

**STEBEN COUNTY FINANCE COMMITTEE**

*Tuesday, March 13, 2018*

*9:30 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Scott J. Van Etten, Chair Gary D. Swackhamer, Vice Chair Kelly H. Fitzpatrick  
Gary B. Roush

**STAFF:** Jack K. Wheeler Wendy Jordan Jennifer Prossick  
James Allard Brenda Mori Pat Donnelly  
Karen Monroe Tammy Hurd-Harvey Darlene Smith  
Alan Reed Vince Spagnoletti Brooks Baker  
Amy Dlugos

**LEGISLATORS:** Joseph J. Hauryski Carol A. Ferratella Hilda T. Lando  
John V. Malter Frederick G. Potter

**ABSENT:** Brian C. Schu

**OTHERS:** Mary Perham  
James Post, *The Leader*

**I. CALL TO ORDER**

Mr. Van Etten called the meeting to order at 9:30 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE FEBRUARY 13, 2018, MEETING MADE BY MS. FITZPATRICK. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENT REQUESTS**

A. Public Health

1. **Budget Transfer** – Mrs. Smith requested authorization to accept and allocate additional Article 6 State Aid funds. We were awarded \$48,000 for submitted requested documents to demonstrate the work we have done with chronic disease.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ACCEPT AND APPROPRIATE AN ADDITIONAL \$48,000 IN REVENUE FROM ARTICLE 6 STATE AID MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.**

Mr. Van Etten asked what will you do with this funding? Mrs. Smith replied we can use it on anything that is State Aid reimbursable. What we do not spend will go back into the General Fund. Mr. Wheeler explained with the Governor’s proposal of combining public health funding streams and imposing cuts, this could help fill that gap for the remainder of our budget year.

Ms. Fitzpatrick asked what specific diseases did you focus on? Mrs. Smith replied we primarily worked with diabetes and hypertension. The grant was the result of submitting paperwork documenting our efforts. Ms.

Fitzpatrick asked would the opioid problem be considered a chronic disease? Mrs. Smith replied we are hoping it will be classified as a chronic disease and we keep advocating for that change. Our association, the NYS Association of County Health Officials has been advocating for all local health departments to make activities associated with opioid prevention reimbursable for us. There is very little we can do to get reimbursed at this point.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. Sheriff's Office

1. **Bullet Proof Vest 2018 – 2019 Grant** – Sheriff Allard requested authorization to accept an award of \$6,843 for the 2018 – 2019 Bull Proof Vest grant. This funding will be used to pay half the cost for ten vests for Corrections Officers, eight vests for Road Patrol and two vests for Probation.

**MOTION: AUTHORIZING THE SHERIFF TO ACCEPT \$6,843 IN FUNDING FROM THE BULLET PROOF VEST PROGRAM FOR 2018 – 2019 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Acceptance of Additional STOP-DWI Grant Funds** – Sheriff Allard requested authorization to accept an additional \$1,300 in STOP-DWI Grant Funds. This will be used for enforcement.

**MOTION: AUTHORIZING THE SHERIFF TO ACCEPT AN ADDITIONAL \$1,300 IN 2018 STOP-DWI CRACKDOWN GRANT FUNDING MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Planning

1. **State Septic System Replacement Fund Program** – Mrs. Dlugos informed the committee that there is a new State Septic System Replacement Fund Program and we have been awarded funding to address failing septic systems within specified geographic areas. She requested authorization to establish the appropriate revenue and expenditure line items for this program.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO SET UP REVENUE AND EXPENDITURE ACCOUNTS AND APPROPRIATING GRANT FUNDING FOR THE NEW STATE SEPTIC SYSTEM REPLACEMENT FUND PROGRAM MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.**

Mr. Swackhamer asked how will the septic systems be identified? Mrs. Dlugos replied the State tells us the geographic area to cover and we work with the local Code Enforcement Officer to identify systems that meet the criteria of the program. These are pass through funds. The homeowner pays 50 percent of the cost and the State will pay 50 percent, up to \$10,000.

