

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, January 8, 2018

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter	Aaron I. Mullen
STAFF:	Jack K. Wheeler Steve Orcutt Lisa Tracy Pat Donnelly	Mitchell Alger Doug Rapalee Jennifer Prossick Andy Morse	Vince Spagnoletti Jerry Miller Langdon Holmes
LEGISLATORS:	Carol A. Ferratella Hilda T. Lando Frederick G. Potter	Kelly H. Fitzpatrick Thomas J. Ryan	K. Michael Hanna
ABSENT:	Gary D. Swackhamer, Chair		
OTHERS:	Jim Buffum, EFPR Group Mary Perham Jeff Smith, <i>The Leader</i>		

I. CALL TO ORDER

Mr. Roush called the meeting to order at 10:00 a.m. and asked Mr. Malter to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 4, 2017, MEETING MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. LANDFILLS

A. *RFP for Debt Collection Services* – Mr. Spagnoletti requested authorization to put out an RFP for debt collection services. We have been using the Affiliated Credit Group. Mr. Van Etten asked how much bad debt do we right off each year? Mr. Donnelly replied it is not that much.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE A REQUEST FOR PROPOSALS FOR DEBT COLLECTION SERVICES FOR THE LANDFILL MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *Extending Barton & Loguidice’s Agreement* – Mr. Spagnoletti stated our current agreement with Barton & Loguidice goes through December 31, 2019. They have been our consulting engineer since 2008 and we pay them about \$340,000 per year. By extending the agreement through the end of 2023, it will get us through the design and construction of cell 4. Then we will need to start the process to get a new ten-year permit for additional cells. He requested authorization to extend the agreement through December 31, 2023.

Mr. Mullen asked how has the contract changed? Mr. Spagnoletti replied there are some new rates, but otherwise there are no changes. Mr. Malter asked there will be new rates if we extend the contract? Mr. Orcutt explained they give us annual rates, so the 2018 rates have now kicked in. Everything they do is on time and material. We get quotes for everything we do. The rates can change every year.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO EXTEND THE CONTRACT WITH BARTON & LOGUIDICE THROUGH DECEMBER 31, 2023 MADE BY MR. NICHOLS. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Mullen asked why are we doing the extension now? Mr. Spagnoletti replied we want to get started with the next permit process as soon as possible. It takes a lot of time up front to get the next ten-year permit. Mr. Mullen commented that he would like to see something in the contract about being able to opt out if the rates are too high. Mr. Orcutt stated we can terminate the contract at any time.

Mr. Van Etten asked will the effluent facility have the capacity to handle the growth of the landfill? Mr. Spagnoletti replied yes, the leachate plant is big enough. One big thing that we will be looking at is the Chesapeake Bay regulations with the Bath Treatment Plan and making sure they can meet those requirements.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. *Credit Card Fees* – Mr. Malter commented that when he was looking over the Finance Office budget transfer report, there was a credit card fee of \$3,700 in addition to what was budgeted for 2017. Are we spending that money up front using the card and what rate are we being charged? Mr. Donnelly replied the rate is around 2 percent. Mr. Malter asked what are we paying the towns or others who are selling the landfill tickets? He is concerned about the dollar amount and if we are losing money. Mr. Spagnoletti replied the towns take more off the top than the credit card company does. Mr. Mullen stated having the towns selling the tickets was an auditing issue. Mr. Nichols stated most of the towns have given up selling the tickets. Mr. Spagnoletti stated the towns have to turn their tickets into us.

Mr. Malter stated the use of credit cards is going up. He is looking at the cost factor. Maybe we can renegotiate the 2 percent rate. Mr. Donnelly replied we put that out for bid two years ago. Mr. Van Etten commented 2 percent is not a bad rate.

Mr. Potter asked do the credit card fees factor into the fees charged at the Landfill? Mr. Wheeler replied the committee made a decision not to pass on that 2 percent credit card fee to the landfill users. Mrs. Ferratella asked why don't we sell the tickets and set a minimum purchase to use a credit card at the Landfill? Mr. Orcutt replied we look at the tickets as cash currency and we do not want those sitting around the scale house.

IV. HIGHWAYS

A. *Supplemental Shared Services Agreements with NYSDOT*

1. *US 15 Bridge Agreement* – Mr. Spagnoletti explained one of our trucks hit the US 15 bridge and did \$232,171 in damage. NYSDOT credited work done by our department on the SR 54 box culvert and miscellaneous asphalt paving. He requested authorization to close out this agreement.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO CLOSE OUT THE US 15 BRIDGE AGREEMENT BY CREDITING WORK DONE BY STEUBEN COUNTY DPW ON SR 54 BOX CULVERT AND MISCELLANEOUS ASPHALT PAVING MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. *Extending Completion Date of "Salvaged State Guide Rail in Return for County Asphalt Paving"* – Mr. Spagnoletti informed the committee we had purchased used box beam guiderail from the State for \$31,836.12. In lieu of paying cash, we have been doing some paving for the State and have paid back a portion of that, but we need to do

more paving in 2018 to fully pay off the purchase. He requested authorization to extend the contract through December 31, 2018.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO EXTEND THE CONTRACT WITH NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE SALVAGED STATE GUIDE RAIL IN RETURN FOR COUNTY ASPHALT PAVING THROUGH DECEMBER 31, 2018 MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *Accepting Maintenance Jurisdiction – SR 54A* – Mr. Spagnoletti requested authorization to accept maintenance jurisdiction from NYSDOT for portions of parcels located adjacent to SR 54A and Trio Lane in the Town of Urbana and quit claiming portions of those parcels to the associated landowners.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ACCEPT MAINTENANCE JURISDICTION FROM NYDOT FOR PORTIONS OF PARCELS LOCATED ADJACENT TO SR 54A AND TRIO LANE IN THE TOWN OF URBANA AND QUIT CLAIMING PORTIONS OF THOSE PARCELS TO THE ASSOCIATED LANDOWNERS MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

C. *Add Sign Truck to Major Equipment* – Mr. Spagnoletti informed the committee he had a sign truck on the 2017 Major Equipment list that was not purchased last year. He requested authorization to add the sign truck to the 2018 Major Equipment List for \$110,000. Additionally, there was a program by the Federal Highway System requiring municipalities to upgrade their signs by a certain date. In response to that, a budget line item was set up for \$75,000 for that purpose. Now the drop-dead date for that upgrade has been removed. He requested authorization to transfer \$75,000 from the 2017 sign upgrade line item to the 2018 Major Equipment line item.

MOTION: AUTHORIZING THE ADDITION OF A SIGN TRUCK TO THE PUBLIC WORKS 2018 MAJOR EQUIPMENT LIST AND AUTHORIZING A TRANSFER OF UP TO \$75,000 FROM THE 2017 FEDERAL HIGHWAY SIGN UPGRADE BUDGET LINE ITEM TO THE 2018 MAJOR EQUIPMENT LINE ITEM MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Gasboy/Equipment Shop Audit* – Mr. Spagnoletti provided the committee with a copy of the Executive Summary of the Gasboy and Equipment Shop audit that was conducted by EFPR Group. Mr. Spagnoletti stated the only concerns were with regard to how equipment is distributed at the highway and bridge shops. As it currently stands, he wouldn't really know how much equipment is being distributed to each shop; for example if one shop had 2 shovels and another had 18. That is something that we will look at; he will have Mr. Miller generate a report of what each shop is receiving, and we will review it to see if there is anything out of line.

Mr. Spagnoletti commented with the Gasboy, we need to get a new system that will generate the reports that the auditor has recommended. He will come back to the committee with his recommendations of remedies in response to areas that the auditors have concerns with.

V. BIDS

A. *Tree Services* – Mr. Spagnoletti informed the committee that no bids were received. He requested authorization to rebid.

Mr. Ryan stated on CR 128 and Lane Road there is a huge tree that wasn't taken down. Mr. Spagnoletti stated our County crews do much of the tree work themselves. If a tree is on a power line, then we utilize the tree services bid.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO REISSUE A BID REQUEST FOR TREE SERVICES MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *Concrete Blocks*

MOTION: AWARDING THE BID FOR CONCRETE BLOCKS TO THE FOLLOWING BIDDERS: LAKELAND CONCRETE PRODUCTS AND WADES CONCRETE, LLC MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0-1. (MR. MULLEN ABSTAINED DUE TO A CLIENT RELATIONSHIP)

C. *Heavy Steel Pipe & Boiler Shells*

MOTION: AWARDING THE BID FOR HEAVY STEEL PIPE & BOILER SHELLS TO THE FOLLOWING BIDDERS: ALLEGANY PIPE & TUBULAR PRODUCTS AND CHEMUNG SUPPLY CORP. MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Hands-On Chain Saw Safety Training*

MOTION: AWARDING THE BID FOR HANDS-ON CHAIN SAW SAFETY TRAINING TO FOREST APPLICATIONS TRAINING, INC. FOR A TOTAL COST OF \$8,761.20 MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. *Aggregates* – Mr. Spagnoletti commented that with the bid to award delivered to Quadrant 4, he would recommend awarding to the low bidder, Syracuse Sand & Gravel, but only if they have scales. If not, then he would recommend awarding to the next lowest bidder, Dalrymple.

MOTION: AWARDING THE BID FOR AGGREGATES FOB PLANT SITE – QUARRY STONE AND CRUSHED GRAVEL TO THE FOLLOWING BIDDERS: BELANGER GRAVEL & STONE, INC.; DALRYMPLE GRAVEL & CONTRACTING CO., INC.; DOLOMITE PRODUCTS COMPANY, INC. (D/B/A A.L. BLADES); HANSON AGGREGATES NEW YORK, LLC; KNIGHT SETTLEMENT SAND & GRAVEL; NEW ENTERPRISE STONE & LIME CO., INC.; SENECA STONE CORPORATION, SPALLINA MATERIALS; AND SYRACUSE SAND & GRAVEL; AWARDING THE BID FOR AGGREGATES DELIVERED TO QUADRANT 1 TO THE LOW BIDDER, DALYRUMPLE GRAVEL & CONTRACTING CO., INC.; DELIVERED TO QUADRANT 2 TO THE LOW BIDDER, NEW ENTERPRISE STONE & LIME CO., INC.; DELIVERED TO QUADRANT 3 TO THE LOW BIDDER, SPALLINA MATERIALS; AND DELIVERED TO QUADRANT 4 TO THE LOW BIDDER, SYRACUSE SAND & GRAVEL MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Van Etten asked going back to the bid for concrete blocks, how do you justify paying twice the cost to Lakelands? Mr. Spagnoletti replied the way the bid is set up, we award to all bidders, but we typically do not use Lakelands. There are two factors in choosing; the first is the FOB price and the second is the travel distance. A third factor is also whether the vendor has the product we are looking for. Mr. Rapalee commented the only time this would come into play would be in the case of an emergency.

VI. OTHER BUSINESS

A. *Public Information Meeting* – Mr. Spagnoletti stated that they will be scheduling a public information meeting on the CR 66 bridge project on January 10, 2018, at 6:00 p.m. The public meeting is a federal requirement.

B. *Parks* – Mr. Spagnoletti stated he recently sent out a letter showing that revenues at the Parks has increased from \$30,000 - \$35,000 per year to almost \$50,000 per year.

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, February 5, 2018

10:00 a.m.

PLEASE PROVIDE AGENDA ITEMS

NO LATER THAN NOON

Monday, January 29, 2018.

B. *Road Project Line Items* – Mr. Spagnoletti requested authorization to amend the following road projects:

- Add a new project: CR 57, Fremont, 2.7 miles, \$172,000
- Add to CR 5 and CR 115, Lindley, .7 miles, \$103,880 to \$228,880
- Decrease CR 58, Hornellsville, 3 miles to 2.1 miles, \$445,200 to \$279,200
- Decrease CR 119, Rathbone, \$818,512 to \$687,512

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO AMEND THE 2018 ROAD PROJECTS AS FOLLOWS: ADD NEW PROJECT, CR 57, FREMONT, 2.7 MILES, \$172,000; ADD TO CR 5 AND CR 115, LINDLEY, .7 MILES, \$103,880 TO \$228,880; DECREASE CR 58, HORNELLSVILLE, 3 MILES TO 2.1 MILES, \$445,200 TO \$279,200 AND DECREASE CR 119, RATHBONE, \$818,512 TO \$687,512 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

V. **PARKS**

A. *10 Percent Discount to Veterans* – Mr. Spagnoletti requested authorization to offer a 10 percent discount to Veterans to our parks. The State parks do not offer a veteran discounts, however, many private parks do. He stated that the County Clerk has a discount identification card program for Veterans that they can sign up for. Mr. Roush commented the VA also provides identification cards to veterans. Mr. Mullen asked will this just be at Kanakadea Park? Mr. Spagnoletti replied yes since that is the only park where we charge for camping.

Mr. Roush asked do you offer a 10 percent discount to seniors? Mr. Spagnoletti replied yes. Mr. Nichols asked if an individual is a senior and a veteran, would they get two discounts or just one? After some discussion, the committee decided that only one discount of 10 percent would be offered.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO OFFER A 10 PERCENT DISCOUNT TO VETERANS AT COUNTY PARKS, HOWEVER, NOTING THAT INDIVIDUALS WHO ARE BOTH SENIORS AND VETERANS WOULD RECEIVE ONE DISCOUNT OF 10 PERCENT MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

VI. **BIDS**

A. *Crusher Rental* – Mr. Spagnoletti noted that Monroe Tractor & Implement Company was a non-responsive bidder as they did not meet the bid specifications.

