

STEUBEN COUNTY FINANCE COMMITTEE

Budget Workshop

Tuesday, October 9, 2018

11:35 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Scott J. Van Etten, Chair	Gary D. Swackhamer, Vice Chair	Kelly H. Fitzpatrick
STAFF:	Jack K. Wheeler Tammy Hurd-Harvey	Mitchell Alger	Pat Donnelly
LEGISLATORS:	Joseph J. Hauryski Hilda T. Lando Frederick G. Potter	Carol A. Ferratella Robin K. Lattimer Thomas J. Ryan	K. Michael Hanna John V. Malter
ABSENT:	Gary B. Roush	Brian C. Schu	
OTHERS:	Mary Perham		

I. CALL TO ORDER

Mr. Van Etten called the meeting to order at 11:35 a.m.

II. BUDGET OVERVIEW

Mr. Wheeler distributed a handout depicting a summary of the significant items in the 2019 proposed budget. He stated our health insurance costs will be increasing by 1 percent and we are also seeing a slight increase overall in retirement of about \$130,000. The management increases approved by the Administration Committee have been built into this budget. One of the most significant impacts on the budget are newly funded positions for various departments, however a large number of those are covered by offsetting revenue.

He stated the positions requested for the District Attorney are not covered by offsetting revenue. The addition of one full-time District Attorney and one paralegal assistant are necessary due to changes in state law regarding domestic crimes and the ability to take away an individual's right to possess firearms. The cost for these two positions is one hundred percent County cost. With the Public Defender's Office and Conflicts Office, the State is telling us what we need to have to meet caseload requirements and counsel at arraignment. The full-time Assistant Public Defender and Senior Account Clerk-Typist positions in the Public Defender's Office and the Typist position in the Conflict Defender's Office are to comply with the Hurrell-Harring settlement and will be one hundred percent reimbursed by the State. Another increase is relative to the Medical Examiner/Coroners. We have estimated the increased wages for the Coroner's at \$15,000 which is based upon the \$225.00 per case that was approved by the Public Safety & Corrections and Administration Committees in September.

Mr. Wheeler stated we will be funding a Senior Assistant County Attorney and a Senior Typist in the Law Department to comply with Raise the Age and anticipate full reimbursement by the State. He noted that we are about to submit our plan, but the State has yet to accept any plans. In Probation we are looking to fund a Senior Probation Officer and a Probation Officer Trainee. Again we expect full reimbursement from the State. These two positions have been funded 75 percent in the budget as we expect them to be midyear adds. Again, to comply with Raise the Age, we are funding one Grade B Supervisor, one Senior Caseworker and two Caseworkers in the Department of Social Services. We anticipate full reimbursement by the State.

Mr. Van Etten asked what about Detention? Mr. Wheeler replied that is supposed to be one hundred percent funded. We currently have a detention center and are putting in increased costs for that. We suspect the judges will be more likely to sentence to this lower level of detention as it is less restrictive and we are seeking reimbursement for that. Some numbers for this may change, but it will not impact the tax levy.

Mr. Swackhamer asked why are there four positions for Social Services? Mr. Wheeler replied that is largely due to the fact that the State is pushing them toward community-based supports. With the caseworkers and Probation, we envision kids going that direction instead of to detention. Mr. Swackhamer asked why do we need a Grade B supervisor that is only 50 percent reimbursed? Why not just use a Senior Caseworker? Mr. Wheeler stated we did talk with Social Services about that and it is still to be determined.

Mr. Wheeler stated that other items relative to Raise the Age include stipends of \$9,100 for the Senior Assistant District Attorney and \$36,000 for Assistant Public Defenders (\$2,000 per Public Defender) to be on call. The revenue is budgeted to completely offset these expenses. He stated that expenses for Social Services will increase due to Raise the Age. This includes \$166,480 for TANF Services to expand services for PINS; \$215,937 for Detention Administration to increase capacity and level of staffing; \$438,000 in Foster Care for Raise the Age placement and \$121,000 to expand contracts for services. He explained we will need to have folks trained for Raise the Age and will increase our contracts for that purpose. Additional training for detention center staff will be through a contract with Glovehouse. We will also need to add staff in order to go to a certified twelve-bed facility.

