

STEBEN COUNTY ADMINISTRATION COMMITTEE

Tuesday, August 8, 2017

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

AMENDED

****AGENDA****

I. CALL TO ORDER

II. APPROVAL OF MINUTES – [July 11, 2017](#)

III. GRIEVANCES

IV. DEPARTMENT REQUESTS

A. Personnel (*Nate Alderman/Jennifer Demonstoy*)

1. **Reclassification – Office of Community Services**

a. *Reclassify One Receptionist Position, Grade V (\$25,773 - \$36,386) to Senior Account Clerk Typist, Grade X (\$31,880 - \$45,006)*

2. **Workplace Violence Training RFP**

B. Real Property Tax Service Agency (*Wendy Jordan*)

1. [Review Tax Resolutions Report for 2018 County/Town Tax Levy](#)

2. [RPSV4 Annual License Fee](#)

C. Purchasing (*Andy Morse*)

1. **Quarterly Copy Paper Award**

D. Sheriff's Office (*Jim Allard*)

1. **Personnel**

a. *Reclassify 3 Positions to Lieutenant*

b. *RN Position*

E. Law Department (*Alan Reed*)

1. **Contract Renewal – Phillips Lytle LLC**

F. County Manager (*Jack Wheeler*)

1. **Records Grant**

2. **Appointment of Real Property Tax Director**

3. **Finger Lakes Community College Contract**

4. **Broadband Demand Aggregation Assessment RFP**

V. OLD BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.