MOTION: DECLARING MONROE TRACTOR & IMPLEMENT CO. A NON-RESPONSIVE BIDDER AND AWARDING THE BID FOR CRUSHER/STACKER RENTAL COMBINATION TO BASCHMANN SERVICES, INC. FOR A TOTAL COST OF \$58,800 FOR THIRTY DAYS RENTAL AND \$250.00 PER HOUR OF OPERATING TIME UP TO 80 HOURS DURING AN ADDITIONAL FIFTEEN DAY PERIOD MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *Prestressed Concrete Bridge Beams: BIN 2216400, BR#3-85-1, Daniels Road Over Knight Creek, Town of Bath*

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS: BIN 2216400, BR#3-85-1, DANIELS ROAD OVER KNIGHT CREEK, TOWN OF BATH, TO THE LOW BIDDER, HUSTED CONCRETE PRODUCTS, INC. FOR A TOTAL PRICE OF \$44,702 MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. *Prestressed Concrete Bridge Beams: BIN 2216530, BR#6-6-4, Dry Run Road Over Dry Run Creek, Town of Campbell*

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS: BIN 2216530, BR#6-6-4, DRY RUN ROAD OVER DRY RUN CREEK, TOWN OF CAMPBELL, TO THE LOW BIDDER, L. C. WHITFORD MATERIALS, CO., INC. FOR A TOTAL PRICE OF \$54,750 MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Prestressed Concrete Bridge Beams: BIN 2217300, BR#19-4-1, Baucher Road Over Gardener Creek, Town of Jasper*

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS: BIN 2217300, BR#19-4-1, BAUCHER ROAD OVER GARDENER CREEK, TOWN OF JASPER, TO THE LOW BIDDER, HUSTED CONCRETE PRODUCTS, INC. FOR A TOTAL COST OF \$46,942 MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. *Quotes: Pothole Machine, Rollers* – Mr. Malter asked have we looked at buying versus renting? Mr. Spagnoletti replied yes. We use this on a limited basis and believe our money is better spent renting rather than buying. Mr. Malter commented that he would like to have Mr. Spagnoletti do a purchase versus rental study on this. Mr. Nichols stated that he is not in favor of purchasing a pothole machine. Mr. Mullen stated he agrees, however, he would be interested in looking at a study for the rollers.

MOTION: AWARDING THE QUOTES FOR 2018 ROAD PROJECTS RENTAL EQUIPMENT (POTHOLE MACHINE/ROLLERS) AS FOLLOWS: 84" DOUBLE DRUM ROLLERS – GEORGE & SWEDE FOR A TOTAL COST OF \$49,000; SINGLE DRUM PADFOOT ROLLER – GEORGE & SWEDE FOR A TOTAL COST OF \$23,100; POTHOLE MACHINE – STEPHENSON EQUIPMENT, INC. FOR A TOTAL COST OF \$37,500; AND RUBBER TIRE ROLLER – STEPHENSON EQUIPMENT, INC. FOR A TOTAL COST OF \$15,000 MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

VII. OTHER BUSINESS

A. *Proposed Change to Time of Monthly Meetings* – Mr. Wheeler explained the proposal is to change the time of the Public Works meetings from 10:00 a.m. to 9:30 a.m. There have been instances when the 9:00 a.m. committee meetings are only 15 – 30 minutes in length and Legislators are waiting for 30 – 45 minutes for the next meeting to begin.

Mr. Nichols commented quite often the committee ahead runs longer. Mr. Mullen stated the department heads would potentially be wasting time waiting around for the next meeting and he agrees with Mr. Nichols. Mr. Roush stated if we start at a random time, it would mess up departments' schedules. Mr. Mullen stated he agrees as there is a potential for 30 minutes of wasted time. Mr. Nichols stated there is no guarantee that the committee ahead will not run over.

Mr. Malter commented he would rather set the meeting ahead to 9:30 a.m., and if the previous committee runs longer, they run longer. Some meetings only last 15 minutes and it does not make sense to have a gap of time between meetings.

Secretary's Note: With three members opposed to changing the time, the meeting time for the Public Works Committee will remain at 10:00 a.m. on the first Monday of each month.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Nichols was excused from the meeting.

MOTION: AUTHORIZING THE COUNTY MANAGER AND THE COMMISSIONER OF PUBLIC WORKS TO NEGOTIATE WITH ARIA WITH RESPECT TO THE GAS TO ENERGY PLANT MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. NICHOLS ABSENT FOR VOTE)

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. NICHOLS ABSENT FOR VOTE)

B. *Caton Shop* – Mr. Van Etten asked what is the status of the Caton Shop? Mr. Spagnoletti replied we will be going to bid within a couple of months.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. NICHOLS ABSENT FOR VOTE)

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, March 5, 2018

10:00 a.m.

PLEASE PROVIDE AGENDA ITEMS

NO LATER THAN NOON

Monday, February 26, 2018

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Special Meeting

Monday, February 26, 2018

9:45 a.m.

Legislative Committee Room
Steuben County Office Building
Bath, New York

****MINUTES****

COMMITTEE: Gary D. Swackhamer, Chair Gary B. Roush, Vice Chair John V. Malter
Aaron I. Mullen

STAFF: Jack K. Wheeler Mitchell Alger Vince Spagnoletti
Steve Orcutt Jennifer Prossick Andy Morse
Pat Donnelly

LEGISLATORS: Carol A. Ferratella Kelly H. Fitzpatrick K. Michael Hanna
Steven P. Maio Scott J. Van Etten Randolph J. Weaver

ABSENT: Robert V. Nichols

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 9:45 a.m.

II. GENERAL BUSINESS

A. **Bid Award – Cell 4** – Mr. Spagnoletti informed the committee that Cell 3 will be full by July 2019. They solicited bids for the construction of the new cell, Cell 4. They received bids for General Construction and Electrical Construction. He recommended awarding the bid for General Construction to the low bidder, Marcy Excavation Services for \$5,617,000.00 and for Electrical Construction to the low bidder, B & N Electric for \$79,840.00.

MOTION: AWARDING THE BIDS FOR THE CONSTRUCTION OF CELL 4 AS FOLLOWS: GENERAL CONSTRUCTION TO THE LOW BIDDER, MARCY EXCAVATION SERVICES FOR \$5,617,000.00 AND ELECTRICAL CONSTRUCTION TO THE LOW BIDDER, B & N ELECTRIC FOR \$79,840.00 MADE BY MR. MULLEN. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Mullen asked did the bids come in where you expected? Mr. Spagnoletti replied the bids all came in good. We have \$13 million in cash, however, the Finance Officer is looking into some other options that may be better.

Mr. Van Etten asked do these vendors have experience working at our Landfill? Mr. Orcutt replied yes. Marcy Excavation did work on the Landfill Remediation as well as the Gas Wells. B & N Electric did the electric work for our SCADA system at the Treatment Plant.

Mr. Swackhamer asked why isn't Marcy doing the electrical work? Mr. Spagnoletti explained we are required by law to separate the electric. Marcy did not bid on that component.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. **CR 93, Wayland** – Mr. Spagnoletti explained the Town of Wayland had indicated in the past that if the County would rebuild the road, they would take over ownership and maintenance of it. He requested authorization to

remove CR 93 from the County map system, and enter into a contract with the Town of Wayland to transfer ownership and maintenance of CR 93 from the County to the Town.

Mr. Malter asked why are we doing this again? Mr. Spagnoletti replied previously the committee had given authorization for him to enter into negotiations with the Town. Mr. Van Etten asked how long is the road? Mr. Spagnoletti replied it is about .7 miles.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH THE TOWN OF WAYLAND TO TRANSFER OWNERSHIP AND MAINTENANCE OF CR 93 FROM THE COUNTY TO THE TOWN, AND AUTHORIZING THE REMOVAL OF CR 93 FROM THE COUNTY MAP SYSTEM MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, March 5, 2018

10:15 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter
STAFF:	Jack K. Wheeler Doug Rapalee Tim Leonard Andy Morse	Mitchell Alger Steve Orcutt Lisa Tracy	Vince Spagnoletti Jerry Miller Jennifer Prossick
LEGISLATORS:	Carol A. Ferratella Frederick G. Potter	Kelly H. Fitzpatrick Scott J. Van Etten	Hilda T. Lando

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:15 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 5, 2018, AND FEBRUARY 26, 2018 MEETINGS MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS

A. *Cell 4 Payment Method* – Mr. Spagnoletti informed the committee that they have enough cash to pay for Cell 4; however, the Commissioner of Finance is working on something that may be more advantageous for us. He will bring that to committee next month.

B. *NYS Electronics Recycling Act* – Mr. Spagnoletti explained NYSAC and the New York State **Solid Waste Management** Association are recommending adopting a resolution calling for amendments to the New York State Electronic Equipment Recycling and Reuse Act. He explained when the Legislation was first enacted, the Department of Environmental Conservation required all electronics to be recycled. This resolution is memorializing the State to increase the pounds of recycling that is required by manufacturers and to increase the reimbursement to municipalities for the expenses incurred for collecting and recycling electronics waste.

MOTION: MEMORIALIZING THE GOVERNOR AND THE NEW YORK STATE LEGISLATURE TO AMEND THE NEW YORK STATE ELECTRONIC EQUIPMENT RECYCLING AND REUSE ACT AND REQUESTING ADDITIONAL REIMBURSEMENT TO MUNICIPALITIES FOR EXPENSES INCURRED FOR COLLECTING AND RECYCLING ELECTRONICS WASTE MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C. *Carbon Credits* - Mr. Spagnoletti stated over the course of ten years the County earned \$3.6 million from Google because we collected gas at the Landfill and flared it. Now Denise Farrell, who brokered that deal, is in the process of working another deal for us. He requested authorization for him and Mr. Wheeler to act on behalf of the County to negotiate terms of an agreement. He stated he will bring any agreement back to the committee for approval.

Mr. Orcutt explained basically we are looking at going through a carbon requisition to submit reports, and other information in order to get the carbon credits ready for sale and verified as good credits. Mr. Nichols asked will these be considered dirty credits? Mr. Wheeler replied not now, but that is something that could impact us in the future. Mr. Spagnoletti stated there are three ways we can get paid; the first is by selling electricity, the second is by not putting the carbon into the air and the third is by creating electricity out of garbage. Mr. Wheeler commented they view this as double dipping (dirty credits), but it has not been an issue here yet.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS AND THE COUNTY MANAGER TO ACT ON BEHALF OF THE COUNTY TO NEGOTIATE ON CARBON CREDITS MATTERS MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. HIGHWAYS

A. *Road Repairs at County Fairgrounds* – Mr. Spagnoletti informed the committee that the road at the County Fairgrounds is in need of repair. They have a 0.2 mile stretch that is 18’ wide and a 0.1 mile stretch that is 9’ wide. Both are in bad condition. If we were to grind and chip, the cost would be about \$25,000. If we did blacktop, the cost would be \$40,000. He commented that they have set aside \$500,000 in the road projects for unforeseen projects and for higher prices on materials. Right now, they will be adding CR 42 for repairs that will need to be made.

Mr. Potter asked who owns this roadway? Mr. Wheeler replied the Steuben County Agricultural Society. We do have a good relationship with them. This is a potential benefit to both the Village of Bath and the County. We do have some interest in seeing their grounds maintained in good shape.

Mr. Mullen asked what the life expectancy is of grind and chip versus blacktop? Mr. Spagnoletti replied grind and chip will last six to seven years and blacktop will last fifteen to twenty years.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO BLACKTOP A TOTAL OF 0.3 OF A MILE OF THE STEUBEN COUNTY FAIRGROUNDS FOR A TOTAL COST OF \$40,000 MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Excavator Purchase* – Mr. Spagnoletti informed the committee that they have a 1989 Cat 235 with 29,000 hours. This excavator has some issues with the boom. We could try to repair it, however, Mr. Miller has indicated that it will affect the machine’s performance. It would be in our best interest to purchase a new one. He recommended purchasing a Cat 336 for a total cost of \$353,941. Mr. Spagnoletti commented this machine does come with a six-year warranty.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE A CAT 336 TRACK EXCAVATOR FOR A TOTAL PRICE OF \$353,941 MADE BY MR. ROUSH. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Malter asked what will you get for the old machine if you go to auction? Mr. Miller replied he would not take anything less than \$30,000. He would expect to get \$40,000 - \$45,000 through Auctions International. It will cost the County \$35.00 to sign up.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

V. BIDS

A. *Liquid Bituminous Material(s)*

MOTION: AWARDING THE BID FOR LIQUID BITUMINOUS MATERIAL(S) FOB PLANT SITE TO THE FOLLOWING BIDDERS: MIDLAND ASPHALT MATERIALS, INC.; SUIT-KOTE CORP. AND VESTAL ASPHALT, INC.; AWARDING EMULSION WITH DISTRIBUTOR AND EMULSION FOR COLD MIX ON A LINE ITEM BASIS TO SUIT-KOTE CORPORATION AND VESTAL ASPHALT, INC.; AWARDING AEPM TO THE LOW BIDDER, SUIT-KOTE CORPORATION AND RENTAL OF EQUIPMENT TO THE FOLLOWING BIDDERS: MIDLAND ASPHALT MATERIALS, INC.; SUIT-KOTE CORPORATION AND VESTAL ASPHALT, INC. MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Crushed Limestone*

MOTION: AWARDING THE BID FOR CRUSHED LIMESTONE TO THE LOW BIDDER, HANSON AGGREGATES NEW YORK, LLC FOR A TOTAL COST OF \$316,282.00 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Slurry Seal Bituminous Overlay Project(s)*

MOTION: AWARDING THE BID FOR SLURRY SEAL BITUMINOUS OVERLAY PROJECT(S) TO THE LOW BIDDER, VESTAL ASPHALT, INC. FOR A TOTAL COST OF \$126,815.19 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *Cold In-Place Recycling Project(s)*

MOTION: AWARDING THE BID FOR COLD IN-PLACE RECYCLING PROJECT(S) TO THE SOLE BIDDER, SUIT-KOTE CORPORATION FOR A TOTAL COST OF \$1,225,854.69 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. *Asphalt Concrete; Specified In-Place Project(s)*

MOTION: AWARDING THE BID FOR ASPHALT CONCRETE; SPECIFIED IN-PLACE PROJECT(S) TO THE LOW BIDDER, DALRYMPLE GRAVEL & CONTRACTING FOR A TOTAL PRICE OF \$2,572,671.50 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

F. *Asphalt Milling*

MOTION: AWARDING THE BID FOR ASPHALT MILLING TO THE FOLLOWING BIDDERS: BOTHAR CONSTRUCTION, LLC; KILLIAN CONSTRUCTION, LLC; DONEGAL CONSTRUCTION CORP.; AND SUIT-KOTE CORPORATION MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

G. *Crane Rental Services*

MOTION: AWARDING THE BID FOR CRANE RENTAL SERVICES TO THE FOLLOWING BIDDERS: C.P. WARD, INC.; AND SILVERLINE CONSTRUCTION, INC. MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

H. *Prestressed Concrete Bridge Beams; Steuben County Bridge – BIN 2218070, Bridge #129-1, CR 129 Over Tuscarora Creek, Town of Woodhull*

MOTION: AWARDING THE BID FOR PRESTRESSED CONCRETE BRIDGE BEAMS; STEUBEN COUNTY BRIDGE – BIN 2218070, BRIDGE #129-1, CR 129 OVER TUSCARORA CREEK, TOWN OF WOODHULL TO THE LOW BIDDER, L.C. WHITFORD MATERIALS CO., INC. FOR A TOTAL COST OF \$125,000.00 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

I. *Guide Rail Materials*

MOTION: AWARDING THE BID FOR GUIDE RAIL MATERIALS TO THE SOLE BIDDER, CHEMUNG SUPPLY CORP. FOR A TOTAL COST OF \$180,432.45 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

J. *RFP – Collection and Disposal of Household Hazardous Waste*

MOTION: AWARDING THE RFP FOR THE COLLECTION AND DISPOSAL OF HOUSEHOLD HAZARDOUS WASTE TO THE LOW BIDDER, ENVIRONMENTAL SERVICE GROUP FOR A TOTAL COST OF \$21,926.50 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. **OTHER BUSINESS**

A. *Snowstorm* – Mr. Spagnoletti stated his snowplow crews did a great job during last week's snowstorm. Mr. Wheeler commented they did an excellent job. We were the hardest hit county north and west of Delaware.

B. *Mobile Work Crew* – Mr. Spagnoletti showed the committee pictures of a church they have been working on in Hornby. They have been painting and rehabilitating it, and have been doing a real nice job.

C. *Cohocton Shop* – Mr. Spagnoletti announced they had a fire at the Cohocton Shop on Friday evening. We are waiting for the insurance company to come in; although we do know that our deductible for the building is \$25,000 and the deductible for the property is \$25,000. Mr. Wheeler commented thankfully nobody got hurt. Mr. Spagnoletti stated they had two plow trucks inside the building. The Town of Dansville and the Town of Wayland have indicated they will plow for us in that area. He stated they do have two trucks **purchased from the Town of Erwin**, that they will outfit with plows and send over to Cohocton. Mr. Wheeler stated we are also talking about getting a work trailer over there which would be reimbursed by our insurance. Mrs. Lando asked do we know the cause of the fire? Mr. Spagnoletti replied it is still under investigation, but he believes one of the trucks was the cause.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONE WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Nichols was excused from the meeting as he has a conflict with the matters which will be discussed.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS AND THE COUNTY MANAGER TO EXECUTE A LEASE AGREEMENT WITH ARIA AS PRESENTED, AFTER CONFIRMING WITH STEUBEN RURAL ELECTRIC COOPERATIVE THEIR REQUEST FOR THE COUNTY TO WAIVE THE TERMS OF THE CURRENT LEASE AGREEMENT WITH THEM REGARDING THEIR NOTICE TO TERMINATE, THE COUNTY'S RIGHT OF FIRST REFUSAL, AND THE REQUIREMENT OF STEUBEN RURAL ELECTRIC COOPERATIVE RETURNING THE REAL PROPERTY BACK TO ITS ORIGINAL STATE MADE BY MR. ROUSH. SECONDED BY MR. MALTER. MOTION CARRIES 3-1. (MR. MULLEN OPPOSED, MR. NICHOLS ABSENT FOR VOTE). *Resolution Required.*

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Monday, April 2, 2018
10:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, March 26, 2018**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Special Meeting

Tuesday, March 13, 2018

10:45 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair	Gary B. Roush, Vice Chair	John V. Malter
STAFF:	Jack K. Wheeler Steve Orcutt	Vince Spagnoletti Pat Donnelly	Scott Sprague Jennifer Prossick
LEGISLATORS:	Carol A. Ferratella	Frederick G. Potter	Scott J. Van Etten
ABSENT:	Aaron I. Mullen	Robert V. Nichols	

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:45 a.m.

II. GENERAL BUSINESS

A. **Authorization to Solicit RFP's for Landfill Methane Project** – Mr. Spagnoletti informed the committee that Steuben Rural Electric Cooperative (SREC) has indicated that they would like to discontinue their contract with us. It is necessary for us to issue an RFP for a new operator and SREC is in agreement with this. He requested authorization to issue an RFP for the Landfill Methane Project.

Mr. Wheeler commented we received notice of this last week. We expect that the RFP's will be along the lines of what you have seen. At the same time the RFP will state the prospective bidder will have to negotiate with SREC as they own the physical assets. We will keep the RFP open for one month and will come to the committee in April with a recommendation.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR THE LANDFILL METHANE PROJECT MADE BY MR. ROUSH. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Malter asked do you think you will get more bidders than the company that is already interested? Mr. Wheeler replied potentially and it is a procedural matter and it is good for us to do this. He will say that there are two companies that SREC had talked to about this.

Mr. Spagnoletti commented if nothing else we will hold a pre-proposal conference and we will know at that time whether there will be more than one vendor. Ms. Prossick stated this is definitely a procedural matter. We cannot enter into a contract without giving others an opportunity to bid on it.

Mrs. Ferratella commented it seems like this is coming up at the eleventh hour. Where did we miss the boat with this? Mr. Spagnoletti replied after last week's Public Works Committee meeting it came up that we needed to put out an RFP. Ms. Prossick explained the contract with SREC and the County called for a sixty-day notice, and that came in and there was a short window for the entities to buy, sell, let and purchase. The sixty-day window was just given yesterday. Mr. Wheeler stated this is definitely a fluid situation and we certainly could have done things a little differently.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. **Easement – Town of Caton** – Mr. Spagnoletti requested authorization to give an easement to NYSEG to move a pole at the Caton shop.

MOTION: AUTHORIZING AN EASEMENT WITH NEW YORK STATE ELECTRIC & GAS (NYSEG) TO MOVE A POLE AT THE CATON SHOP MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, April 2, 2018

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter
STAFF:	Jack K. Wheeler Steve Orcutt Andy Morse Tim Leonard Tammy Hurd-Harvey	Mitchell Alger Lisa Tracy Doug Rapalee Jennifer DeMonstoy Pat Donnelly	Vince Spagnoletti Jennifer Prossick Eric Rose Nate Alderman
LEGISLATORS:	Carol A. Ferratella Thomas J. Ryan	Hilda T. Lando Scott J. Van Etten	Frederick G. Potter
OTHERS:	Mary Perham James Post, <i>The Leader</i>		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MARCH 5, 2018, AND MARCH 13, 2018, MEETINGS MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS

A. *Sheep Grazing* – Mr. Spagnoletti requested authorization to extend the contract with George Zemak to graze sheep at the Landfill for three years.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO EXTEND THE CONTRACT WITH GEORGE ZEMAK TO GRAZE SHEEP AT THE LANDFILL FOR THREE YEARS MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Carbon Credit Proposal* – Mr. Spagnoletti informed the committee that they had a contract with Google to receive \$3.6 million over a ten year period as an offset for not putting greenhouse gases into the atmosphere. The price for carbon credits have gone way down. Google is offering to pay us \$2.75 per ton for three years. We will probably have 60,000 – 70,000 tons per year. He requested authorization to contract with Google for the carbon credits.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH GOOGLE TO RECEIVE CARBON CREDITS AT A RATE OF \$2.75 PER TON FOR THREE YEARS MADE BY MR. ROUSH. SECONDED BY MR. MULLEN FOR DISCUSSION.

Mr. Mullen asked was there any other interest? Mr. Spagnoletti replied this price was well above the going price and Google is very good to work with.

Mr. Nichols asked will this affect our renewable energy credits? Mr. Spagnoletti stated right now we are able to get paid for both carbon credits and REC's. However, New York State is talking about considering that double dipping. For now, it is not a problem. Mr. Orcutt explained the State is going to change the requirements based on the age of the project. Anything before 2015 will not be eligible to sell to NYSERDA. That has killed our market.

Mr. Mullen asked how much are the renewable credits? Mr. Spagnoletti replied they are worth approximately \$375,000 per year. It does not disqualify the renewable credit, as they are not being sold in New York. They are being sold in New England.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Authorizing RFP for Carbon Offset Verification* – Mr. Spagnoletti explained when you sell the carbon credits to Google, they have to go on an exchange and be verified that they are legitimate. We have to be licensed on a registry to show that we are keeping 60,000 tons of carbon credits from going into the atmosphere. He requested authorization to issue an RFP for Carbon Credit Verification. Mr. Swackhamer asked how do they verify? Mr. Orcutt replied they go through our records and do calculations.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE A REQUEST FOR PROPOSALS FOR CARBON CREDIT VERIFICATION MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *Cell 4 Payment Method* – Mr. Spagnoletti informed the committee that Cell 3 will be full next year. The question is how do we pay for Cell 4. We have \$16 million in cash. We could also borrow money at a very low interest rate and then reinvest it. Mr. Donnelly commented he would not recommend borrowing the entire amount. Mr. Spagnoletti stated he would like to put in the application to borrow and see what the interest rate will be. Mr. Donnelly stated the application would be made to the State Environmental Facilities Corporation.

Mr. Mullen asked what are we doing with the \$16 million cash? Mr. Donnelly replied a portion is in cash and the remainder is invested in Treasury Bills which have an interest rate close to 2 percent. Borrowing may be less than that.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE COMMISSIONER OF FINANCE, TO PUT IN AN APPLICATION TO BORROW THROUGH THE STATE ENVIRONMENTAL FACILITIES CORPORATION MADE BY MR. MULLEN. SECONDED BY MR. ROUSH FOR DISCUSSION.

Mr. Van Etten asked is it legal for us to borrow and then reinvest the funds? Mr. Donnelly replied yes, we can invest our money. There are rules about arbitrage since it is a construction project. Mr. Malter asked what is the total cost of the project? Mr. Spagnoletti replied it is \$6 million. Mr. Donnelly stated we would probably borrow \$4.5 million.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. HIGHWAYS

A. *Bath Sand/Salt Storage* – Mr. Spagnoletti requested authorization to extend the agreement with the Town of Bath for sand and salt storage through April 2021.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO EXTEND THE CONTRACT WITH THE TOWN OF BATH FOR SAND AND SALT STORAGE THROUGH APRIL 2021 MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Quotes for Analysis of Structural Steel Fire Damage at Cohocton Shop* – Mr. Spagnoletti informed the committee that they received quotes to do an analysis of the structural steel fire damage at the Cohocton Shop. He recommended contracting with Labella who provided the lowest quote at \$1,840.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO CONTRACT WITH LABELLA TO PROVIDE AN INSPECTION OF THE STRUCTURAL STEEL FIRE DAMAGE AT THE COHOCTON SHOP FOR A PRICE OF \$1,840 MADE BY MR. MULLEN. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Mullen asked will the insurance cover that inspection? Mr. Wheeler replied eventually the hope is yes. This is a code requirement and we would be doing this anyhow.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *MEO Supervisor Reclassification* – Mr. Spagnoletti requested authorization to move the MEO Supervisor position from a Grade 12 to a Grade 13. This will result in a \$2,000 per year increase for eight positions, which will equate to about 5 percent. Mr. Alderman commented the Grade 12 pay range is \$35,582 - \$50,235 and the Grade 13 pay range is \$37,260 - \$52,601. There are eight highway shops, each with one supervisor. He commented Bridge Supervisors are at a Grade 13.

Mr. Wheeler explained all the positions are filled now, but we have had a hard time with individuals wanting to take on the additional responsibilities. This provides another incentive to people to want to become supervisors. This is subject to approval by the Full Board as well as a ratification of the MOU with the Union. Mr. Spagnoletti stated the Supervisors average \$49,600 per year and about \$12,000 per year overtime.

Mr. Mullen stated this is an important position and having the right people can potentially save the County money.

MOTION: AUTHORIZING THE RECLASSIFICATION OF THE MEO SUPERVISOR POSITIONS FROM A GRADE XII TO A GRADE XIII WITHIN THE PUBLIC WORKS DEPARTMENT MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

V. **BIDS**

A. *Asphalt Concrete; FOB Plant Site*

MOTION: AWARDING THE BID FOR ASPHALT CONCRETE; FOB PLANT SITE TO THE FOLLOWING BIDDERS: DALRYMPLE GRAVEL & CONTRACTING CO., INC.; DOLOMITE PRODUCTS CO., INC. D/B/A A.L. BLADES; ELMIRA ROAD MATERIALS, LLC; AND SPALLINA MATERIALS, INC. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Asphalt Concrete; Miscellaneous In-Place Projects*

MOTION: AWARDING THE BID FOR ASPHALT CONCRETE; MISCELLANEOUS IN-PLACE PROJECTS TO THE FOLLOWING BIDDERS: BOTHAR CONSTRUCTION, LLC; DALRYMPLE GRAVEL AND CONTRACTING CO., INC.; DOLOMITE PRODUCTS CO., INC., D/B/A A.L. BLADES AND SPALLINA MATERIALS, INC. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Pavement Grinding*

MOTION: AWARDING THE BID FOR PAVEMENT GRINDING TO SUIT-KOTE CORPORATION AND MIDLAND ASPHALT MATERIALS, INC. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *Roadside Mowing* – Mr. Spagnoletti recommended awarding to Morgan Hill Land Care. He commented the County will do the mowing in the northwest quadrant.

Mr. Mullen asked why not bid this by quadrant? Mr. Spagnoletti replied that he would like to see how this works out first.

Mr. Potter stated the County used to contract with the towns for mowing and the towns mowed further back and the County required the towns to mow three times per year. It has not gone unnoticed by the towns that now you are not requiring they mow back as far or as often. Mr. Spagnoletti explained we changed the contracts with the towns to match what the subcontractor was doing. If the towns mowed a third time, we paid them. The towns did do the best mowing, but they would not do it for this price.

MOTION: AWARDING THE BID FOR ROADSIDE MOWING TO THE LOW BIDDER, MORGAN HILL LAND CARE FOR A TOTAL COST OF \$118,626.79 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. *Reinforcing Steel Bars*

MOTION: AWARDING THE BID FOR REINFORCING STEEL BARS TO THE LOW BIDDER, CHEMUNG SUPPLY CORP. FOR A TOTAL PRICE OF \$18,750.00 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

F. *Tree Bid* – Mr. Spagnoletti stated they did not received any bids. They will attempt to solicit quotes. Mr. Mullen asked are we trying to avoid having to do a tree services bid? Mr. Wheeler replied a few of the vendors have dropped off. Mr. Spagnoletti stated we did add an item for 24-hour emergency call out. We will bid it again next year and will get quotes for this year.

G. *Cleaning, Washing, and Sealing of Steuben County Bridges*

MOTION: AWARDING THE BID FOR CLEANING, WASHING, AND SEALING OF STEUBEN COUNTY BRIDGES TO THE LOW BIDDER, DEANGELO BROTHERS, LLC FOR A TOTAL PRICE OF \$290,058.20 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

H. *Steel Sign Posts; Replacement Parts* – Mr. Spagnoletti recommended declaring Eberl Iron Works, Inc. as non-responsive for Configuration #2 as they were required to bid on all line items within that configuration and only bid on one item. He recommended awarding the bid on a line item basis to the low bidder.

MOTION: DECLARING EBERL IRON WORKS, INC. AS A NON-RESPONSIVE BIDDER RELATIVE ONLY TO CONFIGURATION #2 OF THE STEEL SIGN POSTS; REPLACEMENT PARTS BID AND AWARDING THE BID ON A LINE ITEM BASIS TO THE FOLLOWING BIDDERS: EBERL IRON WORKS, INC.; GARDEN STATE HIGHWAY PRODUCTS, INC.; AND CHEMUNG SUPPLY CORP. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

I. *Geotextile Materials and Waterproofing Membrane*

MOTION: AWARDING THE BID FOR GEOTEXTILE MATERIALS AND WATERPROOFING MEMBRANE ON A LINE ITEM BASIS TO THE FOLLOWING BIDDERS: H.D. SUPPLY/A.H. HARRIS & SONS, INC.; AND CHEMUNG SUPPLY CORP. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

J. *Portable Toilet Rental and Service(s) and Septic Tank Pumping*

MOTION: AWARDING THE BID FOR PORTABLE TOILET RENTAL TO THE LOW BIDDER, O'BRIEN'S SEPTIC FOR A TOTAL PRICE OF \$14,790.00 AND AWARDING THE BID FOR PUMPING OF SEPTIC TANKS TO THE LOW BIDDER, LARRY'S LATRINES FOR A TOTAL PRICE OF \$8,300.00 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

K. *New Structural Steel*

MOTION: AWARDING THE BID FOR NEW STRUCTURAL STEEL TO THE SOLE BIDDER, CHEMUNG SUPPLY CORPORATION FOR A TOTAL PRICE OF \$57,174.01 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

L. *Crushed Limestone*

MOTION: AWARDING THE BID FOR CRUSHED LIMESTONE TO THE LOW BIDDER, SENECA STONE CORPORATION FOR A TOTAL PRICE OF \$315,716.50 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

M. *RFP: Collection Services*

MOTION: AWARDING THE RFP FOR COLLECTION SERVICES TO EXELA TECHNOLOGIES FOR 13.5 PERCENT FOR FIRST PLACEMENT AND 23 PERCENT FOR SECOND PLACEMENT MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

N. *Water Cooler Services*

MOTION: AWARDING THE QUOTE FOR WATER COOLER SERVICES TO B & B WATER CONDITIONING, INC. MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Spagnoletti commented "O" will be discussed separately. The bids for "P" and "Q" are being withdrawn at this time.

R. *Industrial Electrical Services*

MOTION: EXTENDING THE BID FOR INDUSTRIAL ELECTRICAL SERVICES WITH INFINITY ELECTRIC THROUGH APRIL 30, 2019, FOR A TOTAL PRICE OF \$85.00 PER HOUR MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

S. *Industrial Mechanical Services*

MOTION: EXTENDING THE BID FOR INDUSTRIAL MECHANICAL SERVICES WITH JOHN KUHN PLUMBING HEATING & COOLING, INC. THROUGH DECEMBER 31, 2018, FOR A TOTAL PRICE OF \$100.00 PER HOUR MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

O. *New Caton Shop* – Mr. Spagnoletti informed the committee that they received three bids for the general construction. He recommended declaring the low bidder, Chrisantha Construction, non-responsive as they did not include the Iranian Energy Sector Divestment Certification. The next low bidder is Elmira Structures; however, we did not receive bids for plumbing, mechanical or electrical. Mr. Spagnoletti requested that we rebid the plumbing, mechanical and electrical and hold the bid for general construction until next month.

Mr. Mullen asked why wouldn't we just reject all bids and rebid? Mr. Spagnoletti stated he has concerns about doing that. There were only three bidders for the general construction and he is not comfortable rejecting the bids. **A rebid**

could come in higher. Mr. Rose commented if you reject, it could go either way. The bidders would all see the numbers and they could possibly come in higher, but they may come in lower. Mr. Wheeler commented under Wicks Law, the plumbing, mechanical and electrical have to be bid separate. This bid is just for general construction.

Mr. Wheeler stated he has concerns about awarding this bid before you know what the plumbing, mechanical and electrical is going to be. With not knowing the total cost, his personal thought is that you would want to see the total cost before you award the general construction bid. Mr. Spagnoletti stated it is getting late in the season and he is hesitant to reject this bid. Mr. Rapalee commented it is a risk and it easily could go either way.

MOTION: TO REJECT THE BIDS FOR THE NEW CATON SHOP GENERAL CONSTRUCTION AND REBID MADE BY MR. MULLEN. MOTION FAILS DUE TO THE LACK OF A SECOND.

MOTION: DECLARING CHRISANTHA CONSTRUCTION A NON-RESPONSIVE BIDDER AND AWARDING THE BID FOR THE NEW CATON SHOP, GENERAL CONSTRUCTION TO ELMIRA STRUCTURES MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS FOR DISCUSSION.

Mr. Wheeler commented that he agrees with Mr. Spagnoletti that the award of the bid should be held over until next month.

PREVIOUS MOTION WITHDRAWN.

MOTION: TABLING THE AWARD OF THE BID FOR THE NEW CATON SHOP GENERAL CONSTRUCTION UNTIL THE MAY 7, 2018, MEETING MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. MOTION CARRIES 4-1. (MR. MULLEN OPPOSED)

VI. OTHER BUSINESS

A. *Emergency Purchase – Cohocton Shop* – Mr. Rapalee informed the committee that they did purchase a 14'x70' office trailer for the Cohocton Shop location off from Federal surplus. The trailer is located in Virginia. We are paying \$1,250 for a trailer that is worth \$40,000. It will cost us \$10,000 to permit it and transport it from Virginia. He requested ratification of the approval to spend \$12,000 - \$13,000 for the purchase and transportation of the trailer from Virginia. Mr. Wheeler commented they worked with Purchasing and the Law Department on this.

MOTION: RATIFYING THE EMERGENCY PURCHASE OF AN OFFICE TRAILER FOR THE COHOCTON SHOP LOCATION FOR A COST NOT TO EXCEED \$13,000 INCLUDING THE TRANSPORTION OF SAID TRAILER FROM VIRGINIA MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Rapalee commented other expenses related to the Cohocton Shop are \$400 on miscellaneous lumber to board up the shop, \$500 to get gas boy system up and running with temporary electric. They will also be looking to redo the fuel island and that is anticipated to cost \$7,400.

B. *Plow Truck – Town of Avoca* – Mr. Spagnoletti informed the committee that the Town of Avoca has a 2007 International Plow Truck with 80,000 miles. They are willing to sell this truck for \$30,000 - \$35,000. One of the trucks we lost in the fire was a 2003. We do not have a definite price from the town, but he thinks it would be a good idea to purchase this truck. He requested authorization to spend up to \$35,000 to purchase this truck.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE A 2007 INTERNATIONAL PLOW TRUCK FROM THE TOWN OF AVOCA FOR A COST NOT TO EXCEED \$35,000 MADE BY MR. MALTER. SECONDED BY MR. ROUSH. MOTION CARRIES 4-0-1. (MR. MULLEN ABSTAINED AS HE IS THE ATTORNEY FOR THE TOWN OF AVOCA)

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ROUSH. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE 121 ACRES OF LAND ADJACENT TO THE LANDFILL FOR A PRICE OF \$5,000 PER ACRE AND AUTHORIZING THE NEGOTIATION FOR RIGHT OF FIRST REFUSAL FOR THE SALE OF SUBSEQUENT, ADJACANT PROPERTIES MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

**Monday, May 7, 2018
10:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, April 30, 2018**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, May 7, 2018

10:00 a.m.

Legislative Committee Room
Steuben County Office Building
Bath, New York

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair	John V. Malter
STAFF:	Jack K. Wheeler Steve Orcutt Jennifer Prossick	Mitchell Alger Doug Rapalee Jerry Miller	Vincent Spagnoletti Lisa Tracy
LEGISLATORS:	Carol A. Ferratella Hilda T. Lando Thomas J. Ryan	Kelly H. Fitzpatrick Steven P. Maio	K. Michael Hanna Frederick G. Potter
ABSENT:	Robert V. Nichols		
OTHERS:	Mary Perham Tony Clark		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m. and asked Mr. Malter to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

Mr. Spagnoletti stated that he had one correction on page 2, second paragraph where he was talking about the renewable energy credits. He had stated that they received \$375,000 per year, but that should actually be \$175,000 per year.

MOTION: APPROVING THE MINUTES OF THE APRIL 2, 2018, MEETING AS AMENDED MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. OTHER

Mr. Spagnoletti stated that he would like to take this opportunity to recognize Tony Clark, who is retiring as the Howard Town Highway Supervisor. Mr. Clark had previously worked for the County for many years and while he was here fixed many things in the department. He has been an outstanding Town Highway Supervisor and is known for his proper budgeting and his reputation. In fact, so much so that neighboring towns wanted him to take over their department. He stated that he cannot speak highly enough of Mr. Clark and congratulated him on his retirement. *Congratulations!*

IV. LANDFILL

A. *No Charge Roadside Cleanup Weeks* – Mr. Spagnoletti explained the roadside cleanup weeks allow the Towns to bring in, at no charge, up to 20 tons of garbage and 10 tons of tires. Those that wish to participate are assigned a two-week period. Last year we had nine towns participate which resulted in 47 tons of garbage, 14 tons of tires and 5 televisions. The cost to us to do this is about \$2,500. He suggested this year that they include the villages and cities.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO OFFER NO CHARGE ROADSIDE CLEANUP WEEKS TO STEUBEN COUNTY TOWNS, VILLAGES AND CITIES MADE BY MR. MALTER. SECONDED BY MR. ROUSH FOR DISCUSSION.

Mr. Mullen asked which of the cities does not bring their garbage to the Landfill? Mr. Spagnoletti replied Corning now brings the garbage to the Landfill. Hornell takes their garbage to Allegany County. Mr. Mullen commented he is not in favor of opening this up to municipalities that do not bring their garbage to us. He stated that he objects to allowing the City of Hornell to participate in this.

Mr. Malter commented by excluding them, you are penalizing the residents.

VOTE ON PREVIOUS MOTION: MOTION CARRIES 3-1. (MR. MULLEN OPPOSED)

V. HIGHWAYS

A. *Extreme Winter Recovery Funding* – Mr. Spagnoletti requested authorization to accept \$642,568.88 in Extreme Winter Recovery Funding. He would like to appropriate it to the Permanent Improvements Capital Project; specifically \$400,000.00 for 3.6 miles on CR 10 in the Town of Cameron, and \$242,568.88 for 2.6 miles on CR 25 in the Towns of Cameron and Rathbone.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ACCEPT \$642,568.88 IN EXTREME WINTER RECOVERY FUNDING AND APPROPRIATING \$400,000 TO THE CR 10 ROAD PROJECT AND \$242,568.88 TO THE CR 25 ROAD PROJECT MADE BY MR. ROUSH. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Mullen asked why is the price of asphalt going up? Mr. Rapalee explained there is an escalation clause that correlates with the oil prices increasing.

VI. BIDS

A. *New Caton Shop* – Mr. Swackhamer stated that he would like to reject the bids on this project at this time.

MOTION: REJECTING THE BIDS FOR THE NEW CATON SHOP MADE BY MR. MULLEN. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Malter asked why are we doing this? Mr. Swackhamer stated it is the wrong time of year to be bidding and the prices came back too expensive. We could look at rebidding in the fall and see if the prices may come in lower. Mr. Malter asked what is the alternative for the shop? Mr. Wheeler replied we will continue as we have been doing. Mr. Spagnoletti stated there is a work trailer and a two bay shop to put the trucks in.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *Heavy-Duty Ten Wheel Trucks* – Mr. Spagnoletti commented that Fleet Maintenance did not meet the bid specifications as they bid a drive shaft running through the radiator and a steel cab. He recommended awarding the bid for both automatic and standard transmission to the low bidder, Kenworth Northeast Group. Mr. Spagnoletti stated the County will be purchasing an automatic transmission truck, however, the bid for standard transmission is for any municipality who would like to piggyback.

