

STEUBEN COUNTY FINANCE COMMITTEE

Tuesday, May 12, 2020

9:58 a.m.

Via Teleconference

****MINUTES****

- COMMITTEE:** Gary D. Swackhamer, Chair Kelly H. Fitzpatrick, Vice Chair John V. Malter
Robert V. Nichols Gary B. Roush
- STAFF:** Jack K. Wheeler Christopher Brewer Tammy Hurd-Harvey
Brenda Mori Hank Chapman Patty Barood
Wendy Jordan Vicky Olin Kelly Penziul
Amy Dlugos Rob Wolverton Sue Cranmer
Jen Prossick Cody Ryan Vince Spagnoletti
- LEGISLATORS:** Scott J. Van Etten Robin K. Lattimer Jeffrey P. Horton
Hilda T. Lando Steven P. Maio Aaron I. Mullen
Frederick G. Potter Brian C. Schu Carol Ferratella
Mike Hanna
- OTHERS:** James C. Johnson, Executive Director, Steuben County Industrial Development Agency
Mary Perham

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 9:58 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE APRIL 14, 2020, MEETING MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENT REQUESTS

- A. Sheriff's Office
 - 1. **Accept Additional STOP-DWI Grant** – The Sheriff was not available for the meeting. Ms. Mori confirmed this is additional funding for \$3,600 for the STOP-DWI Crackdown Grant.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT \$3,600 IN ADDITIONAL STOP DWI CRACKDOWN FUNDS MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

- B. Community Services
 - 1. **Authorizing Acceptance of NYS Office of Addiction Services and Supports COLA** – Dr. Chapman informed the committee they have received \$14,643 in COLA (Cost of Living Allocation) funding from the NYS Office of Addiction Services and Supports. He requested authorization to accept this funding. This funding is to be used to support salary and fringe benefits increases.

MOTION: AUTHORIZING THE DIRECTOR OF THE DEPARTMENT OF COMMUNITY SERVICES TO ACCEPT \$14,643 IN COST OF LIVING ALLOCATION FUNDING FROM THE NEW YORK STATE OFFICE OF ADDICTION SERVICES AND SUPPORTS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C. Office for the Aging

1. **Accept and Appropriate Families First Covid Response Act Funds** – Mrs. Baroody stated she was notified that they are getting Covid relief funds. This is Federal funding that is passed through the State. We are scheduled to receive \$70,275. These are funds that can be used in any way to bring relief for efforts that have taken place since Covid started. She stated she has contacted the agencies to determine what extra work they have been doing as a result of Covid. Mrs. Baroody stated that she would like to reserve \$8,000 of this funding for her office to cover anything that we have not already anticipated. With the remaining funds, she would like to increase the contracts with Institute for Human Services for transportation, with Faith in Action, ProAction, Steuben Senior Services Fund and Corning Meals on Wheels. The reason for increasing the transportation contract with the Institute for Human Services is that transportation is the number one need and the volunteers that the transportation program utilizes are seniors and they have not been able to go out because of the stay at home order. We have authorized taxi tokens to get people to urgent medical appointments. For ProAction she would like to allocate \$40,000 to go toward their effort of putting more meals into their pantries. They are doing this because if anyone at the ProAction kitchen gets Covid, that operation will likely shut down and they are working to shore up food for their clients. These funds can be used through September 2021.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AND APPROPRIATE A TOTAL OF \$70,275 IN FAMILIES FIRST COVID RESPONSE ACT FUNDS AS FOLLOWS: OFFICE FOR THE AGING - \$8,000; INSTITUTE FOR HUMAN SERVICES – TRANSPORTATION - \$11,000; FAITH IN ACTION - \$5,000; PROACTION - \$40,000; CORNING MEALS ON WHEELS - \$5,000 AND STEUBEN SENIOR SERVICES FUND - \$1,275 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

D. Information Technology

1. **Video Conference Software** – Mr. Wolverton requested authorization to purchase Zoom video conference software for an annual cost of \$23,667 for 150 licenses. We do have money budgeted for this in the EDP Equipment Capital Project. Mr. Wheeler commented you will also be authorizing adding this to the Major Equipment list.