Mr. Van Etten asked is the Glovehouse option already in place? Mr. Wheeler stated they are still looking at Camp Monterey as an option for a Specialized Secure Detention. Glovehouse would be kids with misdemeanor offenses. We are hearing that the judges may send them to a place like that where there are not enough beds. The State is telling us not to focus on detention, to just focus on community-based supports. Mr. Van Etten stated in the 2019 budget we do not have anything for secured detention. When will we have that? Mr. Wheeler replied we will discuss that next Thursday, as the State is coming down to tour and look at that. We should have an answer by the end of the year, but it would be a budget neutral item.

Mr. Wheeler stated with the Hurrell-Harring implementation, in addition to the ILS cost center, the Public Defender, Conflict Defender and Assigned Counsel will receive a new funding stream from NYS to begin the implementation of caseload reduction, quality improvement, and counsel at first appearance. These are requirements of the Hurrell-Harring suit. This funding will increase in each of the next four years, with approximately \$308,000 for the first year.

Mr. Wheeler stated with regard to Mental Health, Dr. Chapman and Ms. Monroe have tried to limit the swings between cost centers. There is an increase in the Bath Alcohol Clinic cost center due to lesser caseloads in Hornell and clients being transferred to Bath. In addition, the increase reflects the cost of a new Substance Abuse Counselor at the Jail. Additionally, they transferred a BILT position from the Mental Health Clinic to Social Services which resulted in decreased salary and interdepartmental revenue. They are contracting for more services under Health Homes and are receiving more Medicaid revenue than expected. However, the census for PROS continues to shrink, which is leading to decreased revenue.

Under the Department of Social Services, we have reduced Medicaid by \$375,000 below the statutory cap. With the Affordable Care Act (ACA), we do not spend to the statutory cap, but we are still conservative as we will need to increase this back in the coming years. In the 2019 budget, we felt comfortable enough to reduce this down to about \$400,000; you could probably do another \$100,000. As the enhanced reimbursement from ACA is phased out over the next year, you will need to find a home for that \$370,000 in order to meet the cap. Mr. Swackhamer asked do we really want to show it for one year? Mr. Wheeler replied if you take it now, then increase it \$100,000 next year and \$200,000 the following year, you will be able to more smoothly incorporate it back in. He commented another area is that the Foster Care caseload is expected to increase due to Raise the Age.

Mr. Swackhamer asked what is the percent that we can increase the budget? Mr. Wheeler replied it is about 2.2 percent.

2019 Adjustments to Budget

Mr. Wheeler informed the committee that this spreadsheet reflects the big changes covered in the summary as well as other, minor changes.

County Manager

The Contracts - Professionals line item has been increased \$2,000 to \$22,000 which represents an increase in our contract with Mary Perham.

Medical Examiner/Coroner

We know that we will spend less on autopsies; however, we included a new line item for toxicology as it is contracted separately from the Medical Examiner's contract.

Buildings & Grounds

This includes additional heating, electricity, water, sewer and cleaning supplies costs for the new buildings.

Mr. Malter asked now that we no longer own the Old Health Care Facility and are in the process of selling the Hornell Courthouse, are those savings/expenditures reflected on this? Mr. Wheeler replied you could take out \$10,000 pretty easily.

Information Technology

There is an increase in the Training and Conferences line item to get staff Cisco trained and certified. Once that happens, then we could reduce our phone maintenance costs.

Corning Community College

The estimates we received will result in a budgeted increase of \$25,000. Mr. Wheeler explained this is what we pay Corning Community College for the students that go there.

Sheriff

The Operation of Vehicles line item has increased \$15,000 to get the vehicles on a new maintenance and tire schedule. This does include the wage rate charge from Public Works to perform the maintenance.

Jail

The Temporary Hire line decreased \$110,000 as they added eight permanent, part-time employees which caused the salary line item to increase. However, we are seeing a savings in Temporary Hire. The Sheriff trended the rate of pharmaceutical spending and we were able to reduce the Medical Services Pharm line item by \$20,000. The Telephone Commission line item was budgeted low to begin with, but we expect it to increase with the addition of inmate I-Pads.

Mr. Swackhamer asked for an explanation of the \$11,000 increase for Operation of Vehicles and the note that it is for new tires. Mr. Wheeler explained that goes to the overall amount that they are using our maintenance mechanic. Until recently, they were not doing regular tire replacements; they only did as needed. Now they will be on a more regular replacement schedule. With the wage factored in, they are now paying for all of the mechanic's time and being more proactive in scheduling maintenance. We have one person doing all of the work on all County vehicles and the Sheriff's vehicles.

Mr. Malter asked how many new vehicles are proposed for the Sheriff? Mr. Wheeler replied we recommended four plus one paid out of DWI funds.

Emergency Communications

Mr. Marshall is utilizing the Interoperable Communications Grant from the State to pay for the tower leases and radio maintenance. We expect this to continue as we have not received any indication that this funding will stop.

Public Works

Mr. Wheeler commented the overall budget is almost flat with last year.

Office for the Aging/RSVP

Mr. Wheeler explained a lot of these changes have to do with the reallocation of grant funding. The net cost change is minor.

Outside Agency Funding

Mr. Wheeler commented if you do not see an outside agency listed on this handout, they did not ask for an increase. He stated he put in was the Watershed Study for \$5,000 which was approved by the AIP Committee. Mr. Swackhamer commented that he is not in favor of this. Mr. Malter commented if we do this lake, we will need to do all of the other lakes in the County. Mrs. Lando stated this is an economic development issue. Mr. Hanna stated if this problem is left untreated, this will adversely affect property values on the lake.

Under Economic Development for the Industrial Development Agency, there is \$30,000 for the continued support of JC Smith, the Project Manager position, which was included in the draft budget.

Mr. Swackhamer asked the Hornell Humane Society has requested an additional \$1,000? Mr. Wheeler replied yes.

Mr. Malter stated with regard to the Southern Tier Library System, all of the libraries are funded by school taxes. I have three libraries in my district and they are using this additional funding to create a fund balance. Mr. Van Etten commented the Corning Library went from a \$540,000 to a just under \$1 million taxing district. Mr. Swackhamer stated in Hornell, 89 people voted to increase the library to \$10,000. They did not advertise this.

MOTION: REDUCING THE SOUTHERN TIER LIBRARY SYSTEM 2019 REQUEST FROM 123,829.00 TO THE 2018 AMOUNT OF \$99,500.00 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: ADOPTING THE 2019 BUDGET ADJUSTMENTS AS PRESENTED BY THE BUDGET OFFICER MADE BY MS. FITZPATRICK. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Mr. Wheeler reviewed the remaining requests for the outside agencies.

Steuben County Conference & Visitors' Bureau

He stated that the Steuben County Conference & Visitors' Bureau has requested a one-time funding request of \$30,000 for visitor profile research. Ms. Fitzpatrick asked is there any indication that there will be ongoing maintenance with this? Mr. Wheeler replied no, however, in three to five years they would want to refresh the data. If they do not complete the project, we will come back to you and then you can decide at that point whether to fund it. Mr. Swackhamer asked how will this project work? Mr. Wheeler replied they will need to hire a consultant and then would have to conduct surveys via print, web and face-to-face. Mrs. Lando explained they are talking about software that will track visitors.

Finger Lakes Wine Country

Mr. Wheeler informed the committee that Finger Lakes Wine Country has requested an increase of \$10,000. There has been no increase since 2014 and Corning, Inc. matches our contribution. He noted the agency did not request an increase from the other counties. Mr. Swackhamer commented we are always paying more. Mrs. Lando stated we get the most benefit.

MOTION: REDUCING THE FINGER LAKES WINE COUNTRY 2019 REQUEST FROM \$115,000.00 TO THE 2018 AMOUNT OF \$105,000.00 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Fish and Game

Mr. Wheeler stated the Federation of Conservation Clubs has requested an increase of \$1,000 due to increased number of events and visitors. Ms. Fitzpatrick stated she received a phone call from Nick Pelham regarding the Federation's letter to the Fairgrounds regarding the septic line being crushed and the Fairgrounds Board of Director being unwilling to fix it. The Board of Directors have said that the septic line has not worked for the past 20 years and that it is not due to the recent pavement project. Additionally, there is also a well that has been not been working.

