

STEBEN COUNTY PUBLIC SAFETY & CORRECTIONS COMMITTEE

Monday, January 7, 2019

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	John V. Malter, Chair Frederick G. Potter	Kelly H. Fitzpatrick, Vice Chair Thomas J. Ryan	Steven P. Maio
STAFF:	Jack K. Wheeler David Hopkins Nate Alderman Jennifer DeMonstoy Brooks Baker	Mitchell Alger Tim Marshall Andy Morse Alan Reed James Allard	Brenda Aston Cheryl Crocker Noel Terwilliger Shawn Sauro
LEGISLATORS:	Joseph J. Hauryski Aaron I. Mullen	Carol A. Ferratella Robert V. Nichols	K. Michael Hanna Scott J. Van Etten
OTHERS:	Kristin Klemenz, B & W Towing		

I. CALL TO ORDER

Mr. Malter called the meeting to order at 9:00 a.m. and asked Mr. Potter to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 3, 2018, AND THE DECEMBER 17, 2018, MEETINGS MADE BY MR. POTTER. SECONDED BY MS. FITZPATRICK. MOTION CARRIES 3-0-1. (MR. MAIO ABSENT FOR VOTE; MR. MALTER ABSTAINED AS HE WAS NOT A MEMBER OF THE COMMITTEE AT THE TIME OF THE MEETINGS)

III. DEPARTMENTAL REQUESTS

A. Public Defender

1. **Waiver of Procurement for Professional Services** – Mr. Sauro requested authorization to waive the procurement process in order to obtain investigator services. He explained that he has contracted for these services for some time; however, he would like to look at using a new investigator for those services. The current investigator does a fantastic and thorough job; however, he would like to move in a new direction. He requested authorization to enter into a new contract with Heather J. Barry.

MOTION: WAIVING THE PROCUREMENT PROCESS AND AUTHORIZING THE PUBLIC DEFENDER TO ENTER INTO A CONTRACT WITH HEATHER J. BARRY FOR INVESTIGATOR SERVICES AT A RATE OF \$75.00 PER HOUR MADE BY MR. POTTER. SECONDED BY MS. FITZPATRICK FOR DISCUSSION.

Ms. Fitzpatrick asked why wouldn't you go out to bid for these services? Mr. Sauro replied the pool of investigators in the County is very thin. The current investigator lives outside of the County, and we have a licensed investigator who lives in Bath and has indicated that she is willing to provide the services at the same rate. He believes he will save money with the new direction that he would like to take. Ms. Fitzpatrick commented if you want someone local, you would need to include that in the specifications. That would save you money in mileage. Mr. Wheeler stated they would actually need to do an RFP (Request for Proposals). Ms.

Fitzpatrick stated if the individual will be working at the same rate and presumably the mileage would be cheaper, it seems that it would likely be a benefit.

Mr. Van Etten asked how much do you spend annually on investigator services? Mr. Sauro replied it varies. We have spent up to \$12,000 on one case. The rate is \$75.00 per hour. We have been trying to use these services sparingly, however, we need to utilize the investigator services more. Mr. Reed asked what is the annual cost? Mr. Sauro replied we budget \$12,000 - \$15,000 per year on average, and there have been times when we have gone over that.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MAIO ABSENT FOR VOTE)

2. **CAP Plan** – Mr. Sauro stated he sent out the final draft of the CAP plan. Judge Pero is hoping this will be the final revision. He asked if the committee had any questions. Mr. Potter stated he thought we were waiting to see the outcome of the meetings with the cities. Mr. Sauro stated we met with the Corning City Council a few weeks ago. They seemed pleased with the proposal and are intrigued with the idea. They will be meeting with the Hornell City Council on January 21st. Mr. Wheeler stated we have had preliminary conversations with Hornell and they seem supportive with the caveat that the deputies will provide transport; however, the Chief of Police did have some concerns.

Ms. Fitzpatrick asked are the CAP and transport two separate issues? Mr. Wheeler replied they are, but how you implement the CAP is somewhat dependent upon transports. He would suggest that you approve the CAP and deal with the transports separately.

Mr. Ryan asked with regard to the transport issue, could any of that be handled through video conferencing? Mr. Sauro replied no; New York State does not allow that. Mr. Wheeler stated we have advocated for that.

Ms. Fitzpatrick stated the CAP references that on-call judges will be available for emergency arraignments. She thought with this plan there would not be a need for any more of those. Is this standard to all CAP plans? Mr. Sauro replied he does not know whether this is standard or not. Judge Pero drafted that piece. The idea for that was if we had a major event or a large drug bust in the middle of the night; we would need to get people arraigned. The language was intended for extreme circumstances. Mr. Wheeler explained OCA (Office of Court Administration) wants standardization. He thinks they would be pushing for that.

Mr. Malter asked what is the date of operation? Mr. Wheeler replied we just received an email and they would like you to approve the plan this month so that it is operational in February. Mr. Malter asked so if the committee approves, it would go to the Full Legislature? Mr. Wheeler replied yes. Sheriff Allard commented DOCCS (NYS Division of Corrections and Community Supervision) has given their verbal approval. We can do the court, but not the holding. Mr. Reed clarified, provided that they are designated by OCA.

Ms. Fitzpatrick asked under Section 3 – Judges Presiding at CAP, a reference is made regarding payment of the judges who provide “judicial functions in the off-hours part”. What does that mean? Mr. Sauro explained the utilization of the CAP court in the morning and evening is the off-hours part. Ms. Fitzpatrick asked are the city court judges doing the 5:30 p.m. court? Mr. Sauro replied yes.

Mr. Potter asked so the town and village judges are covering the morning court? Mr. Sauro replied yes, and they are also providing coverage for both shifts on the weekends. Mr. Reed stated the plan has a description of what constitutes an emergency and the person who has to be available is the on-call magistrate.

Ms. Fitzpatrick stated in Livingston County the District Attorney does not show up and they follow the same process as always for arraignments. What is your plan? Mr. Baker replied his plan is to be there. A lot of things can happen in an arraignment beyond setting bail. If defense counsel is there, we need to be there.

Mr. Maio asked what is the timetable for the approval for the Sheriff's portion? Sheriff Allard replied he assumes they will receive all of their approvals by the end of January. Mr. Sauro stated the CAP will not be ready to go until mid-February. Mr. Maio asked in the meantime what do we do? Is there any stop-gap plan? Mr. Sauro replied there is no logistical way for my office to handle it. The Office of Legal Services is on a different track; with compliance, we have a shortened timetable. Mr. Reed stated the initial appearance and follow-up appearance has been shortened from six days down to twelve hours.

Mr. Sauro stated Hornell City Court went live with doing this and it has been extremely difficult to keep up with. The other issues that have been discussed are security and the need for the Judge, the attorneys and the defendant to be protected properly. The only safe way to do this to take the extra couple of months here to set up the CAP court and handle it there. Discussion followed.

MOTION: APPROVING THE COUNSEL AT ARRAIGNMENT PLAN (CAP) AS PRESENTED BY THE PUBLIC DEFENDER AND FORWARDING TO THE FULL LEGISLATURE FOR CONSIDERATION MADE BY MR. POTTER. SECONDED BY MS. FITZPATRICK. MOTION CARRIES 4-1. (MR. RYAN OPPOSED). Resolution Required.

B. Emergency Management Office

1. **Acceptance of FY 18 State Interoperable Communications Grant** – Mr. Marshall requested authorization to accept the FY 18 State Interoperable Communications Grant in the amount of \$776,687. This funding will be used to cover our microwave replacement, radio maintenance and tower leases. We will also continue our contract with our radio consultant, Televate.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO ACCEPT THE FY 18 STATE INTEROPERABLE COMMUNICATIONS GRANT IN THE AMOUNT OF \$776,687.00 MADE BY MR. POTTER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Cohocton Easement** – Mr. Marshall requested authorization to enter into a permanent easement with the landowner for ingress and egress on the lands owned by the Village of Cohocton for the purpose of installing and running the fiber optic cable for the communications tower. The amount will be \$1.00.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO ENTER INTO A PERMANENT EASEMENT WITH KATHRYN B. DIETSCH FOR THE PURPOSE OF INGRESS AND EGRESS TO LANDS OWNED BY THE VILLAGE OF COHOCTON FOR THE PURPOSE OF INSTALLING AND RUNNING FIBER OPTIC CABLE TO THE COMMUNICATIONS TOWER MADE BY MS. FITZPATRICK. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

3. **Funeral Home Transport Fee Increase** – Mr. Marshall informed the committee that the Funeral Home Director's Association has asked for an increase in the fee for the return trips from the Medical Examiner's Office from \$75.00 per trip to \$125.00 per trip. Mr. Malter asked is this in the budget? Mr. Marshall replied yes. He explained this is a fee that the Funeral Home gets to bring the body back to the funeral home from the Medical Examiner's Office.

Mr. Maio asked why is this the County's expense? Mr. Marshall replied it has always been part of the agreement that we have had with them. Mr. Maio asked why would we have an agreement for something for a third party? Mr. Reed explained the autopsy is done at the County's request. Mr. Marshall stated there was a push from the directors in the western part of the County for an increase now that our medical examiner services are being done in Binghamton. Mr. Maio asked so if someone dies, they have to go get them? Mr. Wheeler replied it is because the coroner ordered an autopsy. Mr. Reed explained Public Health Law requires that the funeral directors have to pick up the body. Mr. Maio asked do we know that the funeral directors are not charging the families above and beyond for that? He stated he would have a problem with that if they are charging that fee to the families.

Ms. Fitzpatrick asked is it a requirement that if a coroner orders an autopsy and transports a body to Binghamton, it is our responsibility to get the body back? Mr. Marshall replied we have to send a licensed funeral director to get the body back. Mr. Wheeler commented this rate has not been increased in a number of years.

Mr. Malter asked what is the annual appropriation for this? Mr. Wheeler replied it is included in the budget for the transport fees for the Coroners' Aides, which is \$7,500 - \$10,000. Mr. Marshall stated we only do 45 – 50 cases per year.

MOTION: INCREASING THE PER TRIP RATE FROM \$75.00 TO \$125.00 FOR FUNERAL HOME DIRECTORS TO TRANSPORT BODIES FROM THE MEDICAL EXAMINER'S OFFICE MADE BY MS. FITZPATRICK. SECONDED BY MR. RYAN FOR DISCUSSION.

Mr. Potter stated this seems like a big increase all at once. Mr. Wheeler replied we have not increased the per trip rate in twenty years. Mr. Maio stated he wants to know if they charge the customers this fee on top of the normal costs.

VOTE ON PREVIOUS MOTION: MOTION CARRIES 4-1. (MR. MAIO OPPOSED) Resolution Required.

4. **Agreement University of Rochester** – Mr. Marshall requested authorization to enter into an agreement with the University of Rochester for the acceptance, storage, and utilization of the “Stop the Bleed” Kit. This is a kit that was purchased through the Finger Lakes Regional Training Center Grant. We would use this kit for training for the care of individuals involved in a mass shooting or other mass incident. It is a simulated leg that has a bullet hole or knife wound and teaches individuals how to pack the wound and use a tourniquet. The cost of the kit is \$1,100. Sheriff Allard commented they have provided this training to ten school districts.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO ENTER INTO AN AGREEMENT WITH THE UNIVERSITY OF ROCHESTER FOR THE USE, STORAGE AND MAINTENANCE OF THE “STOP THE BLEED” KIT, VALUED AT \$1,100, MADE BY MS. FITZPATRICK. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

5. **Contract Renewals** – Mr. Marshall presented contract renewals for Occustar, Environmental Emergency Services, the Empire Tower lease and Motorola for review and approval. He noted that with the Occustar contract, ownership has changed, and the County has been asked to reassign the contract to Occustar Workplace Compliance, LLC, under the same terms and conditions.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO RENEW THE FOLLOWING CONTRACTS FOR 2019: OCCUSTAR FOR \$4,300 FOR ONE YEAR AND REASSIGNING THE CONTRACT TO THE NEW OWNER, OCCUSTAR WORKPLACE COMPLIANCE, LLC EFFECTIVE JANUARY 1, 2019; ENVIRONMENTAL EMERGENCY SERVICES, INC. - \$8,400; EMPIRE TOWER LEASE - \$2,400; AND MOTOROLA - \$131,860.32 MADE BY MR. RYAN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Sheriff's Office

1. **Accept Milk Bids** – Sheriff Allard requested authorization to award the milk bid for the Jail to the low bidder, Byrne Dairy.

MOTION: AWARDING THE MILK BID FOR THE JAIL TO THE LOW BIDDER, BYRNE DAIRY MADE BY MR. POTTER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR MOTION CARRIES 5-0.

2. **Roll-Over Corning Inc. Donation** – Sheriff Allard requested authorization to roll-over the Corning, Inc. donation of \$15,228.92 from the 2018 budget to the 2019 budget and to go out to bid for the purchase of drones. Mr. Wheeler explained if we do not encumber the funds into the 2019 budget, they will go away.

MOTION: AUTHORIZING THE ENCUMBRANCE OF THE CORNING INC. DONATION IN THE AMOUNT OF \$15,228.92 INTO THE 2019 BUDGET FOR THE PURCHASE OF DRONES, AND AUTHORIZING THE SHERIFF, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO PUT OUT A BID FOR DRONES MADE BY MS. FITZPATRICK. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Van Etten asked how many drones are you looking to purchase? Sheriff Allard replied he would like to purchase one large platform drone with night vision and infrared capabilities, two medium platform drones to cover a crime/traffic scene and two small drones that can be used inside buildings. All of the drones have a separate purpose.

D. Personnel

1. **Reclassification and Transfer – District Attorney’s Office** – Mr. Alderman requested authorization to reclassify and transfer one zero-based Assistant Director Patient Services, Management Grade F, from Public Health to an Assistant District Attorney position, Management Grade E in the District Attorney’s Office, and to reclassify and transfer one zero-based Senior Account Clerk-Typist, Grade X from the Youth Programs Department to one Paralegal Assistant Position, Grade XI in the District Attorney’s Office.

Mr. Wheeler explained both new positions are budgeted. The zero-based positions means they exist, but are not funded. We try to not create new positions, but take old positions and reclassify them.

Mr. Maio asked what do you anticipate the Assistant District Attorney position being used for? Mr. Baker replied they will primarily be used for the unfunded mandate for domestic violence resulting in the revocation of the right to purchase and possess firearms, and it will also be a hybrid position for CAP.

MOTION: AUTHORIZING THE RECLASSIFICATION AND TRANSFER OF ONE ZERO-BASED ASSISTANT DIRECTOR OF PATIENT SERVICES POSITION, MANAGEMENT GRADE F, FROM PUBLIC HEALTH, TO AN ASSISTANT DISTRICT ATTORNEY POSITION, MANAGEMENT GRADE E IN THE DISTRICT ATTORNEY’S OFFICE MADE BY MS. FITZPATRICK. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE RECLASSIFICATION AND TRANSFER OF ONE ZERO-BASED SENIOR ACCOUNT CLERK-TYPIST POSITION, GRADE X FROM THE YOUTH PROGRAMS DEPARTMENT TO ONE PARALEGAL ASSISTANT POSITION, GRADE XI IN THE DISTRICT ATTORNEYS’ OFFICE MADE BY MS. FITZPATRICK. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.
Resolution Required.

