

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, November 4, 2019

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Robert V. Nichols	Gary B. Roush, Vice Chair Frederick G. Potter	John V. Malter
STAFF:	Jack K. Wheeler Steve Orcutt Jennifer Prossick Andy Morse	Christopher Brewer Pat Donnelly Lisa Tracy Craig Patrick	Vince Spagnoletti Doug Rapalee Andrew Barbato Tammy Hurd-Harvey
LEGISLATORS:	Joseph J. Hauryski Steven P. Maio	Carol A. Ferratella Thomas J. Ryan	Kelly H. Fitzpatrick Scott J. Van Etten
OTHERS:	Jeff Horton Mary Perham James Post, <i>The Leader</i>		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE OCTOBER 7, 2019, MEETING MADE BY MR. POTTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS

A. *Budget Transfer* – Mr. Spagnoletti informed the committee that they are in the process of doing the re-permitting at the Bath Landfill to start on the Cell 5 expansion. They had set aside \$500,000 in the Bath Landfill Re-Permit Capital Project, however, the cost to re-permit has come in higher than they expected. He requested authorization to transfer \$100,000 from the Bath Landfill Cell #4 Construction Capital Project into the Bath Landfill Re-Permit Capital Project.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$100,000 FROM THE BATH LANDFILL CELL #4 CONSTRUCTION CAPITAL PROJECT INTO THE BATH LANDFILL RE-PERMIT CAPITAL PROJECT TO COVER COSTS RELATED TO THE RE-PERMITTING OF THE BATH LANDFILL MADE BY MR. ROUSH. SECONDED FOR DISCUSSION BY MR. POTTER.

Mr. Malter asked what will you do with the balance in the Cell 4 Capital Project? Mr. Spagnoletti replied for right now we will leave it there. Mr. Malter asked why not transfer out the remaining balance and close the project? Mr. Orcutt replied we would like to leave the project open until the end of the year in case anything pops up.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. *Application Process for Municipal Building Demolition Projects* – Mr. Spagnoletti stated at the October Legislative Meeting, you approved waiving the tip fee for up to five projects per year. He stated Mr. Orcutt has worked up a draft permit, with input from Mr. Donnelly, on the information that is required. The one question that remains is how you want to choose the five. At the last Public Works meeting, his understanding was that it would be on a first come, first served basis. How do you want to handle this?

Mr. Van Etten asked when does the clock start and stop? Mr. Spagnoletti replied it will be done on the calendar year. Mr. Van Etten stated if you do it on a first come, first serve basis, the municipalities will already be determining what projects for the next year and then they just have to turn it in first. That creates a contest. Would you instead say that it is limited to five per year? Mr. Wheeler stated we don't want to set a date to rank and choose. You can just be silent on it.

Mr. Maio asked what subjective factors will you use to weigh? Either you get rid of the fee or set it low. This needs to be objective. Mr. Wheeler replied this tries to make it more defined.

Mr. Van Etten stated you have to formalize it and identify that there is a public benefit. Mr. Maio asked if it is creating a public benefit, then why are we limiting it to five? Mr. Malter replied we are limiting the amount that is going into the landfill. Ms. Prossick explained this is only limiting this committee, but you can always take a request to the Full Board.

Mr. Nichols commented we need an application to control how much tonnage is coming into the landfill.

MOTION: ADOPTING THE APPLICATION, AS PRESENTED BY THE COMMISSIONER OF PUBLIC WORKS, FOR MUNICIPAL BUILDING DEMOLITION PROJECTS MADE BY MR. ROUSH. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. HIGHWAYS

A. *Budget Transfer* – Mr. Spagnoletti explained last September when we awarded the steel sign posts bid, it turns out when they put together the bid, the vendors thought it was a term contract, but it was a quantity bid and we had to purchase all the material. To pay for this, we need to transfer \$39,100 from the Striping Pavement line to the FHWA Sign Upgrade. He explained we could do this transfer and make the purchase from the bid and that would give us enough sign posts for 2020 and 2021. The second option would be to rescind the bid.

Mr. Swackhamer commented he does not know if he wants three years of surplus sitting around. He would rather purchase it new every year. Mr. Spagnoletti stated that is a valid point. Mr. Malter stated we know the price is going up every year and by doing this, it would save us money. Mr. Spagnoletti stated he would lean toward transferring the money and making the purchase. We have \$25,000 in next year's budget and that will take care of the signs.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$39,100 FROM THE STRIPING PAVEMENT LINE ITEM TO THE FHWA SIGN UPGRADE TO PURCHASE STEEL SIGN POSTS FOR 2020 AND 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

V. BIDS

A. *Forestry Services* – Mr. Spagnoletti recommended awarding the bid for Professional Forestry Services to the low bidder, Bruce E. Robinson.

