

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, March 2, 2020

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Robert V. Nichols, Chair Aaron I. Mullen	Frederick G. Potter, Vice Chair Thomas J. Ryan	Jeffrey P. Horton
STAFF:	Jack K. Wheeler Doug Rapalee Nate Alderman Jesse Charles Jennifer DeMonstoy Steve Orcutt	Christopher Brewer Jennifer Prossick Andy Barbato Zach Conklin Craig Patrick	Vince Spagnoletti Jerry Miller Lisa Tracy Rich Bills Andy Morse
LEGISLATORS:	Scott J. Van Etten John V. Malter	Carol A. Ferratella Gary B. Roush	Kelly H. Fitzpatrick
OTHERS:	Jeff Parker, District Manager, Steuben County Soil & Water Conservation District Mary Perham		

I. CALL TO ORDER

Mr. Nichols called the meeting to order at 10:00 a.m. and asked Mr. Ryan to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 3, 2020, MEETING MADE BY MR. RYAN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. OTHER BUSINESS

A. *Soil & Water Conservation District* – Mr. Parker stated the County has already done the aggregate bid pricing and we work off those prices for our projects and projects for the municipalities. The issue we have run into is that Seneca Stone is the low bid, however, we are having a tough time getting enough trucks to get the stone from Seneca Stone. This is an 80-mile round trip and we can do four loads in a day which is about 90 tons of rock. The other issue is that he and the bridge crew have small, tight spots that we cannot get the tractor trailer loads dumped into. We were thinking that because we have the FOB price at the quarry that it may be possible to put out our own truck bid to be able to acquire additional trucks when needed. Mr. Potter asked are there are other suppliers that would be closer? Mr. Parker replied not at this point. Mr. Rapalee stated the next closest would be Hanson. Mr. Spagnoletti commented the other issue is that Blades is running out of stone. This would be a simple bid to put out. Mr. Wheeler asked would we be doing this for the County instead of Soil & Water? Mr. Spagnoletti replied the County would put out the bid and Soil & Water would use it. He requested authorization to issue the bid.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE A BID FOR TRUCK HAULING MADE BY MR. RYAN. SECONDED BY MR. HORTON FOR DISCUSSION.

Mr. Van Etten asked would the bid require a set amount per day? Mr. Parker stated no, he thinks it would be per ton. Mr. Rapalee commented Seneca Stone only has one hauler.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS

A. *Authorize Tip Fee Waiver for Town of Erwin House Demolition* – Mr. Spagnoletti informed the committee they received a request from the Town of Erwin for a tip fee waiver for a house demolition. This demolition is about 130 tons and the fee would be \$3,900. He requested authorization to waive the tip fee.

MOTION: AUTHORIZING A TIP FEE WAIVER FOR THE TOWN OF ERWIN FOR A HOUSE DEMOLITION MADE BY MR. MULLEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Authorize Tip Fee Waiver for Town Roadside Cleanup Week* – Mr. Spagnoletti requested authorization to hold the annual Town Roadside Cleanup Week and to waive the tip fee. Last year, the total cost for the two cities, one village and nine towns that participated was \$3,000.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO HOLD THE ANNUAL TOWN ROADSIDE CLEANUP WEEK AND TO WAIVE THE TIP FEES FOR THIS EVENT MADE BY MR. HORTON. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C. *Authorize Tip Fee Change for Tire Dollar Days* – Mr. Spagnoletti stated last year the Legislature authorized Tire Dollar Days and changed the tip fee for that event to \$1 per tire. Last year we brought in 22,300 tires. He requested authorization to hold this event again this year and they will hold it at the Bath Landfill and either the Hornell or Wayland transfer station.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO HOLD TIRE DOLLAR DAYS AND CHANGING THE TIP FEE FOR THAT EVENT TO \$1.00 PER TIRE MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mr. Nichols asked will you be holding an electronics day event? Mr. Spagnoletti replied we take electronics all the time and charge \$15 for televisions.