Mr. Ryan stated the septic system needs to be fixed. The Federation's building is being used more than ever. We are doing the Outdoor Show and the Fair and our building is always occupied. That sewer system has not worked for many years. Ms. Fitzpatrick stated she was under the impression that the septic had not been working due to the paving project. Mr. Ryan stated it was not that, but the Horticulture Building. After they worked on the Horticulture Building, the sewer system has not worked.

Ms. Fitzpatrick commented whether it is \$1,000 or \$4,000, that amount will not help you to fix that. Mr. Ryan stated a lot of our members are doing the work. Mr. Wheeler commented the letter we received asking for the additional \$1,000 indicated the septic system was not the sole reason for the increase. They were requesting additional funds due to the increase of visitors and the increased number of events.

Mr. Ryan explained the Federation holds two turkey calling contests each year, and sends kids to camp. We have not asked for anything in a number of years. We do a 50/50 raffle during the Fair. There is no other revenue that comes in. Ms. Fitzpatrick asked will this \$1,000 be used for these programs? Mr. Ryan replied some may be dedicated for that. Mr. Wheeler commented that Mr. Pelham had emailed him last week and it may be good for the Federation to talk with him.

United Way

Mr. Wheeler stated the United Way is requesting \$12,500 to assist in funding the COMET data sharing portal that is used by agencies in Steuben and Chemung counties. Mr. Swackhamer commented he is not in favor of this. Ms. Lattimer explained they are doing an integrated program that helps families through all of their challenges.

Secretary's Note: The committee asked Mr. Wheeler to gather additional information regarding the United Way's request.

Housing Study

Mr. Wheeler stated this funding is for a housing study for the Central Steuben area. There is a \$12,500 local match. The cities of Hornell and Corning have already done housing studies and this would do the remainder of the County. The cost to apply for the grant is \$25,000, but if you receive the grant, then our share would be the \$12,500.

Steuben Prevention Coalition

Mr. Wheeler stated the Coalition is requesting gap funding for 2019 in the amount of \$37,724. He stated Jim Bassage and Colleen Banik do a great job. His only comment about this is that he would like to see Catholic Charities take on the administrative fees as well. Mr. Swackhamer and Mr. Van Etten commented they would be in favor of doing this for one year.

MOTION: APPROVING THE 2019 BUDGET REQUESTS FOR THE FOLLOWING OUTSIDE AGENCIES AS PRESENTED: HORNELL HUMANE SOCIETY - \$8,000; STEUBEN COUNTY CONFERENCE & VISITORS' BUREAU - \$30,000 FOR VISITOR PROFILE RESEARCH; SOIL & WATER CONSERVATION DISTRICT \$161,676; FISH AND GAME (CONTRACTED EXPENSES) - \$4,000; CORNELL COOPERATIVE EXTENSION

- \$390,000; CSS WORKFORCE NY \$50,000; STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY - \$75,000; WATERSHED STUDY - \$5,000; HOUSING STUDY - \$12,500 LOCAL MATCH MADE BY MS. FITZPATRICK. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Secretary's Note: Mr. Wheeler made a typographical error on his spreadsheet with the amount for the Soil & Water Conservation District. The correct amount of \$161,676 is reflected in the above motion.

III. BUDGET REVIEW

The committee reviewed the tentative 2019 budget and asked questions regarding various departments. The items listed below are those questions that were unable to be answered during the meeting:

Elections

The line item for Inspectors & Custodians shows a 2018 budget of \$130,000, actual year-to-date of \$33,800 and requested 2019 of \$130,000. What drives the request for \$130,000? Mr. Wheeler replied for this year we have congressional races and mid-terms. For next year, that amount is probably high. He will ask for an explanation of that.

Secretary's Note: This is a figure that is somewhat difficult to ballpark, but it can conservatively be reduced by \$30,000.

Central Motor Pool

The line item for Vehicle Rent/Lease shows a 2018 budget of \$54,300, actual year-to-date of \$32,918.68 and requested 2019 for \$71,000. Is that a reflection of switching to leases and selling vehicles? Mr. Wheeler stated they will check into that. Ms. Hurd-Harvey commented that the line item for Vehicle Fuel Chargebacks should be a negative number.

Secretary's Note: The figures in the Vehicle Rent/Lease reflect additional vehicles to be leased instead of purchased in 2019.

STOP DWI

Under the revenue line item for Other Fees, what is included in that? Actual year-to-date revenue is \$25,970 and 2019 budget is \$7,000.

Secretary's Note: The budget was adjusted to reflect an additional allocation of the DWI fund of \$22,500. This amount was received in February.

EMO – Grants

The revenue line item for Hazard Mitigation shows a -\$10,454.35 and the requested 2019 is \$0. Mr. Wheeler stated we will double check that.

Secretary's Note: The original budget is zero for both 2018 and 2019 because we do not budget for these grants until they have been awarded. The negative YTD revenue is because we accrued revenue at the end of 2017 to bring the year end county cost to zero. We then reversed that accrual in 2018 and the actual claims have not yet moved that account into a positive position.

Injury Prevention Grant

Why has nothing been budgeted for this?

Secretary's Note: This line item has been previously used for car seats and/or bike helmets for youth. The Sheriff currently has a NYS Traffic Safety grant that covers car seats, and bike helmets are no longer state aided, so this line was reduced to zero.

Social Services Admin

The line item for Micrographic Expenses shows a 2018 budget of \$86,400 and a requested 2019 budget of \$86,400, but the actual year-to-date is \$0. Mr. Wheeler stated he will check with Mrs. Reynolds to see if they are planning to send out scanning.

Secretary's Note: This is the projected cost for the Mobile Technology Maintenance based on the RFP responses we received last year. We had this on hold but are issuing a new RFP shortly. This will be an expense next year.

Detention Center

Why is there a decrease in the County cost? It goes from \$349,251 for 2018 down to \$262,699 for 2019. Mr. Wheeler stated he will ask, but he believes it is the anticipation of more out of County children.

Secretary's Note: Budgeted for an additional bed to be contracted to Chemung County. There is also an additional \$200,000 budgeted (6050) in expense and revenue for RTA. This will be for staffing to 12 beds vs. 8.

TANF Administration

There is a line item for CASP; what is it? Nothing was budgeted for 2018, nothing has been spent year-to-date, but there is \$166,480 budgeted for 2019.

Secretary's Note: CASP had been the previous TANF (STATE) Job program, but not funded in a few years. The funds in for 2019 are for Raise the Age and this line item will be updated to reflect that.

Services for Recipients

The County Cost for 2017 was -\$300,198.17. Was that a refund of prior year's expenditure?

Secretary's Note: The State issued additional monies to us for years 2012-2014 for the previous PINS Prevention programs.

The line item for Preventive Services shows a 2018 budget of \$1,355,797 and a 2019 budget of \$1,546,701 with actual year-to-date of \$596,433.76. Why has the budget been increased.

Secretary's Note: That is the Child Advocacy Center dollars- \$150,000 for Startup for site and \$50,000 for maintenance on Winnebago.

Soil & Water Conservation

Is the budget of \$233,676 enough considering all the damage on county roads this month? Mr. Wheeler replied if you wanted to do something, you could do it on a project basis. We could ask Mr. Parker what projects fell off this year and what is next on his list. Mr. Van Etten commented this is good money spent and helps to prevent major money from being spent. He asked that Mr. Wheeler ask for a priority list from Mr. Parker which shows the cost over and beyond what is already budgeted.

Transfer to Other Funds

What is this for? Mrs. Hurd-Harvey replied she will check.

Secretary's Note: The General Fund transfer to Highway and Road Machinery is to fund the "boot benefit" approved in the collective bargaining agreement.

Landfill Administration

The line item for OPEB Expense (ARC) GASB45 shows a 2018 budget of \$75,000 with nothing spent year-to-date and nothing budgeted for 2019. Should something be budgeted for 2019; is this a provision for bad debt? Mrs. Hurd-Harvey replied she will check into this.

Secretary's Note: OPEB budget for landfill has been adjusted to \$70,000 and post closure expense has been reduced by \$70,000 to keep a \$0 County cost.

New Bath Landfill

Why has nothing been budgeted for 2019 for the Household Hazardous Materials line item? Mr. Wheeler replied he will ask.

Secretary's Note: This was an oversight and has been corrected back to \$50,000 expense with \$12,500 in offsetting revenue. DPW plans on holding two events during 2019.

