

HUMAN SERVICES – CAREGIVER - \$19,376; PROACTION – EISEP ASSISTANT - \$48,852; AND AIM – CONSUMER DIRECTED - \$32,500 MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Department of Social Services

1. **2017 Contracts** – Ms. Muller presented her 2017 contracts for approval.

MOTION: APPROVING THE FOLLOWING 2017 CONTRACTS FOR THE DEPARTMENT OF SOCIAL SERVICES: FIRE ALARM SERVICE TECHNOLOGIES – DETENTION CENTER ALARM SERVICES - \$1,280; BONADIO GROUP – ELIGIBILITY REVIEWS - \$162.00 PER HOUR; LABCORP – PATERNITY TESTING - \$43.00 PER PERSON; AND SHI INTERNATIONAL – KCHECKS - \$3,500 MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: APPROVING A 2017 CONTRACT FOR THE DEPARTMENT OF SOCIAL SERVICES WITH VIRDEE MEDICAL GROUP TO PROVIDE DETENTION CENTER PHYSICALS AT A RATE OF \$60.00 PER EXAM MADE BY MR. MAIO. SECONDED BY MR. HANNA. MOTION CARRIES 3-0-1. (MR. WEAVER ABSTAINED DUE TO A BUSINESS RELATIONSHIP)

2. **Reclassifications**

- a. *Account Clerk-Typist to Senior Account Clerk* – Ms. Muller requested authorization to reclassify two vacant Account Clerk-Typist, Grade VI positions in the Accounting Unit to Senior Account Clerk, Grade VIII positions. We currently have three vacancies, however, will be leaving one position vacant. Mr. Weaver asked what will be the cost difference? Ms. Muller replied it will result in a \$4,700 increase per position, however, because we are only reclassifying two of the positions and leaving one position vacant, we will see a net savings of \$20,000.

MOTION: AUTHORIZING THE RECLASSIFICATION OF TWO VACANT ACCOUNT CLERK-TYPIST, GRADE VI, POSITIONS TO TWO SENIOR ACCOUNT CLERK, GRADE VIII, POSITIONS WITHIN THE DEPARTMENT OF SOCIAL SERVICES MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

- b. *Personal Computer Coordinator to Computer Systems Analyst* – Ms. Muller informed the committee that their Personal Computer Coordinator will be retiring at the end of the month. Given the changes in technology with the various State systems, she requested authorization to reclassify this position to a Computer Systems Analyst, which is a Grade XV. The current position is a Grade VI.

MOTION: AUTHORIZING THE RECLASSIFICATION OF ONE PERSONAL COMPUTER COORDINATOR, GRADE VI, POSITION TO A COMPUTER SYSTEMS ANALYST, GRADE XV, POSITION WITHIN THE DEPARTMENT OF SOCIAL SERVICES MADE BY MR. WEAVER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

C. Public Health

1. **New Contracts** – Ms. Congdon requested authorization to contract with two speech therapists to provide Preschool related services.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO CONTRACT WITH KRISTINA WHELPLEY, SPEECH-LANGUAGE PATHOLOGIST; AND GAIL McGEE, SPEECH-LANGUAGE PATHOLOGIST TO PROVIDE PRESCHOOL RELATED SERVICES AT A RATE OF \$65.00 PER INDIVIDUAL SESSION AND \$32.50 PER GROUP SESSION MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **2017 Contract Renewals** – Ms. Congdon presented their 2017 contract renewals for approval. She commented the biggest change is with the contract with James McGuinness & Associates. They do our preschool bills. BOCES had previously done our Medicaid billing at no charge; however, they are no longer providing that service. McGuinness will provide Medicaid billing at a rate of \$167.00 per month. Additionally, they have added a portal that will allow our providers access to input their hours and generate billing more efficiently. That is an additional cost of \$187.00 per month. These monthly costs are in addition to the current monthly charges of \$625 per month for the Preschool Billing Program, and the \$125.00 per hour for additional support.

MOTION: APPROVING THE FOLLOWING 2017 CONTRACTS FOR PUBLIC HEALTH: FINGER LAKES HEALTH SYSTEMS AGENCY - \$1,000; ARNOT MEDICAL SERVICES – TB SERVICES AT MEDICAID RATE; FINGER LAKES MIGRANT HEALTH CARE PROJECT AND PLANNED PARENTHOOD OF THE SOUTHERN FINGER LAKES, INC. FOR STD TESTING AT MEDICAID RATE; NYSARC, INC. FOR EARLY INTERVENTION SERVICE COORDINATION AT RATE SET BY THE STATE; PROCURA – SOFTWARE SUPPORT AT \$157.62 PER MONTH; ORACLE – SOFTWARE SUPPORT - \$493.07 PER YEAR; JAMES MCGUINNESS & ASSOCIATES – PRESCHOOL BILLING PROGRAM (\$625/MONTH), MEDICAID SERVICE BUREAU (\$167/MONTH), CPSE PORTAL (\$187/MONTH), AND ADDITIONAL SUPPORT OVER 3 HOURS/MONTH (\$125/HOUR); CONTRACTUAL NURSING SERVICES WITH STAFKINGS AND JAN & BEV’S; S2AY NETWORK REGIONAL S2AY NETWORK (CONSULTANT SERVICES) - \$17,500; S2AY NETWORK REGIONAL EMERGENCY PLANNING COOPERATIVE EFFORT (CONSULTANT SERVICES) - \$2,000; HUMAN SERVICE DEVELOPMENT PH EMERGENCY COORDINATOR (CONSULTANT SERVICES) - \$53.80/HOUR, ON CALL \$25.00/NIGHT AND MILEAGE AT IRS RATE; BIOSERVE, INC. – MEDICAL WASTE DISPOSAL (\$75.00/BOX); LEAD SCREENING GRANT - \$41,994; IMMUNIZATION GRANT - \$49,495; RABIES GRANT - \$19,747; EMERGENCY PREPAREDNESS GRANT - \$88,804; CSHCN GRANT - \$20,995; EARLY INTERVENTION GRANT - \$39,884; AND STUDENT FIELD EXPERIENCE CONTRACTS WITH THE FOLLOWING: SUNY ALFRED, ELMIRA COLLEGE, SUNY BROCKPORT, KEUKA COLLEGE, SUNY EMPIRE, CORNING COMMUNITY COLLEGE, SUNY BINGHAMTON, ROBERTS WESLYEAN COLLEGE AND ST. JOHN FISHER MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. Office of Community Services

1. **2017 Contracts** – Dr. Chapman presented his 2017 contracts for approval. Mr. Weaver asked did Dr. Khan reduce his hours? Dr. Chapman replied yes, he is now working part-time, which resulted in a significant decrease in what we pay. We have filled in the other time using contract Psychiatric Nurse Practitioners.

MOTION: APPROVING THE FOLLOWING 2017 CONTRACTS FOR THE OFFICE OF COMMUNITY SERVICES: ARBOR DEVELOPMENT – OMH - \$487,080; CATHOLIC CHARITIES – OMH - \$14,408; FINGER LAKES PARENT NETWORK – OMH - \$518,929; STEUBEN ARC – OMH - \$146,452; ARA – OMH - \$250,500; CATHOLIC CHARITIES KINSHIP – OASAS - \$328,743; CATHOLIC CHARITIES – OASAS PREVENTION - \$244,961; FAMILY SERVICE SOCIETY – OASAS - \$78,791; HORNELL CONCERN FOR YOUTH – OASAS - \$114,687; STEUBEN ARC – SHELTERED WORKSHOP - \$124,292; BATH POLICE DEPARTMENT – MH TRANSPORTS - \$68.00 PER HOUR; CORNING HOSPITAL – ANSWERING SERVICE - \$50.00 PER MONTH; FIRE ALARM SERVICE TECHNOLOGY – FIRE ALARM MAINTENANCE - \$1,927; LANGUAGE LINE SOLUTIONS, INC. – TELEPHONE INTERPRETERS - \$0.75 PER MINUTES; MEDLAB, INC. – DRUG SCREENS - \$15.00 PER 6-PANEL SCREEN; SCHINDLER ELEVATOR - \$195.96 PER MONTH; SIGN LANGUAGE SOLUTIONS – SIGN LANGUAGE SUPPORT - \$50.00 PER SERVICE; YOUTH BUREAU – RENTAL CONTRACT - \$6,700; MACHUGA’S CONTRACTING – SNOW REMOVAL BATH OFFICE - \$225.00 PER PLOW; CARR’S TRUCKING/SNOW REMOVAL – SNOW REMOVAL CORNING OFFICE - \$55.00 PER PLOW; DAVID PARKS – SNOW REMOVAL HORNELL OFFICE - \$75.00 PER PLOW; CAPABILITIES – PROS – ORS PROGRAM 1 FT - \$60,040; CATHOLIC CHARITIES – 6FT/4PT EMPLOYEES - \$500,000; NANCY HOUY – PSYCHIATRIC NURSE PRACTITIONER - \$150,000; FAMILY SERVICES – 1 FT

SOCIAL WORKER - \$66,000; INSTITUTE FOR HUMAN SERVICES – 1 FT BILT CASE MANAGER - \$62,500; DR. LOWRY – JAIL COORDINATOR - \$60,000; DR. KHAN – PSYCHIATRIST - \$175,000; PATHWAYS – 8 FT SOCIAL WORKERS/1 BUSINESS STAFF - \$575,000; PATHWAYS – MOBILE CRISIS UNIT 3 MSW, 1 CM - \$315,000; PRATTSBURGH SCHOOL – PROVIDE SOCIAL WORKER - \$37,500; PROACTION – ADMINISTRATIVE - \$137,000; DIANE SCAGLIOLA – PSYCHIATRIC NURSE PRACTITIONER - \$150,000; AND DR. VERKLEEREN – OASAS CORNING MEDICAL DIRECTOR - \$30,000 MADE BY MR. WEAVER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Budget Adjustment** – Dr. Chapman informed the committee that earlier in the year they had contracted for RN services, but have since filled it with a County employee. He requested authorization to transfer \$59,890 from the contract line to the various Salary and Fringe benefit line items.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO TRANSFER \$59,890 AND APPROPRIATE TO VARIOUS SALARY AND FRINGE BENEFIT LINE ITEMS MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Budget Adjustment – ARC** – Dr. Chapman informed the committee that the State Office for Persons with Disabilities increased the COLA for ARC. He requested authorization to accept \$1,809 and pass through to their contract with Steuben ARC.

MOTION: AUTHORIZING THE DIRECTOR FOR THE OFFICE OF COMMUNITY SERVICES TO ACCEPT A NEW YORK STATE OFFICE FOR PERSONS WITH DISABILITIES INCREASE IN COLA OF \$1,809 AND APPROPRIATING TO THE CONTRACT WITH STEUBEN ARC MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

4. **Health Home IT Equipment** – Dr. Chapman stated last week the committee authorized him to accept NYS OMH grant funds in the amount of \$49,850 which is to be used by the end of 2016 to cover IT expenses related to health home case management services to children and families. He requested authorization to purchase various IT equipment totaling \$27,380 using these grant funds. Mr. Maio asked what will happen with the remaining funds? Dr. Chapman replied unused funds will go back to the State.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO PURCHASE THE FOLLOWING HEALTH HOME IT EQUIPMENT TOTTALLING \$27,380 AND AMENDING HIS MAJOR AND MINOR EQUIPMENT LISTS TO REFLECT THESE PURCHASES: 7 LAPTOP/NOTEPAD COMPUTERS; 3 DESKTOP COMPUTERS; 10 LARGE SCREEN MONITORS; 10 SCANNERS; 10 MICROSOFT OFFICE LICENSES (IF ADDITIONAL LICENSES ARE NEEDED); 10 CHECKPOINT SOFTWARE LICENSES (IF ADDITIONAL LICENSES ARE NEEDED); 7 SAMSONITE BUSINESS ONE MOBILE OFFICE LUGGAGE; 10 SIGNATURE PADS; 10 ERGONOMIC WIRELESS KEYBOARD AND MOUSE; 1 VERIDESK CUBE DESK; 5 NEW CELL PHONES; AND 1 SAMSON HEAVY DUTY LAPTOP FOLDING TRIPOD STAND MADE BY MR. HANNA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

5. **St. James** – Mr. Weaver stated that he recently attended the St. James Town Hall Meeting regarding the new services that they will be providing and they mentioned starting telehealth for mental health services. Dr. Chapman stated he has heard of that and actually will be attending a meeting next week to learn more about it. They are also working with the University of Rochester Hospital to hire a person to work as part of the emergency department to do evaluations of individuals that come in with behavioral health crisis. Mr. Weaver asked how will that impact your program? Dr. Chapman replied this is a positive and good thing. Once they have this program in place, they will be able to move people that are going to the emergency room more efficiently and individuals will not have to spend as much time there. Our program, along with other providers, should help feed referrals and get people linked up with the services they need.

IV. SUBCOMMITTEE REPORTS

A. *Nutrition Task Force* – Mrs. Baroody stated that she really does not have anything new to report other than the NYSOFA came down and did their annual review and were very impressed that we have established a nutrition task force. They are encouraging us to keep going with the task force. There is still some ongoing transition and we will keep the task force going, but will move to quarterly meetings. Nutrition is a basic need and the need continues to grow. Mrs. Lando asked is the transition to cook-chill getting better? Mrs. Baroody replied the change has been difficult for this population, as well as for our staff. We are still transitioning some clients over, but there have been fewer complaints.

B. *Corning Food Pantry* – Mrs. Lando stated last month she had reported that they were doing a pilot program for Head Start families. That program was very successful and they will continue to have a specific morning at the pantry for Head Start families. They have 24 families that came in and they were new clients and none of them had known about the food pantry previously. The food pantry also distributed 400 baskets for Thanksgiving.

MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, January 4, 2017
9:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Wednesday, December 28, 2016**