Mr. Van Etten asked is there an income threshold? Mrs. Dlugos replied no, not with this one, but there is a cost share. The State has targeted specific watersheds that have water quality issues. The area targeted for this round is Smith Pond. Mrs. Ferratella asked will this affect the waiting list? Mrs. Dlugos replied no, this is a different program.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Commissioner of Finance

1. **Creation of Capital Project for Office of Community Services** – Mr. Roush asked for an explanation of the email that was sent by the Finance Office. Where did the additional money come from to replace the money not received in 2014-2015, or was work not done? Mrs. Hurd-Harvey replied this is not grant money for services. This was administrative money that was based on time studies.

Ms. Monroe explained back in 2015, the administrative funding was based on a list of jobs that the Federal Government was willing to share for the administration of Medicaid money. There were certain positions within our LGU (Local Government Unit) that we could share and the Federal Government would pay 50 percent of the cost. In 2014-2015, the Federal Government did not like how the State did it and shut down the payments for federal sharing. Now there is a new system in place and the Federal Government has agreed to release the funds they had been holding.

Mr. Roush asked did the County spend money that was not reimbursed? Ms. Monroe replied it was part of our budget and we just did not get that revenue. It was money not received, but budgeted for. She stated in 2015 – 2016, she did not include the line item for Federal sharing, but for 2017 – 2018 she added the line item back. She stated we made our budget.

Mr. Van Etten clarified so this is just administrative costs. Mr. Roush asked now we have a windfall? Ms. Monroe stated going back to 2006, we received a CSP grant where we would only earn so much money on the services we provided. If we went over, then the money got taken back. We had a \$443,000 liability in 2006 that was excess. There was also some funding that the State had held up and that can in this year, so in essence we received three big cash flows from the State and Federal Government.

Mrs. Hurd-Harvey commented this is a one-time thing. Mr. Wheeler explained you can use these funds for a specific purpose, the upgrade of the electronic health records software system, because there is a future need for technology. They received notice from the vendor that there will be software changes.

Mr. Van Etten asked so you are requesting to set aside \$200,000 into a capital project? Ms. Monroe replied we received a quote from Cerner for \$225,000 and a quote from HealthNet for \$225,000 - \$300,000. She requested setting aside \$350,000. Mr. Wheeler commented if you do not use all of it, it will stay in the capital project. Ms. Monroe commented the original projected cost of the department to the County was \$1.1 million and with these significant back payments of \$1.4 million, the County cost for the department was \$32,000. Mr. Van Etten commented it is smart to take advantage of that and set the money aside.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO APPROPRIATE \$350,000 OF UNSPENT 2017 BUDGET DOLLARS WITHIN THE OFFICE OF COMMUNITY SERVICES CONTRACTS FOR SERVICES AND OPERATION OF VEHICLES LINE ITEMS INTO A NEW CAPITAL PROJECT ENTITLED “COMMUNITY SERVICES EHR SOFTWARE” MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

2. **Capital Projects** – Mrs. Hurd-Harvey stated that with the Capital Project report, she included a list of capital projects that she would recommend closing as they are no longer using, and transferring balances to other capital projects.

**MOTION: AUTHORIZING CLOSING THE WOOD ROAD BRIDGE – FEMA CAPITAL PROJECT AND TRANSFERRING UNEXPENDED BALANCE OF \$4,963.31 TO THE COMMUNICATIONS SYSTEM CAPITAL PROJECT; CLOSING THE RACES REPEATER MAINTENANCE CAPITAL PROJECT AND TRANSFERRING UNEXPENDED BALANCE OF \$875.61 TO THE COMMUNICATIONS SYSTEM CAPITAL PROJECT; CLOSING THE GIS SOFTWARE & SERVER CAPITAL PROJECT AND TRANSFERRING UNEXPENDED BALANCE OF \$134.93 TO THE OFFICE SPACE UTILIZATION CAPITAL PROJECT; CLOSING THE SENECA STREET BRIDGE CAPITAL PROJECT AND TRANSFERRING UNEXPENDED BALANCE OF \$1,351.89 TO THE FUTURE BRIDGE PROJECTS CAPITAL PROJECT; CLOSING THE PICTOMETRY/CHANGEFINDER CAPITAL PROJECT AND TRANSFERRING UNEXPENDED BALANCE OF \$297.42 TO THE RPT DIGITATION CAPITAL PROJECT; CLOSING THE AIRPORT ROAD PURCHASE/RENOVATION CAPITAL PROJECT AND TRANSFERRING UNEXPENDED BALANCE OF**

