

STEBEN COUNTY FINANCE COMMITTEE

Tuesday, November 12, 2019

10:05 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Scott J. Van Etten, Chair Robert V. Nichols	Gary D. Swackhamer, Vice Chair Gary B. Roush	Kelly H. Fitzpatrick
STAFF:	Jack K. Wheeler Tammy Hurd-Harvey Vince Spagnoletti Cody Ryan	Christopher Brewer Christine Towner Tim Marshall	Jennifer Prossick Pat Donnelly Rob Wolverton
LEGISLATORS:	Joseph J. Hauryski Hilda T. Lando	Carol A. Ferratella Robin K. Lattimer	K. Michael Hanna John V. Malter
OTHERS:	Mary Perham		

I. CALL TO ORDER

Mr. Van Etten called the meeting to order at 10:05 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

Ms. Fitzpatrick stated she would just like to make note that with respect to the Budget Workshop minutes that it was more a collaborative effort rather than just one individual leading the charge on all of the questions.

MOTION: APPROVING THE MINUTES OF THE OCTOBER 8, 2019, AND OCTOBER 28, 2019, MEETINGS MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENT REQUESTS

A. Sheriff's Office

1. **Grants** – Mr. Wheeler requested authorization for the Sheriff to accept the following grants: 2020 STOP DWI Crackdown for \$19,700; 2019 Bullet-Proof Vest Grant for \$6,731.23 and the 2018 SCAAP Grant for \$656.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT THE FOLLOWING GRANTS: A 2020 STOP-DWI CRACKDOWN GRANT IN THE AMOUNT OF \$19,700; A 2019 BULLET-PROOF VEST GRANT IN THE AMOUNT OF \$6,731.23 AND A 2018 SCAAP GRANT IN THE AMOUNT OF \$656 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. County Clerk

1. **Semi-Annual Mortgage Tax Distribution** – Mrs. Hunter informed the committee they have collected \$619,096.27 for the period April 1, 2019 – September 30, 2019.

MOTION: ACCEPTING AND FORWARDING TO THE FULL LEGISLATURE THE SEMI-ANNUAL MORTGAGE TAX DISTRIBUTION MADE BY MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C. Public Works

1. **Budget Transfer – Bath Landfill Re-Permit Capital Project** - Mr. Spagnoletti informed the committee that they are in the process of doing the re-permitting at the Bath Landfill to start on the Cell 5 expansion. They had set aside \$500,000 in the Bath Landfill Re-Permit Capital Project, however, the cost to re-permit have come in higher than they expected. He requested authorization to transfer \$100,000 from the Bath Landfill Cell #4 Construction Capital Project into the Bath Landfill Re-Permit Capital Project.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$100,000 FROM THE BATH LANDFILL CELL #4 CONSTRUCTION CAPITAL PROJECT INTO THE BATH LANDFILL RE-PERMIT CAPITAL PROJECT TO COVER COSTS RELATED TO THE RE-PERMITTING OF THE BATH LANDFILL MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. **Budget Transfer – Steel Sign Posts** - Mr. Spagnoletti explained last September when we awarded the steel sign posts bid, it turns out when they put together the bid, the vendors thought it was a term contract, but it was a quantity bid and we had to purchase all the material. To pay for this, we need to transfer \$39,100 from the Striping Pavement line to the FHWA Sign Upgrade. This will give us enough sign posts for 2020 and 2021.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$39,100 FROM THE STRIPING PAVEMENT LINE ITEM TO THE FHWA SIGN UPGRADE TO PURCHASE STEEL SIGN POSTS FOR 2020 AND 2021 MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. Office for the Aging

1. **Donation** – Ms. Towner informed the committee they received an anonymous donation in the amount of \$1,000. She requested authorization to accept this and appropriate to the contract with Home and Health Care for Respite Services.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AN ANONYMOUS DONATION IN THE AMOUNT OF \$1,000 AND AMENDING THE CONTRACT WITH HOME AND HEALTH CARE FOR RESPITE SERVICES TO REFLECT SAID DONATION MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. **Donation – Ramps** – Ms. Towner requested authorization to accept a \$1,200 donation from the Canisteo Legion for the ramps program.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT A \$1,200 DONATION FROM THE CANISTEO LEGION FOR THE RAMPS PROGRAM MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. Emergency Management Office

1. **Budget Transfer** – Mr. Marshall requested authorization to transfer \$8,000 from the Communications System Capital Project to the EMS Study Capital Project to cover the costs of the EMS study.

MOTION: AUTHORIZING TRANSFER OF \$8,000 FROM THE COMMUNICATIONS SYSTEM CAPITAL PROJECT TO THE EMS STUDY CAPITAL PROJECT MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mr. Van Etten asked when the study is completed and the consultant makes recommendations, what happens if we do not implement the recommendations and something happens to a resident that would not have happened if we had implemented the recommendations; would we be liable because of our inaction? Ms. Prossick replied this

is similar to when an accident occurs on a road. Her recommendation would be to make a record as to why they weren't implemented, so that we are showing due diligence. She would suggest doing that for each bulleted item on the consultant's recommendations.

F. Commissioner of Finance

1. **Monthly Reports** – Ms. Fitzpatrick asked why are the food and kitchen supplies increasing at the Jail? Mr. Wheeler replied this is for the current year. The population has not started to decrease yet and once it does, he would expect those line items to decrease. Ms. Fitzpatrick asked for an explanation for the transfer of \$11,785.19 titled roll reserve balance under the Sheriff's Office. Mrs. Hurd-Harvey explained every year we should be rolling that over into the budget. It is easier to do at the beginning of the year and that is one that we missed.

G. County Manager

1. **Village of Wayland Request** – Mr. Wheeler informed the committee he received a letter from the Mayor asking if the County could provide financial assistance to pay for the demolition at 1 East Naples Street. The village paid approximately \$16,000 for the demolition and \$1,700 for asbestos monitoring. Mr. Swackhamer asked did we take this debris into the Landfill? Mr. Wheeler replied yes and the tipping fees were waived. Mr. Swackhamer asked what was the value of that? Mr. Spagnoletti replied they brought in 165 tons and the normal rate would have been \$200 per ton. Mr. Nichols asked did we truck it in? Mr. Spagnoletti replied yes. Mr. Van Etten commented his opinion is that we already stepped up with respect to trucking the debris and waiving the tipping fee. If we did this, it would set a precedent for other municipalities.

Secretary's Note: No action was taken.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL THE 2013 SCHOOL TAXES RELATIVE TO PARCEL NO. 298.08-02-020.000 SITUATE IN THE TOWN OF ERWIN, VILLAGE OF PAINTED POST MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Wheeler stated that he will get new copies of the full budget to everyone prior to Thursday's Special Legislative Meeting. He stated this year instead of printing the budget message, he will be presenting the budget message through OpenGov with interactive graphs. He will send the Legislators the link and if anyone would like a printed copy, please let him know.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****
Tuesday, December 10, 2019
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, December 4, 2019