and this just happened in May. She is happy to report that it came out really well. The big thing is that fiber content is below what is recommended. This is a struggle for every county. We made a plan of correction and our dietician intern is working specifically on that. The second issue was that we needed to update a reference in one contract and that has been updated. The third issue is **we needed to improve the mechanism by which congregate program participants get referred to our registered dietician for counseling. The protocol has been revised.** She stated that she is also happy to report that we have not had any temperature issues now that we switched over to Cook/Chill.

I. *Produce* – Mrs. Lando commented over 500 pounds of produce was delivered from our Jail to the Corning Food Pantry and we really appreciate it.

MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, October 3, 2018
Legislative Committee Room
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, September 26, 2018.**