MOTION: DECLARING FLEET MAINTENANCE, INC. A NON-RESPONSIVE BIDDER AND AWARDING THE BID FOR HEAVY-DUTY TEN WHEEL TRUCK(S) TO THE LOW BIDDER, KENWORTH NORTHEAST GROUP, FOR AN AUTOMATIC TRANSMISSION FOR A TOTAL COST OF \$220,128.00 AND A STANDARD TRANSMISSION FOR \$207,809.00 MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. *Conventional Truck Tractor*

MOTION: AWARDING THE BID FOR CONVENTIONAL TRUCK TRACTOR TO THE LOW BIDDER, UTICA GENERAL TRUCK FOR \$143,897.00 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

**Monday, June 4, 2018
10:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, May 28, 2018.**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, June 4, 2018

10:25 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter
STAFF:	Jack K. Wheeler Steve Orcutt Jennifer Prossick	Vince Spagnoletti Rich Bills Andy Morse	Doug Rapalee Lisa Tracy Alan Reed
LEGISLATORS:	Carol A. Ferratella Hilda T. Lando	Kelly H. Fitzpatrick Frederick G. Potter	K. Michael Hanna
OTHERS:	Mary Perham James Post, <i>The Leader</i>		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:25 a.m. and asked Mr. Mullen to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 7 2018, MEETING MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS

A. *Inter-Municipal Agreement for Purchase of Landfill Tarp Machine* – Mr. Spagnoletti informed the committee that we had purchased a landfill tarp machine back in 2006 in order to cover the garbage at the end of each day. We purchased the tarp machine for \$60,000 and used it for three years. Northern Tier Solid Waste Authority of Pennsylvania would like to purchase our tarp machine for \$10,000. He requested authorization to enter into an inter-municipal agreement for this purpose.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH THE NORTHERN TIER SOLID WASTE AUTHORITY OF PENNSYLVANIA TO PURCHASE A LANDFILL TARP MACHINE FROM STEUBEN COUNTY FOR \$10,000 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. HIGHWAYS

A. *Setting the Minimum Price for the Cat Excavator for Internet Bid and Authorizing Auction* – Mr. Spagnoletti requested approval to auction the Cat Excavator via an internet bid and to set the reserve price at \$35,000. Mr. Mullen asked how did you come up with this price? Mr. Spagnoletti replied they looked at the trade in values.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO SELL THE CAT EXCAVATOR VIA INTERNET BID AND SETTING THE RESERVE PRICE AT \$35,000 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Town Road Name Signs at County Road Intersections* – Mr. Spagnoletti informed the committee that last year he had purchased road signs for the intersections of CR2 and kept track of the cost. He would like, when we resurface a road or build a road, to purchase new signs if the old ones are missing or in poor shape. The approximate annual cost would be \$12,000.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO PURCHASE ROAD SIGNS FOR THE INTERSECTIONS OF COUNTY AND TOWN ROADS UPON COMPLETION OF RESURFACING OR REBUILDING OF A ROAD, BUT ONLY IF THE SIGNS ARE MISSING OR IN POOR SHAPE FOR A TOTAL ANNUAL COST OF \$12,000 MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Cohocton Fire – Approval to Bid Partial Demolition* – Mr. Spagnoletti informed the committee that we had the engineers come in and the structural steel looks to be in pretty good shape. He requested authorization to put out a bid for the partial demolition of the Cohocton Shop. They would like to take the building down to the structural steel, with the exception of the utility room and the office roof and sides. Once that is complete and the integrity of the steel has been confirmed, then he will come back to request authorization to bid the rehabilitation of the shop. Mr. Wheeler explained the engineers had concerns with a couple of spots, so if we can get down to the metal girders, then they will be able to inspect those areas of concern.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR THE PARTIAL DEMOLITION OF THE COHOCTON SHOP MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

V. **BIDS**

A. *Asphalt Concrete; Specified In-Place Project(s) – CR 120 and CR 10*

MOTION: AWARDING THE BID FOR ASPHALT CONCRETE; SPECIFIED IN-PLACE PROJECT(S) – CR 120 AND CR 10, TO THE LOW BIDDER, DOLOMITE PRODUCTS CO, INC. D/B/A A.L. BLADES FOR A TOTAL COST OF \$245,889.00 FOR CR 122, AND \$275,713.00 FOR CR 10 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *The Sale of Scrap Steel*

MOTION: AWARDING THE BID FOR THE SALE OF SCRAP STEEL TO THE LOW BIDDER, BEN WEITSMAN OF HORNELL, LLC FOR A TOTAL PRICE OF \$220.00 PER TON MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Fuel Island Fire Protection*

MOTION: AWARDING THE BID FOR FUEL ISLAND FIRE PROTECTION TO THE LOW BIDDER, MONROE EXTINGUISHER CO., INC. FOR A TOTAL COST OF \$6,950.00 MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. **OTHER BUSINESS**

A. *Cohocton Shop* – Mr. Malter asked are we keeping the metal off of the Cohocton Shop? Mr. Wheeler replied we could include that as an add/delete in the bid specs.

B. *Caton Shop Update* – Mr. Van Etten asked where are we at with the Caton Shop? Mr. Spagnoletti replied we are in the process of getting the material costs to see what it would cost to build the shop ourselves. If we rebid it, it will not be until fall. Mr. Potter asked if we build ourselves, is that going to take time away from other projects? Mr. Spagnoletti replied the Caton Shop does not have any road projects on the schedule for next year. Mr. Potter asked if there are no projects do you send the crew to other areas? Mr. Spagnoletti replied yes. Mr. Potter commented with all of

the projects that need to be done, you will be pulling manpower. Mr. Wheeler replied that will be part of the calculation. Mrs. Ferratella asked will you be able to utilize the mobile work crew? Mr. Spagnoletti replied we can utilize them some, but they will not be a major part.

Mr. Nichols was excused from the meeting.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION, AND ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. NICHOLS ABSENT FOR VOTE)

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MALTER. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. NICHOLS ABSENT FOR VOTE)

MOTION: AWARDED THE RFP FOR LANDFILL GAS UTILIZATION TO ARIA MADE BY MR. ROUSH. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Mullen stated that he does not believe we followed the process that we needed to and he is opposed. Mr. Roush commented it is our policy and that is the risk you take. Mr. Mullen stated you don't have to take that risk and he will not vote in favor.

VOTE ON PREVIOUS MOTION: MOTION CARRIES 3-1-1. (MR. MULLEN OPPOSED; MR. NICHOLS ABSENT FOR VOTE) Resolution Required.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. NICHOLS ABSENT FOR VOTE)

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Monday, July 2, 2018
10:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, June 25, 2018.**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Special Meeting

Monday, June 25, 2018

9:35 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair	John V. Malter	Aaron I. Mullen
STAFF:	Jack K. Wheeler Doug Rapalee Alan Reed	Mitchell Alger Steve Orcutt	Jennifer Prossick Lisa Tracy
LEGISLATORS:	Carol A. Ferratella Hilda T. Lando Frederick G. Potter	Kelly H. Fitzpatrick Robin K. Lattimer Scott J. Van Etten	K. Michael Hanna Steven P. Maio Randolph J. Weaver
ABSENT:	Gary B. Roush, Vice Chair	Robert V. Nichols	

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 9:35 a.m.

II. GENERAL BUSINESS

A. RFP

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1. MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION, AND ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: AUTHORIZING THE COUNTY MANAGER TO NEGOTIATE WITH ARIA TO RECEIVE AN ANNUAL GUARANTEE OF UP TO \$72,000 FROM THE \$66,000 ANNUAL GUARANTEE STATED IN THE AWARDED RFP MADE BY MR. MALTER. SECONDED BY MR. SWACKHAMER FOR DISCUSSION. MOTION FAILS 2-1. (MR. MULLEN WAS OPPOSED)

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, July 2, 2018

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter
STAFF:	Jack K. Wheeler Jennifer Prossick Doug Rapalee	Mitchell Alger Andy Morse Jerry Miller	Vince Spagnoletti Lisa Tracy Steve Orcutt
LEGISLATORS:	Kelly H. Fitzpatrick Steven P. Maio	K. Michael Hanna Frederick G. Potter	Hilda T. Lando Scott J. Van Etten
OTHERS:	Mary Perham, <i>The Leader</i>		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance. He asked that everyone observe a moment of silence in remembrance of Trooper Nicholas Clark who was killed in the line of duty this morning.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JUNE 4, 2018 AND JUNE 25, 2018, MEETINGS MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. HIGHWAYS

A. *Road Project Funding Transfer* – Mr. Spagnoletti that when they bid the work for 1.2 miles on CR 122, the bids came in higher than expected due in part to the escalation in price for liquid asphalt. As a result, they need an additional \$105,000 for this project. On CR 25 in Cameron, they were going to blacktop 5.6 miles of that road. However, due to the fact that there are only 75 cars per day traveling that road, they will chip seal instead. He requested authorization to transfer \$105,000 from the CR 25 project to the CR 122 project.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$105,000 FROM THE CR 25 PROJECT TO THE CR 122 PROJECT MADE BY MR. ROUSH. SECONDED BY MR. MULLEN FOR DISCUSSION.

Mr. Potter stated that with regard to the CR 25 project, he was under the impression that you were going to chip seal the entire length of the road. Mr. Spagnoletti replied the CR 10 intersection to the top of the hill is .6 miles of blacktop. There is also another .8 mile section that we will blacktop. We will be chip sealing over that blacktop and continuing doing that on the length of the road.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. **BIDS**

A. *2011 Peterbilt 367 Truck Parts (One Time Purchase)*

MOTION: AWARDING THE BID FOR 2011 PETERBILT 367 TRUCK PARTS (ONE TIME PURCHASE) TO THE SOLE BIDDER, UTICA GENERAL PETERBILT FOR \$12,343.14 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Gooseneck Trailer, 60 Ton* – Mr. Spagnoletti stated they are still reviewing this and he will bring it back to the committee next month.

C. *Pavement Marking Painting*

MOTION: AWARDING THE BID FOR PAVEMENT MARKING PAINTING TO THE LOW BIDDER, ZEBRA PAINT STRIPING, INC. FOR \$6,940.00 MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *After Market Undercarriage for 2008 Caterpillar 963D Track Loader*

MOTION: AWARDING THE BID FOR AFTER MARKET UNDERCARRIAGE FOR 2008 CATERPILLAR 963D TRACK LOADER TO THE LOW BIDDER, MONROE TRACTOR FOR \$8,500.00 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

V. **OTHER BUSINESS**

A. *Tire Disposal* – Mr. Potter stated that he recently spoke to a local shop and they have indicated that they cannot get anyone to come into the County to pick up tires. This owner has to take his tires to Dansville and then a vendor will come in and pick them up. How do people get rid of their tires?

Mr. Spagnoletti replied if they bring them to us, we charge the cost to take them to Seneca Meadows. Mr. Potter stated he is talking about businesses. Mr. Orcutt stated a small business can bring their tires to us and pay a tipping fee. Mr. Spagnoletti explained we have a per ton price.

Mr. Swackhamer stated he has to pay a disposal fee when I buy tires. Mr. Potter asked why does the shop have to pay the disposal fee? Mr. Orcutt stated the shops are supposed to get a percentage of the disposal fee back. Ms. Fitzpatrick stated the shops have to file a form for tire tax and they get \$0.25 per tire.

Mr. Potter stated several garages are facing the same problem. This seems to be a contributing factor for tires not being disposed of properly. Mr. Spagnoletti asked Mr. Potter to give him the contact information for the shop and he will talk to them.

MOTION: TO ADJOURN AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mr. Nichols was excused from the meeting.

MOTION: TO ADJOURN FROM EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

**MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR.
MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Monday, August 6, 2018
10:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, July 30, 2018.**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Special Meeting

Monday, July 23, 2018

9:10 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter	Aaron I. Mullen
STAFF:	Jack K. Wheeler Steve Orcutt	Mitchell Alger Scott Sprague	Vince Spagnoletti
LEGISLATORS:	Joseph J. Hauryski Robin K. Lattimer Thomas J. Ryan	Carol A. Ferratella Steven P. Maio Scott J. Van Etten	Hilda T. Lando Frederick G. Potter Randolph J. Weaver
ABSENT:	Gary D. Swackhamer, Chair		
OTHERS:	James Post, <i>The Leader</i> Dustin Rogers		

I. CALL TO ORDER

Mr. Roush called the meeting to order at 9:10 a.m.

II. GENERAL BUSINESS

A. **Canisteo River Bridge Project – CR22** – Mr. Spagnoletti informed the committee that they will be doing the CR22 bridge next year. He requested authorization to acquire a permanent easement from Susan Barnett and John F. Young, for 0.036 acres along CR22 for \$200.00.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ACQUIRE A PERMANENT EASEMENT FROM SUSAN BARNETT AND JOHN F. YOUNG FOR 0.036 ACRES ALONG CR22 FOR \$200.00 MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

**STEBEN COUNTY PUBLIC WORKS COMMITTEE
STEBEN COUNTY FINANCE COMMITTEE**

Joint Special Meeting

Monday, July 23, 2018

9:30 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEES:	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter	Aaron I. Mullen
	Scott J. Van Etten, Chair	Gary B. Roush	Brian C. Schu
STAFF:	Jack K. Wheeler Amy Dlugos Scott Sprague	Mitchell Alger Pat Donnelly	Vince Spagnoletti Tammy Hurd-Harvey
LEGISLATORS:	Joseph J. Hauryski Robin K. Lattimer Thomas J. Ryan	Carol A. Ferratella Steven P. Maio Randolph J. Weaver	Hilda T. Lando Frederick G. Potter
ABSENT:	Kelly H. Fitzpatrick	Gary D. Swackhamer	
OTHERS:	James Post, <i>The Leader</i> Dustin Rogers		

I. CALL TO ORDER

Mr. Van Etten called the meeting to order at 9:30 a.m.