D. *Boom Mower for Landfill* – Mr. Spagnoletti informed the committee that the Woodhull and Cohocton highway shops currently do not have a boom mower and we could use one more. The Town of Hornellsville has a 2018 boom mower that they would like to sell for \$130,000. He requested authorization to purchase the boom mower from the Town of Hornellsville and add this purchase to the Landfill Major Equipment list. Additionally, he would like to remove the \$160,000 Tractor with Boom Mower from the Highway Major Equipment list. Mr. Van Etten asked since you are pulling that \$160,000 out of the Highway Major Equipment line, will you still be spending that on something else? Mr. Spagnoletti replied no, we are just removing it from the list.

MOTION: AUTHORIZING AN INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF HORNELLSVILLE FOR THE PURCHASE OF A 2018 TRACTOR WITH BOOM MOWER FOR A TOTAL COST OF \$130,000; ADDING THE TRACTOR WITH BOOM MOWER TO THE LANDFILL MAJOR EQUIPMENT LIST (\$130,000) AND REMOVING THE TRACTOR WITH BOOM MOWER FROM THE HIGHWAY MAJOR EQUIPMENT LIST (\$160,000) MADE BY MR. MULLEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. HIGHWAYS

A. *2020 Road and Bridge Program* – Mr. Spagnoletti reviewed the 2020 Road and Bridge programs with the Committee.

V. BIDS

A. *RFP – Collection and Disposal of Household Hazardous Waste*

MOTION: AWARDING THE RFP FOR THE COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE TO MXI ENVIRONMENTAL SERVICES FOR A TOTAL PRICE OF \$24,050.00 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Guide Rail Materials*

MOTION: AWARDING THE BID FOR GUIDE RAIL MATERIALS TO THE LOW BIDDER, SHIRLEY'S OF BATH FOR A TOTAL PRICE OF \$167,070.20 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Concrete Pumping Services*

MOTION: AWARDING THE BID FOR CONCRETE PUMPING SERVICES TO THE SOLE BIDDER, CANANDAIGUA CONCRETE PUMPING, INC. MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *Reinforced Steel Bars*

MOTION: AWARDING THE BID FOR REINFORCED STEEL BARS TO THE LOW BIDDER, SHIRLEY'S OF BATH FOR A TOTAL PRICE OF \$35,690 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. *Prestressed Concrete Bridge Beams; Steuben County Bridge #26-6-1, Bunker Hill Road Over Mine Creek, Town of Tuscarora*

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; STEUBEN COUNTY BRIDGE #26-6-1, BUNKER HILL ROAD OVER MINE CREEK, TOWN OF TUSCARORA TO THE LOW BIDDER, L.C. WHITEFORD FOR A TOTAL PRICE OF \$59,000 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

F. *Chip Spreader* – Mr. Spagnoletti recommended rejecting this bid and rebidding. Mr. Van Etten asked what is the basis for rejecting? Ms. Prossick replied legally speaking, you do not have to have a reason. Mr. Spagnoletti stated he would like to rebid to get more choices and he thinks the pricing will be better.

MOTION: REJECTING THE BIDS FOR THE CHIP SPREADER AND AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO REBID MADE BY MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

G. *Sale of Forest Products – Hornby County Park* – Mr. Spagnoletti recommended awarding to the sole bidder, Double Aught Lumber for \$27,539. Mr. Ryan commented he feels like you should still sell the tops. Mr. Barbato replied we did not think it would be worth it; you might get a couple thousand dollars and it makes a mess. The tree tops have a lot of nutrients and they will also protect the seedlings that are coming from deer browsing.

Mr. Spagnoletti stated we can talk to the forester and look at the tops. Mr. Potter commented any restoration work will be destroyed if someone else is coming in and taking the tops.

Mr. Malter asked what about the rest of our properties? Mr. Spagnoletti replied we will do those at a later date.