MOTION: AUTHORIZING THE DIRECTOR OF THE INFORMATION TECHNOLOGY DEPARTMENT TO PURCHASE 150 ZOOM VIDEO CONFERENCE LICENSES FOR AN ANNUAL COST OF \$23,667, SAID AMOUNT TO BE PAID FOR OUT OF THE EDP EQUIPMENT CAPITAL PROJECT, AND AUTHORIZING THE ADDITION OF THE ZOOM VIDEO CONFERENCING SOFTWARE TO THE MAJOR EQUIPMENT LIST MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

E. County Clerk

1. **Semi-Annual Mortgage Tax Distribution** – Mrs. Cranmer presented the Semi-Annual Mortgage Tax Distribution for approval.

MOTION: APPROVING AND ACCEPTING THE SEMI-ANNUAL MORTGAGE TAX DISTRIBUTION AS PRESENTED MADE MR. NICHOLS. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Mr. Swackhamer asked any idea what will happen in the future? Is any property being sold? Mrs. Cranmer replied yes, we have consistently been recording and property is being sold during this time.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

F. Elections

1. **CARES Covid-19 Grant** – Mrs. Olin requested authorization to accept the CARES Covid-19 Grant in the amount of \$116,778. The State is going to cover the 20 percent match on this. This grant will be used to cover any expenses required because of the pandemic and only for the federal Presidential election. This

funding is available for seven months and it is use it or lose it. They are telling us to make sure we send in our request for payment as soon as we incur the eligible costs to make sure we get our money.

MOTION: AUTHORIZING THE COMMISSIONERS OF THE BOARD OF ELECTIONS TO ACCEPT THE CARES COVID-19 GRANT IN THE AMOUNT OF \$116,778 MADE BY MR. MALTER. SECONDED BY MR. ROUSH FOR DISCUSSION.

Ms. Fitzpatrick asked you will be mailing out absentee ballots, but the voters have a choice to fill out and return rather than go in line at the voting location, is that correct? Mrs. Olin replied yes. We are mailing out the application that voters would have to fill out to receive an absentee ballot. If we receive an application back then we will mail out the ballot. We are required to have nine days of early voting and be open for a full day on Election Day.

Ms. Fitzpatrick asked are you concerned about any fraud? Mrs. Olin replied we are always concerned about fraud. A lot of time is spent matching up signatures to applications that we have on file. That will be a process.

Mr. Van Etten asked the ballots that are being mailed, are these the same piece of paper that you slide into the machine if you go in person? Mrs. Olin replied no. Our hope is that we have the ballot on demand printer. We have the ballots that were already purchased for the April election, but we can do printing in house to some extent. If we get a mass volume of requests, then we will have to reach out to the printer to get additional ballots. Mr. Van Etten asked if you get 15,000 ballots back, I assume your staff would not be able to handle that. Would you have to bring in additional staff? Mrs. Olin replied we will have to look at that. Right now our inspectors are here doing testing and maintenance on the machines.

Mr. Nichols asked does this funding include both State and Federal? Mrs. Olin replied yes it does.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mrs. Olin commented an email was sent out regarding village and school elections. We have been communicating with the villages and school and there is a lot of confusion. We will keep you apprised.

G. Public Works

1. *Appropriate Insurance Proceeds for New Stone Chipper Purchase* – Mr. Spagnoletti informed the committee that Mr. Sprague, Mr. Rapalee and Mr. Miller were able to secure \$59,250 in insurance proceeds as a result of the car collision with our 1994 chip spreader. A new machine will cost us \$317,000. He requested authorization to appropriate the \$59,250 in insurance proceeds to the major equipment line to help pay for the purchase of the new chip spreader.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO APPROPRIATE \$59,250 IN INSURANCE PROCEEDS TO THE MAJOR EQUIPMENT LINE TO HELP PAY FOR THE PURCHASE OF A NEW STONE CHIPPER MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. *Appropriate State Funding for Permanent Improvement D 511200, Capital Projects 5 250 000* – Mr. Spagnoletti stated we have received verbal indication that we will be getting Extreme Winter Recovery Funding and Pave NY funding totaling \$1,653,718.95. He was told by an individual at the State this morning that the money is there and safe, but we will not get the letter until the State offices open. First, I want to receive written notice of this funding and after I receive that I will get it approved by Mr. Wheeler to proceed with spending. The Governor reserves the right to cut the budget or change the budget as we move forward. He requested authorization to appropriate this funding into the permanent improvements capital project.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO APPROPRIATE \$642,568.88 IN EXTREME WINTER RECOVERY FUNDING AND \$1,011,150.07 IN PAVE NY FUNDING INTO THE

