

STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, June 6, 2018

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair Steven P. Maio	Hilda T. Lando, Vice Chair Randolph J. Weaver	K. Michael Hanna
STAFF:	Jack K. Wheeler Kathy Muller Bill Caudill	Hank Chapman Lise Reynolds Jennifer Prossick	Christine Towner Darlene Smith
LEGISLATORS:	Joseph J. Hauryski John V. Malter	Kelly H. Fitzpatrick Frederick G. Potter	Robin K. Lattimer Thomas J. Ryan
OTHERS:	Mary Perham Dustin Rogers		

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Wheeler to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 2, 2018, MEETING MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Youth Bureau

1. **Contract Approval** – Mr. Caudill requested authorization to contract with Lisa Baker to coordinate the initiative for sexually exploited youth and runaway youth. The cost for the remainder of 2018 will be \$9,100. He anticipates using State funds for the Sexually Exploited Youth Initiative to pay for this contract.

MOTION: AUTHORIZING THE YOUTH BUREAU DIRECTOR TO ENTER INTO A CONTRACT WITH LISA BAKER TO COORDINATE THE SEXUALLY EXPLOITED YOUTH AND RUNAWAY YOUTH INITIATIVE PROGRAMS AT A COST OF \$9,100.00 THROUGH THE REMAINDER OF 2018 MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **2018 Youth Development Allocations** – Mr. Caudill reviewed the proposed 2018 Youth Development Program allocations. He commented the total funding for 2018 is \$86,546.00 which represents a \$5.00 increase over last year. This funding is used for youth centers, summer recreation programs, substance/alcohol prevention and youth leadership. He stated they will be discontinuing their contract with Bath Community Child Day Care Center.

MOTION: APPROVING THE FOLLOWING 2018 YOUTH DEVELOPMENT PROGRAM CONTRACTS: CATHOLIC CHARITIES OF STEUBEN COUNTY - \$10,342.00; CITY OF CORNING - \$2,459.00; CITY OF HORNELL - \$1,227.00; FAMILY SERVICE SOCIETY, INC. - \$16,520.00; HORNELL AREA CONCERN FOR

YOUTH - \$21,634.00; PROACTION OF STEUBEN & YATES, INC. - \$5,298.00; THE FRIENDS OF THE ADDISON YOUTH CENTER - \$8,964.00; TOWN OF CAMPBELL - \$1,052.00; AND YOUTH BUREAU - \$19,050.00 MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mrs. Lando commented that she would be interested in visiting some of these programs. Mr. Wheeler stated it has been many years since we had tours of the youth services providers. Mr. Caudill stated that he will contact the organizations and see what we can set up.

B. Office of Community Services

1. **Lease Renewals** – Dr. Chapman requested authorization to extend the lease with Yunis for the office locations in Bath, Corning and Hornell. The current lease expires December 31, 2018. They are keeping the costs consistent with previous years. The total cost for Bath is \$252,432.00 per year of which \$30,000.00 is allocated to interior and exterior improvements and maintenance at all office locations. The annual lease for Hornell is \$36,000.00 and the annual lease for Corning is \$66,500.00. He requested a three-year extension commencing January 1, 2019 and ending December 31, 2021.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO EXTEND THE LEASES WITH YUNIS FOR THE BATH, HORNELL AND CORNING OFFICE LOCATIONS FOR THREE YEARS AT AN ANNUAL RATE OF \$252,432.00 FOR BATH, \$36,000.00 FOR HORNELL AND \$66,500.00 FOR CORNING, COMMENCING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2021 MADE BY MR. WEAVER. SECONDED BY MR. MAIO FOR DISCUSSION.

Mr. Wheeler commented we have evaluated other options and will continue to do so. With the renovations of the Hornell office space and DMV, if an opportunity were to become available to us, we would not be opposed to exploring.

Dr. Chapman commented this equates to a cost of \$8.97 per square foot. Mr. Maio asked what is the assessed value on the Bath building? Mr. Wheeler replied we can find that, but he does not know the exact amount. A number of years ago we did an appraisal with Yunis and that was approximately \$1.8 million. This is a 30,000 square foot building, but he will check on the exact figures.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Lease Renewal – Canisteo Valley Family Practice** – Dr. Chapman stated last year we entered into an agreement with Canisteo Valley Family Practice to co-locate staff at their Loder Street location in Hornell. We pay \$12,000.00 per year and that includes all utilities. With the committee's approval, he would like to extend the lease through December 31, 2019. He explained they provide mental health and substance abuse services on site and currently see about 60 patients. These clients appear to be families that would not otherwise have been known to us.

Mr. Weaver asked do they only want to do a year-to-year term, or would they consider a longer lease? Dr. Chapman replied they have not had that conversation, but he is open to any suggestions the committee may have. Mr. Weaver stated he was just thinking that it may be beneficial to have a multi-year lease with a locked in rate rather than a year-to-year lease. Dr. Chapman stated he will contact them and report back to committee next month.

3. **Jail Drug Initiative** – Mrs. Lando asked for an update. Her understanding is that we have a part-time individual at the Jail helping with rehabilitation. Dr. Chapman replied yes, we have a part-time employee at the Jail providing alcohol and substance abuse treatment services. This individual does evaluations and some group work.

Mr. Wheeler stated they are waiting until the end of the Legislative session to see if we can find out where the State funding will be coming from and how it will be disbursed. If we do not have an answer by the end of the month, then he will come back to the committee to talk about filling a vacancy. This is part of the overall COPE program that the District Attorney and Sheriff had presented.

C. Public Health

1. **100th Anniversary** – Mrs. Smith stated Friday, June 8th is the 100th anniversary celebration at the Boating Museum. Tickets are still available for \$15.00, or \$20.00 at the door. One of the newest things that will be happening is a live auction, in addition to the silent auction. Some of the big ticket items are a helicopter ride over Keuka Lake, a seaplane ride over Keuka Lake and a catered surf and turf dinner for 16 people by Corning Caterers.

2. **2018 Contract Renewals** – Mrs. Smith requested authorization to renew all existing Preschool Contracts, including Beyond Boundaries.

MOTION: RENEWING THE ANNUAL CONTRACTS FOR THE PRESCHOOL SPECIAL EDUCATION PROVIDERS MADE BY MR. WEAVER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Preschool Transportation Bids** – Mrs. Smith commented that the prices did increase a bit this year, but not nearly as much as last year. The increases are \$3.00 for ARC of Livingston/Wyoming; \$10.00 for Birnie; \$1.43 for Durham for Contract C, \$9.75 for Durham for the summer program and \$7.29 for Durham for contract D.

MOTION: AWARDING THE PRESCHOOL TRANSPORTATION BID TO THE FOLLOWING VENDORS: CONTRACT A – ARC OF LIVINGSTON/WYOMING FOR \$115.00 PER CHILD PER DAY FOR THE 10-MONTH AND SUMMER PROGRAM; CONTRACT B – BIRNIE FOR \$74.50 PER CHILD PER DAY FOR THE 10-MONTH PROGRAM; CONTRACT C – DURHAM FOR \$135.25 PER CHILD PER DAY FOR THE 10-MONTH AND SUMMER PROGRAM; AND CONTRACT D – DURHAM FOR \$142.72 PER CHILD PER DAY FOR THE 10-MONTH AND SUMMER PROGRAM MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

4. **Accreditation** – Mrs. Ferratella announced the accreditation reviewers will be here on Wednesday, August 1, 2018 and have requested that two to three members of our committee meet with them. The purpose of the meeting is to demonstrate how our committee and Public Health works together. She, Mrs. Lando and Mr. Hanna will be meeting with the reviewers. This meeting will be held immediately following our committee meeting and will be held in Public Health. She asked the committee members to please mark this date on their calendars.

Mrs. Smith commented we are putting in a multi-jurisdictional application with 6 counties. We have all worked very closely together and if one county fails, then we will all fail.

5. **SMART Steuben** – Mrs. Ferratella announced that the SMART Steuben Committee is already starting work on the CHA (Community Health Assessments). Mrs. Smith stated that a survey will be sent out shortly and she asked the committee to pass it on. This survey is for all County residents. This is a multi-page survey and will take about 20 minutes to complete.

D. County Manager

1. **Summer Intern** – Mr. Wheeler introduced Dustin Rogers who is our summer intern. He comes to us from Cortland College.

IV. OTHER BUSINESS

A. *Southern Tier Central Human Services Committee* – Mrs. Lando announced that she recently attended the Southern Tier Central Regional Human Services Committee. This was Marcia Weber’s last meeting. Maggie Costello will be taking over the facilitation of this meeting. Mr. Wheeler commented the new Executive Director of the Southern Tier Central Regional Planning Commission will be Chelsea Robertson.

B. *Hunger Coalition* – Mrs. Lando stated she recently attended a Hunger Coalition meeting. When she looked around the room, the leaders of each of the food pantries are older and she is concerned with who will be taking over in the future. She mentioned her concerns at the meeting and encouraged the individuals in attendance to start thinking about a succession plan. These are small food pantries that give so much to our communities.

C. *Changing the Date of the July Meeting* – Mrs. Ferratella announced that due to the Fourth of July holiday, the July meeting will be held on Monday, July 9, 2018, at 9:00 a.m. Mr. Weaver stated that he will not be able to attend.

MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
****PLEASE NOTE CHANGE** Monday, July 9, 2018 **PLEASE NOTE CHANGE**
Legislative Committee Room
9:00 a.m.****

**Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, June 27, 2018.**