2. **Reclassification and Transfer – Conflict Defender’s Office** – Mr. Alderman requested authorization to reclassify and transfer one zero-based Senior Clerk, Grade VI position from Public Works to one Typist position, Grade IV, in the Conflict Defender’s Office.

MOTION: AUTHORIZING THE RECLASSIFICATION AND TRANSFER OF ONE ZERO-BASED SENIOR CLERK POSITION, GRADE VI FROM PUBLIC WORKS TO ONE TYPIST POSITION, GRADE IV IN THE CONFLICT DEFENDER’S OFFICE MADE BY MR. MAIO. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Request to Waive 16B** – Mr. Alderman requested authorization to waive Rule 16B to create two Assistant Public Defenders, Management Grade E and one Paralegal Assistant, Grade XI in the Public Defender’s Office and to create one Probation Officer, Grade XIII and one Probation Officer Trainee, Grade XII in the Probation Department. Mr. Wheeler explained all of these positions, with the exception of one Assistant Public Defender, were budgeted. One is not, but there is sufficient additional revenue in the ILS line to cover the salary. The additional Assistant Public Defender position is in response to CAP. He explained you would be waiving Rule 16B in the Rules of Procedure for the creation of new positions. One of the provisions for waiving this rule

is a State mandate. Mr. Wheeler stated he, the Personnel Officer and the Commissioner of Finance can fund any position that is filled as long as it is within the total overall salary line.

MOTION: WAIVING RULE 16B OF THE RULES OF PROCEDURE AND AUTHORIZING THE CREATION OF TWO ASSISTANT PUBLIC DEFENDERS, MANAGEMENT GRADE E AND ONE PARALEGAL ASSISTANT, GRADE XI IN THE PUBLIC DEFENDER'S OFFICE; AND THE CREATION OF ONE PROBATION OFFICER, GRADE XIII AND ONE PROBATION OFFICER TRAINEE, GRADE XII IN THE PROBATION DEPARTMENT MADE BY MR. POTTER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

4. **Request to Waive 16B – Sheriff's Office** – Mr. Alderman requested authorization to waive Rule 16B to create five Deputy Sheriff positions for transports.

Mr. Potter stated we had talked about starting with four positions to see how it goes and if the additional position was needed. Mr. Malter commented he and Ms. Fitzpatrick had a discussion with the Sheriff about a phase-in of the positions.

Sheriff Allard stated we had talked about doing a phase-in of 2, 2 and 1 over a year's time and with training and equipment, that makes sense. We have no way of predicting how often we will need to do transport. In order to guarantee these services, we have to have adequate staffing.

Mr. Maio asked how long can defendants be held in other jurisdictions? Sheriff Allard replied for the other jurisdictions, they have to be monitored as constant watch. The City of Corning is different than the City of Hornell. The holding facility in Corning is in the basement and is not ADA compliant. Additionally, they have to have an officer of the same sex as the inmate; if they have a female inmate, they have to have a female officer. That is a challenge for both agencies. The holding facility in Hornell is on the first floor, but there still has to be someone in the building at all times. This poses significant overtime challenges for them. It would be to their benefit to go with this program.

Mr. Malter commented based on all of the scenarios, this is the cheapest. Sheriff Allard stated yes. The first year cost is \$150,000 for all of the equipment for the new positions. The second year that cost will not be there. Mr. Potter asked will you purchase the equipment for two deputies at a time? Sheriff Allard replied yes.

Ms. Fitzpatrick stated with waiving 16B, you are asking us to approve five positions that may or may not be filled. If we do this, do you have to come back for approval for the other positions? Mr. Wheeler replied no. Technically, he and Mr. Alderman could fill those vacancies. If this is what you choose to do, we can fill two positions now and then two positions six to eight months from now. That way, the sense of the committee is memorialized. Ms. Fitzpatrick commented it is much easier to start small and build it up as needed.

Mr. Van Etten asked do you have an annual average of how many you expect to transport in this phased-in time, or based on what you are experiencing as far as demand? Sheriff Allard replied he does not see any way we can provide this service without five deputies, but he is willing to agree to provide the service with the understanding that we will supply the necessary staffing. Mr. Van Etten asked if you hire two deputies now and find that you need two more deputies in August, when would you start that process for recruiting? Sheriff Allard stated that every year at his staff meeting he tells his officers to recruit the people that they want to work with.

Mr. Van Etten stated the phase-in is fiscally responsible, but he is concerned that if we do not perform to the CAP and we let down the cities. Mr. Malter stated we are looking to use overtime to fill in the gaps. With CAP, we will be in compliance one way or the other. Mr. Wheeler stated we are all working together and being proactive with information.

Ms. Fitzpatrick stated it is important to be on top of this and be interactive. With this the cities cannot opt out? Mr. Wheeler replied his understanding is that the cities have no formal role; the cities saying yes or no does not matter with the CAP. We are working with the cities in order to not shift the mandate onto them.

Mr. Mullen stated at last month's meeting, the City of Hornell had stated they could schedule pickups and maybe there would be a savings there. Chief Murray said that was something they were able to do. He stated that he believes it is a good idea to not approve all five positions today.

Mr. Maio stated the problem with the transports is that it is unpredictable. Ms. Fitzpatrick commented we have to trust the Sheriff to stay within the parameters. As we develop the program, we may or may not need additional positions. Mr. Wheeler stated the positions will be on the books, but only two will be funded at this time.

Ms. Fitzpatrick commented the difference with Hornell is that some of those were post-arraignment transports. The pre-arraignment transports cannot be done by Corrections Officers, unlike the post-arraignment.

MOTION: WAIVING RULE 16B OF THE RULES OF PROCEDURE AND AUTHORIZING THE CREATION OF FIVE DEPUTY SHERIFF POSITIONS WITHIN THE SHERIFF'S OFFICE, WITH FUNDING ONLY BEING PROVIDED FOR TWO OF THOSE POSITIONS AT THIS TIME MADE BY MS. FITZPATRICK. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

E. County Manager

1. **Finger Lakes SPCA Animal Cruelty Contract Renewal** – Mr. Wheeler requested authorization to renew the contract with the Finger Lakes SPCA for \$10,000. He commented they are doing a great job.

MOTION: AUTHORIZING THE COUNTY MANAGER TO RENEW THE ANIMAL CRUELTY CONTRACT WITH THE FINGER LAKES SPCA FOR \$10,000 MADE BY MR. POTTER. SECONDED BY MR. MAIO. MOTION CARRIES 4-0-1. (MS. FITZPATRICK ABSTAINED DUE TO A CLIENT RELATIONSHIP)

2. **Capital Project** – Mr. Wheeler informed the committee they have \$39,000 budgeted in the SPCA line item and you typically have about \$21,000 remaining every year. We could roll those funds over into a new capital project entitled "Animal Cruelty" with the intention that you would have funds available if there were to be a large animal seizure. Mr. Potter stated so you would put those funds into a capital project and then add to it? Mr. Wheeler replied yes. This would require approval by this committee, Finance and the Full Legislature. Mr. Mullen asked what would be the maximum that you would keep in the project? Mr. Wheeler replied \$100,000.

MOTION: AUTHORIZING THE TRANSFER OF UNEXPENDED ANIMAL CRUELTY FUNDS INTO A NEW CAPITAL PROJECT ENTITLED "ANIMAL CRUELTY" WITH A CAP OF \$100,000 MADE BY MS. FITZPATRICK. SECONDED BY MR. POTTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: TO ADJOURN MADE BY MS. FITZPATRICK. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, February 4, 2019

9:00 a.m.

PLEASE PROVIDE AGENDA ITEMS

NO LATER THAN NOON

Monday, January 28, 2019.