

STEBEN COUNTY ADHOC OFFICE SPACE COMMITTEE

Tuesday, October 9, 2018

11:30 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Robin K. Lattimer, Chair Gary D. Swackhamer	Carol A. Ferratella, Vice Chair Scott J. Van Etten	John V. Malter
STAFF:	Jack K. Wheeler Jennifer Prossick	Mitchell Alger	Tammy Hurd-Harvey
LEGISLATORS:	K. Michael Hanna Thomas J. Ryan	Hilda T. Lando	Frederick G. Potter
ABSENT:	Brian C. Schu		
OTHERS:	Mary Perham		

I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 11:30 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JUNE 12, 2018 MEETING MADE BY MR. MALTER. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. NEW BUSINESS

A. County Manager

1. **SEQR** – Mr. Wheeler stated this committee authorized the purchase of the 18 East Morris Street property and as part of that, we need to do a SEQR Type 1 Unlisted action and designate Planning as the lead agency.

MOTION: AUTHORIZING THE COMMENCEMENT OF A SEQR, TYPE 1 ACTION ON THE MORRIS STREET PROPERTY AND DESIGNATING THE STEUBEN COUNTY PLANNING DEPARTMENT AS LEAD AGENCY MADE BY MR. MALTER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **New Office Building Annex Opening** – Mr. Wheeler announced they will be holding the new building opening on Thursday, October 11th from 11:00 a.m. to 1:00 p.m.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature