

**STEBEN COUNTY ADHOC OFFICE SPACE COMMITTEE**

*Tuesday, June 12, 2018*

*10:30 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair Carol A. Ferratella, Vice Chair John V. Malter  
Brian C. Schu Gary D. Swackhamer Scott J. Van Etten

**STAFF:** Jack K. Wheeler Mitchell Alger Pat Donnelly  
Tammy Hurd-Harvey Jennifer Prossick

**LEGISLATORS:** Kelly H. Fitzpatrick Frederick G. Potter Gary B. Roush

**OTHERS:** Mary Perham

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 10:30 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE APRIL 10, 2018, MEETING MADE BY MR. SWACKHAMER. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 6-0.**

**III. NEW BUSINESS**

A. County Manager

1. **Project Update** – Mr. Wheeler informed the committee that they will be going through the punch list next week. The inside looks great and the brickwork is almost done. The curbing will next start week.

2. **Furniture** – Mr. Wheeler requested authorization to spend up to \$25,000 out of the Office Space Capital Project to purchase tables and chairs for the conference rooms in the New Office Building. These will be purchased off State contract.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO SPEND UP TO \$25,000.00 FROM THE OFFICE SPACE CAPITAL PROJECT TO PURCHASE TABLETS AND CHAIRS FOR THE CONFERENCE ROOMS IN THE NEW OFFICE BUILDING MADE BY MR. MALTER. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 6-0.**

3. **Other**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MRS. FERRATELLA. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 6-0.**

**MOTION: AUTHORIZING THE COUNTY MANAGER TO NEGOTIATE WITH THE PROPERTY OWNER ADJACENT TO THE NEW OFFICE BUILDING TO PURCHASE A LITTLE LESS THAN 1 ACRE PARCEL MADE BY MR. SCHU. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 6-0.**

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO REMOVE THE HORNELL COURTHOUSE, PARCEL #151.71-04-013.000 FROM THE 2018 PROPERTY TAX SALE MADE BY MR. SCHU. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 6-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. SCHU. SECONDED BY MR. VAN ETTEN. ALL BEING IN FAVOR. MOTION CARRIES 6-0.**

**MOTION: TO ADJOURN MADE BY MR. SWACKHAMER. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 6-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature