

STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, November 6, 2019

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair	Hilda T. Lando, Vice Chair	Steven P. Maio
STAFF:	Jack K. Wheeler Hank Chapman Patty Baroody Craig Patrick	Christopher Brewer Cathy Baker Lise Reynolds Bill Caudill	Darlene Smith Kathy Muller Jennifer Prossick
LEGISLATORS:	Joseph J. Hauryski John V. Malter Thomas J. Ryan	Kelly H. Fitzpatrick Aaron I. Mullen Gary D. Swackhamer	Robin K. Lattimer Frederick G. Potter Scott J. Van Etten
ABSENT:	K. Michael Hanna	Randolph J. Weaver	

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Swackhamer to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE OCTOBER 2, 2019, MEETING MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. DEPARTMENTAL REQUESTS

A. Office of Community Services

1. **Contract** – Dr. Chapman requested authorization to contract with a Psychiatric Nurse Practitioner, Pierre Ngili. This comes about as a result of the Jail’s new contract with PrimeCare as they are only focusing on medical treatment and not prescribing psychotropic medications. Additionally, PrimeCare requires someone to be onsite at least one time per week. He stated we are not able to meet that demand without increasing our number of prescribers. Mr. Ngili has forensic experience and has worked in county jails in the past. An additional bonus is that he also treats children. Dr. Chapman requested authorization to contract with Mr. Ngili for twelve hours per week in which he will go to the Jail and when he is not at the Jail, he will be at the Bath clinic meeting with children and adults. The rate is \$125.00 per hour not to exceed \$85,000 for the year. The contract will be effective December 1, 2019 and will go through December 31, 2020.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO CONTRACT WITH PIERRE NGILI, PNP TO WORK 12 HOURS PER WEEK AT BOTH THE JAIL AND THE BATH CLINIC AT A RATE OF \$125.00 PER HOUR, NOT TO EXCEED \$85,000 FOR THE ONE YEAR CONTRACT MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. Office for the Aging

1. **Contract Amendments for Reallocation of Unmet Needs Funding** – Mrs. Baroody explained they had received unmet needs funding to help with their waiting lists for home health care. In anticipation of

receiving that funding, they had put out an RFP for a second home health care provider and one of the potential vendors rescinded their quote, so we need to reallocate the \$10,000 of Unmet Needs Fund that had previously been assigned to them. This funding is really important and if we do not spend it, it is likely we would receive less next year. She requested authorization to increase the contract with IHS for transportation by \$3,450, increase the Faith In Action contract \$3,000, increase the SSSF contract \$2,050 and the Joint von Hagn legal contract \$1,500.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO REALLOCATE UNMET NEEDS FUNDING AS FOLLOWS: INCREASE IHS TRANSPORTATION CONTRACT \$3,450; INCREASE FAITH IN ACTION CONTRACT \$3,000; INCREASE SSSF CONTRACT \$2,050 AND INCREASE JOINT VON HAGN LEGAL CONTRACT \$1,500 MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

2. **Contract Amendments**

- *Home and Health Care – Respite* – Mrs. Barody requested authorization to accept an anonymous donation in the amount of \$1,000 and amend the contract with Home and Health Care to expand caregiver respite services.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AN ANONYMOUS DONATION OF \$1,000 TO EXPAND CAREGIVER RESPITE SERVICES AND AMENDING THE CONTRACT WITH HOME AND HEALTH CARE – RESPITE TO REFLECT THE DONATION MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.

- *IHS NYCONNECTS* – Mrs. Barody requested authorization to increase the contract with IHS NYCONNECTS by \$6,562. She stated this is necessary to cover the increased consumer demand during the Medicare open enrollment period at a time when they are short one contract. Additionally, this will allow for continued cross training to strengthen the Benefits Access team for the future.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO INCREASE THE IHS NYCONNECTS CONTRACT \$6,562 TO COVER INCREASED CONSUMER DEMAND DURING THE MEDICARE OPEN ENROLLMENT PERIOD AND TO CONTINUE CROSS TRAINING THE BENEFITS ACCESS TEAM MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

3. **Volunteer Recognition** – Mrs. Barody explained each year they honor their OFA Advisory Council members for their dedication to this volunteer opportunity. This year’s event, for 3 staff and 27 volunteers, will be catered at Wildflower Hills Clubhouse in Bath. She requested authorization to spend up to \$600 on this event and there is money available in the budget.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$600 ON THE 2019 VOLUNTEER RECOGNITION EVENT TO BE HELD AT WILDFLOWER HILLS CLUBHOUSE IN BATH MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

4. **Accept Donation for Ramps** – Mrs. Barody requested authorization to accept a donation of \$1,200 from the Canisteo Legion for the ramps program.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT A \$1,200 DONATION FROM THE CANISTEO LEGION FOR THE RAMPS PROGRAM MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

5. **Nutrition Task Force** – Mrs. Lando asked Mrs. Baroody to provide an update on the focus group that has been formed to look at the closing of a congregate meal site. Mrs. Baroody explained we have two congregate meals sites less than one mile apart in Hornell with each site having minimal attendance. We would like to look at combining the sites and have scheduled a focus group to see what the interest of the customers is. This is anticipated to happen in early December.

C. Public Health

1. **Contracts** – Mrs. Smith requested authorization to enter into contracts with Susanna Mason and Kearstin Derrenbacher, both Speech-Language Pathologists, to provide preschool related services. The rate is \$70.00 per visit.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO CONTRACTS WITH SUSANNA MASON, SPEECH-LANGUAGE PATHOLOGIST AND KEARSTIN DERRENBACHER, SPEECH-LANGUAGE PATHOLOGIST TO PROVIDE PRESCHOOL RELATED SERVICES AT A RATE OF \$70.00 PER VISIT MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

2. **Fee Adjustment** – Mrs. Smith stated that they have a schedule of fees and the fees are only adjusted up when the manufacturer increases the cost to us. The cost for the Hepatitis A has been increased to \$115. As a result of attending the resolution writing class in October, she became aware that the committee should be approving the fee schedule.

