

STEBEN COUNTY FINANCE COMMITTEE

Tuesday, January 8, 2019

10:20 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Scott J. Van Etten, Chair	Kelly H. Fitzpatrick	Gary B. Roush
STAFF:	Jack K. Wheeler Andy Morse Tim Marshall	Mitchell Alger Tammy Hurd-Harvey Alan Reed	James Allard Pat Donnelly
LEGISLATORS:	Joseph J. Hauryski Robin K. Lattimer	Carol A. Ferratella John V. Malter	Hilda T. Lando Frederick G. Potter
ABSENT:	Gary D. Swackhamer, Vice Chair	Robert V. Nichols	
OTHERS:	Mary Perham		

I. CALL TO ORDER

Mr. Van Etten called the meeting to order at 10:20 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 11, 2018, MEETING MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. DEPARTMENT REQUESTS

A. Commissioner of Finance

1. **Monthly Reports** – Mr. Van Etten asked for an explanation of the transfer of \$81,639 from the central copy capital project. Mrs. Hurd-Harvey replied that was never approved. In 2017 we had transferred the funds but never appropriated to 2018. So we did 2017 and 2018 and it is now correct.

2. **High Cost Health Care Claims Fund Balance** – Mrs. Hurd-Harvey requested authorization to add \$1 million to the fund balance assigned for high cost health care claims. We have \$3 million right now. The liability account was built up to \$3.7 million which is over the tolerance level for the auditors. They would like it to be in the \$2 million range. She requested authorization to reduce the 2018 expense by \$1 million and move that into the unassigned fund balance.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ADD \$1 MILLION TO THE FUND BALANCE ASSIGNED FOR HIGH COST HEALTH CARE CLAIMS MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. Emergency Management Office

1. **Acceptance of FY 18 State Interoperable Communications Grant** – Mr. Marshall requested authorization to accept the FY 18 State Interoperable Communications Grant in the amount of \$776,687. This funding will be used to cover our microwave replacement, radio maintenance and tower leases. We will also continue our contract with our radio consultant, Televate.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO ACCEPT THE FY 18 STATE INTEROPERABLE COMMUNICATIONS GRANT IN THE AMOUNT OF \$776,687.00 MADE BYMR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.

C. Purchasing

1. **Purchase of Toshiba Copiers from Capital Account** – Mr. Morse informed the committee that the goal is to replace the Ricoh copiers with Toshiba copiers. He requested authorization to replace 16 copiers at a cost not to exceed \$52,000. He stated he does have money available in the Copier Capital Project.

MOTION: AUTHORIZING THE PURCHASING DIRECTOR TO PURCHASE 16 TOSHIBA COPIERS FROM THE COPIER CAPITAL PROJECT FOR A TOTAL NOT TO EXCEED \$52,000 MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

D. Sheriff's Office

1. **Roll-Over Corning Inc. Donation** – Sheriff Allard requested authorization to roll-over the Corning, Inc. donation of \$15,228.92 from the 2018 budget to the 2019 budget and to go out to bid for the purchase of drones. Mr. Wheeler explained if we do not encumber the funds into the 2019 budget, they will go away.

MOTION: AUTHORIZING THE ENCUMBRANCE OF THE CORNING INC. DONATION IN THE AMOUNT OF \$15,228.92 INTO THE 2019 BUDGET FOR THE PURCHASE OF DRONES MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

E. County Manager

1. **Sales Tax Agreement** – Mr. Wheeler stated for counties that have a single or multiple cities, the cities can preempt the sales tax. However, counties do have the ability to collect sales tax countywide if there is an agreement with the cities. This Legislature authorized such an agreement with the City of Corning and the City of Hornell back in 2014. In order to protect ourselves from how the tax cap formula handles sales tax sharing, and not harm the towns to allow them to keep what they have, you need a sales tax agreement. There is a complicated formula; where we took the average of 3 percent collections from the period 2010 – 2013 and came up with 85 percent of that as the base payment for all. Anything over that amount, which the threshold should grow each year, then that is split by a formula of 8 percent to the City of Corning, 7 percent to the City of Hornell, 49 percent to the County and remaining portion to the towns. This agreement expires in 2020. Per the agreement, the Chief Executive Officers of Corning and Hornell and I had to meet by the end of 2018, which we did. All three are happy with the current agreement. In March or June of this year, we will ask to extend the agreement and the thought was to start that process sooner rather than later. This agreement has been beneficial for all as we share in the growth. Mr. Malter asked do you have a report that reflects what each town and city receives? Mr. Donnelly replied we can print out a vendor report for you.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: RATIFYING AND CONFIRMING THE RETURN **TO TAXABLE STATUS OF PARCEL(S) #299.12-01-050.000 (SUBSEQUENTLY SUB-DIVIDED TO #299.12-01-050.100 AND #299.12-01-050.200) SITUATE IN THE TOWN OF CORNING MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO WITHDRAW FROM FORECLOSURE AND CANCEL TAXES AS UNCOLLECTABLE RELATIVE TO PARCEL #244.13-01-012.00/1 SITUATE IN THE TOWN OF CAMPBELL MADE BY MR. ROUSH. SECONDED BY MR. HAURYSKI. MOTION CARRIES 3-0-1. (MS. FITZPATRICK ABSTAINED DUE TO A CLIENT RELATIONSHIP AND MR. HAURYSKI WAS VOTING MEMBER)

MOTION: AUTHORIZING THE ISSUANCE OF A QUIT-CLAIM DEED RELATIVE TO PARCEL #151.19-04-042.000 TO OWNERS GEORGE H. & RENE RICHARDSON TO CLEAR TITLE ISSUES RELATIVE TO A TAX FORECLOSURE FROM OCTOBER 1989 MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MS. FITZPATRICK. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Tuesday, February 12, 2019
Legislative Committee Room
9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, February 6, 2019**