

STEBEN COUNTY FINANCE COMMITTEE

Tuesday, July 14, 2020

10:00 a.m.

*2nd Floor Conference Rooms, Annex Building
Bath, New York*

****MINUTES****

- COMMITTEE:** Gary D. Swackhamer, Chair Kelly H. Fitzpatrick, Vice Chair John V. Malter
Robert V. Nichols Gary B. Roush
- STAFF:** Jack K. Wheeler Christopher Brewer Brenda Scotchmer
Vince Spagnoletti Patty Baroody Tammy Hurd-Harvey
Pat Donnelly Jennifer Prossick
- LEGISLATORS:** Robin K. Lattimer Carol A. Ferratella Jeffrey P. Horton
Hilda T. Lando Frederick G. Potter Scott J. Van Etten
- OTHERS:** Mary Perham

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JUNE 9, 2020, MEETING MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENT REQUESTS

A. Office for the Aging

1. **Accept and Appropriate New CARES Act Funding** - Mrs. Baroody informed the committee that they are receiving new CARES Act funding in four separate “buckets”. This will help get us through these difficult fiscal times. This funding is retroactive to January 1, 2020 and we have until September 2021 to spend these funds. She stated her preference is to use some of the funds in 2020 to help some of our contractors, with the remaining to be spent during 2021.

Mrs. Baroody requested authorization to accept a total of \$10,000 in CARES Act funding under FCC3 (Title III E) and appropriate \$6,000 to the contract with Faith-In-Action and appropriate \$4,000 to the contract with ProAction for program services and to amend both contracts to reflect this increase in funding. She requested authorization to accept a total of \$46,000 in CARES Act funding under HDC3 (C1 and C2) and appropriate \$6,000 to the contract with Corning Meals on Wheels and \$40,000 to the contract with ProAction for C1 and C2 and to amend both contracts to reflect this increase in funding. Additionally, she requested authorization to accept \$8,314 in CARES Act funding under SSC3 (Title III B) and appropriate to the contract with Steuben Senior Services Fund and amend the contract to reflect the increase. Mrs. Baroody commented telemedicine has become even more important with COVID and this increase in the Steuben Senior Services Fund contract is an effort to bolster their services for technology needs.

Mrs. Baroody requested authorization to accept and carry over into 2021, CARES Act funding under ADRC (Aging and Disability Resource Center) in the amount of \$21,612. She explained this is the NYCONNECTS program.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT AND APPROPRIATE ADDITIONAL CARES ACT FUNDING AS FOLLOWS: \$10,000 UNDER FCCE (TITLE III) - \$6,000 TO FAITH-IN-ACTION AND \$4,000 TO PROACTION FOR PROGRAM SERVICES; \$46,000 UNDER HDC3 (C1 AND C2) - \$6,000 TO CORNING MEALS ON WHEELS AND \$40,000 TO PROACTION FOR C1 AND C2; \$8,314 UNDER SSC3 (TITLE IIIB) TO STEUBEN SENIOR SERVICES FUND AND AMENDING THE CONTRACTS TO REFLECT THE INCREASE IN FUNDING; AND \$21,612 UNDER ADRC (AGING AND DISABILITY RESOURCE CENTER) TO BE CARRIED OVER INTO 2021 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Mr. Malter asked do the contractors have the understanding that when this funding goes away, that their budgets may be cut? Mrs. Baroody replied yes.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. Sheriff's Office

1. **Accept Donation of K-9 and Supplies from the Sheriff's Foundation** – Mr. Wheeler stated this item has been pulled for further discussion at a future meeting. He noted the Sheriff does have another item for the committee's consideration.

2. **Contract Amendment** – Sheriff Allard informed the committee that they had 2 nurses employed as County employees and one of those has left service. In order to shift that position to PrimeCare, it will require an amendment to the contract which would result in an increase of \$8,492.95 per month. He requested approval to amend the contract to add one nurse position.

MOTION: AUTHORIZING THE SHERIFF TO AMEND THE CONTRACT WITH PRIMECARE FOR THE INCLUSION OF ONE NURSE AT A RATE OF \$8,492.95 PER MONTH MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Public Works

1. **Budget Transfer** - Mr. Spagnoletti stated last month the committee approved transferring \$139,000 from the salt account to pay for the new sand contract. Today I am requesting authorization to transfer \$50,000 from the Crack Seal line item and \$53,000 from the Slurry Seal line item into the Salt/Calcium line item. This will allow us to purchase more salt and this will fill our barns for the upcoming winter. We have been doing less crack seal as the bikers do not like it as it is slippery. Also, slurry seal has gotten very expensive.

