

**STEBEN COUNTY AD HOC OFFICE SPACE COMMITTEE**

***Special Meeting***

*Monday, April 24, 2017*

*9:30 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair Carol A. Ferratella, Vice Chair John V. Malter  
Brian C. Schu Gary D. Swackhamer Scott J. Van Etten

**STAFF:** Jack K. Wheeler Mitchell Alger Eric Rose  
Jennifer Prossick Andy Morse

**LEGISLATORS:** Joseph J. Hauryski Eric T. Booth Dan C. Farrand  
Kelly H. Fitzpatrick K. Michael Hanna Hilda T. Lando  
Steven Maio Gary B. Roush Randolph J. Weaver

**OTHERS:** Garri Webb, Werth Construction Services

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:30 a.m.

**II. GENERAL BUSINESS**

A. **Contract Approval** – Mr. Rose informed the committee that they solicited quotes for special inspections. They received three responses from CME, Atlantic Testing and Keystone. He commented that CME did not submit a quote. The quote from Atlantic Testing was \$52,725 and the quote from Keystone was \$36,875. He recommended awarding to Keystone in an amount not to exceed \$36,875. Keystone is located in Binghamton.

**MOTION: AWARDING THE CONTRACT FOR SPECIAL INSPECTIONS FOR THE RECORDS STORAGE AND NEW OFFICE BUILDING PROJECT TO KEYSTONE, OF BINGHAMTON, NY, FOR A COST NOT TO EXCEED \$36,875 MADE BY MR. VAN ETEN. SECONDED BY MRS. FERRATELLA. ALL BEING IN FAVOR. MOTION CARRIES 6-0.**

**MOTION: TO ADJOURN MADE BY MR. SWACKHAMER. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 6-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature