

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, January 3, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair                      Hilda T. Lando, Vice Chair                      Steven P. Maio  
                    Randolph J. Weaver

**STAFF:** Jack K. Wheeler                                      Mitchell Alger                                      Patty Baroody  
                    Jennifer Prossick                                      Kathy Muller                                      Lise Reynolds  
                    Darlene Smith                                      Alan Reed                                      Bill Caudill

**LEGISLATORS:** Joseph J. Hauryski                                      Kelly H. Fitzpatrick                                      Robin K. Lattimer  
                    John V. Malter                                      Gary B. Roush

**ABSENT:** K. Michael Hanna

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mrs. Lando to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE DECEMBER 6, 2017, MEETING MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. WEAVER ABSENT FOR VOTE)**

**III. DEPARTMENTAL REQUESTS**

A. Public Health

1. **Contract** – Mrs. Smith requested authorization to enter into a contract with Wayland Cohocton School District to provide preschool transportation services to the Mary Cariola Center in Rochester. The rate is \$50.00 per day. Mr. Wheeler commented since the last meeting, he did authorize the contract due to an emergency situation. He requested the committee ratify that action and also authorize the contract going forward.

**MOTION: RATIFYING THE COUNTY MANAGER’S APPROVAL OF AN EMERGENCY CONTRACT WITH THE WAYLAND-COHOCTON SCHOOL DISTRICT TO PROVIDE PRESCHOOL TRANSPORTATION SERVICES TO THE MARY CARIOLA CENTER IN ROCHESTER AT A RATE OF \$50.00 PER DAY AND AUTHORIZING THE CONTINUATION OF SAID CONTRACT MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. WEAVER ABSENT FOR VOTE)**

B. Department of Social Services

1. **Contract Renewal** – Ms. Muller requested authorization to renew the contract with Schuyler County for Staff Development. The annual cost is \$40,000.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO RENEW THE CONTRACT WITH SCHUYLER COUNTY FOR STAFF DEVELOPMENT AT AN ANNUAL COST OF \$40,000 MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. WEAVER ABSENT FOR VOTE)**

2. **Homeless Update** – Mr. Hauryski asked Ms. Muller to provide an update on their work with regard to homelessness due to the recent cold weather. Ms. Muller replied under the Governor’s Executive Order we have had 75 bed nights and we have had many homeless. She stated that 70 percent of their contacts in December were housing related emergencies. Mrs. Ferratella asked how are the HEAP numbers? Ms. Muller replied they have 100 more applicants than the prior year.

**MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, February 7, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office  
NO LATER THAN NOON  
Wednesday, January 31, 2018**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Monday, February 12, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair                      Hilda T. Lando, Vice Chair                      K. Michael Hanna  
                    Steven P. Maio

**STAFF:** Jack K. Wheeler                                      Mitchell Alger                                      Hank Chapman  
                    Patty Baroody    Cathy Baker    Christine Towner  
                    Darlene Smith    Lise Reynolds    Jennifer Prossick  
                    Bill Caudill

**LEGISLATORS:** Joseph J. Hauryski                                      Frederick G. Potter                                      Gary B. Roush

**ABSENT:**                      Randolph J. Weaver

**I.     CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

**II.    APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JANUARY 3, 2018, MEETING MADE BY MR. HANNA, SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III.   DEPARTMENTAL REQUESTS**

A.     Public Health

1.     **Contracts** – Mrs. Smith requested authorization to contract with various providers for preschool related services and preschool evaluations. The rates for related services are \$65.00 per individual session and \$32.50 for group sessions. Evaluations are done at the State approved rate.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO CONTRACTS WITH THE FOLLOWING PROVIDERS TO PROVIDE PRESCHOOL RELATED SERVICES: TANYA KONOPSKI, OCCUPATIONAL THERAPIST; MEGAN SCHEWE, OCCUPATIONAL THERAPIST; BEYOND BOUNDARIES: OCCUPATIONAL THERAPY, PHYSICAL THERAPY, LICENSED MASTER SOCIAL WORK AND SPEECH-LANGUAGE PATHOLOGY SERVICES FOR KIDS, PLLC; JAMIE ROCHE, SPEECH LANGUAGE PATHOLOGIST; MELISSA WHITE, SPEECH LANGUAGE PATHOLOGIST; TURNING POINT BEHAVIORAL SERVICES, BEHAVIOR SERVICES AND DANSVILLE CENTRAL SCHOOL DISTRICT FOR PRESCHOOL EVALUATIONS MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2.     **Approval of 100<sup>th</sup> Anniversary Celebration** – Mrs. Smith announced they will be holding their 100<sup>th</sup> Anniversary celebration event on Friday, June 8, 2018, from 6pm – 9pm at the Finger Lakes Boating Museum in Hammondsport. They are expecting 150 – 200 people. The purpose of this event is to increase awareness of Public Health and our programs. She requested authorization to spend up to \$3,000 on this event. This event is open to the public and there will be a \$15.00 charge to attend. Admission will be free to current and past Public Health employees and to other honorees. Mr. Maio asked how will you advertise? Mrs. Smith replied

