

**STEBEN COUNTY PUBLIC WORKS COMMITTEE**

*Monday, May 1, 2017*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Gary D. Swackhamer, Chair Robert V. Nichols	John V. Malter	Aaron I. Mullen
<b>STAFF:</b>	Jack K. Wheeler Steve Orcutt Jennifer Prossick	Mitchell Alger Doug Rapalee Jerry Miller	Vince Spagnoletti Andy Morse Deb Cotter
<b>LEGISLATORS:</b>	Joseph J. Hauryski Kelly H. Fitzpatrick	Dan C. Farrand	Carol A. Ferratella
<b>ABSENT:</b>	Gary B. Roush, Vice Chair		
<b>OTHERS:</b>	Mary Perham Kristin Klemenz, B & W Towing		

**I. CALL TO ORDER**

Mr. Swackhamer called the meeting to order at 10:00 a.m. and asked Mr. Malter to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

Mr. Mullen stated he does not have any corrections; however, he does have a question for Mr. Spagnoletti. With regard to the hazardous waste bid, the \$24,000 award we made, is it a set fee or based on volume collected? Mr. Spagnoletti replied it is volume driven.

**MOTION: APPROVING THE MINUTES OF THE APRIL 3, 2017, MEETING MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. HIGHWAYS**

A. *Shared Services Summary* – Mr. Spagnoletti provided a summary of their shared services program. This information is available on the Public Works Department page on the County Website. There are numerous shared services they participate in, however, there are a few in particular that he would like to mention:

- ***Shared Use of Equipment – Fuel Tank System*** – Mr. Spagnoletti stated the installation of the fuel tank system cost the County \$630,000. We charge \$0.13 per gallon to other departments and municipalities which has resulted in a savings across the County.
- ***Salt Storage Buildings*** – We help with the construction of salt storage buildings and pay one-quarter to one-half of the cost. There are salt storage buildings in Pulteney, Thurston, Urbana and Wayne. The county has spent approximately \$200,000 and these are mostly utilized by the towns.

- **Precast Box Culverts** – Mr. Spagnoletti stated they make these for the towns at 40 percent less cost than if they purchased them from a vendor on bid. We also install them. Mr. Farrand commented this is a great program and he would like to note that the towns do provide assistance.
- **Bridges** - We design, build and maintain 142 town bridges. The towns maintain the approaches to the bridges, as well as the driving surface of the bridge. This is a \$50 million asset that the County is carrying for the towns and you are putting \$800,000 into the County budget to take care of those bridges.

Mr. Hauryski commented the Governor has required each county to hold meetings of a shared services panel. This week we will be holding our first meeting. What we have already included previously under shared services cannot be included in the new plan. Look at the volume of the shared services we do just with the Department of Public Works. Mr. Wheeler stated the way they have defined shared services in the past is if it is something that stops every year. Shared equipment with municipalities; in his view, each year that is new. With the bridges, you might be able to include the new ones that are coming up. He thinks we should take credit for it.

Mrs. Ferratella asked do we benchmark with other counties to see if they are doing similar things? Mr. Spagnoletti replied he does not have the figures on that. Mr. Wheeler replied it depends on how you measure it. If you measure the amount of equipment shared, that would be more accurate than measuring the additives. We will have the ability to see the shared services plans of other counties and we may be able to benchmark things better once those plans come out.

B. *Transfer of Property – Town of Caton* – Mr. Spagnoletti requested authorization to transfer a parcel of .83 acres from the Town of Caton to the County for \$1.00, so that we can build our new highway shop. With your approval, we would like to do the site work this year and do as much of the construction as we can with our own crews.

Mr. Maio commented that he is the Caton Town Attorney. They will be holding their Town Board meeting on the 2<sup>nd</sup> Wednesday. At that time, we will need to see if this is subject to a permissive referendum on the town side. If so, this transfer would not be effective for 30 days. The Town Board is in favor of this transfer.

**MOTION: AUTHORIZING THE TRANSFER OF A PARCEL OF .83 ACRES FROM THE TOWN OF CATON TO THE COUNTY OF STEUBEN FOR \$1.00 FOR THE NEW HIGHWAY SHOP MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

C. *Appropriation of NYSDOT Extreme Winter Recovery Funding* – Mr. Spagnoletti informed the committee the State budget came out with additional funding for Extreme Winter Recovery and Steuben County received \$642,568.87. He requested authorization to accept and appropriate this funding into the Capital Projects for Road Construction. With this funding, we could grind and blacktop 1.4 miles of CR 60 in the Town of West Union.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ACCEPT \$642,568.87 IN NYSDOT EXTREME WINTER RECOVERY FUNDING AND APPROPRIATE TO THE CAPITAL PROJECTS D 5112-5-250-000 ROAD CONSTRUCTION FOR THE GRINDING AND BLACKTOP OF 1.4 MILES OF CR 60 IN THE TOWN OF WEST UNION MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**IV. BIDS**

A. *Tires & Recapping of Tires*

**MOTION: AWARDING THE BID FOR TIRES & RECAPPING OF TIRES TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: ALL SEASON TIRE; MCCARTHY TIRE SERVICE COMPANY OF NY, INC.; PARMENTER INC.; SEDAM TIRE; TALLMADGE TIRE SERVICE OF CORTLAND; AND VALLEY TIRE MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. *Prestressed Concrete Bridge Beams; Steuben County Bridge #20-12-1 Griswold Road Over Cooks Creek, Town of Lindley*

**MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; STEUBEN COUNTY BRIDGE #20-12-1 GRISWOLD ROAD OVER COOKS CREEK, TOWN OF LINDLEY TO THE LOW BIDDER, L.C. WHITFORD FOR \$58,000 MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. *Vegetation Control – Application of Herbicide(s)* – Mr. Spagnoletti informed the committee that there are two options; Option A and Option B. Option B now includes the spraying of 10,000 highway signs. He recommended awarding to the low bidder, Allen Chase Enterprises.

**MOTION: AWARDING THE BID FOR VEGETATION CONTROL – APPLICATION OF HERBICIDE(S) TO THE LOW BIDDER, ALLEN CHASE ENTERPRISES FOR OPTION A - \$47,400 AND OPTION B - \$50,400 MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. *Industrial Electrical Services*

**MOTION: AWARDING THE BID FOR INDUSTRIAL ELECTRICAL SERVICES TO INFINITY ELECTRIC AT A RATE OF \$85.00 PER HOUR MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**V. OTHER BUSINESS**

A. *Accepting and Appropriating Grant for Excavator* – Mr. Wheeler informed the committee that Assemblyman Palmesano facilitated securing a grant through the New York State Dormitory Authority for a rubber-track excavator. This will be used jointly between Steuben County and the Steuben County Soil & Water Conservation District. The estimated cost of the machine is \$115,000 and the grant is \$100,000. He requested authorization to accept the grant and appropriate the funding to the Public Works Major Equipment line, and amend the Major Equipment list.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO ACCEPT A NEW YORK STATE DORMITORY AUTHORITY GRANT IN THE AMOUNT OF \$100,000 FOR THE PURCHASE OF A RUBBER-TRACK EXCAVATOR; APPROPRIATING SAID FUNDING INTO THE PUBLIC WORKS MAJOR EQUIPMENT LINE AND AMENDING THE PUBLIC WORKS MAJOR EQUIPMENT LIST TO REFLECT THIS PURCHASE MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. Spagnoletti commented we do a lot of work with Soil & Water. Jeff Parker does a tremendous amount of work for the towns and the County.

B. *RFP for Dig Safely* – Mr. Spagnoletti informed the committee that typically we do the research necessary to trace the leachate treatment lines and fiber optic lines. He requested authorization to solicit requests for proposals for a private firm to do that research for us. We just do not have the staff available to do it. This is just for the mark outs.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT REQUESTS FOR PROPOSALS FOR A VENDOR TO DO THE MARK OUTS FOR DIG SAFELY MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. *Kanakadea Park Cabins* – Mr. Spagnoletti stated last month Mr. Malter had asked about the cabins at the park. Klipnocky had put in four cabins to rent and one office cabin. The cabins were very popular. Klipnocky removed the cabins, so last year, 2016, we used some funds to construct an office cabin and this year we are going to use about

\$7,000 to build one rental cabin. Additionally, in the past we have used wood picnic tables. We are now making them out of metal pipe frames. The wood tables cost \$100 and the metal pipe frame tables are \$200. We will plan to make 10 tables per year.

Mr. Malter asked is it your intention to build more cabins? Mr. Spagnoletti replied he does not know at this point. He would like to wait and see what we get in revenues from the rental. Mr. Farrand commented the building trades program at BOCES are always looking to do a couple of projects.

**MOTION: TO ADJOUR MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Monday, June 5, 2017  
10:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Tuesday, May 30, 2017.**