

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, May 2, 2018*

*9:50 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair                      K. Michael Hanna, Vice Chair                      John V. Malter  
Robert V. Nichols    Thomas J. Ryan

**STAFF:** Mitchell Alger    Amy Dlugos    Jennifer Prossick  
Eric Rose    Andy Morse

**LEGISLATORS:** Joseph J. Hauryski    Carol A. Ferratella    Kelly H. Fitzpatrick  
Hilda T. Lando

**OTHERS:** James Johnson, Executive Director, Steuben County Industrial Development Agency  
J.C. Smith, Steuben County Industrial Development Agency  
Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension  
Mary Perham  
James Post, *The Leader*

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:50 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE APRIL 4, 2018, MEETING MADE BY MR. RYAN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Bid Award for Transit Items Funded by NYS Accelerated Transit Capital Program** – Mrs.

Dlugos requested authorization to accept and award the bid for digital message boards for passenger shelters. These message boards will be funded using the NYS Accelerated Transit Capital Program funding. One bid was received and it did come in under budget and was in line with our cost estimate. She recommended awarding to CHK America for a total cost of \$15,585 for three units. The County will own these message boards and we will pay the associated technical licensing agreement with them.

**MOTION: AWARDING THE BID FOR DIGITAL MESSAGE BOARDS FOR THE BUS PASSENGER SHELTERS TO THE LOW BIDDER, CHK AMERICA FOR A TOTAL COST OF \$15,585 FOR THREE UNITS, SAID COST TO BE PAID USING NYS ACCELERATED TRANSIT CAPITAL PROGRAM FUNDING MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mrs. Dlugos stated they also put out bids for bus shelters and bike racks, however, no bids were received. We will work with Purchasing to get quotes on those items.

2. **Adjusting the Annual Thirty-Day Period for Inclusion in Agricultural Districts** – Mrs. Dlugos requested authorization to adjust the annual thirty-day period for landowners to request inclusion in an agricultural district.

**MOTION: ADJUSTING THE ANNUAL THIRTY-DAY PERIOD FOR LANDOWNERS TO REQUEST INCLUSION IN AN AGRICULTURAL DISTRICT MADE BY MR. NICHOLS. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**IV. OUTSIDE AGENCIES**

A. Steuben County Industrial Development Agency

1. **Staff Introduction** – Mr. Johnson introduced J. C. Smith who is now a part-time staff person in our office. Mr. Smith will be supporting infrastructure projects throughout the County. Mr. Smith stated he appreciates the opportunity. Ms. Lattimer commented we are thrilled to have you aboard and could not ask for a better person to fill this spot.

2. **Funding** – Mr. Johnson announced the next round of regional council funding has started. The deadline for applications is July 27, 2018 at 4:00 p.m.

3. **I-86 Innovation Corridor Integrated Workforce Development Strategy** – Mr. Johnson distributed copies of the Executive Summary and reviewed it with the committee. The I-86 Innovation Corridor is comprised of Chemung, Schuyler and Steuben counties and boasts the highest concentration of advanced manufacturing and transportation equipment manufacturing companies in New York State's Southern Tier. The availability of an adequate skilled workforce is chief among factors that will determine the region's ability to continue to support growth and future expansion or whether companies will look to other communities to make these investments.

Mr. Johnson stated the number one issue in the nation is workforce; both skill and availability. Additionally, now companies are requiring advance Opioid studies to demonstrate what the Opioid issues are in your community. Here the workforce development strategy is looking at what skills and occupations are most in-demand and difficult to fill. There are critical shortages in advanced manufacturing, construction, education, transportation/logistics, healthcare, professional services and hospitality/tourism. He stated that five goals have come about as a result of this study. Strategic Goal 1 is to focus on capacity, collaboration, communication and content. Goal 2 is focused on talent retention and attraction. Goal 3 is focused on the K-12 pipeline, programs and structures. Goal 4 is focused on the post-secondary education pipeline, programs and structure. Finally, Goal 5 is focused on career awareness, engagement of students, maximizing labor force participation and upskilling.

*Secretary's Note: A copy of the I-86 Innovation Corridor Integrated Workforce Development Strategy Executive Summary is on file in the Clerk of the Legislature's Office.*

Mr. Malter asked where does this leave us? Mr. Johnson replied with this, we can now go to the businesses with a strategy. A more detailed presentation of these strategies will be presented next week. He is hopeful that as a region we can drive this into the future.

Mr. Ryan asked at what point do you get the State on board? Mr. Johnson replied the good news is the Governor has announced that he will be focusing on workforce development. The State is in the process of creating an office to manage workforce development. The Governor will be directing funding from the traditional programs and redirecting it through a different organization that will have different metrics, focus and goals. This will all be under the umbrella of economic development. This is a step in the right direction. The Governor is recognizing that this is an impending crisis that is not just affecting the Southern Tier, but the entire State.

Mrs. Lando asked what are the next steps? Mr. Johnson replied we will be spending six months prioritizing the recommendations and looking at opportunities to go after funding for specific projects. Then we will focus on the

development of a leadership committee/council. That part will require some level of support from the community and businesses.

Mr. Malter asked what will be the administration costs? Mr. Johnson replied they have a conference call with a company in Kansas that will discuss a model that they have sent us. We are talking about having three or four individuals and will set that up as a unique organization or under a current entity. The annual budget estimate they presented was \$230,000 - \$240,000 and he believes that includes all operational expenses.

Mr. Hauryski asked who will be responsible for maintaining the data? Mr. Johnson replied that will be part of the leadership council's responsibility. The data that was collected is good for a three-year window. That is one of the strategies, to have the leadership council do data analysis.

Mr. Hauryski commented that he knows the president of the Siemens labor union and it is very interesting to hear him talk. The mentality has changed and the unions are working with management very closely to help solve the problem of filling the labor gaps with qualified people.

Mr. Nichols commented the students coming out of high school and college will be your best bet. You will have problems getting people off of the welfare system. Mr. Johnson stated these are not easy issues. Ms. Prossick commented it will be important to bring in people from other areas. She doesn't think people understand the benefits of living in our area, particularly lower housing costs, activities, etc. Mr. Johnson stated that is one of the strategies that they will be looking at.

Mr. Malter asked if we don't do anything like this, the IDA will never be viable. Ms. Lattimer informed the committee the full comprehensive presentation of the findings will be May 9, 2018 at 9:00 a.m. She encouraged the legislators to attend.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, June 6, 2018**

**Legislative Committee Room**

**\*\*PLEASE NOTE CHANGE\*\*9:30 a.m. \*\*PLEASE NOTE CHANGE\*\***

**Please send agenda items to the Clerk of the Legislature's Office**

**NO LATER THAN NOON**

**Wednesday, May 30, 2018.**