MOTION: AWARDED THE BID FOR PROFESSIONAL FORESTRY SERVICES TO THE LOW BIDDER, BRUCE E. ROBINSON FOR \$11,568 FOR FOREST MANAGEMENT PLANS PLUS AN 8.91 PERCENT FEE FOR TIMBER SALE ADMINISTRATION AND OVERSIGHT MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Closed Door Horizontal Baler* – Mr. Spagnoletti recommended rejecting the bid and rebidding as Recycling Equipment did not meet the bid specs as the bale was too small and the wires are vertical and not horizontal. Additionally, there was a discrepancy in the bid relative to the wording and it should have included a "minimum" size.

MOTION: REJECTING THE BIDS FOR CLOSED DOOR HORIZONTAL BALER AND AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO REBID MADE BY MR. POTTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Komatsu D65WX15 (Parts)* – Mr. Spagnoletti recommended awarding to the sole bidder, Anderson Equipment Company.

MOTION: AWARDING THE BID FOR PARTS FOR THE KOMATSU D65WX15 TO THE SOLE BIDDER, ANDERSON EQUIPMENT COMPANY FOR A TOTAL OF \$31,334.62 FOR PARTS AND LABOR MADE BY MR. NICHOLS. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *Toilet Facility for Birdseye Hollow Park* – Mr. Spagnoletti stated currently we are spending about \$2,000 on two portable toilets at Birdseye Hollow Park. He recommended awarding the bid for a toilet facility to CXT Concrete Buildings to purchase a Cascadian single vault toilet facility. The County would prepare the site in advance of delivery. The total cost, including delivery is \$23,941.

Mr. Malter asked how much money are we losing on the parks? Mr. Spagnoletti replied we bring in about \$50,000 in revenue and we have a budget of \$260,000 for all of the parks. Mr. Van Etten commented it seems as though you could have someone come in and build this less expensively. Ms. Fitzpatrick asked what is the estimated usable life? Mr. Barbato replied the warranty is 20 years on the concrete.

MOTION: AWARDING THE BID FOR A TOILET FACILITY FOR BIRDSEYE HOLLOW PARK TO CXT CONCRETE BUILDINGS FOR THE PURCHASE OF A CASCADIAN SINGLE VAULT TOILET FACILITY FOR A TOTAL COST OF \$23,941 INCLUDING DELIVERY AND SETUP MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. *Cutting Edges, Sanding Chains & Shoes*

MOTION: AWARDING THE BID FOR CUTTING EDGES, SANDING CHAINS & SHOES TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: 5 STAR EQUIPMENT; CHEMUNG SUPPLY CORP.; EXPANDED SUPPLY PRODUCTS, INC.; GEORGE & SWEDE; RUSERT EQUIPMENT AND VALK MANUFACTURING COMPANY MADE BY MR. NICHOLS. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. **OTHER BUSINESS**

A. *Landfill Status* – Mr. Swackhamer asked how is the Landfill doing? Mr. Orcutt replied things are going well. We have finished the investigative work for the expansion and now we are doing the permitting and design work. We still need to do the archeological study. He explained they are trying to leave themselves a two year cushion. Mr. Swackhamer asked how is the tonnage? Mr. Orcutt replied the tonnage has been pretty steady. We are looking at another 150,000 tons for this year.

B. *Caton Shop* – Mr. Swackhamer asked for an update on the Caton Shop. Mr. Spagnoletti stated the building is enclosed except for one corner. The heaters have been hung, the apron has been poured and we are scheduling the overhead doors this week. The shop should be completed by the end of the month.

C. *Road Damage* – Mr. Van Etten asked for an update on the damage to CR 85 as a result of last week's rain. Mr. Rapalee replied our road is still good. Down by the Pennsylvania border the water went over the road. Mr. Spagnoletti stated they have done a lot of work on CR 5 and in the Lindley area to get fill in order to get the drains to put on the edge of the road and they also need to get the riprap in. We also need to do a little work on CR 112.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, December 2, 2019

9:00 a.m.

PLEASE PROVIDE AGENDA ITEMS

NO LATER THAN NOON

Monday, November 25, 2019