

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Wednesday, June 7, 2017

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Robin K. Lattimer, Chair K. Michael Hanna, Vice Chair Dan C. Farrand
 John V. Malter Robert V. Nichols

STAFF: Jack K. Wheeler Mitchell Alger Amy Dlugos
 Eric Rose

LEGISLATORS: Carol A. Ferratella Kelly H. Fitzpatrick Hilda T. Lando
 Steven P. Maio

OTHERS: Jeff Parker, Steuben County Soil & Water Conservation District
 Connie Sullivan-Blum, ARTS of the Southern Finger Lakes
 Robert Shirley, Cornell Cooperative Extension
 Jeff Smith, *The Leader*

I. CALL TO ORDER

Ms. Lattimer called the meeting to order at 10:00 a.m. and asked Mr. Parker to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 3, 2017, MEETING MADE BY MR. FARRAND. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Buildings & Grounds

1. **RFP – Courthouse Pillar Repairs** – Mr. Rose requested authorization to solicit requests for proposals for the Bath Courthouse pillar repairs. This work will entail putting in a new foundation and replacing the base of each pillar. We have money available in a capital project.

MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDINGS & GROUNDS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT REQUESTS FOR PROPOSALS FOR THE BATH COURTHOUSE PILLAR REPAIRS MADE BY MR. MALTER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Hornell DMV Renovations** – Mr. Rose stated they have a capital project with \$40,000 to purchase new and more up-to-date furniture for the new DMV location in Hornell. We have received three quotes for custom workstations. The low quote was from Beaver Creek Industries for \$16,709.03. He commented the State will have to give their final approval, but have given us conditional approval to purchase these workstations.

Mrs. Ferratella asked what is the timeframe for completion of this project? Mr. Wheeler replied we are looking at moving into the new location late summer or early fall.

MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDINGS & GROUNDS TO PURCHASE CUSTOM WORKSTATIONS FOR THE NEW HORNELL DMV LOCATION FROM BEAVER CREEK INDUSTRIES FOR A TOTAL COST OF \$16,709.03 MADE BY MR. FARRAND. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. Planning

1. **Accepting and Appropriating Woodlands CDBG Grant** – Mrs. Dlugos commented that we never officially accepted and appropriated the \$750,000 Woodlands CDBG Grant.

MOTION: ACCEPTING AND APPROPRIATING THE WOODLANDS CDBG GRANT IN THE AMOUNT OF \$750,000 MADE BY MR. NICHOLS. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mrs. Dlugos commented with regard to the Woodlands Project, the plan is being reviewed and then will be sent to the Department of Health and Department of Environmental Conservation for final approval. We hope to have that approval sometime in July.

2. **CDBG Well and Septic Replacement Grant** – Mrs. Dlugos commented this grant is budgeted as a line item contract in the budget. This year we received \$85,000 which is less than previous years. The Finance Office has suggested that we adjust the line item to reflect the actual award for both the revenue and expenditures.

MOTION: APPROVING AN ADJUSTMENT TO THE BUDGET LINE ITEM FOR THE CDBG WELL AND SEPTIC REPLACEMENT PROGRAM GRANT TO \$85,000, WHICH REFLECTS THE ACTUAL 2017 AWARD MADE BY MR. FARRAND. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. County Manager

1. **Economic Development Fund Transfer** – Mr. Wheeler informed the committee that he was approached by the Elmira/Corning Regional Airport about a potential flight that they have the option of trying to add. This would be a United flight to Newark, New Jersey. They have discussed this potential with Corning, Inc. and other businesses, and this will make international travel a little easier. Mr. Wheeler stated grant funding is available for the airport to apply for and would require a \$200,000 local match. Chemung County and area business partners will be taking the lead on this. The airport is requesting \$10,000 from Steuben County. The Steuben County Industrial Development Agency has committed \$5,000 and that would leave the County's portion at \$5,000. This Newark flight is promising and would have the potential to be sustainable. They would offer a few flights a week. This will benefit business and residents in our region. He suggested expending \$5,000 from the Economic Development Fund for this purpose.

Mr. Nichols asked did the airport also receive a grant for upgrades? Mr. Wheeler replied yes, they received a \$40 million grant for updating the terminal and modernizing the airport. Mr. Maio asked what is the length of the grant? Mr. Wheeler replied he believes this is a three-year grant.

MOTION: AUTHORIZING THE FUNDING OF \$5,000 FROM THE ECONOMIC DEVELOPMENT FUND FOR THE ELMIRA/CORNING REGIONAL AIRPORT, REPRESENTING A PORTION OF THE REQUIRED LOCAL MATCH MADE BY MR. FARRAND. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. **OUTSIDE AGENCIES**

1. Steuben County Soil & Water Conservation District

1. **Activities Update** – Mr. Parker distributed copies of his activity report. He commented that from the County's annual appropriation, \$75,000 is used for the Streambank Program and \$155,676 is used toward

general operations. This year he will not be asking for an increase, but would request that the current funding be maintained. The Governor's Office has been very supportive of the Soil & Water Conservation Districts statewide. We received a sizeable increase this last budget cycle of \$95,000. Our Annual budget is over \$600,000 and we apply for a number of grants.

Mr. Parker commented with regard to the Federal budget, it is possible that we may lose funding. We currently contract with the NRCS and they pay \$50,000 toward an employee who does a lot of the EQIP work for them. We also contract with the Upper Susquehanna Coalition to fund another employee. He really is not sure what will happen with the new administration. Discussion followed.

2. Arts of the Southern Finger Lakes

1. **2018 Budget Presentation** - Ms. Sullivan-Blum presented a PowerPoint presentation to the committee outlining 2017 activities and proposed 2018 activities. Last year the County appropriated \$35,700 and we have been able to use that funding to provide various programming. For 2018, everything looks stable at this point. The Federal budget is in flux and we have just launched an endowment campaign to secure funding that will keep some of our programs going if there is a reduction in Federal funding. Discussion followed.

3. Cornell Cooperative Extension

1. **Fundraiser** – Mrs. Lando stated that she would like to commend Cornell Cooperative Extension on their BBQ Fundraiser last week. It was very successful and was a great event.

MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

****PLEASE NOTE CHANGE**Wednesday, July 12, 2017**PLEASE NOTE CHANGE**
10:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, June 28, 2017.**