

**STEBEN COUNTY FINANCE COMMITTEE**

Tuesday, July 10, 2018

9:30 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

- COMMITTEE:** Scott J. Van Etten, Chair Gary D. Swackhamer, Vice Chair Kelly H. Fitzpatrick  
Gary B. Roush
- STAFF:** Jack Wheeler Mitchell Alger Tammy Hurd-Harvey  
Jennifer Prossick Noel Terwilliger Andy Morse  
Pat Donnelly Patty Baroody Cathy Baker  
Hank Chapman Vince Spagnoletti Alan Reed  
Vicki Olin
- LEGISLATORS:** Joseph J. Hauryski Carol A. Ferratella K. Michael Hanna  
Hilda T. Lando Robin K. Lattimer John V. Malter  
Frederick G. Potter
- ABSENT:** Brian C. Schu
- OTHERS:** Randy Shepard, Bonadio  
Mary Perham  
Dustin Rogers  
James Post, *The Leader*

**I. CALL TO ORDER**

Mr. Van Etten called the meeting to order at 9:30 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JUNE 12, 2018, MEETING MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. PRESENTATIONS**

A. Bonadio

1. **Review of Financial Statements** – Mr. Shephard presented the 2017 financial statements for the committee’s review. He stated this year there were new accounting standards relative to postemployment benefits other than pensions. The total fund balance increased approximately 2.5 percent or \$2.1 million in 2017. Mr. Shepard noted that revenues were greater than 2016 by approximately \$1.4 million. This was mostly related to sales tax. Expenditures decreased \$1.4 million and the majority of that was due to a \$1.3 million decrease in economic assistance and opportunity expenditures related to decreases in Medicaid, services for recipients and temporary aid to needy families (TANF).

Mr. Shepard stated the fund balance in the capital projects fund increased \$5.3 million or 140 percent from the prior year. Due to the significant activity in this fund, it resulted in its classification as a major fund for 2017. The increase in the fund balance can be attributed to funding for the new office building and records storage facility. The County issued \$4 million of public improvement serial bonds during 2017 to fund this project. Additionally, nearly \$9 million was transferred from the general fund for the same purpose. Discussion followed.

Mr. Van Etten commented it was helpful to have this material ahead of time to review.

**MOTION: ACCEPTING THE REPORT ON THE AUDIT OF STEUBEN COUNTY'S FINANCIAL STATEMENTS FOR THE YEAR ENDING DECEMBER 31, 2017, AS PRESENTED BY BONADIO MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**IV. DEPARTMENT REQUESTS**

**A. District Attorney**

1. **Video Recording of Statements Grant Acceptance and Appropriation** – Mr. Terwilliger informed the committee the District Attorney applied for a Byrne Grant, which is a federal grant with no match. With these funds, they would like to purchase video and audio equipment for various police agencies to record interviews. The total grant is \$50,059.00 and the following agencies will be receiving funds: Sheriff's Office, Village of Bath Police Department, Addison Police Department, Wayland Police Department, Child Advocacy Mobile Center, District Attorney's Office, Hornell City Police Department and Corning City Police Department. Mr. Terwilliger requested authorization to accept and appropriate these funds.

**MOTION: AUTHORIZING THE DISTRICT ATTORNEY TO ACCEPT A BYRNE GRANT IN THE AMOUNT OF \$50,059.00 FOR THE PURCHASE OF VIDEO AND AUDIO EQUIPMENT FOR THE FOLLOWING AGENCIES TO USE TO RECORD INTERVIEWS: SHERIFF'S OFFICE, VILLAGE OF BATH POLICE DEPARTMENT, ADDISON POLICE DEPARTMENT, WAYLAND POLICE DEPARTMENT, CHILD ADVOCACY MOBILE CENTER, DISTRICT ATTORNEY'S OFFICE, HORNELL CITY POLICE DEPARTMENT AND CORNING CITY POLICE DEPARTMENT MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **State Legislative Aid Grant** – Mr. Terwilliger informed the committee that they have been notified they will be receiving \$6,000 through a State Legislative Aid Grant. This is the second year of the grant. He requested authorization to accept and appropriate to their training line item.

