

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Wednesday, February 8, 2017

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: K. Michael Hanna, Vice Chair Dan C. Farrand John V. Malter
Robert V. Nichols

STAFF: Jack K. Wheeler Eric Rose Andy Morse
Amy Dlugos Jennifer Prossick Eleanor Silliman

LEGISLATORS: Carol A. Ferratella Hilda T. Lando Steven P. Maio

ABSENT: Robin K. Lattimer

OTHERS: Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension
Belinda Hoad, Mobility Manager, Institute for Human Services
Mary Perham
Jeff Smith, *The Leader*

I. CALL TO ORDER

Mr. Hanna called the meeting to order at 10:00 a.m. and asked Mr. Farrand to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 4, 2017, MEETING MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. Planning

1. **RFP Award** – Mrs. Dlugos informed the committee that they issued an RFP for grant administration of the Community Development Block Grant for the Woodlands water and sewer project. They received one response from Labella and they came in \$9,000 under budget. She recommended awarding the RFP to Labella.

MOTION: AWARDING THE RFP FOR GRANT ADMINISTRATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT FOR THE WOODLANDS WATER AND SEWER PROJECT TO LABELLA MADE BY MR. FARRAND. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Steuben County Coordinated Public Transit – Human Services Transportation Plan** – Mrs. Dlugos introduced Belinda Hoad who is the Steuben County Mobility Manager. The County contracts with the Institute of Human Services for mobility management services. The Transportation Plan is updated every 2 years. For 2017, there were some minor changes and clarification. She commented there are three volunteer driver programs that are used to fill in those areas where public transportation does not go. The number for individuals to call with transportation or human service needs is 211.

MOTION: ADOPTING THE STEUBEN COUNTY COORDINATED PUBLIC TRANSIT – HUMAN SERVICES TRANSPORTATION 2017 UPDATE AS PRESENTED MADE BY MR. NICHOLS. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

B. Buildings & Grounds

1. **Air Monitoring Contract Approval** – Mr. Rose requested authorization to contract with ENVOY to perform air monitoring for the demolition of the two buildings for the new office space project. The total cost of the contract will not exceed \$3,044.

Mr. Farrand stated years ago we had used Groveland Correctional Facility as they have an asbestos abatement team. Did you contact them? Mr. Rose replied he did not contact them because we will be tearing the buildings down. Mr. Wheeler stated Mr. Rose has been going to codes classes and is doing a great job of saving us money by doing it this way. We essentially will be condemning the buildings and doing asbestos containment. Mr. Rose commented we will also be working with Public Works during this process.

MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDINGS & GROUNDS TO CONTRACT WITH ENVOY FOR AIR MONITORING SERVICES FOR A COST NOT TO EXCEED \$3,044 MADE BY MR. FARRAND. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Approval for Sealed Quotes for Demolition of Houses** – Mr. Rose requested authorization to request sealed quotes for the demolition of the houses located at 18 and 20 East Morris Street.

MOTION: AUTHORIZING THE SUPERINTENDENT OF BUILDINGS & GROUNDS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT SEALED QUOTES FOR THE DEMOLITION OF THE HOUSES LOCATED AT 18 AND 20 EAST MORRIS STREET MADE BY MR. MALTER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Historian

1. **Presentation of Nominees to the Hall of Fame**– Mrs. Silliman requested an Executive Session to present the nominees to the Hall of Fame. She commented the Hall of Fame Banquet will be held on Saturday, April 22, 2017.

IV. **OTHER BUSINESS**

A. *Glenn Curtiss Museum* – Mr. Farrand requested the committee support a request to mint a coin for Glenn Curtiss Museum. He has received letters of support from the County Historian, Steuben County Historical Society, Town of Urbana, the Hammondspport Village Mayor and the coin club. He would like to propose a memorializing resolution requesting Senator Gillibrand, Senator Schumer and Congressman Reed consider having a coin minted. Any proceeds from the sale of the coin would go directly to the museum.

MOTION: MEMORIALIZING SENATOR GILLIBRAND, SENATOR SCHUMER AND CONGRESSMAN REED TO SUPPORT A REQUEST TO HAVE A COIN MINTED FOR THE GLENN CURTISS MUSEUM MADE BY MR. FARRAND. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. FARRAND. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: PRESENTATION OF NAMES OF PERSONS SELECTED FOR INDUCTION INTO THE STEUBEN COUNTY HALL OF FAME AND CONFIRMATION BY THE STEUBEN COUNTY LEGISLATURE MADE BY MR. FARRAND. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. NICHOLS. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, March 1, 2017
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, February 22, 2017**