

**STEBEN COUNTY ADMINISTRATION COMMITTEE**

*Tuesday, May 8, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*AGENDA\*\***

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES – [May 8, 2018](#)**

**III. GRIEVANCES**

**IV. DEPARTMENT REQUESTS**

A. Clerk of the Legislature (*Brenda Mori*)

1. **Retirement Reporting**

B. Purchasing (*Andy Morse*)

1. **Renew Auctioneering Contract for County Surplus Auction**
2. **Setting Date of County Surplus Auction – September 27, 2018**

C. Personnel (*Nate Alderman/Jennifer DeMonstoy*)

1. **Catalog & Commerce, LLC Contract Renewal – Personnel/Civil Service Software System**
2. **Reclassification – Sheriff's Office**
  - *Reclassify One (1) Court Security Corporal Position, Grade XI (\$37,404 - \$47,603) to a Corrections Sergeant, Grade XII (\$38,569 - \$49,111)*

D. County Manager (*Jack Wheeler*)

1. **ProAct, Inc. Contract Renewal**

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

*Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4<sup>th</sup> Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.*

*If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.*