**MOTION: AUTHORIZING THE DISTRICT ATTORNEY TO ACCEPT LEGISLATIVE INITIATIVE GRANT FUNDS IN THE AMOUNT OF \$6,000.00 AND APPROPRIATING TO THE DISTRICT ATTORNEY'S TRAINING & CONFERENCES LINE ITEM MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**B. Office for the Aging**

1. **ProAction Contract** – Mrs. Baroody informed the committee that ProAction did not spend the full amount of their 2017 Title III C-1 and C-2 contract which covers the Senior Nutrition Program. These are Federal funds that were carried over to 2018. She requested authorization to increase their contract by the amount of those funds which is \$15,634.00. Mr. Wheeler clarified that this is not an increase in the contract, but rather carrying forward the 2017 funds that were not spent.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO AMEND THE CONTRACT WITH PATHWAYS FOR TITLE III C-1 AND C-2 TO INCREASE THE CONSIDERATION BY \$15,634.00 WHICH REPRESENTS UNSPENT FEDERAL MONEY THAT WAS CARRIED OVER FROM 2017 MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**C. Office of Community Services**

1. **Budget Adjustments** – Dr. Chapman requested authorization to accept State Aid COLA in the amount of \$7,231.00 from the New York State Office of Alcohol and Substance Abuse, and appropriate those pass-thru dollars to Hornell Concern, Family Services Society and Catholic Charities.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT STATE AID COLA IN THE AMOUNT OF \$7,230.00 FROM THE NEW YORK STATE OFFICE OF ALCOHOL AND SUBSTANCE ABUSE AND APPROPRIATE TO THE FOLLOWING CONTRACT PROVIDERS: HORNELL CONCERN - \$152.00; FAMILY SERVICES SOCIETY - \$349.00; AND CATHOLIC CHARITIES - \$6,730.00 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Dr. Chapman requested authorization to accept State Aid COLA in the amount of \$10,920.00 from the New York State Office of Mental Health and appropriate those pass-thru dollars to Arbor – SCAP, Catholic Charities and Finger Lakes Parent Network. Additionally, due to Medicaid Redesign, they are decreasing State Aid for their contract with Steuben ARC for Psychiatric Rehabilitation. The State has changed the way these services are provided, and now are looking for agencies to collaborate. Since Steuben ARC already collaborates with Chemung ARC, the funding is being reduced.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT STATE AID COLA IN THE AMOUNT OF \$10,920.00 FROM THE NEW YORK STATE OFFICE OF MENTAL HEALTH AND APPROPRIATE TO THE FOLLOWING CONTRACT PROVIDERS: ARBOR – SCAP - \$12,061.00; CATHOLIC CHARITIES HOME - \$619.00 AND FINGER LAKES PARENT NETWORK - \$9,844.00; AND DECREASING THE CONTRACT LINE ITEM FOR STEUBEN ARC PSYCHIATRIC REHABILITATION \$11,604.00 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Public Works

1. **Road Project Funding Transfer** - Mr. Spagnoletti stated when they bid the work for 1.2 miles on CR 122, the bids came in higher than expected due in part to the escalation in price for liquid asphalt. As a result, they need an additional \$105,000 for this project. On CR 25 in Cameron, they were going to blacktop 5.6 miles of that road. However, due to the fact that there are only 75 cars per day traveling that road, they will chip seal instead. He requested authorization to transfer \$105,000 from the CR 25 project to the CR 122 project.

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$105,000 FROM THE CR 25 PROJECT TO THE CR 122 PROJECT MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mrs. Ferratella commented that she was approached about the wonderful job you did on CR 119 and she wanted to pass that along.

E. Commissioner of Finance

1. **Monthly Reports** – Ms. Fitzpatrick asked why are we \$30,000 out of balance? Ms. Hurd-Harvey replied that represents the debt service on File Mile Creek.

2. **Tax Sale** – Mr. Donnelly stated the tax sale auction will be held on Friday, July 13, 2018, at the Campbell-Savona High School. They have about 60 parcels.

F. County Manager

1. **Sheriff's Office Major Equipment Amendment** – Mr. Wheeler stated the Sheriff is requesting authorization to amend his Major Equipment list. He would like to remove the TruNarc and License Plate Reader. We originally had a budget of \$13,000 for this, but when we put it out to bid, the bids far exceeded what we had budgeted. He is requesting authorization to add a Drug Identifier for \$20,500. This machine will have more features than the TruNarc. Mr. Wheeler noted this will also need approval by the Public Safety & Corrections Committee, and a meeting will be scheduled prior to the Board meeting.

**MOTION: AUTHORIZING THE SHERIFF TO AMEND THE MAJOR EQUIPMENT LIST TO REMOVE THE TRU NARC AND LICENSE PLATE READER AND ADD A DRUG IDENTIFIER FOR \$20,500.00, CONTINGENT UPON APPROVAL OF THE PUBLIC SAFETY & CORRECTIONS COMMITTEE MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO CANCEL THE TAXES ON PARCEL #151.80-01-041.000, SITUATE IN THE CITY OF HORSELL MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Tuesday, August 14, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Tuesday, August 7, 2018.**