

STEUBEN COUNTY FINANCE COMMITTEE

Tuesday, February 11, 2020

9:30 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****AMENDED AGENDA****

I. CALL TO ORDER

II. APPROVAL OF MINUTES – [January 14, 2020](#) and [January 27, 2020](#)

III. DEPARTMENT REQUESTS

- A. Sheriff's Office (*James Allard/John McNelis*)
1. [Renew SCAAP \(State Criminal Alien Assistant Program\) Grant for 2019](#)
 2. [Accept Trinity/Swanson Grant](#)
- B. Office for the Aging (*Patty Baroody*)
1. [Accept and Appropriate Additional EISEP Funds](#)
- C. Department of Social Services (*Kathy Muller/Lise Reynolds*)
1. [Budget Appropriation](#)
- D. Office of Community Services (*Hank Chapman*)
1. [Budget Adjustment](#)
- E. Public Health (*Darlene Smith*)
1. [Diabetes Coalition](#)
- F. Public Works (*Vince Spagnoletti*)
1. **Budget Transfer - \$24,000 from 816062.5.290.000 Major Equip. to 816062.5.411.000 Utilities in 2019 Budget**
- G. Emergency Management Office (*Tim Marshall*)
1. [Acceptance of FY19 SICG Grant](#)
- H. District Attorney (*Brooks Baker/Noel Terwilliger*)
1. **Budget Transfer**
- I. Personnel (*Nate Alderman/Jennifer DeMonstoy*)
1. **16B Waiver – Conflict Defender**
 - a. *1 Part-Time Assistant Conflict Defender, Management Grade H (\$28,746 - \$34,147)*
 2. **16B Waiver – District Attorney**
 - a. *1 Part-Time Assistant District Attorney, Management Grade H (\$28,746 - \$34,147)*
 3. **16B Waiver – Public Defender**
 - a. *1 Typist, Grade IV (\$26,279 - \$37,099)*
 - b. *1 Senior Typist, Grade VI (\$28,442 - \$40,151)*
 - c. *1 Paralegal Assistant, Grade XI (\$35,279 - \$49,804)*
 - d. *1 Senior Assistant Public Defender, Management Grade I (\$63,232 - \$75,116)*
- J. Commissioner of Finance (*Pat Donnelly/Tammy Hurd-Harvey*)
1. **Monthly Financial Reports**
 - [Purchase Orders](#)
 - [Budget Transfers and Adjustments](#)
 - [Payroll Analysis](#)
 - [County Cost Analysis](#)
 2. [Year-End Budget Transfers & Adjustments](#)
 3. **Current Year Budget Transfers & Adjustments**
 4. **Contingent Fund Request to Fund Engineering Costs Related to Nichol Inn Capital Project**
- K. County Manager (*Jack Wheeler*)

IV. OTHER BUSINESS

V. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.