

**STEBEN COUNTY ADMINISTRATION COMMITTEE**

*Tuesday, March 12, 2019*

*9:00 a.m.*

*Legislative Chambers*

*Steuben County Office Building*

*Bath, New York*

**\*\*AGENDA\*\***

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES – February 13, 2019**

**III. GRIEVANCES**

**IV. DEPARTMENT REQUESTS**

A. Risk Manager (*Scott Sprague*)

1. **Authorization to Renew Existing Drug/Alcohol Testing Program with Occustar/Occustar Workplace Compliance**
2. **Waiving Insurance Requirements – Hornell Area Chamber of Commerce**

B. Purchasing (*Andy Morse*)

1. **Authorization to Bid Polyethylene Bags**
2. **Authorization to Bid Custodial Paper Products**
3. **Contract Renewal - BOCES**

C. Information Technology (*Rob Wolverton*)

1. **Approval to Issue RFP for Internet Services for the County Office Building**

D. Personnel (*Nate Alderman/Jennifer DeMonstoy*)

1. **Emergency Management Office – Reclassification and Transfer**

- a. *One (1) Zero-Based Landfill Recycling Manager Position, Grade XIII (\$38,005 - \$53,653) from the Public Works Department to a Radio Technician Position, Grade XII (\$36,294 - \$51,240) in the Emergency Management Office.*

2. **Public Defender – Reclassification**

- a. *One (1) Part-Time Assistant Conflict Defender Position, Management Grade E (\$36,388) to One (1) Full-Time Assistant Conflict Defender Position, Management Grade E (\$52,677 - \$68,104)*

3. **Office of Community Services – Reclassification**

- a. *One (1) Zero-Based Staff Social Worker Position, Grade XV (\$41,005 - \$57,888) to an Alcohol & Substance Abuse Counselor, Grade XIII (\$38,005 - \$53,653)*

E. County Manager (*Jack Wheeler*)

1. **Memorializing the Governor and State Legislature in Opposition to the Proposed and Amended 2020 Executive State Budget Impacting AIM Funding**

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

*Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4<sup>th</sup> Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.*

*If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.*