II. DEPARTMENTAL REQUESTS

A. Planning

1. **Share the Road Signs Grant** – Ms. Dlugos informed the committee that the Department of Health has a Healthy Schools Initiative that is being administered through Genesee Valley BOCES. Two school districts in Steuben County, Campbell-Savona and Prattsburgh, have been chosen to participate. As part of that, there is \$3,600 in funding available for road signage. She requested authorization to accept these funds and appropriate them to the Public Works budget. Public Works will coordinate with the Campbell-Savona and Prattsburgh schools to install pedestrian safety signs for children to safely get to school and the athletic fields. Mr. Spagnoletti commented they did widen roads for both school districts. The installation of these signs will fit right into this project.

MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ACCEPT \$3,600.00 IN FUNDING THROUGH THE HEALTHY SCHOOLS INITIATIVE AND APPROPRIATE IT TO THE PUBLIC WORKS BUDGET MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0 PUBLIC WORKS, AND 3-0 FINANCE.

**MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR.
MOTION CARRIES 4-0 PUBLIC WORKS AND 3-0 FINANCE.**

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, August 6, 2018

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter
STAFF:	Jack K. Wheeler Jerry Miller Lisa Tracy	Mitchell Alger John Emo Jennifer Prossick	Vince Spagnoletti Doug Rapalee
LEGISLATORS:	Carol A. Ferratella Hilda T. Lando	Kelly H. Fitzpatrick Steven P. Maio	K. Michael Hanna Thomas J. Ryan
OTHERS:	Mary Perham		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JULY 2, 2018, AND JULY 23, 2018, MEETINGS MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS

A. *Equipment Trade with Fulton County Solid Waste Department* – Mr. Spagnoletti requested authorization to trade a 1992 Ingersoll Rand Smooth Drum Roller to Fulton County in exchange for their 2007 ADV500 Al-Jon Compactor. Mr. Mullen asked is our roller of similar or less value? Mr. Spagnoletti replied it is less value and is in fairly good shape. Ms. Prossick commented the committee would be approving an inter-municipal agreement with Fulton County. Mr. Van Etten asked why is Fulton County getting rid of their compactor? Mr. Emo replied they are getting a new one.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH FULTON COUNTY SOLID WASTE DEPARTMENT TO PROCURE THEIR 2007 ADV500 AL-JON COMPACTOR IN EXCHANGE FOR STEUBEN COUNTY'S 1992 INGERSOLL RAND SMOOTH DRUM ROLLER MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. *Purchase of Equipment from Allegany County* – Mr. Spagnoletti informed the committee that Allegany County has a 2000 Terex Back Dump with 2,800 hours. This is an off-road vehicle. He stated we have two of these vehicles and use them at the Landfill and the Highway Department will borrow one of the machines fairly routinely. Allegany is selling their machine for \$15,000 and a new one costs \$400,000. He requested authorization to enter into an inter-municipal agreement with Allegany County to purchase this machine and add it to the Major Equipment list for the Landfill. Mr. Spagnoletti noted that he will still be purchasing a new machine and will put the old one in the County auction.

Mr. Malter asked why are you purchasing from the Landfill budget instead of the Highway budget? Mr. Spagnoletti replied the Landfill already takes care of two of these machines and he would like to keep this machine with those.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH ALLEGANY COUNTY TO PURCHASE A 2000 TEREX BACK DUMP FOR \$15,000.00 AND AMENDING THE LANDFILL'S MAJOR EQUIPMENT LIST TO ADD THIS MACHINE MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

IV. HIGHWAYS

A. *Authorize Bid for Sale of Cat Excavator* – Mr. Spagnoletti stated they had put the Cat Excavator up for sale via an internet auction. The highest offer they received was \$25,000 and they set the reserve at \$35,000. He requested authorization to put this out to bid. Mr. Malter suggesting putting it out to bid for the \$35,000.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR THE SALE OF THE CAT EXCAVATOR MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Town of Wayland Roadside Mowing Contract* – Mr. Spagnoletti informed the committee that the Wayland Town Highway Superintendent has asked if they can mow CR 90, CR 91, CR 92 and CR 121. This is a total of 12.13 miles. We would contract with the town at the same price as the current mowing vendor. They will mow one time in the fall and again in the spring/summer for a total cost of \$5,000. This would be a three-year contract.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF WAYLAND FOR THE ROADSIDE MOWING OF CR 90, CR 91, CR 92 AND CR 121 FOR A TOTAL COST OF \$5,000 PER YEAR FOR THREE YEARS MADE BY MR. ROUSH. SECONDED BY MR. MULLEN FOR DISCUSSION. Resolution Required.

Mr. Swackhamer stated he does not like having half of the roadside mowing done by a private vendor and the other half by the towns. Mr. Spagnoletti stated he would like to keep the current contract with the vendor for the three quadrants through 2020. We do not have a contract with the northwestern quadrant and we have been doing that mowing. He commented that we do not have the proper equipment, but are in the process of purchasing what is needed. Mr. Swackhamer asked who searched this out and didn't have the proper equipment? Mr. Spagnoletti replied that is my responsibility. We have in our Major Equipment to purchase a mower. Whenever he can get a town to do the mowing, he thinks that is good since they always do a better job than us or the private vendor.

Mr. Swackhamer asked why aren't the towns doing all the roadside mowing? Mr. Spagnoletti replied they do not want to. Mr. Van Etten commented part of that is the towns do not want to invest in that type of equipment. Mr. Nichols stated the Town of Tuscarora used to mow but ended up with the contract because it was a hassle for the town to do. With our mowing contract, we need to require a boom mower because we need to have them mow the banks. Mr. Van Etten stated that requirement will add a lot of cost.

Mr. Spagnoletti explained the mowing contract calls for the first mowing to be done to the center of the ditch. After August, they can do the back slope a certain number of feet back. Our current contractor has already done the mowing to the center of the ditch and has done a good job. Now at the end of August or September, the contractor will go out further, but not all the way up the back slope as we do that in the winter.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

V. BIDS

A. *Tires and Recapping of Tires* – Mr. Spagnoletti stated that Lewis General Tires was declared a non-responsive bidder as they did not provide a bid bond. He recommended awarding on a line item basis.

MOTION: DECLARING LEWIS GENERAL TIRES A NON-RESPONSIVE BIDDER AS THEY DID NOT PROVIDE A BID BOND AND AWARDING THE BID FOR TIRES AND RECAPPING OF TIRES ON A LINE ITEM BASIS TO THE FOLLOWING BIDDERS: ALL SEASON TIRE, PARMENTER, INC., SEDAM TIRE, AND TALLMADGE TIRE SERVICE OF CORTLAND MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Heavy Highway Equipment – Gooseneck Trailer; 60 Ton* - Mr. Spagnoletti stated that Holden Industries, Inc. was the low bidder, however, they have been declared non-responsive as they did not meet the bid specifications as their deck is too high. He recommended awarding to the second lowest bidder, Monroe Tractor Inc.

MOTION: DECLARING HOLDEN INDUSTRIES, INC. A NON-RESPONSIVE BIDDER AS THEY DID NOT MEET THE BID SPECIFICATIONS, AND AWARDING THE BID FOR HEAVY HIGHWAY EQUIPMENT – GOOSENECK TRAILER; 60 TON TO THE LOW BIDDER, MONROE TRACTOR INC. FOR \$111,296.00 MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. OTHER BUSINESS

A. *RFP for Solar at the Landfill* – Mr. Wheeler informed the committee that they have met with some solar companies, including Solar City and the Brownfield Group. Some counties are looking at installing solar farms and then they would have a 25-year agreement for reduced electricity rates. Most of our property is covered by municipal rates. We do have boundary property around the Landfill and there is the potential to lease that land for solar development. A number of companies have expressed interest. The company would be responsible for the equipment and installation. We would just receive lease payments.

Mr. Mullen asked what would happen with the property taxes? Mr. Wheeler replied since it would be a private development, it would be taxed. He requested authorization to solicit requests for proposals.

MOTION: AUTHORIZING THE COUNTY MANAGER, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT REQUESTS FOR PROPOSALS FOR A SOLAR FARM AT THE STEUBEN COUNTY LANDFILL MADE BY MR. ROUSH. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Malter commented with regard to the property taxes, his understanding is that you cannot use a not-for-profit assessment for that. The agreement would include them paying the property assessment. Mr. Wheeler replied that is true, or they would have a PILOT agreement.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Gas to Energy Plant* – Mr. Wheeler informed the committee that Aria is still negotiating with the Co-op. Our hope is to have a special meeting prior to the August Legislative meeting.

C. *Fairgrounds* – Mr. Spagnoletti stated Mr. Rapalee and the paving crew have finished the paving of the roadways and pathways in the Fairgrounds. The total cost is \$59,349. The Agricultural Society is contributing \$25,000 toward that.

**MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR.
MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

****PLEASE NOTE CHANGE**Monday, September 10, 2018**PLEASE NOTE CHANGE**
9:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, August 27, 2018.**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, September 10, 2018

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter
STAFF:	Jack K. Wheeler Steve Orcutt Jennifer Prossick Lisa Tracy	Mitchell Alger Alan Reed Andy Morse	Vince Spagnoletti Doug Rapalee Jennifer DeMonstoy
LEGISLATORS:	Carol A. Ferratella Hilda T. Lando	Kelly H. Fitzpatrick Scott J. Van Etten	K. Michael Hanna
OTHERS:	James Post, <i>The Leader</i> Mary Perham		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE AUGUST 6, 2018, MEETING MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS

A. *Updated Local Solid Waste Management Plan* – Mr. Spagnoletti stated what you received is a draft and for your information. We will need to hold a public comment period on this and will also send a draft to our neighboring counties. Any public comments will be sent to the Department of Environmental Conservation (DEC). Once the DEC approves our plan, he will bring it back for the committee’s approval, and then it will go to the Full Board.

Mr. Spagnoletti provided a quick summary of the changes. He commented in 2017 we had a \$52.00 per ton surplus to recycle the five major items which are cardboard, paper, tin, glass and #1 and #2 plastics. In contrast it costs us \$30.00 per ton to bury it in the Landfill. He stated that the Legislature actually made a good decision to not go to single-stream recycling as China is no longer accepting recyclable materials from the United States because they are contaminated. The method we have now is better than single-stream. Mr. Orcutt commented we have been able to stay in the market longer because of how we do our recycling.

Mr. Spagnoletti stated we are building Cell 4 now and we expect to have that space until 2023; then we will have to go through a new permit process. That is a critical point to make with our local plan. We are getting a lot of revenue for the garbage and the financial status of the landfill is very good. Mr. Orcutt commented we are looking at a 4 percent increase over ten years in recyclables. Mr. Hanna asked will the DEC push us to go to single-stream? Mr. Spagnoletti replied he doubts that they will since single-stream is in such flux.

IV. HIGHWAYS

A. *CR 119 Federal Aid Bridge Project Over the Canisteo River in Cameron* – Mr. Spagnoletti informed the committee the State approved the funding for this \$4.6 million project. The first step is for us to enter into an agreement with the New York State Department of Transportation (NYSDOT) to fund the design of the project. The Federal government pays 80 percent, the State pays 15 percent, and the County is responsible for the remaining 5 percent. That puts our portion of the design costs at \$24,000. We expect to begin construction of the bridge in 2021.

Mr. Spagnoletti requested authorization to transfer \$4,000 from the Future Bridge Projects Account, and to appropriate \$76,000 of Federal Bridge Aid to the CR 119 Bridge Project Over the Canisteo River Account.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$4,000 FROM THE FUTURE BRIDGE PROJECTS ACCOUNT AND APPROPRIATING \$76,000 OF FEDERAL BRIDGE AID TO THE CR 119 BRIDGE PROJECT OVER THE CANISTEO RIVER ACCOUNT MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A \$480,000 AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO FUND THE DESIGN OF THE CR 119 BRIDGE PROJECT OVER THE CANISTEO RIVER MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. *Rename/Repurpose a Capital Project* – Mr. Spagnoletti informed the committee that they have \$80,000 in a capital project entitled “New Roof – Cohocton Shop”. He requested authorization to rename that capital project to “Rebuild Cohocton Shop”.

MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO RENAME THE NEW ROOF – COHOCTON SHOP CAPITAL PROJECT TO “REBUILD COHOCTON SHOP” CAPITAL PROJECT MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

C. *Upgrade Machine Shop Supervisor* – Mr. Spagnoletti requested authorization to upgrade the Machine Shop Supervisor from a Grade XIII to a Grade XV. This position is in charge of the machine shop as well as all of the equipment. This upgrade would put this position in line with the District Highway Supervisors. This represents an increase of \$4,235 and the pay would go from \$53,653 to \$57,888. Mr. Mullen asked what is the job description? Mr. Wheeler replied the duties are commensurate with those of the District Supervisor. This upgrade will be subject to union approval.

MOTION: AUTHORIZING THE UPGRADE OF A MACHINE SHOP SUPERVISOR FROM A GRADE XIII TO A GRADE XV, SUBJECT TO APPROVAL BY THE UNION MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

V. BIDS

A. *Ice Control Sand* – Mr. Spagnoletti recommended awarding the FOB Plant Site to all bidders and delivered to County and Town shops on a line item basis. He noted that if Syracuse Sand & Gravel does not have a weight scale at the plant site, they will not use them. Mr. Mullen stated he will be abstaining due to a client relationship.

MOTION: AWARDING THE BID FOR ICE CONTROL SAND: FOB PLANT SITE TO THE FOLLOWING BIDDERS: AUSTIN CONSTRUCTION, LLC; DALRYMPLE GRAVEL & CONTRACTING CO. INC.; DOLOMITE PRODUCTS COMPANY, INC. D/B/A A.L. BLADES; KNIGHT SETTLEMENT SAND & GRAVEL; NEW ENTERPRISE STONE & LIME CO. INC.; SPALLINA MATERIALS, INC.; AND SYRACUSE SAND & GRAVEL, LLC MADE BY MR. MULLEN. SECONDED BY MR. ROUSH. MOTION CARRIES 4-0-1. (MR. MULLEN ABSTAINED)

MOTION: AWARDING THE BID FOR ICE CONTROL SAND; DELIVERED TO COUNTY AND TOWN SHOPS TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: KNIGHT SETTLEMENT SAND & GRAVEL; NEW ENTERPRISE STONE & LIME CO. INC.; SPALLINA MATERIALS, INC.; AND SYRACUSE AND & GRAVEL, LLC MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Steel Sign Posts* - Mr. Spagnoletti recommended awarding to Chemung Supply Corp. and declaring Eberl Iron Works, Inc. a non-responsive bidder as they did not bid all items in the group.

MOTION: DECLARING EBERL IRON WORKS, INC. A NON-RESPONSIVE BIDDER AND AWARDING THE BID FOR STEEL SIGN POSTS TO THE LOW BIDDER, CHEMUNG SUPPLY CORP. FOR A TOTAL PRICE OF \$44,976 AND FOR "Z" STRINGERS FOR \$15,600 MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. OTHER BUSINESS

A. *County Map* – Mr. Spagnoletti distributed the new County map. We ordered 10,500 at a cost of \$1.25 per map. These are provided to the public free of charge. The significant changes for this year include the addition of seasonal use roads, and the addition of the Finger Lakes Trail. We also showed the location of the County Highway Shops and Transfer Locations. Additionally the new I-99 is included and we made adjustments to some of the County Route names.

B. *Flood Tonnage* – Mr. Orcutt informed the committee they had received a request from a contractor who is working with New York State who is helping take care of the Seneca County flooding. We are accepting this additional tonnage. Last month we received 600 tons and we are charging them the municipal rate of \$30.00 per ton.

C. *Purdy Creek* – Mr. Spagnoletti stated they have signed an agreement with the Army Corps of Engineers to go in and extract gravel from Purdy Creek along CR 28.

D. *Excavator* – Mr. Spagnoletti informed the committee that they sold the excavator for \$35,000.

E. *Grinder Update* – Mr. Spagnoletti stated last year the grinder was used on 23 miles of county roads within Steuben County. The grinder was rented out for seven days to Chemung County and was also used by Jasper and Arkport. We charged \$5,400 per day to rent the machine. In 2017, we were \$100,000 ahead of where we would have been had we rented a machine. For the period 2015 – 2017 we are about \$479,000 head. We purchased the grinder for \$710,000 and it has really helped us.

MOTION: TO ADJOURN MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

**Monday, October 1, 2018
9:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, September 24, 2018**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, October 1, 2018

10:05 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter
STAFF:	Jack K. Wheeler Doug Rapalee Andy Morse	Mitchell Alger Lisa Tracy	Vince Spagnoletti Jennifer Prossick
LEGISLATORS:	Carol A. Ferratella Frederick G. Potter	Kelly H. Fitzpatrick	K. Michael Hanna
OTHERS:	James Post, <i>The Leader</i> Mary Perham		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:05 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 10, 2018, MEETING MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. LANDFILLS

A. *SEQR for Land Purchase Greater than 100 Acres* – Mr. Spagnoletti informed the committee that since we are purchasing 100 acres to the east of the Landfill, we are required to go through the SEQR process. He requested the Legislature designate the Department of Public Works as the lead agency for SEQR. Ms. Prossick explained this has been defined as a Type I action and as such, the department is required to through the long form, which will be reported back to the Legislature later this month. Mr. Mullen asked how much do you have to get into future use? Ms. Prossick replied none at this time.

MOTION: DESIGNATING THE DEPARTMENT OF PUBLIC WORKS AS THE LEAD AGENCY FOR THE SEQR PROCESS RELATIVE TO THE PURCHASE OF 100 ACRES TO THE EAST OF THE LANDFILL MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. *Boundary Line Litter Fence* – Mr. Spagnoletti explained when we purchase the land to the east of the Landfill, part of the agreement was that we would put up a litter fence between this and the next property. He would like to go on record to say that we are doing this. In order to complete, he requested authorization to add \$75,000 to the 2019 Bath Landfill Expansion Project for the boundary line litter fences.

MOTION: AUTHORIZING THE ADDITION OF \$75,000 TO THE 2019 BATH LANDFILL EXPANSION CAPITAL PROJECT MADE BY MR. ROUSH. SECONDED BY MR. MALTER FOR DISCUSSION.

Mr. Roush asked where will this money come from? Mr. Wheeler replied it will be added to the 2019 budget, but it will come from the Landfill Enterprise Fund.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. HIGHWAYS

A. *Agreement with New York State Department of Transportation* – Mr. Spagnoletti informed the committee that NYSDOT is building a new bridge in Kanona near Family Life Ministries. The approach road will be along the CR 14 intersection. He requested authorization to enter into an agreement with NYSDOT stating that the County will maintain CR 14 at the SR 415 intersection following the replacement of the bridge, even after NYSDOT paves it.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO AN AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION TO MAINTAIN CR 14 AT THE SR 415 INTERSECTION FOLLOWING THE REPLACEMENT OF THE BRIDGE IN KANONA MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

V. BIDS

A. *Cohocton Highway Shop Cold Storage Building Foam Insulation Installation*

MOTION: AWARDING THE BID FOR THE COHOCTON HIGHWAY SHOP COLD STORAGE BUILDING FOAM INSULATION INSTALLATION TO THE LOW BIDDER, JAG CONSTRUCTION FOR THE PROPOSED COST OF \$28,377.00 PLUS ALTERNATE #1 FOR A COST OF \$14,248.00 MADE BY MR. ROUSH. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Heavy Highway Equipment – Highway Sign Truck* – Mr. Spagnoletti stated they received one bid from Friendly Ford of Geneva for \$128,647. Mr. Mullen stated he thought this looked high. Is it possible to have a smaller truck? Mr. Rapalee replied we can go to a smaller truck. Last year the original budget was \$110,000. The vendor gave us a preliminary estimate of \$71,000 - \$77,000 for the box. Through Purchasing, we did a mini bid for the chassis which came in at the lower \$40,000. Part of the difference in cost is that you would have two separate costs from two separate vendors and we would like to go with one vendor.

Mr. Malter asked what truck will this be replacing? Mr. Rapalee replied it will replace our 2000 truck. Mr. Mullen asked does this truck require a lot of specialty manufacturing? Mr. Rapalee replied yes. The truck has a generator and a manual crane. With this bid, it will be all in one and will work off the PTO on the truck. Everything is pre-constructed and that is why we went to one vendor rather than purchasing the chassis and going to another vendor for the box.

MOTION: AWARDING THE BID FOR HEAVY HIGHWAY EQUIPMENT – HIGHWAY SIGN TRUCK TO THE SOLE BIDDER, FRIENDLY FORD, INC. FOR A TOTAL COST OF \$128,647.00 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Tree Services* – Mr. Spagnoletti stated no bids were received. Allegany County uses quotes and their own crews to cut trees. Livingston County uses their own crew. Our plan was to put a bucket truck in the 2019 budget so that we can do the trimming ourselves and we will look into getting quotes. We are now at a point where we should look into purchasing a decent lift truck to do it ourselves, and request quotes for the larger jobs.

Mr. Malter asked how many trees do we do? Mr. Rapalee replied it is hit or miss. Last year we only did about a dozen. We did the bids based on per inch. Mr. Spagnoletti stated we also handle 15 – 20 complaints. The crews continuously are cutting branches, especially in the winter.

Mr. Malter asked will there be other uses for the bucket truck? Mr. Spagnoletti replied no; maybe we can use it for the roofs and the salt sheds. Mr. Malter asked what is the average amount that you spend per year to remove trees? Mr. Spagnoletti replied he has those figures and will bring them back to committee next month. Mr. Mullen asked do we already have a lift truck? Mr. Spagnoletti replied we have a lift machine at the bridge shop and one other that rotates around. Those are more of a construction lift.

Mr. Swackhamer asked Mr. Spagnoletti to look at rental costs too.

Mr. Nichols commented in the next three to four years they will be doing a lot of tree cutting because of all of the Ash trees dying. Mr. Mullen asked do the crews get specialty training for this? Mr. Spagnoletti replied yes, they go to chainsaw training. Mr. Mullen commented they should probably have additional training.

D. *Portland Cement Concrete; Heated* – Mr. Spagnoletti commented this bid is for box culverts. They received two bids from Hanson Aggregates and Wades Concrete; however, the bid from Wades Concrete was incorrect and the vendor formally withdrew their bid.

MOTION: AWARDING THE BID FOR PORTLAND CEMENT CONCRETE; HEATED TO HANSON AGGREGATES FOR \$166.00 PER CUBIC YARD WITH A DEDUCTION OF \$5.00 PER CUBIC YARD FOR UNHEATED PORTLAND CEMENT CONCRETE MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. *RFP – Carbon Credit Verification*

MOTION: AWARDING THE RFP FOR CARBON CREDIT VERIFICATION TO FIRST ENVIRONMENTAL FOR A TOTAL COST OF \$14,430.00 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

F. *Traffic Signs and Delineators* – Mr. Spagnoletti recommended awarding to the low bidder on a line item basis.

MOTION: AWARDING THE BID FOR TRAFFIC SIGNS AND DELINEATORS TO THE FOLLOWING BIDDERS ON A LINE ITEM BASIS: EASTERN METAL OF ELMIRA, INC. AND LIGHTLE ENTERPRISES OF OHIO, LLC MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. OTHER BUSINESS

A. *Grants* – Mr. Spagnoletti informed the committee that he received notification from Senator O’Mara’s office that they have been awarded a \$250,000 grant through the Capital Assistance Program for Infrastructure for CR 52 in Hornby. He will be including this in his 2019 budget. He also received \$25,000 from Assemblyman Palmesano through the Multi-Modal Program. This funding will be used to build box culverts in the Town of Erwin. The box culverts will replace the Beartown Road Bridge and once that is complete, ownership will be turned over to the Town of Erwin. This funding will also be included in the 2019 budget.

B. *CR 127 and CR 85 Flooding* – Mr. Spagnoletti informed the committee that the cost to the County for rock and repairs to those roads is \$150,000. He stated CR 127 is expected to be open this week and CR 85 is expected to be open by the end of October. The ditches are all filled in and the crews did a great job. He noted that they will put an additional \$100,000 into the 2019 budget to do the final blacktop overlay. We may also ask if we can put surplus project money into a capital project for next year.

C. *Landfill Tonnage Requirements* – Mr. Spagnoletti explained the DEC has a requirement that the quarterly daily tonnage shall not exceed 500 tons per day. We may be a little over, between 510 – 515 tons, for a couple of the quarters and are working with DEC on this. However, we will not go over our yearly average.

D. *CR 119 Bridge – Cameron* – Mr. Spagnoletti announced they lowered the weight limit to 15 tons on this bridge. This still allows school buses and empty dump trucks to travel the bridge. Other heavier vehicles will have to go around and take SR 417. We will put up signs in Addison for this. This is the two-span bridge that is slated for construction in 2020 and will be a \$4.6 million project.

E. *Wineglass Marathon* – Mr. Spagnoletti showed the committee pictures of the starting line of the full marathon which started at the Bath Highway Shop. Jerry Miller and his crew did a good job getting the shop ready for the runners to come in and get warm before the start of the race.

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Monday, November 5, 2018
9:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, October 29, 2018**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, November 5, 2018

10:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Gary D. Swackhamer, Chair Aaron I. Mullen	Gary B. Roush, Vice Chair Robert V. Nichols	John V. Malter
STAFF:	Jack K. Wheeler Jennifer Prossick Steve Orcutt Doug Rapalee	Mitchell Alger Andy Morse Rich Bills	Vince Spagnoletti Pat Donnelly Lisa Tracy
LEGISLATORS:	Carol A. Ferratella Hilda T. Lando	Kelly H. Fitzpatrick Frederick G. Potter	K. Michael Hanna Scott J. Van Etten
OTHERS:	Sean Sweeney, Barton & Loguidice Mary Perham		

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE OCTOBER 1, 2018, MEETING MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. HIGHWAYS

A. *CR-22 Bridge NY Bid Award* - Mr. Spagnoletti stated they have the bridge project on CR 22 which will be 95 percent reimbursed by State and Federal funding. He recommended awarding the bid for the project to Twin Tier Constructors, Inc. for \$2,330,320.88. During this project the bridge will be closed all summer and we will have detour routes. Mr. Malter asked what is the span of the bridge? Mr. Spagnoletti replied the bridge is 218 feet long.

MOTION: AWARDING THE BID FOR THE CONSTRUCTION OF THE CR 22 BRIDGE TO THE LOW BIDDER, TWIN TIER CONSTRUCTORS, INC. FOR \$2,330,320.88 MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Claim for Added Sealer to Cohocton Insulation Project* – Mr. Spagnoletti stated he will bring this back to committee next month.

IV. BIDS

A. *Freon; Removal & Recycling*

MOTION: EXTENDING THE BID FOR FREON; REMOVAL & RECYCLING FOR ONE YEAR FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019 TO INTERSTATE REFRIGERANT FOR \$12.00 PER UNIT MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Laboratory Analysis of County Environmental Samples*

MOTION: EXTENDING THE BID FOR LABORATORY ANALYSIS OF COUNTY ENVIRONMENTAL SAMPLES FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, TO ALS ENVIRONMENTAL FOR AN ANNUAL COST OF \$109,708 MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. *Marketing of Recyclable Materials and Scrap Metal*

MOTION: EXTENDING THE RFP FOR THE MARKETING OF RECYCLABLE MATERIALS AND SCRAP METAL FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, TO SWARTHOUT RECYCLING MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

D. *Marketing of Recyclable Material; Scrap Tires*

MOTION: EXTENDING THE BID FOR MARKETING OF RECYCLABLE MATERIALS; SCRAP TIRES, FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, TO GEITER DONE AND SENECA MEADOWS ON A LINE ITEM BASIS MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

E. *Removal & Recycling/Disposal of Waste Oil and Antifreeze*

MOTION: EXTENDING THE BID FOR REMOVAL & RECYCLING/DISPOSAL OF WASTE OIL AND ANTIFREEZE FROM JANUARY 1, 2019 THROUGH DECEMBER 31, 2019, TO SUPERIOR LUBRICANTS AND THE ENVIRONMENTAL SERVICE GROUP ON A LINE ITEM BASIS MADE BY MR. NICHOLS. SECONDED BY MR. ROUSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

V. **OTHER BUSINESS**

A. *Barton & Loguidice Contract* – Mr. Spagnoletti stated Barton & Loguidice are our landfill engineers and they have given us their price to permit our lateral landfill expansion and increase our tonnage. They have given us a price of \$350,000 to do the 10-year permitting for the additional four cells and will also include a tonnage limit increase. Right now our tonnage limit is 150,000 tons.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO AMEND THE CONTRACT WITH BARTON & LOGUIDICE TO INCLUDE THE 10-YEAR PERMITTING FOR THE FOUR LATERAL LANDFILL CELL EXPANSIONS AS WELL AS A TONNAGE LIMIT INCREASE FOR A PRICE OF \$350,000 MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. *Flooding Update* – Mr. Spagnoletti stated the CR 85 and CR 127 roads sustained flooding damage and have now been reopened. Our crews did a nice job immediately addressing the issues and Mr. Rapalee did a good job with the long-term planning and coordination. We spent \$250,000 on CR 85 and \$140,000 of that was spent on materials and we spent \$200,000 on CR 127 and \$100,000 was spent on materials.

C. *Cohocton Shop* – Mr. Spagnoletti showed a picture of the work being done on the cold storage shop. On the building that burned this spring, that will be stripped down to the steel and we will see which pieces need to be repaired. We will replace the steel siding and insulation. Then we will have our crews come in and build an office.

D. *Caton Shop* – Mr. Spagnoletti stated they are just going to do a four-bay building for four trucks. We will put out bids in January and we will build the office ourselves.

E. *Mobile Work Program* – Mr. Mullen stated he had a constituent who was asking about the Mobile Work Program. He asked Mr. Spagnoletti to provide an update on this program at the December meeting.

F. *Tree Cutting* – Mr. Spagnoletti stated they had put out bids a couple of times for tree cutting services with no responses. Steuben Rural Electric has a used lift truck and will sell it to us for \$30,000. He has this truck on his equipment list and will bring this back to committee before he thinks about purchasing it.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: AUTHORIZING AN AMENDMENT TO THE LAND PURCHASE RELATIVE TO THE COUNTY LANDFILL FROM 123 ACRES TO 136.37 ACRES FOR A TOTAL PRICE NOT TO EXCEED \$681,870.00 MADE BY MR. ROUSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

Mr. Nichols was excused from the meeting.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. NICHOLS ABSENT FOR VOTE)

MOTION: TABLING THE DECISION ON WHETHER TO PURCHASE THE GAS TO ENERGY PLANT FROM THE STEUBEN RURAL ELECTRIC COOPERATIVE MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: RESCINDING THE MOTION FROM THE JUNE 4, 2018, PUBLIC WORKS COMMITTEE MEETING AWARDING THE BID FOR LANDFILL GAS UTILIZATION TO ARIA MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Monday, December 3, 2018
9:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, November 26, 2018**

STEBEN COUNTY PUBLIC WORKS COMMITTEE

Monday, December 3, 2018

11:20 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Gary D. Swackhamer, Chair John V. Malter Aaron I. Mullen
Robert V. Nichols

STAFF: Jack K. Wheeler Mitchell Alger Vince Spagnoletti
Tammy Hurd-Harvey Steve Orcutt Jennifer Prossick
Tim Leonard Doug Rapalee Rich Bills
Lisa Tracy Andy Morse

LEGISLATORS: Carol A. Ferratella Kelly H. Fitzpatrick Frederick G. Potter

ABSENT: Gary B. Roush, Vice Chair

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order and led the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE NOVEMBER 5, 2018, MEETING MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. LANDFILLS

A. *Authorizing Contract with Axia Merchant Card Services* – Mr. Spagnoletti informed the committee that they would like to consolidate credit card purchases at the Landfill into one entry within their Paradigm software. Axia Merchant Services already has the software that will fully integrate with our Paradigm software. The cost is \$276.00 initially for a terminal per site, and then \$3,800 per year. This is comparable to other companies; however the difference is that we will not be charged \$35,000 - \$40,000 for the software to integrate with Paradigm as they are able to fully integrate with our existing software. He requested authorization to contract with Axia for this purpose.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH AXIA MERCHANT CARD SERVICES FOR THE PURPOSES OF CONSOLIDATING CREDIT CARD PURCHASES AT THE LANDFILL INTO ONE ENTRY WITHIN THE EXISTING PARADIGM SOFTWARE AT A COST OF \$276.00 PER SITE FOR TERMINAL INSTALLATION AND THEN \$3,800.00 PER YEAR MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. HIGHWAYS

A. *CR 22 Bridge NY Project Over Canisteo River in Cameron* – Mr. Spagnoletti requested authorization to enter into an agreement with the New York State Department of Transportation for construction and inspection funding for a total of \$2,762,000.00. Our portion is 5 percent, with 80 percent covered by Federal and 15 percent covered by State funds.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR THE CONSTRUCTION AND INSPECTION FUNDING OF THE CR 22 BRIDGE NY PROJECT OVER THE CANISTEO RIVER IN CAMERON FOR A TOTAL COST OF \$2,762,000.00 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Spagnoletti requested authorization to enter into a contract with Fisher Engineers for the construction inspection for a total cost of \$428,200.00. He explained the County's portion is 5 percent.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH FISHER ENGINEERS FOR THE CONSTRUCTION INSPECTION OF THE CR 22 BRIDGE NY PROJECT OVER THE CANISTEO RIVER IN CAMERON, FOR A TOTAL COST OF \$428,200 MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *CR 119 Bridge Project Over the Canisteo River in Cameron* – Mr. Spagnoletti requested authorization to enter into an agreement with C & S Engineers for the Design and ROW (Right of Way) for a total cost of \$397,000.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ENTER INTO A CONTRACT WITH C & S ENGINEERS FOR THE DESIGN AND ROW OF THE CR 119 BRIDGE PROJECT OVER THE CANISTEO RIVER IN CAMERON, FOR A TOTAL COST OF \$397,000 MADE BY MR. NICHOLS. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Spagnoletti informed the committee that in the near future they will need to enter into an agreement with Norfolk Southern Railway for the design of the new railroad crossing. That design will have to go before an administrative law judge and he expects the cost will be in the range of \$25,000. They have to design the crossing and then they will charge us. Mr. Mullen asked why does it have to go to an administrative law judge? Ms. Prossick replied this has something to do with the oversight of the railroads and federal regulations. She stated 95 percent of the cost will come from federal funds. Mr. Mullen commented when we are done constructing the bridge, we should give the road to the town. Mr. Spagnoletti commented that he will look into that.

C. *Transfer from CR 25 Project to Diesel Fuel* – Mr. Spagnoletti requested authorization to transfer \$50,000 from the CR 25 Permanent Improvement project to Diesel Fuel. The price of diesel fuel increased more than we had expected. We typically budget for this expense based on a three-year average.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$50,000 FROM THE CR 25 PERMANENT IMPROVEMENT PROJECT INTO THE DIESEL FUEL LINE ITEM MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Transfers into Salt Line Item* – Mr. Spagnoletti stated with the snow starting earlier this season, we are concerned about having enough salt to make it through the end of the year. He requested authorization to transfer \$10,000 from the CR 25 Permanent Improvement project and \$40,000 from the CR 10 Permanent Improvement project and transfer the total of \$50,000 into the Salt line item.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$10,000 FROM THE CR 25 PERMANENT IMPROVEMENT PROJECT AND \$40,000 FROM THE CR 10 PERMANENT IMPROVEMENT PROJECT AND APPROPRIATING INTO THE SALT LINE ITEM MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Spagnoletti requested authorization to transfer \$14,000 from Minor Equipment into the Salt line item.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$14,000 FROM MINOR EQUIPMENT INTO THE SALT LINE ITEM MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Spagnoletti requested authorization to transfer \$38,000 from the Machinery Unallocated Revenues line item into the Salt line item.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO TRANSFER \$38,000 FROM THE MACHINERY UNALLOCATED REVENUES LINE ITEM INTO THE SALT LINE ITEM MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

V. MOBILE WORKS PROGRAM

Mr. Spagnoletti stated the crew leaders for the Mobile Work Program are Public Works employees. The cost for one crew leader, including fringe benefits, vehicle, fuel and other associated costs is \$89,000. Mr. Wheeler commented the County cost is 32 percent of that. Mr. Spagnoletti stated this is a great program and in years past we have had 4 – 5 people on the crews. In 2018, there was one crew that averaged 3 people, one that averaged 2 people and then the other two crews each averaged 1 person. From the beginning we made it clear that the Supervisor (Crew Leader) works with the crew. We currently have four crews; one crew is for sex offenders, one works the Woodhull and southern areas, one works in Hornell and the other works primarily for Buildings & Grounds. He stated June Murray is in charge of this program and handles all of the coordination and assignments of the crews, and she has done a great job. He would like to recommend that they reduce the number of crews down to two due to the low attendance.

Mr. Wheeler stated he understands why he would want to reduce them, but personally he does not agree as caseloads are cyclical. He stated he would be hesitant to make any significant changes in this program.

Mr. Mullen asked how are the crew leaders titled? Mr. Wheeler replied they are titled as Mobile Work Supervisors. Mr. Mullen asked can they be cross listed so they can do something else? Mr. Wheeler stated we do that. The Bath crew is stationed at the County Building and they help with general labor work. If the clients get a certification from the physician, they can be waived from having to work. Additionally, caseloads are down. For what you are paying these people, we are keeping them busy in other general labor areas.

Mr. Mullen stated asked what is the prime number to have on a crew and what is the most efficient way for them to work? Mr. Spagnoletti replied we are making good use of the crews. When the program was first started, 40 percent of the work was to be done for Public Works and now we have one crew doing work for Buildings & Grounds. If we have one crew with one person, they are sent to the Landfill to pick litter or we send them out to make sure that all of our road signs are being kept clear. He stated he is only speaking to his portion.

Mr. Wheeler stated this is caseload driven. Mr. Malter asked is the County cost \$175,000 and the rest is covered through Social Services? Are we getting the bang for our buck? Mr. Spagnoletti stated we are making full use of the crews. Mr. Wheeler stated we are complying with the federal work requirements. This is a very efficient use of County funds for the 32 percent we pay for. Mr. Mullen asked is this a federal mandate? Mr. Wheeler replied it is both a federal and state requirement for clients to receive benefits. Other counties are contracting for their work experience.

VI. BIDS

A. *Collection and Recycling of Electronic Waste*

MOTION: AWARDING THE BID FOR THE COLLECTION AND RECYCLING OF ELECTRONIC WASTE TO EWASTE+ FOR A COST OF \$54,342.00 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. *Parts for a KOMATSU Bulldozer* – Mr. Spagnoletti stated no bids were received.

C. *Clean & Inspect Landfill Leachate Holding Tanks and Lines*

MOTION: AWARDING THE BID FOR CLEAN & INSPECT LANDFILL LEACHATE HOLDING TANKS AND LINES TO THE LOW BIDDER, JAMKLO TECHNICAL SOLUTIONS, INC. FOR A TOTAL COST OF \$49,232.75 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

D. *Refuse Transfer Trailer; "Walking Floor"*

MOTION: AWARDING THE BID FOR REFUSE TRANSFER TRAILER; "WALKING FLOOR" TO THE LOW BIDDER, EAST MANUFACTURING CORP FOR A TOTAL PRICE OF \$86,200.00 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

E. *Vacuum Tank Trailer*

MOTION: AWARDING THE BID FOR VACUUM TANK TRAILER TO THE THE LOW BIDDER, TRI TANK CORP. FOR A TOTAL COST OF \$90,180.00 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

F. *Oxygen & Acetylene* – Mr. Spagnoletti requested authorization to extend this bid for one year, through December 31, 2019.

MOTION: AUTHORIZING A ONE-YEAR EXTENSION OF THE BID FOR OXYGENE & ACETYLENE TO BRADLEY SUPPLY INC. FOR A TOTAL COST OF \$2,366.19 MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

VII. OTHER BUSINESS

A. *Roads, Bridges and Grinder Reports* – Mr. Spagnoletti provided a brief overview of the status of the Roads and Bridges. He also reviewed the Grinder report. Since we have owned the Grinder, we have realized a gain of \$585,140. The grinder has almost paid for itself; when we purchased it, we spent \$710,000.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. MULLEN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Mr. Nichols was excused from the meeting.

MOTION: AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS, IN CONJUNCTION WITH THE COUNTY MANAGER AND THE LAW DEPARTMENT, TO NEGOTIATE WITH THE RURAL ELECTRIC COOPERATIVE RELATIVE TO THE GAS TO ENERGY PLANT MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. NICHOLS ABSENT FOR VOTE)

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MULLEN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR**
Monday, January 7, 2019
9:00 a.m.**

**PLEASE PROVIDE AGENDA ITEMS
NO LATER THAN NOON
Monday, December 31, 2018**