MOTION: AWARDING THE BID FOR SALE OF FOREST PRODUCTS – HORNBY COUNTY PARK TO THE SOLE BIDDER, DOUBLE AUGHT LUMBER FOR A TOTAL PRICE OF \$27,539 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

H. *Liquid Bituminous Materials*

MOTION: AWARDING THE BID FOR LIQUID BITUMINOUS MATERIAL(S) FOB PLANT SITE TO MIDLAND ASPHALT MATERIALS, INC.; SUIT-KOTE CORPORATION; AND VESTAL ASPHALT, INC.; AWARDING THE BID FOR EMULSION WITH DISTRIBUTOR TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: MIDLAND ASPHALT MATERIALS, INC.; SUIT-KOTE CORPORATION; AND VESTAL ASPHALT, INC.; AWARDING THE BID FOR EMULSION FOR COLD MIX TO THE LOW BIDDER, SUIT-KOTE CORPORATION; AWARDING THE BID FOR LIQUID BITUMINOUS MATERIAL(S); AEPM TO THE LOW BIDDER, VESTAL ASPHALT, INC.; AND AWARDING THE BID FOR RENTAL EQUIPMENT TO THE SUIT-KOTE CORPORATION AND VESTAL ASPHALT, INC. MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

I. *Uniform Rental & Cleaning Service - Extension*

MOTION: EXTENDING THE BID AWARD FOR UNIFORM RENTAL & CLEANING SERVICE TO CINTAS CORPORATION FOR A TOTAL WEEKLY PRICE OF \$29.46 THROUGH APRIL 1, 2021 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

J. *Portable Toilet Rental and Services and Septic Tank Pumping – Extension*

MOTION: EXTENDING THE BID AWARD FOR PORTABLE TOILET RENTAL AND SERVICES AND SEPTIC TANK PUMPING WITH O'BRIEN'S SEPTIC FOR A TOTAL PRICE OF \$13,710 THROUGH MARCH 31, 2021 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

K. *Heavy Steel Pipe & Boiler Shells – Extension*

MOTION: EXTENDING THE BID AWARD FOR HEAVY STEEL PIPE & BOILER SHELLS WITH ALLEGANY PIPE & TUBULAR PRODUCTS AND CHEMUNG SUPPLY CORPORATION ON A LINE ITEM BASIS THROUGH DECEMBER 31, 2020 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

L. *Removal and Lawful Disposal of Deer Carcass(es) – Extension*

MOTION: EXTENDING THE BID AWARD FOR THE REMOVAL AND LAWFUL DISPOSAL OF DEER CARCASS(ES) WITH SIMONSEN ENTERPRISES FOR A TOTAL PRICE OF \$30.00 PER CARCASS THROUGH MARCH 1, 2021 MADE BY MR. MULLEN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. PERSONNEL

A. *Reclassify One (1) Vacant Motor Equipment Operator Position, Grade VIII to an Automotive Mechanic Position, Grade X* – Mr. Alderman stated the Commissioner of Public Works is requesting the reclassification of one vacant Motor Equipment Operator position, Grade VIII to an Automotive Mechanic position, Grade X which would be specific to the Landfill. Mr. Spagnoletti explained we have one mechanic; our equipment at the Landfill is breaking down and it is too much for one person to handle. In 1992 the Landfill took in 70,000 tons of garbage and in 2019 we took in 159,000 tons. Mr. Potter asked can this position be used at other locations as needed? Mr. Spagnoletti replied yes, although as a practical matter, it will not happen. Mr. Malter asked is there a problem with moving people back and forth within divisions? Mr. Wheeler replied no, we are just reclassifying within the same budget.

MOTION: AUTHORIZING THE RECLASSIFICATION OF ONE VACANT MOTOR EQUIPMENT OPERATOR POSITION, GRADE VIII TO AN AUTOMOTIC MECHANIC POSITION, GRADE X IN THE PUBLIC WORKS DEPARTMENT MADE BY MR. MULLEN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. *Reclassify One (1) Vacant Motor Equipment Operator Position, Grade VIII to a District Supervisor, Grade XV* – Mr. Alderman stated the Commissioner of Public Works is requesting the reclassification of one vacant Motor Equipment Operator position, Grade VIII to a District Supervisor, Grade XV. Mr. Spagnoletti explained we started out with thirteen shops and reduced down to eight shops with five District Supervisors. Now we have one District Supervisor. To really oversee properly and coordinate people with the shops, he believes they need one District Supervisor in the northern part of the County overseeing four shops and one District Supervisor in the southern part of the County overseeing the other four shops. The other component is the safety officer. We have agreed that the District Supervisor will absorb the safety officer duties.

Mr. Mullen asked should each shop have a safety officer? Mr. Wheeler stated Mr. Brewer has worked a lot on this; we have talked about having someone here in the chain of command that has the authority over safety. Incorporating that duty into the District Supervisor position is a good happy medium.