PERMANENT IMPROVEMENTS D 511200, CAPITAL PROJECTS 5 250 000 CONTINGENT UPON RECEIPT OF WRITTEN NOTIFICATION FROM THE STATE MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. *Add Road Projects* – Mr. Spagnoletti requested authorization to add five road projects to the Permanent Improvements D 511200 line. The projects are CR 5 in Tuscarora, 1.4 miles; CR 15 in Bath, 3.3 miles; CR 21 in Canisteo, 1.5 miles; CR 70 in Howard, 2.9 miles and CR 100 in Woodhull, 3.1 miles.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ADD CR 5, CR 15, CR 21, CR 70 AND CR 100 TO THE PERMANENT IMPROVEMENTS D 511200 LINE MADE BY MR. NICHOLS SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

4. *Transfer from Permanent Improvements to Individual Road Projects* – Mr. Spagnoletti requested authorization to transfer funds from the Permanent Improvements line into each of the road projects, including the five new projects the committee just approved.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER FUNDING FROM THE PERMANENT IMPROVEMENTS LINE INTO INDIVIDUAL ROAD PROJECTS AS FOLLOWS: CR 4 - \$10,000; CR 27 - \$75,000; CR 32 - \$56,000; CR 74 - \$8,000; CR 66 - \$83,000; CR 109 - \$41,000; CR 10 - \$56,000; CR 64 - \$40,000; CR 28 - \$110,000; CR 57 - \$132,000; CR 15 - \$143,000; CR 5 - \$105,000; CR 21 - \$226,000, CR 100 - \$339,000 AND CR 70 - \$422,000 MADE BY MR. MALTER. SECONDED BY MR. ROUSH FOR DISCUSSION.

Ms. Fitzpatrick asked are the total projects more than the State funding we are accepting? Mr. Spagnoletti replied that State funding is in addition to what was already in the budget. The \$1.8 million includes the \$1.6 million of new funding, but there are also transfers within the permanent improvements accounts. That allows us to make adjustments as the bids come in and we see more specifically what the costs will be.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mr. Malter stated when I am looking at the printout for the Landfill we are receiving \$1 million less than one year ago? Mr. Spagnoletti replied when I look at the financial summary that Mrs. Hurd-Harvey will go over, the revenues have not all been booked. Right now we have \$2,572,000 in revenue and last year at this time we had \$2,615,000. It is approximately the same, just a very small difference and the reason is that all of the revenues haven't been booked. Mr. Malter stated you are still down \$400,000 from a year ago. This is based on the financial summary for select departments as of April 2020. In 2019 you had revenues of \$2.9 million. In 2020 you have revenues of \$1.7 million and you are telling me that \$700,000 hasn't been booked yet? Mr. Spagnoletti stated we are actually at \$2,572,000 and there is \$800,000 that has not been booked yet. Mr. Malter stated you are still down from a year ago. Mr. Spagnoletti stated we are a little bit and I can only assume that is because of less business activity.

H. Real Property Tax Service Agency

1. **Tax Certiorari** – Mrs. Jordan stated they received a request to participate in a review of the appraisal documents the City of Corning received from the petitioner. This is just a review of the appraisal submitted. The total cost of the appraisal was \$800 and the County share would be \$340.64.

MOTION: AUTHORIZING THE COUNTY TO PARTICIPATE IN TAX CERTIORARI PROCEEDINGS IN THE CITY OF CORNING MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

I. Planning

1. **Transportation Funding for Mobility Management Services Provided by IHS** – Mrs. Dlugos stated the Institute for Human Services provides important transportation coordination services for medical and

other essential needs. The Mobility Management Program is funded through 5311 Federal funding and State funding. We applied for additional funding at the end of February and have not received the award yet. We anticipate an early summer announcement and then the contract. She stated DOT often lags in getting awards and contracts. We anticipate getting the award and funds and we are not in any danger. These funds will be returned to the Contingent Fund when they are received from DOT. Mr. Swackhamer asked what is the amount? Mrs. Dlugos replied it is \$170,788.

