

STEUBEN COUNTY ADMINISTRATION COMMITTEE

Tuesday, June 9, 2020

9:00 a.m.

Via Teleconference

Public/Media Call-In # 1-408-418-9388

Access Code 129 527 2727

Please Note: Legislators and Department Heads will be sent a separate link to join meeting.

****AGENDA****

I. CALL TO ORDER

II. APPROVAL OF MINUTES – [May 12, 2020](#)

III. GRIEVANCES

IV. DEPARTMENT REQUESTS

A. Purchasing

1. **Issue RFP for Auctioneering Services**
2. **Authorize County Surplus Auction – September 24, 2020**

B. Personnel (*Nate Alderman/Jennifer DeMonstoy*)

1. **Extending Contract with Catalog and Commerce Solutions (Personnel/Civil Service Software)**
2. **Requesting Authorization to Increase Salary of District Attorney Investigator from \$30,000 to \$35,000 with Retroactive Pay to January 1, 2020**

C. Clerk of the Legislature (*Brenda Mori*)

1. **Retirement Reporting**

D. County Manager (*Jack Wheeler*)

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.