

**STEUBEN COUNTY FINANCE COMMITTEE**

*Tuesday, April 10, 2018*

*9:35 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Scott J. Van Etten, Chair Gary B. Roush	Gary D. Swackhamer, Vice Chair Brian C. Schu	Kelly H. Fitzpatrick
<b>STAFF:</b>	Jack K. Wheeler Wendy Jordan Tammy Hurd-Harvey	Mitchell Alger Vince Spagnoletti Jennifer Prossick	Pat Donnelly Judy Hunter
<b>LEGISLATORS:</b>	Joseph J. Hauryski Robin K. Lattimer	Carol A. Ferratella John V. Malter	Hilda T. Lando Frederick G. Potter
<b>OTHERS:</b>	James Post, <i>The Leader</i>		

**I. CALL TO ORDER**

Mr. Van Etten called the meeting to order at 9:35 a.m.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MARCH 13, 2018, MEETING MADE BY MR. SCHU. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENT REPORTS**

A. Real Property Tax Service Agency

1. **Tax Certiorari – Town of Erwin** - Ms. Jordan informed the committee that they received a request from the Town of Erwin for our participation on a tax certiorari on the Three Rivers Nursing Facility. She requested authorization to spend up to \$3,500. Our portion of the appraisal is estimated at \$2,037.55.

**MOTION: AUTHORIZING THE COUNTY TO SPEND UP TO \$3,500 TO PARTICIPATE IN TAX CERTIORARI PROCEEDINGS RELATED TO THE THREE RIVERS NURSING FACILITY SITUATE IN THE TOWN OF ERWIN MADE BY MR. SCHU. SECONDED BY MS. FITZPATRICK. MOTION CARRIES 4-0-1. (MR. ROUSH ABSTAINED AS HE IS A MEMBER OF THE ERWIN TOWN BOARD)**

B. Commissioner of Finance

1. **Monthly Financial Reports** – Mrs. Hurd-Harvey asked if there were any questions on the monthly reports. There were none.

2. **End of Year Budget Transfers**

1. *2017 Budget Adjustment for the Landfill* – Mrs. Hurd-Harvey requested authorization to appropriate \$1,800,000 in Landfill revenue to fund the Landfill’s 2017 depreciation expense. She explained they do not budget for it, but they do book it.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO APPROPRIATE \$1,800,000 IN LANDFILL REVENUE TO FUND THE LANDFILL'S 2017 DEPRECIATION EXPENSE MADE BY MR. ROUSH. SECONDED BY MR. SWACKHAMER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. *Budget Adjustment – Upper Five Mile Creek Bond Anticipation Note* – Mrs. Hurd-Harvey requested authorization to add \$6,000 from the Upper Five Mile Creek Fund Balance to correct the 2018 bond anticipation note repayment amount.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ADD \$6,000 FROM THE UPPER FIVE MILE CREEK FUND BALANCE TO CORRECT THE 2018 BOND ANTICIPATION NOTE REPAYMENT AMOUNT MADE BY MR. ROUSH. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Tax Auction** – Mr. Donnelly informed the committee he anticipates having 60 – 65 properties for the tax auction. We have also reissued the RFP for auctioneer services for the tax auction. They have it narrowed down to two and will bring that next month for the committee's consideration.

Mr. Van Etten asked are any of the 65 properties Land Bank opportunities? Mr. Alger replied he is in the process of looking at them.

D. County Manager

1 **EMO Budget Adjustment FY15 SHSP Grant** - Mr. Wheeler stated Mr. Marshall is requesting authorization to transfer a total of \$14,918.95 from various line items within the FY15 SHSP Grant into Major Equipment to purchase an access door control panel (card reader) at the Civil Defense Center, door breach simulator and mobile radios.

**MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO TRANSFER A TOTAL OF \$14,918.95 FROM VARIOUS LINE ITEMS WITHIN THE FY15 SHSP GRANT INTO MAJOR EQUIPMENT AND AMENDING THE MAJOR EQUIPMENT LIST TO REFLECT THE PURCHASE OF AN ACCESS DOOR CONTROL (CARD READER) AT THE CIVIL DEFENSE CENTER, A DOOR BREACH SIMULATOR AND MOBILE RADIOS MADE BY MR. SCHU. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. SCHU. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #047.00-01-013.000, SITUATE IN THE TOWN OF PRATTSBURGH, EXPIRING MARCH 29, 2019 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #369.00-01-036.000, SITUATE IN THE TOWN OF LINDLEY, EXPIRING MARCH 29, 2019 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #066.02-01-007.000, SITUATE IN THE TOWN OF DANSVILLE, EXPIRING MARCH 29, 2019 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #318.45-02-060.000, SITUATE IN THE CITY OF CORNING, EXPIRING MARCH 29, 2019 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #317.11-01-025.000, SITUATE IN THE CITY OF CORNING, EXPIRING MARCH 29, 2019 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: WAIVING THE PENALTY RELATIVE TO THE UNPAID 2016 TOWN/COUNTY TAX ON A VACANT LOT PARCEL SUBSEQUENTLY CONSOLIDATED INTO ADJACENT PARCEL #158.12-03-024.000, SITUATE IN THE VILLAGE OF BATH, WHICH WAS PREVIOUSLY APPROVED FOR A HARDSHIP ON FEBRUARY 13, 2018 MADE BY MR. SWACKHAMER. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #319.00-01-003.100, SITUATE IN THE TOWN OF CORNING, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #191.18-01-023.100, SITUATE IN THE VILLAGE OF SAVONA, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #159.13-02-072.000, SITUATE IN THE VILLAGE OF BATH, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #304.11-01-048.000, SITUATE IN THE TOWN OF GREENWOOD, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #299.14-04-005.000, SITUATE IN THE TOWN OF CORNING, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #166.06-05-024.000, SITUATE IN THE CITY OF HORNELL, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING A HARDSHIP DEFERRAL RELATIVE TO PARCEL #115.00-01-046.000, SITUATE IN THE TOWN OF WHEELER, EXPIRING MARCH 29, 2019 AND SUBJECT TO A 25 PERCENT PENALTY MADE BY MR. SWACKHAMER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO ACCEPT A NONREFUNDABLE UNDERTAKING OF \$3,000, INCLUSIVE OF 25 PERCENT PENALTY, RELATIVE TO PARCEL #148.08-01-012.000, SITUATE IN THE TOWN OF BRADFORD, TO DEFER THE ENFORCEMENT OF SALE UNTIL MARCH 29, 2019, SAID UNDERTAKING TO BE PAID BY MAY 10, 2018 MADE BY MR. SCHU. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ROUSH. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE 121 ACRES OF LAND ADJACENT TO THE LANDFILL FOR A PRICE OF \$5,000 PER ACRE MADE BY MR. ROUSH. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 5-0. *Resolution Required.***

**MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. SCHU. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Tuesday, May 8, 2018  
Legislative Committee Room  
9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, May 2, 2018**