MOTION: APPROPRIATING \$170,788.13 FROM THE CONTINGENT FUND TO THE MOBILITY MANAGEMENT CAPITAL PROJECT AND DISBURSING THE SAME TO THE INSTITUTE FOR HUMAN SERVICES FOR THE MOBILITY MANAGEMENT PROGRAM MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

J. Commissioner of Finance

1. **Monthly Reports** – Mrs. Hurd-Harvey asked if there were any questions on the monthly reports. Ms. Fitzpatrick stated on the Purchase Orders, under Permanent Improvements it shows we are purchasing something from Wilkins Dairy. What is that? Mr. Spagnoletti explained Wilkins Dairy bought the gravel pit in Bath, so we are now buying gravel from Wilkins Dairy for road projects and the Landfill.

Ms. Fitzpatrick asked for an explanation for the Foster Care expenses? Mrs. Hurd-Harvey replied the Department of Social Services received funds from an anonymous donor to be used for parents and foster children to stay connected during the stay at home order.

Ms. Fitzpatrick asked about \$15,000 that was moved for the purchase of shoes. Mrs. Hurd-Harvey stated she is not familiar with that. Those funds were put into uniforms, but I do not know the specifics. Mr. Wheeler stated from our last labor relations contract, we provide funds for work boots for staff in Buildings and Grounds, Public Works and Probation. As far as uniforms and clothing, there was no budget line item and now we are creating one. He stated boot purchases for Buildings and Grounds and Probation were included in the last bargaining agreement.

Mr. Malter stated we transfer a lot of money into new line items and it looks like they are eliminated from the budget process. This is just a point of observation. Mrs. Hurd-Harvey stated point taken. Are there any questions on the other reports? She stated she provided a new format for the department one. We usually only are looking at a couple of departments and it makes sense to look at all of them. Ms. Fitzpatrick asked if the committee could get a prior year summary of the same thing? Mrs. Hurd-Harvey stated she can do that. For the August report she will add some of the other departments. It will be interesting to look at the revenue numbers often.

Mr. Van Etten stated I like this new format. The revenue is a timing issue and we have an \$11 million gap. We expended \$7 million and that is below what we thought we would be. Mrs. Hurd-Harvey stated there is always a delay with the Department of Social Services numbers as everything is done by contract and it takes months to get those in place. We do budget for the what if's within the Department of Social Services, so we are often below what is anticipated. She stated she did reach out to the Department of Social Services about their revenues and they confirmed they have billed basically nothing at this point.

Ms. Fitzpatrick asked are the revenues and expenses booked through April 30th? Mrs. Hurd-Harvey replied yes.

2. **Budget Transfer** – Mrs. Hurd-Harvey stated the District Attorney would like to make a transfer out of an R account. She explained with the R account, the system creates an account for an open PO (Purchase Order) at the end of the year. We typically do not allow departments to move money out of those. The District Attorney wrote a PO for some computer equipment for \$143,498 to Dell and the vendor was not able to provide the equipment needed. The District Attorney had to go to a new vendor, CDW and he would like to transfer those funds out of the R account into his regular equipment line.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO TRANSFER \$143,498 FROM THE R ACCOUNT TO THE DISTRICT ATTORNEY'S EQUIPMENT LINE ITEM MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Mr. Malter asked this was the amount at the end of the year? Mrs. Hurd-Harvey replied yes. Mr. Malter asked so he is changing the vendor? Mrs. Hurd-Harvey replied yes. The cost will be slightly more than the original PO, but you cannot write a PO against an R account.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Bond Anticipation Note Five Mile Creek Watershed** – Mrs. Hurd-Harvey stated we received two bids for 2 percent and Steuben Trust submitted a bid for 1.5 percent for one year for the \$30,000 bond note. Steuben Trust has had the bond for the entire time. She requested approval to use Steuben Trust for the final year of the Five Mile Creek Watershed Bond Anticipation Note.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO USE STEUBEN TRUST FOR THE FINAL YEAR OF THE BOND ANTICIPATION NOTE FOR THE FIVE MILE CREEK WATERSHED FOR AN ANNUAL AMOUNT OF \$30,000 AT 1.5 PERCENT MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

