

**STEBEN COUNTY ADMINISTRATION COMMITTEE**

*Tuesday, April 9, 2019*

*9:00 a.m.*

*Legislative Chambers*

*Steuben County Office Building*

*Bath, New York*

**\*\*AGENDA\*\***

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES – [March 12, 2019](#)**

**III. GRIEVANCES**

**IV. DEPARTMENT REQUESTS**

A. Purchasing (*Andy Morse*)

1. **Award Polyethylene Bag Bid**
2. **Award Custodial Paper Products Bid**
3. **Contract Renewal – Auctioneering Services, J. Pirrung**

B. Commissioner of Finance (*Pat Donnelly/Tammy Hurd-Harvey*)

1. **Property Tax Foreclosure Abstractor RFP**

C. Real Property Tax Service Agency (*Wendy Jordan*)

1. **County Assessing - Recommendation from Ad Hoc Municipal Coordination Committee**

D. Personnel (*Nate Alderman/Jennifer DeMonstoy*)

1. **Sheriff's Office – Reclassification**
  - a. *Reclassify One (1) Vacant Deputy Sheriff Position, Grade XIII to One (1) Senior Criminal Investigator, Grade XIV Position*

E. County Manager (*Jack Wheeler*)

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

*Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4<sup>th</sup> Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.*

*If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.*