MOTION: AUTHORIZING THE RECLASSIFICATION OF ONE VACANT MOTOR EQUIPMENT OPERATOR POSITION, GRADE VIII TO A DISTRICT SUPERVISOR, GRADE XV POSITION IN THE PUBLIC WORKS DEPARTMENT MADE BY MR. MULLEN. SECONDED BY MR. HORTON FOR DISCUSSION.

Mr. Malter asked what is the added cost effect for these positions? Mr. Spagnoletti replied for the reclassification to an Automotive Mechanic, the additional cost is \$4,000. For the reclassification to a District Supervisor, the additional cost is \$15,400. Mr. Wheeler commented that will also depend upon who takes those positions. Mr. Malter stated you already had an idea that you wanted to do this so why not bring this up during the budget process? Mr. Spagnoletti stated this is something we have been talking about for quite a while. Mr. Wheeler replied he did not plan for it in the budget as he was not sold on it at that time. Mr. Malter stated this really messes up the budget process. Mr. Wheeler stated for the District Supervisor position specifically, he was trying to define in his head what we were gaining and what was not being performed.

Mr. Mullen stated sometimes during the budget process it gets less scrutiny. It is good to have these come through committee. Mr. Malter stated that's fine, but we just need to do it before budget time. Mr. Potter asked will you end up with a vacant position? Mr. Spagnoletti replied yes, this will open up a Shop Supervisor position.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C. *Reclassify One (1) Typist Position, Grade IV to an Account Clerk-Typist Position, Grade VI* – Mr. Alderman stated the Commissioner of Public Works is requesting that a Typist position, Grade IV be reclassified to an Account Clerk-Typist, Grade VI. This position has morphed into having higher level duties as well as more financial duties. It would be more appropriate to retitle to an Account Clerk-Typist and would result in an increase of \$2,800.

MOTION: AUTHORIZING THE RECLASSIFICATION OF ONE TYPIST POSITION, GRADE IV TO AN ACCOUNT CLERK-TYPIST, GRADE VI IN THE PUBLIC WORKS DEPARTMENT MADE BY MR. MULLEN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

VI. OTHER BUSINESS (Cont.)

A. *Request for Special Meeting* – Mr. Spagnoletti requested a special Public Works meeting prior to the March 23rd Legislative Meeting for the purpose of awarding the bids for the CR 119 bridge project.

B. *Equipment Repair* – Mr. Orcutt stated they had to request a sole source approval from Mr. Wheeler, the County Attorney and the Purchasing Director relative to the vendor Care on Wheels. One of the compactors needs to have the tips replaced and be recapped and there are 160 tips per wheel. The cost to replace a set is \$320,000. We can repair for \$73,000 and we will get a 10,000 hour warranty. We have had the sole source with Care on Wheels since 2009. Mr. Wheeler stated this is just informational as per the *Administrative Code*, it requires approval by myself, the County Attorney and the Purchasing Director along with an update to the standing committee.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. HORTON. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. HORTON. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING PROCEEDING WITH THE EMINENT DOMAIN PROCESS RELATIVE TO TWO PARCELS WITH UNKNOWN OWNERS AND AUTHORIZING PURCHASE OF SAID PARCELS FOR THE CR 119 BRIDGE PROJECT MADE BY MR. RYAN. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. *Resolution Required.*

MOTION: AUTHORIZING THE COUNTY MANAGER TO ENTER INTO AN EASEMENT AGREEMENT WITH THE FEDERAL RAILROAD FOR THE CR 119 BRIDGE PROJECT MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. *Resolution Required.*

MOTION: AUTHORIZING THE PURCHASE, BY THE COUNTY MANAGER, OF 28 ACRES ADJACENT TO THE LANDFILL FOR A PRICE OF \$2,000 PER ACRE PLUS ANY SUBDIVISION AND RECORDING COSTS MADE BY MR. RYAN. SECONDED BY MR. HORTON. ALL BEING IN FAVOR. MOTION CARRIES 5-0. *Resolution Required.*

MOTION: TO ADJOURN MADE BY MR. POTTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

**April 6, 2020
Legislative Committee Room
10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, March 25, 2020**