

**STEUBEN COUNTY PUBLIC SAFETY & CORRECTIONS COMMITTEE**

*Monday, May 4, 2020*

*9:00 a.m.*

*Via Teleconference*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	John V. Malter, Chair Frederick G. Potter	Steven P. Maio, Vice Chair Thomas J. Ryan	Jeffrey P. Horton
<b>STAFF:</b>	Jack K. Wheeler Jennifer Prossick David Hopkins Tammy Hurd-Harvey	Christopher Brewer Noel Terwilliger Tina Goodwin Cody Ryan	Brenda Mori James Allard Shawn Sauro Andy Morse
<b>LEGISLATORS:</b>	Scott J. Van Etten Hilda T. Lando Kelly H. Fitzpatrick	Carol A. Ferratella Aaron I. Mullen	K Michael Hanna Robert V. Nichols
<b>OTHER:</b>	Mary Perham Media		

**I. CALL TO ORDER**

Mr. Malter called the meeting to order at 9:00 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE APRIL 6, 2020, AND APRIL 27, 2020, MEETINGS MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENT REQUESTS**

A. Sheriff's Office

1. **Accept Additional STOP DWI Crackdown Funds** – Sheriff Allard requested authorization to accept \$3,600 in additional STOP DWI Crackdown Funds.

**MOTION: AUTHORIZING THE SHERIFF TO ACCEPT \$3,600 IN ADDITIONAL STOP DWI CRACKDOWN FUNDS MADE BY MR. MAIO. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Approve PO Request for Water Metering Devices** – Sheriff Allard requested authorization to submit a purchase order request for water metering devices in the Jail. These metering devices are budgeted. He commented Mr. Morse did a phenomenal job finding these on State bid and we will be able to do the complete project for the cost of the first year budgeted amount.

Mr. Malter asked are these new meters? Sheriff Allard replied yes. There is one meter for every two cells in the Jail and the water use in each cell is limited by these metering devices. These devices are original to the building and have started leaking. We will be replacing all of them.

Mr. Ryan asked will these be a different brand? Sheriff Allard replied he does not know.

**MOTION: AUTHORIZING THE SHERIFF TO SUBMIT A PURCHASE ORDER FOR THE PURCHASE OF THE WATER METERING DEVICES FOR THE JAIL MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Approve PO Request for Final Stage of the Variable Speed Drives** – Sheriff Allard requested authorization to submit a purchase order for the variable speed drives for the Johnson Control air handlers. This is a three-year capital project which will allow the jail to be more energy efficient. This is the final year of the three-year capital project and will come in under budget.

**MOTION: AUTHORIZING THE SHERIFF TO SUBMIT A PURCHASE ORDER FOR THE PURCHASE OF THE VARIABLE SPEED DRIVES FOR THE JOHNSON CONTROL AIR HANDLERS MADE BY MR. RYAN. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

4. **Informational** – Sheriff Allard announced that about a week and a half ago, deputies took \$47,000 in crystal meth off the street during an interdiction arrest. Additionally, last week they captured the individual who was vandalizing cars in Corning.

Mr. Malter asked how are you handling this during the court shutdown. Sheriff Allard replied everything is going through CAP and the time limits are pushed off for follow-up.

Mr. Van Etten asked with regard to the vehicle vandalism, why does someone think this is something worth doing? Sheriff Allard replied in this case the individual was struggling with addiction and had relapsed. The individual was mad at himself and the world and started breaking things because he hated his life. He did not have any issues with the individuals who owned the cars, he was just drunk. The biggest public safety issue we have is addiction.

Mr. Horton asked how is the virtual CAP court going? Sheriff Allard replied it is working out very well. The Correction Officers are running the Skype portion as well as getting the paperwork up to Rochester in a timely manner via email. We are still processing paperwork and delivering it to the courts of jurisdiction. We hope we can continue with this after this current situation is over as it would be a tremendous savings to the Jail. Mr. Horton commented his wife is a judge and agrees; there will be a lot of savings all the way around. Sheriff Allard commented not having to transport inmates to hearings is pretty enormous for us.