they will use Public Service Announcements and Facebook. They will also announce the event at various committee meetings and word of mouth by committee attendees and Legislators. She commented they have also created a 100-year logo that will be used in their communications.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO SPEND UP TO \$3,000 ON THE 100<sup>TH</sup> ANNIVERSARY CELEBRATION TO BE HELD ON JUNE 8, 2018 AT THE FINGER LAKES BOATING MUSEUM IN HAMMONDSPORT MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Budget Adjustment** – Mrs. Smith requested authorization to accept and appropriate an additional \$48,000 they received from Article 6 State Aid. She explained we participated in the NYS Department of Health’s ongoing Local Health Department (LHD) Performance Incentive Initiative. Our department chose to focus on improving our performance in chronic disease prevention. The maximum amount that could be awarded was \$48,000, which is what we received.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ACCEPT AND APPROPRIATE AN ADDITIONAL \$48,000 IN REVENUE FROM ARTICLE 6 STATE AID MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

4. **Flu** – Mrs. Smith informed the committee that late last week the Governor proclaimed the flu a public health imminent risk. As a result of that declaration, this week we will be setting up a table in the main lobby area with facemasks, hand sanitizer and educational materials. We will also be doing another Public Service Announcement.

5. **Executive Budget Impact on Rural Health Programs** – Mrs. Ferratella stated the SAY2 Rural Health network has drafted a letter in response to the Governor’s proposal to cut funding to Rural Health Programs by 20 percent. Mrs. Smith stated SAY2 Rural Health Network sent out an advocacy letter on behalf of all of the counties in their network. They recommended that each county do the same.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO DRAFT A LETTER FOR THE LEGISLATURE TO SEND IN OPPOSITION TO THE PROPOSED 20 PERCENT FUNDING CUT TO THE RURAL HEALTH PROGRAMS MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. Office of Community Services

1. **Contracts**

a. *Integrity Partners of Behavioral Health, Inc.* - Dr. Chapman informed the committee the State accepted our fifteen-county proposal to create a behavioral health care collaborative. We now need to create an Independent Practice Association (IPA), which would contract with managed care companies on behalf of the counties and will collect data that will be used so providers can get paid. The State is shifting from a fee for service program to a program where providers now have to show proof of their effectiveness. Genesee County is the lead county and he requested authorization to contract with Genesee County to create an IPA called Integrity Partners of Behavioral Health, Inc. Each of the fifteen counties will contribute \$17,000. This money will be used to cover legal fees to establish this corporation and also will be used toward the hiring of staff that will run the IPA. Dr. Chapman explained, once the IPA is created, each of the counties Director of Mental Health will serve as a board member that will oversee the work of the IPA.

Mrs. Ferratella asked do you have money in the budget to cover this? Dr. Chapman replied yes. The IPA will be located in Batavia in the Genesee County Mental Health Building. Mr. Wheeler commented this solution gives the counties the most control and is also more cost effective.

Mr. Maio asked will this be a yearly expense? Dr. Chapman replied yes, each county will contribute \$17,000 year. Once things are up and running, that may be subject to change.

Mrs. Ferratella asked how will you know this is working? Dr. Chapman replied the State is not giving us a choice in this. They are forcing providers to form behavioral health collaborations. The State wants to reduce the number of contracts they have with providers across the State. In terms of knowing whether this is working, the primary indicator will be what our reimbursement rates look like. The second would actually be receiving payment for services. The IPA will be responsible for collecting data relating to services provided and putting that into reports that will be shared with the managed care companies that will allow us to get paid. With the value based payment system, you are not only providing the service, but you have to show that the service you provided was effective. That will dictate how much you get paid.

Mrs. Lando asked will the IPA do the evaluation to see if the counties are successful? Dr. Chapman replied yes. They will look at the counties individually, as well as the group.

**MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO ENTER INTO AN INTERMUNICIPAL AGREEMENT WITH GENESEE COUNTY FOR THE CREATION OF AN INDEPENDENT PRACTICE ASSOCIATION (IPA) CALLED INTEGRITY PARTNERS OF BEHAVIORAL HEALTH, INC., AND AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO CONTRIBUTE \$17,000 TOWARD THIS VENTURE MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

b. *Pathways* – Dr. Chapman requested authorization to amend the current contract with Pathways to add an additional \$80,000 for the provision of Masters Level Social Work or Mental Health Counseling services to the Pros and Clinic programs. He stated he does have the money available in his budget.

**MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO AMEND THE CONTRACT WITH PATHWAYS TO ADD AN ADDITIONAL \$80,000 FOR MASTERS LEVEL SOCIAL WORK OR MENTAL HEALTH COUNSELING SERVICES FOR THE PROS AND CLINIC PROGRAMS MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

c. *Catholic Charities* – Dr. Chapman informed the committee that over the past year or so we have seen an increase in the number of individuals going to Jail who are at risk of hurting themselves or others. We have a contract with Catholic Charities to provide a Mental Health Counselor two days per week at the Jail. He is proposing increasing that contract to three days per week. The Sheriff is in support of this and has money in his budget to accommodate this. He requested authorization to amend the contract with Catholic Charities to add an additional day at the Jail for an additional cost of \$18,000.

**MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO AMEND THE CONTRACT WITH CATHOLIC CHARITIES TO INCREASE THE DAYS PER WEEK THE MENTAL HEALTH COUNSELOR WORKS AT THE JAIL FROM TWO DAYS TO THREE DAYS, AND INCREASING THE CONTRACT BY \$18,000 TO REFLECT THE ADDITIONAL HOURS MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Mr. Maio asked have there been any recommendations that individuals go to mental health facilities? Dr. Chapman replied when a jail inmate has to go to a mental health facility, that costs the County \$20,000 per day and with this contract we are working to avoid that. Last year we did not have any inmates that were referred to inpatient mental health facilities. The staff at the Jail is doing a fantastic job of preventing that from happening.

2. **Budget Adjustment** – Dr. Chapman requested authorization to accept \$18,000 in funding from the Sheriff’s Office and appropriating it to the Contract Jail Staff line item to provide a Mental Health Counselor for one additional day at the Jail.

**MOTION: AUTHORIZING THE DIRECTOR OF COMMUNITY SERVICES TO ACCEPT FUNDING FROM THE SHERIFF’S OFFICE IN THE AMOUNT OF \$18,000 AND APPROPRIATE IT TO THE CONTRACT JAIL STAFF LINE ITEM TO PROVIDE MENTAL HEALTH COUNSELOR SERVICES FOR AN ADDITIONAL DAY AT THE JAIL MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Office for the Aging

1. **Accepting Donations for Ramps** – Mrs. Baroody requested authorization to accept ramp donation amounts of up to \$5,000 with the approval of the County Manager and Commissioner of Finance pursuant to Part IV, A (2)(b) vii of the *Administrative Code*. She commented they have two donations right now; one from an individual in the amount of \$1,000, and one from the Canisteo Legion in the amount of \$1,500.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT RAMP DONATION AMOUNTS OF UP TO \$5,000 WITH THE APPROVAL OF THE COUNTY MANAGER AND COMMISSIONER OF FINANCE PURSUANT TO PART IV, A (2)(b) vii OF THE ADMINISTRATIVE CODE MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Accept Funds for RSVP’s Tai Chi for Arthritis** – Mrs. Baroody informed the committee that the RSVP Advisory Council has agreed to pay up to \$3,000 for the instructor training for Tai Chi for Arthritis which will be held April 22<sup>nd</sup> and April 23<sup>rd</sup>. She requested authorization to accept \$3,000 from the RSVP Advisory Council.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT \$3,000 FROM THE RSVP ADVISORY COUNCIL FOR THE INSTRUCTOR TRAINING FOR TAI CHI FOR ARTHRITIS IN APRIL 2018 MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Youth Bureau

1. **Youth Board By-Laws** – Mr. Caudill presented proposed amendments to the by-laws for the committee’s approval. The biggest change is changing the quorum requirements from one-half of the members to one-third of the members. He commented this is an advisory board and any proposed action items would be forwarded to this committee for approval.

