

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, December 3, 2018

11:20 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Robert V. Nichols	John V. Malter	Aaron I. Mullen
STAFF:	Jack K. Wheeler Tammy Hurd-Harvey Tim Leonard Lisa Tracy	Mitchell Alger Steve Orcutt Doug Rapalee Andy Morse	Vince Spagnoletti Jennifer Prossick Rich Bills
LEGISLATORS:	Carol A. Ferratella	Kelly H. Fitzpatrick	Frederick G. Potter
ABSENT:	Gary B. Roush, Vice Chair		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE NOVEMBER 5, 2018, MEETING MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. LANDFILLS

A. *Authorizing Contract with Axia Merchant Card Services* – Mr. Spagnoletti informed the committee that they would like to consolidate credit card purchases at the Landfill into one entry within their Paradigm software. Axia Merchant Services already has the software that will fully integrate with our Paradigm software. The cost is \$276.00 initially for a terminal per site, and then \$3,800 per year. This is comparable to other companies; however the difference is that we will not be charged \$35,000 - \$40,000 for the software to integrate with Paradigm as they are able to fully integrate with our existing software. He requested authorization to contract with Axia for this purpose.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH AXIA MERCHANT CARD SERVICES FOR THE PURPOSES OF CONSOLIDATING CREDIT CARD PURCHASES AT THE LANDFILL INTO ONE ENTRY WITHIN THE EXISTING PARADIGM SOFTWARE AT A COST OF \$276.00 PER SITE FOR TERMINAL INSTALLATION AND THEN \$3,800.00 PER YEAR MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. HIGHWAYS

A. *CR 22 Bridge NY Project Over Canisteo River in Cameron* – Mr. Spagnoletti requested authorization to enter into an agreement with the New York State Department of Transportation for construction and inspection funding for a total of \$2,762,000.00. Our portion is 5 percent, with 80 percent covered by Federal and 15 percent covered by State funds.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION AND INSPECTION FUNDING OF THE CR 22 BRIDGE NY PROJECT OVER THE CANISTEO RIVER IN CAMERON FOR A TOTAL COST OF \$2,762,000.00 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Spagnoletti requested authorization to enter into a contract with Fisher Engineers for the construction inspection for a total cost of \$428,200.00. He explained the County's portion is 5 percent.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH FISHER ENGINEERS FOR THE CONSTRUCTION INSPECTION OF THE CR 22 BRIDGE NY PROJECT OVER THE CANISTEO RIVER IN CAMERON, FOR A TOTAL COST OF \$428,200 MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *CR 119 Bridge Project Over the Canisteo River in Cameron* – Mr. Spagnoletti requested authorization to enter into an agreement with C & S Engineers for the Design and ROW (Right of Way) for a total cost of \$397,000.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH C & S ENGINEERS FOR THE DESIGN AND ROW OF THE CR 119 BRIDGE PROJECT OVER THE CANISTEO RIVER IN CAMERON, FOR A TOTAL COST OF \$397,000 MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Spagnoletti informed the committee that in the near future they will need to enter into an agreement with Norfolk Southern Railway for the design of the new railroad crossing. That design will have to go before an administrative law judge and he expects the cost will be in the range of \$25,000. They have to design the crossing and then they will charge us. Mr. Mullen asked why does it have to go to an administrative law judge? Ms. Prossick replied this has something to do with the oversight of the railroads and federal regulations. She stated 95 percent of the cost will come from federal funds. Mr. Mullen commented when we are done constructing the bridge, we should give the road to the town. Mr. Spagnoletti commented that he will look into that.

C. *Transfer from CR 25 Project to Diesel Fuel* – Mr. Spagnoletti requested authorization to transfer \$50,000 from the CR 25 Permanent Improvement project to Diesel Fuel. The price of diesel fuel increased more than we had expected. We typically budget for this expense based on a three-year average.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$50,000 FROM THE CR 25 PERMANENT IMPROVEMENT PROJECT INTO THE DIESEL FUEL LINE ITEM MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Transfers into Salt Line Item* – Mr. Spagnoletti stated with the snow starting earlier this season, we are concerned about having enough salt to make it through the end of the year. He requested authorization to transfer \$10,000 from the CR 25 Permanent Improvement project and \$40,000 from the CR 10 Permanent Improvement project and transfer the total of \$50,000 into the Salt line item.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$10,000 FROM THE CR 25 PERMANENT IMPROVEMENT PROJECT AND \$40,000 FROM THE CR 10 PERMANENT IMPROVEMENT PROJECT AND APPROPRIATING INTO THE SALT LINE ITEM MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Spagnoletti requested authorization to transfer \$14,000 from Minor Equipment into the Salt line item.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$14,000 FROM MINOR EQUIPMENT INTO THE SALT LINE ITEM MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Spagnoletti requested authorization to transfer \$38,000 from the Machinery Unallocated Revenues line item into the Salt line item.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$38,000 FROM THE MACHINERY UNALLOCATED REVENUES LINE ITEM INTO THE SALT LINE ITEM MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

V. MOBILE WORKS PROGRAM

Mr. Spagnoletti stated the crew leaders for the Mobile Work Program are Public Works employees. The cost for one crew leader, including fringe benefits, vehicle, fuel and other associated costs is \$89,000. Mr. Wheeler commented the County cost is 32 percent of that. Mr. Spagnoletti stated this is a great program and in years past we have had 4 – 5 people on the crews. In 2018, there was one crew that averaged 3 people, one that averaged 2 people and then the other two crews each averaged 1 person. From the beginning we made it clear that the Supervisor (Crew Leader) works with the crew. We currently have four crews; one crew is for sex offenders, one works the Woodhull and southern areas, one works in Hornell and the other works primarily for Buildings & Grounds. He stated June Murray is in charge of this program and handles all of the coordination and assignments of the crews, and she has done a great job. He would like to recommend that they reduce the number of crews down to two due to the low attendance.

Mr. Wheeler stated he understands why he would want to reduce them, but personally he does not agree as caseloads are cyclical. He stated he would be hesitant to make any significant changes in this program.

Mr. Mullen asked how are the crew leaders titled? Mr. Wheeler replied they are titled as Mobile Work Supervisors. Mr. Mullen asked can they be cross listed so they can do something else? Mr. Wheeler stated we do that. The Bath crew is stationed at the County Building and they help with general labor work. If the clients get a certification from the physician, they can be waived from having to work. Additionally, caseloads are down. For what you are paying these people, we are keeping them busy in other general labor areas.

Mr. Mullen stated asked what is the prime number to have on a crew and what is the most efficient way for them to work? Mr. Spagnoletti replied we are making good use of the crews. When the program was first started, 40 percent of the work was to be done for Public Works and now we have one crew doing work for Buildings & Grounds. If we have one crew with one person, they are sent to the Landfill to pick litter or we send them out to make sure that all of our road signs are being kept clear. He stated he is only speaking to his portion.

Mr. Wheeler stated this is caseload driven. Mr. Malter asked is the County cost \$175,000 and the rest is covered through Social Services? Are we getting the bang for our buck? Mr. Spagnoletti stated we are making full use of the crews. Mr. Wheeler stated we are complying with the federal work requirements. This is a very efficient use of County funds for the 32 percent we pay for. Mr. Mullen asked is this a federal mandate? Mr. Wheeler replied it is both a federal and state requirement for clients to receive benefits. Other counties are contracting for their work experience.

VI. BIDS

A. *Collection and Recycling of Electronic Waste*

MOTION: AWARDING THE BID FOR THE COLLECTION AND RECYCLING OF ELECTRONIC WASTE TO EWASTE+ FOR A COST OF \$54,342.00 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *Parts for a KOMATSU Bulldozer* – Mr. Spagnoletti stated no bids were received.

C. *Clean & Inspect Landfill Leachate Holding Tanks and Lines*

MOTION: AWARDING THE BID FOR CLEAN & INSPECT LANDFILL LEACHATE HOLDING TANKS AND LINES TO THE LOW BIDDER, JAMKLO TECHNICAL SOLUTIONS, INC. FOR A TOTAL COST OF \$49,232.75 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Refuse Transfer Trailer; "Walking Floor"*

MOTION: AWARDING THE BID FOR REFUSE TRANSFER TRAILER; "WALKING FLOOR" TO THE LOW BIDDER, EAST MANUFACTURING CORP FOR A TOTAL PRICE OF \$86,200.00 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. *Vacuum Tank Trailer*

MOTION: AWARDING THE BID FOR VACUUM TANK TRAILER TO THE THE LOW BIDDER, TRI TANK CORP. FOR A TOTAL COST OF \$90,180.00 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

F. *Oxygen & Acetylene* – Mr. Spagnoletti requested authorization to extend this bid for one year, through December 31, 2019.

MOTION: AUTHORIZING A ONE-YEAR EXTENSION OF THE BID FOR OXYGENE & ACETYLENE TO BRADLEY SUPPLY INC. FOR A TOTAL COST OF \$2,366.19 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

VII. OTHER BUSINESS

A. *Roads, Bridges and Grinder Reports* – Mr. Spagnoletti provided a brief overview of the status of the Roads and Bridges. He also reviewed the Grinder report. Since we have owned the Grinder, we have realized a gain of \$585,140. The grinder has almost paid for itself; when we purchased it, we spent \$710,000.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Nichols was excused from the meeting.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE COUNTY MANAGER AND THE LAW DEPARTMENT, TO NEGOTIATE WITH THE RURAL ELECTRIC COOPERATIVE RELATIVE TO THE GAS TO ENERGY PLANT MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. NICHOLS ABSENT FOR VOTE)

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, January 7, 2019

9:00 a.m.

PLEASE PROVIDE AGENDA ITEMS

NO LATER THAN NOON

Monday, December 31, 2018