

STEBEN COUNTY FINANCE COMMITTEE

Tuesday, March 10, 2020

10:50 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

- COMMITTEE:** Gary D. Swackhamer, Chair Kelly H. Fitzpatrick, Vice Chair John V. Malter
Robert V. Nichols Gary B. Roush
- STAFF:** Jack K. Wheeler Christopher Brewer Hank Chapman
David Hopkins James Allard Tammy Hurd-Harvey
Pat Donnelly Craig Patrick Doug Rapalee
- LEGISLATORS:** Scott J. Van Etten Carol A. Ferratella Jeffrey P. Horton
Frederick G. Potter
- OTHERS:** Mary Perham

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:50 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 11, 2020, MEETING MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENT REQUESTS

- A. Office of Community Services
 - 1. **Budget Adjustment** - Dr. Chapman requested authorization to accept \$682,485 in one-time start-up funding from the New York State Office of Alcohol and Substance Abuse Services (NYS OASAS) and to appropriate these pass-thru dollars to CASA-Trinity. He announced CASA-Trinity will be moving into their new space in the plaza next to the new hospital within the next two weeks.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT \$682,485 IN ONE-TIME START-UP FUNDING FROM THE NEW YORK STATE OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES (NYS OASAS) AND TO APPROPRIATE TO CASA-TRINITY MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

- B. Public Works
 - 1. **Amend Major Equipment Lists** – Mr. Rapalee informed the committee they would like to purchase a Tractor with Boom Mower for the Landfill and this was approved by the Public Works Committee. They will be purchasing this from the Town of Hornellsville. He requested authorization to remove the Tractor with Boom Mower from the Highway Major Equipment List (\$160,000) and add a Tractor with Boom Mower to the Landfill Major Equipment List (\$130,000). Mr. Swackhamer asked how many hours does the machine you are purchasing have? Mr. Rapalee replied it has 161 hours.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO REMOVE THE TRACTOR WITH BOOM MOWER FROM THE HIGHWAY MAJOR EQUIPMENT LIST FOR \$160,000 AND ADDING A TRACTOR WITH BOOM MOWER TO THE LANDFILL MAJOR EQUIPMENT LIST FOR \$130,000 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Purchase of 28 +/- Acres of Buffer Land Adjacent to Bath Landfill** – Mr. Rapalee requested authorization to purchase 28 acres of buffer land at the Landfill. Ms. Prossick stated the County will be purchasing this land for \$2,000 per acre plus the subdivision and recording/filing fees.

MOTION: AUTHORIZING THE PURCHASE BY THE COUNTY MANAGER, OF 28 ACRES OF LAND ADJACENT TO THE BATH LANDFILL FOR A TOTAL COST OF \$2,000 PER ACRE PLUS SUBDIVISION AND RECORDING/FILING FEES MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C. 911

1. **Public Safety Answering Point (PSAP) Grant Acceptance** – Mr. Hopkins requested authorization to accept a total of \$187,468 from the Public Safety Answering Points (PSAP) Operations Grant. This represents our portion of the cellular surcharges that the State collects annually. This funding is distributed across the State and is based on the number of calls received and CAD records. Mr. Wheeler stated they would like to encumber this funding into the capital project for future upgrades.

MOTION: AUTHORIZING THE 911 DIRECTOR TO ACCEPT A PUBLIC SAFETY ANSWERING POINTS (PSAP) OPERATIONS GRANT IN THE AMOUNT OF \$187,468 AND APPROPRIATE TO THE 911 COMMUNICATIONS SYSTEM CAPITAL PROJECT TO BE USED FOR FUTURE UPGRADES MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

D. Commissioner of Finance

1. **Monthly Reports** – Mrs. Hurd-Harvey asked if there were any questions on the monthly reports. Ms. Fitzpatrick asked about the negative purchase orders. Mrs. Hurd-Harvey explained we typically have numerous purchase order balances. Specific to her department, they had to transfer \$1,000 into the Legal Services line item to cover bankruptcy procedures.

