

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, March 6, 2019

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair	Hilda T. Lando, Vice Chair	Steven P. Maio
STAFF:	Jack K. Wheeler Lynette McNally Kathy Muller Craig Patrick	Hank Chapman Jennifer Prossick Lise Reynolds Bill Caudill	Patty Baroody Chris Congdon Nate Alderman
LEGISLATORS:	Kelly H. Fitzpatrick Aaron I. Mullen Scott J. Van Etten	Robin K. Lattimer Robert V. Nichols	John V. Malter Frederick G. Potter
ABSENT:	K. Michael Hanna	Randolph J. Weaver	
OTHERS:	Alison Hunt		

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Congdon to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 6, 2019, MEETING MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. DEPARTMENTAL REQUESTS

A. Public Health

1. **Contracts** – Mrs. Congdon requested authorization to enter into contracts with Dansville Central School to provide Preschool related services and with Laurie Harrian to provide Preschool speech therapy services. Both are at a rate of \$65.00 per session.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO CONTRACTS WITH THE FOLLOWING PROVIDERS: DANSVILLE CENTRAL SCHOOL TO PROVIDE PRESCHOOL RELATED SERVICES AT A RATE OF \$65.00 PER SESSION AND LAURIE HARRIAN TO PROVIDE PRESCHOOL SPEECH THERAPY SERVICES AT A RATE OF \$65.00 PER SESSION MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. Department of Social Services

1. **Community First Choice Option** – Ms. Muller requested authorization to enter into a contract with Public Health for \$87,000 to provide nurses to the Department of Social Services. There is an option under Medicaid that allows for this cost to be 100 percent covered by Medicaid in the budget. Essentially, this is the creation of another program, by the State, to keep people at home, rather than in a long-term care facility. This program goes into effect April 1, 2019. Our department will provide day-to-day supervision of the cases and will ensure there are backup providers. This program will include an emergency response system for individuals, we will assist in skill acquisition relative to speech and occupational therapy, we will provide assistance with

activities of daily living including self-care, grocery shopping, and laundry. If we are unable to provide that service, we will find a provider that can. Additionally, we will be assisting individuals with assistive adaptive technology or mechanical aides, such as chair lifts. Ms. Muller explained this is a community transition service to help individuals transition from nursing homes into the community with the ability to live independently within their own home or with a relative. We have to provide an enrollment assessment and vehicle assessment. Additionally, we have to procure bids to do the assessments and to provide modifications.

Mrs. Ferratella asked is there an age requirement? Ms. Muller replied no, this is for individuals who are in nursing homes or are compromised where they could not live independently. Mr. Maio asked don't we already have a program for this? Ms. Muller replied we have a similar program, but this is more comprehensive. Mr. Maio asked how will individuals be referred? Ms. Muller replied the nursing homes can make direct referrals and the State will provide us with a list. Mrs. Baroody explained she believes the list the State has is generated from nursing home questions that ask about an individual's interest in returning to the community. Ms. Muller stated we have potentially 60 people now that would be eligible for this program and she is looking at needing to hire one staff person.

Mr. Maio commented it sounds like you will need a Home Health Aide. Ms. Muller stated we will be reaching out to other community resources. She commented that individuals under this program will have to be Medicaid eligible. She does not believe they are the appropriate department to do this. She stated that we do not yet know how the billing system for this program will work.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ENTER INTO A CONTRACT WITH PUBLIC HEALTH FOR \$87,000 FOR THE PROVISION OF NURSES FOR THE COMMUNITY FIRST CHOICE OPTION PROGRAM MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

2. **Homeless Statistics** – Ms. Muller distributed a handout showing statistics relative to the number of homeless in the County for the last quarter of 2018 and January of 2019. The numbers are staggering. In January we spent \$175,000 which is almost half of what we spent in the last quarter of 2018. Typically, when they get to us they have used all of their other resources. Mrs. Ferratella asked do we utilize the shelter in Chemung County? Ms. Muller replied no, that is only open to residents of Chemung County.