**\$236.68 TO THE OFFICE SPACE UTILIZATION CAPITAL PROJECT; AND CLOSING THE MISCELLANEOUS REPAIRS CAPITAL PROJECT AND TRANSFERRING UNEXPENDED BALANCE OF \$2,029.00 INTO THE OFFICE UTILIZATION CAPITAL PROJECT MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.**

Ms. Fitzpatrick asked why would you leave the Emergency Management Office capital project open with \$1,333.95 left in it? Mrs. Hurd-Harvey replied that was one that she did not research. If the capital projects were generic, she left them open as they could potentially be used in the future.

Mr. Van Etten asked what is the capital project for Legislative Proceedings? Ms. Mori replied that capital project was first created in 1988 when Mrs. Kane was appointed and there were many years of proceedings that were required to be printed. We are still working on printing the proceedings, but now we only produce a couple of hard cover books.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

3. **Monthly Reports** – Mr. Swackhamer asked on the Budget Transfers report, why are we transferring \$5,000 to the District Attorney’s cell phone line item? Is that being done every month? Mr. Baker replied we had been paying for the cell phone line item out of the forfeiture money, however, that program has not been as lucrative as in the past. Mr. Swackhamer stated it shows that the \$5,000 is coming out of the Transcripts line item. Mr. Wheeler stated that is meant to cover a number of months. Mr. Baker stated they do not spend \$5,000 per month on cell phones.

4. **End of Year Budget Transfers** – Mrs. Hurd-Harvey requested authorization to increase revenue and expenditure lines to reflect an increase in cash payments for sales tax. Prior to the sale tax agreements with the cities, we set aside \$9 million and that has now increased to \$15 million which is a \$6.1 million increase.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO INCREASE REVENUES AND EXPENSES TO REFLECT AN INCREASE IN CASH PAYMENTS FOR SALES TAX IN THE AMOUNT OF \$6.1 MILLION MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. Malter asked how is that allocated to the cities? Mr. Wheeler replied with the signing of the agreements, they are averaging a payment of 85 percent of the overall collections and share in the growth over that. We also share with the towns. As an FYI, the Association of Towns has passed a resolution requesting the State to require counties to share sales tax and negotiate it. He stated that his response is that we already share with the towns. Mr. Wheeler stated his concern is we currently share and do not foresee changing that at any point in time, but they would be forcing us to sit down and negotiate with each municipality.

Mr. Swackhamer stated historically they had come and asked before and we charged back the college chargeback and then they wanted to negotiate. Mr. Wheeler stated there are many counties that do not share at all, and we have a pretty fair process for our municipalities.

Mr. Potter commented equalization rates would play into that. Mr. Wheeler replied yes, it does. Mr. Potter stated it would be an incentive for the towns to keep their equalization rates up.

Mrs. Hurd-Harvey requested authorization to appropriate the 2018 Public Defender’s Indigent Legal Services grant from contracts for services line items to the salary and fringe benefits line items.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO APPROPRIATE THE 2018 PUBLIC DEFENDER'S INDIGENT LEGAL SERVICES GRANT FROM CONTRACTS FOR SERVICES LINE ITEMS INTO SALARIES AND FRINGE BENEFITS LINE ITEMS MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

5. **Rolling Over Unspent Grant Balances** – Ms. Hurd-Harvey informed the committee there are a few departments such as the Sheriff, EMO, Public Defender and others that have numerous grants. Anything beyond December 31<sup>st</sup> rolls over so they can spend the funds and that shows up on the monthly Budget Transfers report that she submits to the committee. Historically, these roll overs are brought to committee every year. Since they are already doing the adjustments and they show up on the monthly Budget Transfers report, she requested not bringing them through committee.