IV. PERSONNEL

Mr. Van Etten stated he received a report from Finance that shows all of the vacant positions and we have 85 which are all funded. Mrs. Hurd-Harvey commented that report only shows the funded positions; there are many more positions that are unfunded. Mr. Van Etten stated \$3.1 million of the budget is for vacant salaries. Mr. Wheeler stated it depends on what point in time they are pulled and where they are. There are at least 20 positions that are in the process of being filled. They are authorized, based on things we have done. The real number, at any given point in time, not filled before the end of year is probably 55. Another 10 are positions that might be filled. The majority of the 55 positions are in Social Services and they have offsetting revenue against them. The number is closer to \$1.8 million with fringe. Mr. Van Etten stated he would like to know what that number is every year.

Mr. Swackhamer stated we added \$500,000 - \$600,000 in position upgrades this year. Mr. Wheeler stated you have allowed us to fill 8 additional positions, but they were for good causes which you have discussed and approved. Your personnel costs are going up, but you still have some flex. The number of positions funded with that may not be filled is about 55.

V. CAPITAL REQUESTS

Minor Equipment./Major Equipment/Capital Projects

Mr. Van Etten commented the total recommended budget for Major Equipment is \$2.1 million. Mr. Wheeler stated he would like to note that we are down one mobile work crew and we have one stationed here at the County Office Building. We included a 1-ton pickup with plow and sander under Social Services for the mobile work crew and Buildings & Grounds which we will be able to leverage 60 percent state funds for.

Mr. Wheeler commented with regard to capital projects, they have included the Jail Camera Replacement for \$39,000. This will be done over a number of years. The cameras are aging out rapidly. The cost is over \$100,000 to replace them all at once, so we will do this over a couple of years. Mr. Swackhamer asked will the new cameras be compatible with the software we have now? Mr. Wheeler replied yes.

Ms. Fitzpatrick asked with the Major Equipment for Public Works, do they just pick and choose what they want? Mr. Wheeler replied yes, instead of us cutting individual items, they can choose what they want/need if it is on the approved list, but cannot go over the total budget of \$1.2 million.

Mr. Wheeler stated you will notice that the EDP Equipment under Information Technology includes computers. We did not budget for the timecard system, but you could appropriate funds for that out of this capital project. He stated they are also recommending pulling \$250,000 out of the Building Repairs & Renovations Reserve and putting it into the Office Space Utilization capital project. We will need those funds for the court space study and can also appropriate some for the purchase of voting machines.

Mr. Van Etten commented with regard to the voting machines, we approved a maintenance agreement for five years. If we set aside \$100,000 in each of the remaining four years we would have a pretty good reserve. Mr. Wheeler replied we already have set aside –approximately \$80,000. Over five years we would have between \$600,000 - \$700,000 to purchase machines. Mr. Swackhamer asked how much do the machines cost? Mr. Wheeler replied it depends on the machine. The full accessible machines are \$15,000 and the smaller machines are \$7,000. Mr. Van Etten commented another issue is if we can consolidate polling sites. Mr. Wheeler stated he

thinks that if you could push the polling sites to the schools, then you could cut down the number of machines needed.

Mr. Wheeler stated that Public Works had requested \$550,000 for the Caton Shop Replacement and he reduced that to \$200,000. Mr. Swackhamer asked why can't we build that ourselves? Mr. Wheeler replied that was his point; to have them pare the scope of the project down to bare bones. Mr. Van Etten commented they have been without a shop for five years.

MOTION: ACCEPTING THE BUDGET OFFICER'S RECOMMENDATIONS FOR MINOR EQUIPMENT, MAJOR EQUIPMENT AND CAPITAL PROJECTS MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

VI. OTHER BUSINESS

Mr. Wheeler stated we will work on the changes and update the numbers. We will run the sales tax reports and interest earnings. Mrs. Hurd-Harvey stated there is \$7.7 million between the reserve and appropriated fund balance. Mr. Wheeler stated we are in a good position because of where our fund balance is. Ms. Fitzpatrick asked if we don't raise the tax levy, then the calculation on the 2 percent will roll over for one year? Mrs. Hurd-Harvey replied there is a limit. For this year there is no increase, but that amount is capped. Mr. Swackhamer asked have we been two years without any increase? Mr. Wheeler replied yes and the third year was an increase of \$40,000; so essentially three years without an increase.

Meeting was adjourned at 4:15 p.m.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature