

**STEBEN COUNTY ADMINISTRATION COMMITTEE**

*Tuesday, February 11, 2020*

*9:00 a.m.*

*Legislative Chambers*

*Steuben County Office Building*

*Bath, New York*

**\*\*AMENDED AGENDA\*\***

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES – [January 14, 2020](#)**

**III. GRIEVANCES**

**IV. EXECUTIVE SESSION**

**V. DEPARTMENT REQUESTS**

A. Purchasing (*Andy Morse*)

1. **Quarterly Copy Paper Award**

B. Department of Social Services (*Kathy Muller*)

1. **Personnel**

C. Personnel (*Nate Alderman/Jennifer DeMonstoy*)

1. **16B Waiver – Conflict Defender**

a. *1 Part-Time Assistant Conflict Defender, Management Grade H (\$28,746 - \$34,147)*

2. **16B Waiver – District Attorney**

a. *1 Part-Time Assistant District Attorney, Management Grade H (\$28,746 - \$34,147)*

b. *Authorization to Hire an Assistant District Attorney Above Step 5*

3. **16B Waiver – Public Defender**

a. *1 Typist, Grade IV (\$26,279 - \$37,099)*

b. *1 Senior Typist, Grade VI (\$28,442 - \$40,151)*

c. *1 Paralegal Assistant, Grade XI (\$35,279 - \$49,804)*

d. *1 Senior Assistant Public Defender, Management Grade I (\$63,232 - \$75,116)*

4. **Reclassification – Office of Community Services**

a. *One (1) Vacant Recreation Therapist Position, Grade XII (\$37,020 - \$52,265) to a Social Work Assistant Position, Grade XII (\$37,020 - \$52,265)*

5. **Reclassification – Office of Community Services**

a. *One (1) Zero-Based Staff Psychologist Position, Grade XIX (\$68,445 - \$96,631) to an Assistant Director of Community Services Position, Management Grade I (\$63,232 - \$75,116)*

D. County Manager (*Jack Wheeler*)

1. **Renew Vehicle Lease Agreement (Enterprise Fleet Management, Inc.)**

2. **Part-Time Court Security and 911 Dispatcher Pay**

**VI. OLD BUSINESS**

**VII. NEW BUSINESS**

**VIII. ADJOURNMENT**

*Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4<sup>th</sup> Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.*

*If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.*