*Secretary's Note: The committee was in agreement with not bringing Grant Roll Overs to the Committee every year since the budget adjustments show up on the monthly Budget Transfers report.*

6. **Local Law Establishing Tax Collection Procedures** – Mr. Reed stated we have Local Law No. Five of 1984 establishing tax collection procedures under Article 10. This local law has been amended twice. The first was relative to redemption of delinquent properties. In the past, the oldest would be redeemed first and now that the statute has changed, the newest is redeemed first. The second amendment required the properties to be sold under sealed bids, but we do not do that are our process is governed under private sales. Article 10 was repealed and replaced by Article 11. The Legislature can either repeal Local Law No. Five of 1984, or you can direct the Clerk of omit it from the codification.

**MOTION: DIRECTING THE CLERK OF THE LEGISLATURE TO OMIT FROM CODIFICATION, LOCAL LAW NO. FIVE OF 1984 RELATIVE TO ESTABLISHING TAX COLLECTION PROCEDURES MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

E. County Manager

1. **IDA Project Management Proposal** – Mr. Wheeler informed the committee that they have worked with the IDA and Planning on this. There is a big gap in infrastructure projects with municipalities. Examples include water and sewer projects. The municipalities have a difficult time going through the process where they could leverage State funding. The IDA would like to hire J.C. Smith who is retired from the Environmental Facilities Corporation. He would be a part-time employee working with the municipalities to get these project completed. The IDA has gone through the process of talking with the State to ensure that they can legally do this. Mr. Wheeler stated his proposal would be to allocate \$36,000 from the Economic Development Fund to the IDA to employ Mr. Smith. He anticipates if they continue to contract that cost would be \$32,000 annually. This proposal was approved by the AIP Committee.

**MOTION: AUTHORIZING THE ALLOCATION OF \$36,000 FROM THE ECONOMIC DEVELOPMENT FUND TO THE STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY TO HIRE A PART-TIME EMPLOYEE TO SERVE AS A PROJECT MANAGER FOR MUNICIPALITIES UNDERGOING INFRASTRUCTURE PROJECTS MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER FOR DISCUSSION.**

Mr. Hauryski stated this is a win-win for the County. There are a number of municipalities that have had infrastructure projects, but never seem to be able to get them moved to completion. This individual is known for getting work done. This is a part of economic development that we really need.

Ms. Fitzpatrick asked are these projects that the municipalities are asking us for help on? Mr. Wheeler replied yes. They are going to Planning, the IDA and STC looking for assistance. The initial projects being proposed to be looked at are Hammondspport, Urbana, Prattsburgh and Campbell. These are sewer and water projects. There could be other projects that may come up in the future.

Mr. Swackhamer asked why isn't the IDA funding this position? Mr. Wheeler replied they do not have the financial capability to do this, however, they will be paying some of the cost.

Mr. Potter commented this will be a tremendous asset. With the Town of Troupsburg, if we would not have had assistance from RCAP (Rural Community Assistance Program), we would never have been able to do it.

Mr. Van Etten stated he thinks that is what the Economic Development Fund money is for.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

2. **Hornell Humane Society** – Mr. Wheeler stated he received a request from the Hornell Humane Society for \$7,500. We had talked back in October about working with them to talk about how their operations are tied in with the County. One program that the Hornell Humane Society provides, at their cost, is the SPIRIT Program at the Jail. This pairs inmates with dogs that they then train and get ready for adoption. Currently this program is utilized by the female inmates. The Hornell Humane Society also provides dog control for a number of towns within the County. In addition they provide a low cost and no cost trap, spay, neuter program to help control the feral cat population in Hornell. Mr. Wheeler stated the AIP Committee voted to appropriate \$7,500 out of the Animal Cruelty line item on the condition that the Hornell Human Society expand their feral cat program to areas outside of Hornell.

