

**STEUBEN COUNTY FINANCE COMMITTEE**

*Tuesday, October 13, 2020*

*10:05 a.m.*

*Legislative Chambers, 3<sup>rd</sup> Floor, Annex Building  
Bath, New York*

**\*\*MINUTES\*\***

- COMMITTEE:** Gary D. Swackhamer, Chair Kelly H. Fitzpatrick Vice Chair John V. Malter  
Robert V. Nichols Gary B. Roush
- STAFF:** Jack K. Wheeler Christopher Brewer Jennifer Prossick  
Noel Terwilliger Tammy Hurd-Harvey Mitch Alger  
Hank Chapman Steve Orcutt Vince Spagnoletti  
Andy Morse Tim Marshall Lisa Tracy  
Rob Wolverton
- LEGISLATORS:** Scott J. Van Etten Robin K. Lattimer Carol A. Ferratella  
K. Michael Hanna Jeffrey P. Horton Hilda T. Lando  
Aaron I. Mullen Frederick G. Potter
- OTHERS:** Mary Perham

**I. CALL TO ORDER**

Mr. Swackhamer called the meeting to order at 10:05 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 8, 2020, AND SEPTEMBER 28, 2020, MEETINGS MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENT REQUESTS**

A. District Attorney’s Office

1. **Accept VOCA Grant Funds** – Mr. Terwilliger requested authorization to accept VOCA grant funds in the amount of \$45,415.24. These funds will be used to help fund the two part-time victim advocate positions. Mr. Wheeler commented these funds are budgeted. Mr. Van Etten asked what is VOCA? Mr. Terwilliger replied it is the Victims Against Crimes Act.

**MOTION: ACCEPTING AND APPROPRIATING VICTIMS AGAINST CRIMES ACT (VOCA) FUNDING IN THE AMOUNT OF \$45,415.24 MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Department of Community Services

1. **Accepting NYS Office of Mental Health COLA Funding** – Dr. Chapman requested authorization to accept \$6,703 in COLA funds from the NYS Office of Mental Health. This funding is to be used for salary and fringe benefit expenses.

**MOTION: AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF COMMUNITY SERVICES TO ACCEPT A NEW YORK STATE OFFICE OF MENTAL HEALTH COLA ADJUSTMENT IN THE AMOUNT OF \$6,703, SAID AMOUNT TO BE USED TO COVER SALARY AND FRINGE BENEFIT INCREASES MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**  
*Resolution Required.*

C. Public Works

1. **Transfer from New Bath Landfill Post Closure Capital Expense** - Mr. Spagnoletti requested authorization to transfer \$108,351 from the New Bath Landfill Post Closure Capital Expenses to the Landfill Administration - Indirect County Costs. These are the indirect county cost numbers that the Commissioner of Finance puts into the budget. We had budgeted \$100,000 and we need an additional \$108,000.

**MOTION: AUTHORIZING A TRANSFER OF \$108,351.00 FROM THE NEW BATH LANDFILL POST CLOSURE CAPITAL EXPENSE ACCOUNT TO LANDFILL ADMINISTRATION – INDIRECT COUNTY COSTS MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.** *Resolution Required.*

2. **Appropriate Revenue within the Grinder Repair and Replacement Capital Project** - Mr. Spagnoletti requested authorization to transfer a total of \$141,916.34 in revenue within the Grinder Repair and Replacement Capital Project and appropriate \$2,806.84 to Interest Revenue, \$137,715.00 to Rental – Other Governments and \$1,394.50 to Sales of Scrap.

**MOTION: AUTHORIZING THE APPROPRIATION OF \$141,916.34 IN REVENUE WITHIN THE GRINDER REPAIR AND REPLACEMENT CAPITAL PROJECT TO THE FOLLOWING LINE ITEMS WITHIN THE CAPITAL PROJECT: \$2,806.84 TO INTEREST REVENUE, \$137,715.00 TO RENTAL – OTHER GOVERNMENTS AND \$1,394.50 TO SALES OF SCRAP MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.**

Ms. Fitzpatrick asked will you spend this before the end of the year? Mr. Spagnoletti replied no. We spend about \$25,000 to \$30,000 per year on grinder teeth and parts/repairs.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Transfer Major and Minor Equipment to Parts & Repairs (Landfill)** - Mr. Spagnoletti explained the average tonnage at the Landfill is 100,000 tons per year. Now we are up to 150,000 tons per year. This extra tonnage has put more wear and tear on our equipment. He had budgeted \$180,000 for equipment this year. He is requesting authorization to transfer an additional \$104,240.13 from Major and Minor equipment lines to the Parts & Repairs line item. Mr. Spagnoletti noted that since the Public Works meeting, they did make a couple of adjustments to the accounts, however, the overall amount being transferred remains the same at \$104,240.13.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER A TOTAL OF \$104,240.13 FROM VARIOUS MAJOR AND MINOR EQUIPMENT LINES WITHIN THE LANDFILL COST CENTER AND APPROPRIATING TO THE PARTS & REPAIRS LINE ITEM MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

4. **Transfer Computer Equipment to Utilities** - Mr. Spagnoletti requested authorization to transfer a total of \$7,000 out of various Computer Equipment line items within the Landfill cost center to the Utilities line item within the Landfill cost center.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER A TOTAL OF \$7,000 OUT OF VARIOUS COMPUTER EQUIPMENT LINE ITEMS WITHIN THE LANDFILL COST CENTER AND TRANSFER TO THE UTILITIES LINE ITEM MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mr. Malter asked with regard to the grinder repairs, how much would it cost to replace? Mr. Spagnoletti replied when we bought the grinder in 2013 we paid \$710,000 and I would expect that it will last another 10 – 15 years. Mr. Malter asked do we have money in the capital project? Mr. Spagnoletti replied we have \$141,916 built up in revenue and that is what we asked to transfer to the grinder parts and repairs capital project. Mr. Malter commented we will need to replace the equipment at some point, but you are not funding the depreciation. Is the money generated from the rental of the grinder used for repairs and not to build up the fund? Mr. Spagnoletti replied when it is time to replace the grinder, anything left in the account we will use to buy a new machine. Over the past 10 – 15 years we have been shifting to almost all injecting. Our road bases are almost all good now.

Ms. Fitzpatrick asked you are not spending all the money in that account on repairs? Mr. Spagnoletti replied we spent about \$25,000 for repairs and we expect the revenues to keep building it up. Mr. Nichols commented the biggest thing with the grinder is that it has brought the County up to where we have good road bases.

D. Emergency Management Office

1. **Motorola Command Simulcast Proposal** – Mr. Marshall requested authorization to spend \$418,299.25 on the Motorola Command Simulcast. This is on State bid and the project is covered by Homeland Security grant funds.

**MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO SPEND \$418,299.25 ON THE MOTOROLA COMMAND SIMULCAST PROJECT, SAID COST TO BE PAID FOR WITH HOMELAND SECURITY GRANT FUNDS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS FOR DISCUSSION.**

Mr. Swackhamer asked if the grant goes away, what will be the maintenance cost? Mr. Marshall replied it will be no different than the standard annual maintenance contract that we already have. Mr. Swackhamer asked will there be any future cost to the County with the upgrade? Mr. Marshall replied no. All we are doing is taking the older equipment out and installing newer equipment which will be more cost effective. Mr. Wheeler stated we would still pay for the annual maintenance.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

E. Commissioner of Finance

1. **Monthly Financial Reports** – Mrs. Hurd-Harvey asked if there were any questions on the monthly financial reports. Mr. Malter asked on page two of the Purchase Order report under Highways, what is the \$36,653 being spent on? Mr. Spagnoletti replied that for the highway shops hydraulic oil and engine oil. We have been having a 55 gallon drum delivered to the highway shop and then the employees pump it into a pail and put it into the equipment. With this, there will be a tank at each shop and then we will get a bulk delivery of hydraulic oil and engine oil that can then directly be pumped into equipment.

Mr. Malter asked is the lag in revenue from the State a result of the State holding funds? Mr. Wheeler replied yes and whatever we get we are getting 20 percent withheld.

2. **Court and County Office Complex Renovations Phase II Funding** – Mrs. Hurd-Harvey requested authorization to close two projects; the Office Utilization Project and the 2017/2018 Building Renovation Project and transfer a total of \$345,424.71 into the current Court and County Office Complex Renovations capital project.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CLOSE THE OFFICE UTILIZATION CAPITAL PROJECT AND THE 2017/2018 BUILDING RENOVATION CAPITAL PROJECT AND TRANSFER THE BALANCE OF THE TWO PROJECTS, \$345,424.71, INTO THE COURT AND COUNTY OFFICE COMPLEX RENOVATIONS CAPITAL PROJECT MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL THE 2019 AND 2020 TOWN AND COUNTY TAXES RELATIVE TO PARCEL # 066.02-01-036.000, SITUATE IN THE TOWN OF DANSVILLE, AND ISSUE A CERTIFICATE OF PROSPECTIVE CANCELLATION MADE BY MR. MALTER. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Tuesday, October 13, 2020  
9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
September October 7, 2020**

**\*\*FINANCE BUDGET WORKSHOP\*\***

**Monday, October 26, 2020  
10:30 a.m. or immediately following Legislative Meeting**