

STEBEN COUNTY AD HOC OFFICE SPACE COMMITTEE

Special Meeting

Monday, June 22, 2020

9:45 a.m.

Annex Building Conference Rooms

Bath, New York

****MINUTES****

COMMITTEE:	Robin K. Lattimer, Chair John V. Malter	Carol A. Ferratella, Vice Chair Brian C. Schu	K. Michael Hanna Gary D. Swackhamer
STAFF:	Jack K. Wheeler	Christopher Brewer	Brenda Mori
LEGISLATORS:	Scott J. Van Etten Hilda T. Lando Robert V. Nichols Gary B. Roush	Kelly H. Fitzpatrick Steven P. Maio Frederick G. Potter Paul E. Van Caesele	Jeffrey P. Horton Aaron I. Mullen Thomas J. Ryan
OTHERS:	Mary Perham		

I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 9:45 a.m.

II. GENERAL BUSINESS

A. **Controls Change Order** – Mr. Wheeler stated Garri Webb, our construction manager, noticed a month ago that everything was bid except for the controls as we had used Day Automation Systems and the only controls awarded for the first phase were for the HVAC, not the card reader access. The State contract price for the card reader access with labor and installation is \$21,681.81. He requested approval of the change order and noted this is the first time they have had to use the construction contingency.

MOTION: AUTHORIZING A CHANGE ORDER IN THE AMOUNT OF \$21,681.81 FOR THE CARD READER ACCESS CONTROLS MADE BY MR. SCHU. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 7-0. (Mr. Van Etten serving as voting member)

MOTION: TO ADJOURN MADE BY MR. SWACKHAMER. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 7-0. (Mr. Van Etten serving as voting member)

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature