

STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, August 1, 2018

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Carol A. Ferratella, Chair Steven P. Maio	Hilda T. Lando, Vice Chair Randolph J. Weaver	K. Michael Hanna
STAFF:	Jack K. Wheeler Christine Towner Lise Reynolds	Mitchell Alger Jennifer Prossick Nate Alderman	Hank Chapman Kathy Muller Jennifer DeMonstoy
LEGISLATORS:	Joseph J. Hauryski John V. Malter	Kelly H. Fitzpatrick Thomas J. Ryan	Robin K. Lattimer
OTHERS:	Mary Perham James Post, <i>The Leader</i>		

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Ms. Lattimer to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JULY 9, 2018, MEETING MADE BY MR. HANNA, SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MAIO ABSENT FOR VOTE)

III. DEPARTMENTAL REQUESTS

A. Office of Community Services

1. **Contract Renewals**

a. *Prattsburgh Central School* – Dr. Chapman requested authorization to renew the contract with Prattsburgh Central School to provide one Social Worker to meet with students and families on site three days per week. This is a 10-month contract which runs September 1st through June 30th. The school pays us \$40,000. He commented they have been contracting with the school for almost twenty years. Mrs. Ferratella asked do you work in any other schools? Dr. Chapman replied they have staff at Bath, Hammondsport and Hornell.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO RENEW THE CONTRACT WITH PRATTSBURGH CENTRAL SCHOOL TO PROVIDE ONE SOCIAL WORKER AT THE SCHOOL THREE DAYS PER WEEK FOR AN ANNUAL COST OF \$40,000 MADE BY MR. HANNA, SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MAIO ABSENT FOR VOTE)

b. *Overcoming the Darkness, LLC* – Dr. Chapman requested authorization to renew the contract with Overcoming the Darkness, LLC, also known as Eric Weaver. Mr. Weaver provides annual training to law enforcement. The topic this year will be understanding mental health and mental illness and how to deal with the day-to-day stress of life. The training will be held on September 7th from 9:00

a.m. until noon. The cost of the contract is \$900.00 and we use funding from State OMH to cover the cost.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO RENEW THE CONTRACT WITH OVERCOMING THE DARKNESS, LLC, A/K/A ERIC WEAVER, TO PROVIDE ANNUAL TRAINING TO LAW ENFORCEMENT AT A COST OF \$900.00 MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MAIO ABSENT FOR VOTE)

B. Public Health

1. **Contracts**

a. *Jenelle Glover* – Ms. Congdon requested authorization to enter into a contract with Jenelle Glover, Speech Language Pathologist, to provide preschool related services. The rate is \$65.00 per individual session and \$32.50 per group session.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO A CONTRACT WITH JENELLE GLOVER, SPEECH LANGUAGE PATHOLOGIST, TO PROVIDE PRESCHOOL RELATED SERVICES AT A RATE OF \$65.00 PER INDIVIDUAL SESSION AND \$32.50 PER GROUP SESSION MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MAIO ABSENT FOR VOTE)

b. *Temporary Nurses* – Ms. Congdon informed the committee that they currently do not have a full-time Public Health Nurse. She requested authorization to amend the contract with Jan and Bev's to add temporary nurses. The rate will range from \$34.00 to \$37.00 per hour depending upon experience.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO AMEND THE CONTRACT WITH JAN & BEV'S HOME CARE TO INCLUDE THE PROVISION OF TEMPORARY NURSES WITH RATES RANGING FROM \$34.00 TO \$37.00 PER HOUR DEPENDING UPON EXPERIENCE MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

c. *Biometric Screening Data Entry & Reporting* – Ms. Congdon stated in the past the County has used Ignite Health and Clovi. The County's insurance consultant, Gallagher, has recommended Wellness Programs with Value out of Pittsford, NY. She requested authorization to contract with Wellness Programs with Value to provide the data entry and reporting for the Biometric Screening for a total cost of \$2,300. Mr. Hanna asked how many employees participate? Ms. Congdon replied we have about 600.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO A CONTRACT WITH WELLNESS PROGRAMS WITH VALUE TO PROVIDE DATA ENTRY AND REPORTING FOR THE EMPLOYEE BIOMETRIC SCREENING AT A TOTAL COST OF \$2,300.00 MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Department of Social Services

1. **Budget Adjustment** – Ms. Muller informed the committee they have received enhanced funding from the NYS Office of Children and Family Services in the amount of \$57,000. This money has been awarded to support the improvement of staff to client ratios and are intended to help districts achieve or move closer to achieving the recommended CPS caseload of 15 active reports per month. Ms. Muller requested authorization to accept this funding and appropriate \$18,500 into the overtime budget and the remaining \$38,500 into the Services line item.

Mr. Maio asked what is your ratio of caseloads now? Ms. Muller replied it is 22 – 23.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ACCEPT ADDITIONAL STATE REVENUE IN THE AMOUNT OF \$57,000 AND APPROPRIATE \$18,500 TO THE OVERTIME LINE ITEM AND \$38,500 TO THE SERVICES LINE ITEM MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Personnel** – Ms. Muller informed the committee that Jennifer MacPhail, previously from the County Clerk’s Office, has been hired as the new Director of Temporary and Disability Assistance Programs. She requested authorization to reclassify a vacant Principal Social Welfare Examiner position, Grade XVI, to an Assistant Director of Temporary and Disability Assistance position, Grade XVII, and this individual will report directly to Mrs. MacPhail. This reclassification will help to create efficiencies in this area.

Mr. Weaver asked is there a pay increase? Ms. Muller replied there will be about a \$2,000 increase. This will give this position more managerial abilities and they will report to the Director. Mr. Maio asked is this change required because under the current title they would not have been able to perform these duties? Ms. Muller replied yes.

MOTION: AUTHORIZING THE RECLASSIFICATION OF A VACANT PRINCIPAL SOCIAL WELFARE EXAMINER POSITION, GRADE XVI, TO AN ASSISTANT DIRECTOR OF TEMPORARY AND DISABILITY ASSISTANCE POSITION, GRADE XVII, WITHIN THE DEPARTMENT OF SOCIAL SERVICES MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. Office for the Aging

1. **2018 Senior Forum** – Ms. Towner announced the Senior Forum will take place on Thursday, September 20, 2018, at the First Presbyterian Church in Bath. She requested authorization to spend up to \$1,200 on this event. We typically have about 140 attendees including 12 staff members.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$1,200 ON THE ANNUAL SENIOR FORUM MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **2018 Volunteer Recognition** – Ms. Towner announced the annual Volunteer Recognition event will be held on December 6, 2018, at the Wildflower Hills Clubhouse. They typically serve about 30 lunches, including four staff. She requested authorization to spend up to \$500 on this event.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$500 ON THE ANNUAL VOLUNTEER RECOGNITION EVENT MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Wednesday, September 5, 2018
Legislative Committee Room
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office
NO LATER THAN NOON
Wednesday, August 29, 2018.**