MOTION: AUTHORIZING THE ADJUSTMENT OF THE PUBLIC HEALTH DEPARTMENT'S SCHEDULE OF FEES AS PRESENTED MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.

3. **Accreditation** – Mrs. Ferratella asked has there been any update on the accreditation? Mrs. Smith replied we have completed all of the documents that we needed to resubmit, except for those where we need to wait until the end of 2019 and those will prove that we were going to do what we said. A few of the measures are outstanding for a few of the counties that we need to wait until the end of the year. In January we will complete the filing of the documents. The intent is to get on the agenda for the PHAB Board meeting in March.

Mr. Maio asked do all of the counties in this application rise and fall together? Mrs. Smith replied yes. Mr. Maio asked would it have been easier to do it by ourselves? Mrs. Smith replied she does not know if we could have done it alone at the time. The man hours have been astronomical along with all of the collaboration meetings, etc. If we get accredited, the State has indicated they will no longer allow multijurisdictional applications. Moving forward, we will have to go solo, but the accreditation will be valid for five years.

Mr. Malter asked what does the accreditation do for the County? Mrs. Smith replied this is the gold standard for public health departments. This will increase our ability to get State and Federal grants. This most definitely improves the quality of everything and heightens the level of communication that we need to have. Mr. Malter asked that all happens through filing for accreditation through the department? Mrs. Smith replied yes, we submit the proof of that quality assurance.

Mr. Swackhamer asked does this reach over to other departments? Mrs. Smith replied it really only reaches over to the Office of Emergency Management. We need to demonstrate that we are very much connected with regard to emergency planning and preparedness.

4. **OD Mapping** – Mrs. Ferratella asked for an update on OD Mapping. Mrs. Smith replied they have finalized the MOU (Memorandum of Understanding) and Mrs. Goodwin has been active meeting with first responders to explain OD Mapping. She stated from her perspective, we are on track for going live by the end of

the year. Mrs. Ferratella asked did we network with other counties to find out what they are doing? Ms. Prossick replied we set it up based on models from Broome and Erie counties.

IV. OTHER BUSINESS

A. *Homeless Numbers* – Mr. Hauryski asked are the homeless numbers leveling off or going up? He also asked about HEAP. Ms. Muller replied we are anticipating spending \$70,000 on homelessness for the month of October, and we average approximately \$800,000 for the year. We are currently taking early HEAP applications; the season opens November 12th. Mr. Hauryski asked what contributes to the numbers? Ms. Muller replied the lack of affordable housing, the economy and sub-standard housing are contributing factors for homelessness. Mr. Hauryski asked will you be able to handle the increases? Ms. Muller replied it is overwhelming with the stress on the system, but we have been maintaining. We are seeing more overtime in the department. Mr. Ryan asked do you see a lot of out of county or out of state applicants? Ms. Muller replied we have a small percentage of out of county or out of state applicants.

B. *Bail Reform* – Ms. Fitzpatrick asked how will the Department of Social Services be affected with the Bail Reform and release of inmates? Ms. Muller replied inmates are scheduled to be released in December and we are working with the Sheriff's Office to plan for housing needs. Mrs. Ferratella asked will you be working with family members? Ms. Muller replied yes. She explained her staff are very thorough in assessing options for housing before they are placed.

C. *Quarterly Report* – Mrs. Ferratella asked why did the SNAP numbers go down from last quarter? Ms. Muller replied she can check into that. Ms. Reynolds stated those numbers fluctuate up and down. She is not sure if that is reflective of when they are doing the re-certifications. Ms. Muller stated there was a gap in the number of SNAP participants as they had to participate in employment search. Mrs. Lando asked will there be cuts in the SNAP program? Ms. Muller replied no, that will not happen.

D. *Steuben Prevention Coalition* – Mrs. Lando announced the Steuben Prevention Coalition received the five-year Drug Free Coalition Grant in the amount of \$125,000 per year. This is great news as they have worked very hard for this grant.

Mr. Van Etten asked now that they have received their grant funding, will they still be using the funds that they requested from us? Mr. Wheeler replied right now that is unknown. At the time of their budget request, they had mentioned that if they were successful with the grant, they would like to have a dialogue with us to continue funding for enhanced services. The money is included in the 2020 budget, but it is up to you whether you keep it. The amount they requested was \$37,000.

Dr. Chapman commented the grant funding only supports them focusing on substance abuse prevention. When they didn't have the grant funding, it gave them more flexibility to broaden their scope to include opioid prevention. In the discussions he had with them, they were ideally hoping to get the grant funding, but had wanted to continue a dialogue for financial support from the County that would be separate to continue their prevention efforts.

Mr. Van Etten stated his opinion is that we funded them when they did not have the grant. They now have the grant. He would like if they could do a report showing what they are doing for the County with that additional \$37,000 funding. Mr. Swackhamer commented it would be a second budget. Mrs. Lando stated she will bring that up to them at their next meeting.

E. *CASA Trinity* – Mrs. Ferratella asked have we heard anything about their request for funding? Mr. Wheeler replied we have not heard from Ms. Domingos. He asked Dr. Chapman to follow up with her.

MOTION: TO ADJOURN MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR.
MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****
Wednesday, December 4, 2019
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON

****PLEASE NOTE CHANGE** Monday, November 25, 2019 **PLEASE NOTE CHANGE****