B. District Attorney

1. **RFP - Diversion Program** – Mr. Terwilliger requested authorization to award the RFP for the management of the Diversion Program. One proposal was received from Diversion Management, LLC located in Orchard Park, New York. This proposal falls in line with the costs that we had discussed earlier, which is 10 percent of the diversion fee or \$20.00 for each ticket, whichever is higher. This cost also includes help desk services and data entry.

Mr. Malter stated he read the proposal and what he likes is that this is a one-year contract with up to four one-year renewals and we can get out of the contract anytime with ten day notice.

Mr. Horton asked is this company already up and running in other counties? Mr. Terwilliger replied yes, they are currently running in Orleans County and there are another two counties that have indicated interest. Mr. Maio asked are the counties happy with them? Mr. Terwilliger replied Orleans is extremely happy with them. It is looking like it can be a one-stop shop and this could expand down the road as New York opens up more diversion stuff. If that happens, they would be able to do all of our data entry for us.

Mr. Horton stated it sounds great, however, are there any negatives? Mr. Terwilliger replied no. This is what he has been envisioning; an online service and a help desk. With the help desk, they will help someone with logging into the system and putting in their application. In my opinion, they are geared toward customer service.

**MOTION: AWARDING THE RFP FOR MANAGEMENT OF THE DIVERSION PROGRAM TO DIVERSION MANAGEMENT, LLC OUT OF ORCHARD PARK, NEW YORK MADE BY MR. POTTER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

Mrs. Ferratella asked when will this become effective? Mr. Terwilliger replied his understanding was once the committee approved, we could start moving forward. If that's the case, we can have this up and running within fifteen days. Ms. Prossick stated at the very least it will be by the end of this month. The money was not budgeted and we need to determine if a new resolution is needed. *(Secretary's note: The County Attorney confirmed a resolution is required pursuant to the Administrative Code).*

C. 911

1. **Inter-Municipal Agreement with Schuyler County for 911 Call Processing System** – Mrs. Goodwin requested authorization to enter into an inter-municipal agreement with Schuyler County to explore a joint project of a 911 call handling system between the two counties on the southern tier fiber network. This joint project would provide a backup for one another and would also provide for interoperability. Mr. Malter asked so this is an agreement to explore the costs and options? Mrs. Goodwin replied yes. We would need to come back to committee for any further authorizations.

Mr. Malter asked have you looked at other counties beside Schuyler? Mrs. Goodwin replied yes. We looked at almost everyone around us. Schuyler and Chemung were our first choices with the fiber and phone system. Schuyler needs to replace their system and we are coming due with ours. Chemung County was not interested at this time.

Mr. Ryan asked what would be the advantage of doing this? Mrs. Goodwin replied the cost of one system would be less than each county purchasing their own. Each county would have the ability to back each other. For example; during this pandemic if one of us did not have enough staff, or if you needed extra positions during an emergency. Also, it would provide backup if you were having technical issues at one of the sites.

Mr. Wheeler commented when we started STN (Southern Tier Network) this was the main thing that we pitched. He stated Mr. Hopkins, Mrs. Goodwin and Mr. Marshall have done a lot of work on this.

**MOTION: AUTHORIZING AN INTER-MUNICIPAL AGREEMENT WITH SCHUYLER COUNTY FOR A 911 CALL PROCESSING SYSTEM MADE BY MR. MAIO. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Electrical Engineering Study** – Mr. Malter asked have we gotten any information on the engineering study on the electrical system? Mrs. Goodwin replied no, not yet. Mr. Wheeler explained the contract just got done and we expect the work to start soon.

Mr. Malter asked at some point we were supposed to get a report on the CAP Court. Is that in progress? Mr. Wheeler replied yes, that was supposed to be done in April. I will contact the Sheriff and get back to you.

**MOTION: TO ADJOURN MADE BY MR. POTTER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Monday, June 1, 2020**

**Legislative Committee Room**

**9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office**

**NO LATER THAN NOON**

**Monday, May 25, 2020**