Ms. Muller stated during January we saw 1,095 individuals and of those, 1,071 were walk-ins. It is not the caseloads that are killing us, it is the emergencies, which are mostly homeless. We have seen a 43 percent increase in these numbers, although our caseload numbers have actually gone down. Mr. Maio asked do we have a homeless shelter in Steuben County? Ms. Muller replied no. Mr. Maio asked has there been any discussion about that? Ms. Muller replied we have had discussions with Arbor Development, but there has been no movement.

Mr. Malter asked where do you see the budget in relation to this? Ms. Muller replied she thinks we will make it through this year. This has been a hard winter and that has driven some of the costs. We are spending \$2,000 per night gross costs when we house homeless individuals. Mr. Malter asked if an individual is homeless, how do they apply for services? Ms. Muller replied if it is after-hours, we house them in a hotel and then they come into the office the next morning. If they are in need of shelter, they can call 2-1-1. Mr. Wheeler commented sometimes they go to the police department and are referred. We do publicize 2-1-1. Ms. Muller stated when they call 2-1-1, they then contact our on-call worker and we set the hotel up.

3. **Mobile Work Program** – Ms. Muller stated our program numbers are on the rise. We had 125 individuals enrolled in January and 133 in February. Our show rate is 89 – 95 percent. We have done some reorganization in that unit and the clients are now becoming more engaged and involved.

C. Office of Community Services

1. **Budget Adjustment – OASAS State Aid** – Dr. Chapman informed the committee that they received an OASAS (Office of Alcohol & Substance Abuse) State Aid budget adjustment for 2019. He requested authorization to pass through amounts to the following line items: \$271.00 for Hornell Concern for Youth; \$538.00 for Family Services; \$60,279.00 for Catholic Charities and \$60,617.00 for Contracts for Services.

Dr. Chapman explained for the allocation to Catholic Charities of the \$60,279, \$2,662 is for COLA and the remaining \$57,617 is money to allow them to add another prevention counselor to work in the schools. The \$60,617 for our Contracts for Services line: \$617 is COLA and the remaining \$60,000 will help us to fund the Substance Abuse Counselor position at the Jail. He explained they are looking to have 1.5 counselors at the Jail and these funds will help to offset some of that cost.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT A 2019 OASAS STATE AID BUDGET ADJUSTMENT AND ALLOCATING TO THE FOLLOWING LINE ITEMS: \$271.00 FOR HORNELL CONCERN FOR YOUTH; \$538.00 FOR FAMILY SERVICES; \$60,279.00 FOR CATHOLIC CHARITIES AND \$60,617.00 FOR CONTRACTS FOR SERVICES MADE BY MRS. LANDO. SECONDED BY MR. MAIO FOR DISCUSSION.

Mr. Maio asked what is the issue for recruitment of Alcohol & Substance Abuse counselors? Dr. Chapman replied there is a shortage in general, in the area. We are looking at April as a start date. We currently have an individual working part-time in the Jail and we hope to hire additional staff.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 3-0.

2. **Budget Adjustment – OPWDD 2019 State Aid** – Dr. Chapman requested authorization to accept and pass through additional OPWDD 2019 State aid in the amount of \$3,324.00 to Steuben ARC.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT AND PASS THROUGH \$3,324.00 IN OPWDD 2019 STATE AID TO STEUBEN ARC MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

3. **Budget Adjustment – OPWDD 2018 State Aid** – Dr. Chapman requested authorization to accept and pass through additional OPWDD 2018 State Aid in the amount of \$3,324.00 to Steuben ARC.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT AND PASS THROUGH \$3,324.00 IN OPWDD 2018 STATE AID TO STEUBEN ARC MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

4. **Alfred State Training Contract** – Dr. Chapman requested authorization to enter into a contract with Alfred State College to provide motivational interviewing training to staff at a cost of \$1,050. This training will be for fifteen staff and will be held at the Public Safety Building. He explained motivational interviewing is a technique to help individuals identify things that are important for them to work on. We do have money available in the budget.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ENTER INTO A CONTRACT WITH ALFRED STATE COLLEGE TO PROVIDE MOTIVATIONAL INTERVIEWING TRAINING TO FIFTEEN (15) STAFF AT A COST OF \$1,050.00 MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

5. **Informational** – Dr. Chapman informed the committee that he has been working with Catholic Charities on a proposal to the State to attach peer support services to the Jail. He is pleased to announce that the State has accepted their proposal. Catholic Charities is in the process of finalizing the contract with the State. The State will provide them with \$88,000 which will allow them to expand their Peer Support Program and

partner with us. Dr. Chapman explained with this program, just prior to or after release from Jail, we would provide informal case management to link them to treatment services, etc. This is a component of COPE. The funding from the State is one-time only, but will help us to get things up and running. In the future, these services are all billable and it looks as though with the numbers anticipated, that should support the program. Mrs. Lando asked Dr. Chapman to provide a report on how things are going with this.

D. Office for the Aging

1. **RSVP Volunteer Recognition Event** – Mrs. Baroody informed the committee that this year’s event is scheduled for Friday, May 10, 2019 at the Main Place in Hornell. She requested authorization to spend up to \$2,800 on this event.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$2,800.00 ON RSVP VOLUNTEER RECOGNITION EVENT TO BE HELD ON MAY 10, 2019, AT THE MAIN PLACE IN HORNELL MADE BY MR. MAIO. SECONDED BY MRS. LANDO FOR DISCUSSION.

Mr. Van Etten asked why is this coming to committee? Mr. Wheeler replied the *Administrative Code* requires that anything over \$500.00 being spent on meals needs committee approval.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 3-0.

2. **Tai Chi for Arthritis Training** – Mrs. Baroody informed the committee that RSVP is planning for the training of five (5) new volunteers and the re-certification of five (5) current volunteers. The NYS Department of Health will cover the main costs of the certifications. This workshop will be attended by about 30 people total. She requested authorization to spend \$750.00 on refreshments for the three days.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$750.00 ON REFRESHMENTS FOR THE THREE-DAY TAI CHI FOR ARTHRITIS TRAINING MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

3. **Home Care Request for Proposals** – Mrs. Baroody informed the committee that the Governor’s proposed 2019 budget includes an additional \$15 million to address the waiting lists in all counties, specifically for homecare. We currently have a contract with only one agency to provide EISEP (Expanded In-Home Services for Elderly). She requested authorization to issue an RFP to expand our ability to provide home care services.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR EISEP SERVICES MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

E. Personnel

1. **Office of Community Services – Reclassification** – Mr. Alderman requested authorization to reclassify one zero-based Staff Social Worker Position, Grade XV, to an Alcohol & Substance Abuse Counselor Position, Grade XIII. Dr. Chapman commented this will be the full-time Substance Abuse Counselor for the Jail.

MOTION: AUTHORIZING THE PERSONNEL OFFICE TO RECLASSIFY ONE ZERO-BASED STAFF SOCIAL WORKER POSITION, GRADE XV, TO AN ALCOHOL & SUBSTANCE ABUSE COUNSELOR POSITION, GRADE XIII IN THE OFFICE OF COMMUNITY SERVICES MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

IV. **OTHER BUSINESS**

A. *Youth Board Dinner* – Mrs. Lando stated she and Mrs. Ferratella attended the annual Youth Board Dinner. It was very nice and was well attended.

B. *ProAction* – Mrs. Lando announced that ProAction is trying to get funding for internet access in the building.

C. *Prevention Coalition* – Mrs. Lando informed the committee that the Prevention Coalition did not have enough funding to do their TIPS training, but they did receive money from the Bath Elks to do the Youth Retreat. We still continue to look for funds to continue our work.

D. *Annual Report* – Mrs. Ferratella stated that Chairman Hauryski has asked each committee to talk about the effectiveness and efficiency of the departments under each committee. She would like the members of this committee to review the annual report for our departments and come up with questions or suggestions for our departments. She would like to review those questions and suggestions at next month’s meeting.

MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, April 3, 2019
Legislative Committee Room
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, March 27, 2019**