MOTION: AUTHORIZING THE COMMISSIONER OF THE DEPARTMENT OF PUBLIC WORKS TO TRANSFER \$50,000 FROM THE CRACK SEAL LINE ITEM AND \$53,000 FROM THE SLURRY SEAL LINE ITEM AND APPROPRIATING THE TOTAL OF \$103,000 INTO THE SALT/CALCIUM LINE ITEM MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Budget Transfer to Create New Road Project** – Mr. Spagnoletti requested authorization to transfer \$85,000 from the patching line item to a new road project for CR 30 in Canistota. He stated CR 30 is breaking up and we will be stabilizing 1.4 miles of road base with liquid asphalt. He stated he is pretty certain that he would like to do this with a salt injection instead of the liquid asphalt. If he does that, then the project will be reduced by \$50,000, but he would like to transfer the \$85,000.

MOTION: AUTHORIZING THE COMMISSIONER OF THE DEPARTMENT OF PUBLIC WORKS TO TRANSFER \$85,000 FROM THE PATCHING LINE ITEM, CREATE A NEW ROAD PROJECT ENTITLED CR 30, CANISTOTA AND APPROPRIATE THE \$85,000 INTO THE NEW PROJECT MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. Commissioner of Finance

1. **Monthly Financial Reports** – Mrs. Hurd-Harvey asked if there were any questions on the monthly financial reports. There were none.

2. **RFP for Controlled Demolition** – Mr. Donnelly requested authorization to issue an RFP for controlled demolition of certain tax acquired properties, specifically in Dansville and Greenwood.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR CONTROLLED DEMOLITION OF CERTAIN TAX ACQUIRED PROPERTIES MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Tax Sale Auction** – Mr. Donnelly discussed the calendar for the tax sale auction. He explained we have to file judgements for the conveyance of title to the County and we need to have that happen at least 45 days before the tax sale. Assuming we filed the judgements today, we could meet the August deadline, however, the courts are not receiving those types of documents now. We also are under the assumption that the schools will not let us in. The Fairgrounds would suit our needs except that it is not enclosed. We are looking at the second week of October and the Fairgrounds are available for our use at no charge. He stated we would need to publish sale catalogs and arrange for security with the Sheriff. This is all assuming that we get the default judgements by the end of August. Ms. Prossick explained we have to allow for orders to show cause, which is 30 days. She stated she did email the chief clerk of the Supreme Court and asked if there was any word on this. She has not heard anything back. Mr. Donnelly stated September 1st would be the last date and then the sale would occur on or about Friday, October 16th. We currently have 150 parcels. Of those, 48 are single family residences and 64 are parcels of vacant land. Mr. Malter asked if this does not happen, would we have something the first of the year? Mrs. Hurd-Harvey replied we would just wait and do it next year. Mrs. Lando asked have you ruled out an online auction? Chemung County is doing an online auction next week. Mr. Donnelly commented they must have received title before the courts closed.

4. **Sales Tax** – Mr. Swackhamer asked do you have an update on the sales tax? Mr. Wheeler replied it is down \$1.5 million. June was a surprisingly good month for all counties. We are seeing a lot of online sales and that has been well over \$1 million. Ms. Fitzpatrick asked how much of that is related to the price of gas going down? Mr. Wheeler stated some is due to lower gas prices and a lot of our numbers are truck drivers with the Pilot in Kanona. I can't even do a rough guess for you. Mrs. Hurd-Harvey stated I can get that information.

Mr. Malter asked what about car sales? Mr. Wheeler replied it is less than fuel. We saw a decent amount of activity and DMV is doing a lot of dealer transactions. Mr. Van Etten commented that he has heard that more people are buying cars now because of the extra stimulus funds.

Mr. Swackhamer asked what is going on with the property across from Pilot? Mr. Wheeler stated they are building it up. Ms. Lattimer commented it will be a Love's Travel Center. Mr. Malter commented we will gain revenue with that.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: APPROVING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #015.05-01-040.000, SITUATE IN THE VILLAGE OF WAYLAND, EXPIRING MARCH 31, 2021, AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ACCEPT A NON-REFUNDABLE UNDERTAKING OF \$5,000 RELATIVE TO PARCEL #017.08-01-065.000, SITUATE IN THE TOWN OF COHOCTON, TO DEFER THE ENFORCEMENT OF SALE UNTIL MARCH 31, 2021, SAID UNDERTAKING TO BE PAID WITHIN 30 DAYS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ACCEPT A NON-REFUNDABLE UNDERTAKING OF \$3,000 RELATIVE TO PARCEL #159.53-01-055.000, SITUATE IN THE VILLAGE OF BATH, TO DEFER THE ENFORCEMENT OF SALE UNTIL MARCH 31, 2021, SAID UNDERTAKING TO BE PAID WITHIN 30 DAYS MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO EXTEND THE DEADLINE FOR RECEIPT OF A NON-REFUNDABLE UNDERTAKING OF \$6,500 RELATIVE TO PARCEL #318.18-02-043.000, SITUATE IN THE VILLAGE OF SOUTH CORNING, TO AUGUST 31, 2020 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MS. FITZPATRICK. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

**Tuesday, August 11, 2020
9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, August 5, 2020**