4. **Contract Approval** – Mr. Donnelly stated we use an environmental attorney, Gary Bowitch from Albany for our contaminated properties. We had four contaminated properties that we sold in the auction last year. Mr. Bowitch's hourly rate in 2017 was \$190.00 per hour. He is requesting a rate increase to \$210.00 per hour. We have paid out \$13,000 over the past three years.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ENTER INTO A CONTRACT WITH GARY BOWITCH, ESQ., ENVIRONMENTAL ATTORNEY FOR A RATE OF \$210.00 PER HOUR MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Ms. Prossick stated for anything DEC related, Mr. Bowitch takes our calls and many times has not charged us. He is fantastic.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

J. County Manager

1. **Modifying Existing REDEC Contract** – Mr. Brewer requested authorization to increase the contract with REDEC to assist them with operating expenses. We would be providing funding to help them cover costs for their day-to-day operations. This additional funding of \$150,000 would come from the Economic Development Fund.

MOTION: AUTHORIZING THE COUNTY MANAGER TO AMEND THE EXISTING CONTRACT WITH REDEC TO INCLUDE AN ADDITIONAL \$150,000 TO BE PAID FROM THE ECONOMIC DEVELOPMENT FUND, TO HELP WITH DAY-TO-DAY OPERATIONAL COSTS MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. OTHER BUSINESS

A. *PILOT Consent for Canisteo Wind Energy* – Mr. Johnson stated first he would like to make a quick comment on the discussion at Administration. Mr. Wheeler and his team have been doing a phenomenal job. It is not necessarily getting out to the public, but I want to let you know that Mr. Wheeler is doing a great job and working very closely with us. The business community receives daily updates and the County efforts on social media have been the best avenue of communication. Just know that the message is getting out to the business community.

Mr. Johnson stated with regard to the PILOT consent. We are proposing a consent resolution identical to the one for Baron Wind. We are requesting the County adopt, along with the other municipalities in the project area, to lock in the distribution rate. This is developing a fixed rate PILOT and will lock in the rate for 20 years. This is primarily to protect the municipalities so they can adjust their tax rate according to the revenues they will be getting in. The County makes up 20 percent of the tax rate and the adjusted percent of the tax rate is of the total. He is asking for authorization to lock in the rate based on today's rate.

Mr. Swackhamer asked how long is the PILOT? Mr. Johnson replied it is the standard 20 year PILOT. Based on our projects, the entities will receive \$8.3 million over the 20 year period. That will be \$340,000 for year one and will increase by 2 percent per year until year 20 when you would be getting \$500,000.

MOTION: APPROVING THE PILOT CONSENT FOR CANISTEO WIND ENERGY MADE BY MR. ROUSH. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Swackhamer commented this is the best way to go for the towns, villages and schools as it evens everything out.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL # 143.00-01-001.000 SITUATE IN THE TOWN OF BATH, EXPIRING MARCH 31, 2021 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL # 046.00-01-041.310 SITUATE IN THE TOWN OF PRATTSBURGH, EXPIRING MARCH 31, 2021 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #078.16-02-028.000 SITUATE IN THE TOWN OF WAYNE, EXPIRING MARCH 31, 2021 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A THREE MONTH EXTENSION OF A NON-REFUNDABLE UNDERTAKING RELATIVE TO PARCEL #318.45-02-060.000, SITUATE IN THE CITY OF CORNING, EXPIRING AUGUST 31, 2020 MADE BY MR. NICHOLS. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL TAXES AND ISSUE A CERTIFICATE OF PROSPECTIVE CANCELLATION RELATIVE TO PARCEL #136.00-02-062.000, SITUATE IN THE TOWN OF HORNELLSVILLE MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

**Tuesday, June 9, 2020
Legislative Committee Room
9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, June 3, 2020**