2. **Year-End Budget Transfers & Adjustments** – Mrs. Hurd-Harvey presented year-end budget transfers and adjustments for approval. These include a total of \$3,800 from various lines to fund Sheriff vehicle repairs completed at the DPW shop; \$29,500 from Corning Community college to fund the Judgments & Claims for end-of-year tort costs; roll-over of Homeland Security Grant from 2019 into 2020 for Emergency Management Office; roll-over of Homeland Security Grant from 2019 into 2020 for Sheriff's Office. She also did a roll-over of 2019 STOP-DWI, Bicycle Safety, and Traffic Safety Grants into 2020 and removed negative balances of \$1,200 from the District Attorney's budget and \$778 from Personnel's budget.

MOTION: APPROVING THE YEAR-END BUDGET TRANSFERS & ADJUSTMENTS AS PRESENTED BY THE COMMISSIONER OF FINANCE MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **2020 Tax Sale** – Mr. Donnelly requested authorization to set the date, time and location of the 2020 Tax Sale for Friday, July 10, 2020, at 10:00 a.m. at the Bath Haverling High School Auditorium. He noted that to-date they have 181 unredeemed parcels.

MOTION: SETTING THE DATE, TIME AND LOCATION OF THE 2020 TAX SALE FOR FRIDAY, JULY 10, 2020, AT 10:00 A.M. AT THE BATH HAVERLING HIGH SCHOOL AUDITORIUM MADE BY MS. FITZPATRICK. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

E. County Manager

1. **Requesting Adoption of Senate and Assembly Bills Relative Sales and Compensating Use Taxes** – Mr. Wheeler requested a resolution urging the State Legislature adopt the Senate and Assembly bills authorizing Steuben County to impose an additional one percent sales and compensating use taxes until November 30, 2023.

MOTION: AUTHORIZING A RESOLUTION URGING THE STATE LEGISLATURE ADOPT THE SENATE AND ASSEMBLY BILLS AUTHORIZING STEUBEN COUNTY TO IMPOSE AN ADDITIONAL ONE PERCENT SALES AND COMPENSATING USE TAXES UNTIL NOVEMBER 30, 2023 MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
Resolution Required.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, §105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #159.13-03-046.000, SITUATE IN THE VILLAGE OF BATH, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #162.00-01-010.200, SITUATE IN THE TOWN OF BRADFORD, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #162.00-01-011.000, SITUATE IN THE TOWN OF BRADFORD, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #151.15-01-007.000, SITUATE IN THE CITY OF HORNEILL, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #182.19-01-029.000, SITUATE IN THE VILLAGE OF CANISTEO, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #369.08-02-014.000, SITUATE IN THE TOWN OF LINDLEY, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #425.00-01-010.100, SITUATE IN THE TOWN OF LINDLEY, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #166.26-01-044.000, SITUATE IN THE CITY OF HORNEILL, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #317.07 -01-068.000, SITUATE IN THE CITY OF CORNING, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #257.00-03.003.200, SITUATE IN THE TOWN OF THURSTON, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #319.11-01-024.000, SITUATE IN THE TOWN OF CORNING, EXPIRING MARCH 31, 2021 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #015.05-02.015.000, SITUATE IN THE VILLAGE OF WAYLAND, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #159.13-04-002.000, SITUATE IN THE VILLAGE OF BATH, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #299.11-02-020.000, SITUATE IN THE CITY OF CORNING, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #208.00-03-030.000, SITUATE IN THE TOWN OF CAMPBELL, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #151.63-01-030.000, SITUATE IN THE CITY OF HORNEILL, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO OFFER FOR PRIVATE SALE, PARCEL #166.09-01-063.000, SITUATE IN THE CITY OF HORNEILL, TO RICHARD CRANDALL FOR CONSIDERATION OF \$1.00 MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL THE 2018, 2019 AND 2020 TOWN AND COUNTY TAXES RELATIVE TO PARCEL #114.00-01-038.000, SITUATE IN THE TOWN OF AVOCA MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AMENDING RESOLUTION NO. 135-19 TO REFLECT THE PERIOD OF CANCELLATION OF TOWN AND COUNTY TAXES TO BE FROM 2014 THROUGH 2018 RELATIVE TO PARCEL #151.80-01-041.000, SITUATE IN THE CITY OF HORNEILL MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AMENDING RESOLUTION NO. 040-20 TO REFLECT THE CANCELLATION OF TOWN AND COUNTY TAXES FOR THE YEAR 2017 RELATIVE TO PARCEL #563.00-06-004.000, SITUATE IN THE TOWN OF CORNING MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

**Tuesday, April 14, 2020
Legislative Committee Room
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, April 1, 2020**