**MOTION: AUTHORIZING THE APPROPRIATION OF \$7,500 FROM THE ANIMAL CRUELTY LINE ITEM TO THE HORNELL HUMAN SOCIETY ON THE CONDITION THAT THEY EXPAND THE FERAL CAT PROGRAM TO AREAS OUTSIDE OF HORNELL MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.**

Mr. Van Etten asked will this be a line item in the budget next year? Mr. Wheeler, replied yes, that is how we would show the allocation. Mr. Swackhamer asked are there any requirements on the Hornell Humane Society for receiving this money? Mr. Wheeler replied they will be required to submit an annual report and an annual request.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

3. **Steuben County Land Bank Corporation** – Mr. Van Etten asked if Mr. Wheeler could provide an activities update. Mr. Wheeler stated the Land Bank acquired four properties that the County sold for the taxes owed. There are two properties in Corning, one in Bath and one in Hornell. The Bath property was demolished with help from the Public Works Department and the Village may have an interest in acquiring it. The Hornell property is being prepped for demolition and there has already been inquiries about the property. Both of the Corning properties are rehabs and the neighbors are loving what is happening. There have been a couple of change orders, but we still expect to see a profit from the sale of those properties. All of that money will go back into the Land Bank funds to continue operation. With the demo properties you are improving the neighborhoods. Everything is flowing well.

Mr. Van Etten stated the renovations should be completed soon. Mr. Wheeler stated we are thinking they should be done by the end of April. Mr. Van Etten explained we are using Arbor to list and sell the properties. Because of the community interest, we do not think we will have issues selling either property.

Mr. Swackhamer asked how are we doing the demos? Mr. Wheeler replied we have a contract with MJR Contracting. Ms. Fitzpatrick asked Arbor is not charging us to list? Mr. Wheeler replied it is considered part of the operations contract we have with them. They are also doing a yard sign to advertise the projects are rehabs of the Steuben County Land Bank. He stated we are going to schedule a tour of the rehab properties; probably following the April 4<sup>th</sup> Land Bank meeting around noon.

4. **Setting Date, Time and Location of the Tax Sale Auction** – Mr. Donnelly requested authorization to set the date, time and location of the annual tax sale auction for Friday, July 13, 2018, at 10:00 a.m. at the Campbell-Savona High School.

**MOTION: SETTING THE DATE, TIME AND LOCATION OF THE 2018 TAX SALE AUCTION FOR FRIDAY, JULY 13, 2018, AT 10:00 A.M. AT THE CAMPBELL-SAVONA CENTRAL SCHOOL MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1. H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: DENYING THE REQUEST FROM THE TOWN SUPERVISOR OF THE TOWN OF PULTENEY FOR THE COUNTY TO DONATE THE FORMER NICHOLS INN PROPERTY TO THE TOWN MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #317.12-01-076.000 SITUATE IN THE CITY OF CORNING, EXPIRING MARCH 29, 2019 MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #373.00-01-032.300 SITUATE IN THE TOWN OF CATON, EXPIRING MARCH 29, 2019 MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #048.00-01-075.000 SITUATE IN THE TOWN OF PRATTSBURGH, EXPIRING MARCH 29, 2019 MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #299.59-01-020.000 SITUATE IN THE CITY OF CORNING, EXPIRING MARCH 29, 2019 MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #159.14-01-021.000 SITUATE IN THE VILLAGE OF BATH, EXPIRING MARCH 29, 2019 MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #159.14-01-022.000 SITUATE IN THE VILLAGE OF BATH, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #390.00-02-039.000 SITUATE IN THE TOWN OF CATON, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: DENYING THE HARDSHIP REQUEST RELATIVE TO PARCEL #173.00-01-043.110 SITUATE IN THE TOWN OF BATH MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #318.15-01-050.200 SITUATE IN THE TOWN OF CORNING, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #107.19-01-048.200 SITUATE IN THE VILLAGE OF ARKPORT, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Tuesday, April 10, 2018  
Legislative Committee Room  
9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, April 4, 2018**