**MOTION: APPROVING THE CHANGES TO THE YOUTH BOARD BY-LAWS AS PRESENTED MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Annual Dinner** – Mr. Caudill announced the Youth Board Annual Dinner will be held on March 7, 2018 at the Bath Country Club.

E. Department of Social Services

1. **Establishing Capital Project** – Mrs. Reynolds requested authorization to establish a capital project to encumber \$707,388.86 in 2017 budgeted funds for the Mobility Management Software project.

**MOTION: ESTABLISHING A CAPITAL PROJECT FOR THE MOBILITY MANAGEMENT SOFTWARE PROJECT IN THE AMOUNT OF \$707,388.86 MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

2. **HEAP** – Mrs. Reynolds announced the second benefit for HEAP is now open.

#### **IV. OTHER BUSINESS**

A. *Community Anti-Drug Coalitions of America* – Mrs. Lando informed the committee that she recently joined the Steuben County Prevention Coalition and was invited to attend the CADCA (Community Anti-Drug Coalitions of America) conference which was held last week at the National Harbor in Maryland. Three thousand people attended and of those, 400 were kids. As part of the conference, they went to Capitol Hill and talked with local representatives. We talked about treatment, services and the importance of prevention. This was an amazing conference.

Mr. Hauryski stated a couple of weeks ago he met with Mr. Wheeler, Mr. Alger, Mrs. Ferratella, Mr. Baker and Sheriff Allard. In response to my request for goal setting, the District Attorney had approached me and he has tried a number of different things to come up with new ideas. Mr. Hauryski stated he had suggested looking at drug enforcement; particularly opioids. Subsequent to that, the District Attorney has prepared a program and will be presenting it to the Legislature at the February 26<sup>th</sup> meeting. This will be on the agenda and he would encourage everyone to attend. The Sheriff will also be involved in this program. Mr. Hauryski stated he is excited about this program as it will put Steuben County in the forefront of the area with respect to dealing with this opioid epidemic. A lot of the ideas for this have come about as a result of the drug forums that were held throughout the County.

Dr. Chapman announced that Wednesday, February 28<sup>th</sup> from 7:00 p.m. – 8:30 p.m. the Steuben Prevention Coalition will be sponsoring a Marijuana Town Hall meeting at the Hornell High School. Jennifer Faringer, Director of DePaul's National Council on Alcoholism and Drug Dependence will be the keynote speaker. Additionally, Dr. Mary Nobilski and Keith Hoffman from his office will also be presenting.

B. *Nutrition Task Force* – Mrs. Ferratella stated she attended the Nutrition Task Force meeting. Corning Meals on Wheels is doing fairly well with no issues, but are still dependent on the County for data entry. She stated there was a request to establish a congregate meal site at a Cohocton church. Mrs. Baroody explained they received a request from the informal Cohocton seniors group who asked to make them an official congregate meal site. We did put something in our newsletter and are currently conducting a survey. As part of that, there are two sites in Hornell. One of the sites has been temporarily closed down to complete some reconstruction. We are re-evaluating whether Hornell needs to have two sites.

Mrs. Ferratella commented ProAction has a \$30,000 cost for equipment that continues to break down. Mrs. Baroody stated she has a meeting with them later today. She has long felt that the program needs to do more fundraising through ProAction. This is a missed opportunity if they do not do that. We distribute all the money we get for the nutrition program to the two vendors; Corning Meals on Wheels and ProAction. ProAction has a real need for funds for their aging equipment. Mrs. Lando commented she thought there had been discussion about Corning Meals on Wheels not needing as much from the County and that perhaps that portion could be given to ProAction. Mrs. Baroody stated she would check into that.

C. *Smart Steuben* – Mrs. Ferratella stated she recently attended that meeting and there was discussion regarding the 100<sup>th</sup> year anniversary. Additionally there was talk about doing a mass vaccination exercise. Mrs. Smith stated that a simulated mass vaccination exercise has been scheduled for April 10<sup>th</sup> at the Bath Haverling High School. They are asking the State if they can switch it to a mass flu vaccination clinic. Either way, we will need volunteers.

Mrs. Ferratella stated there will also be an STD Program at the Corning Community College Health Center on March 7, 2018 from 8:30 a.m. – 11:00 a.m. Additionally, there continues to be discussion about the T-21 Raise the Age. This is a proposal to raise the age for the purchase of tobacco products to 21. A lot of counties are going in this direction. Mr. Wheeler commented the State was taking that up last year, and has again this year. If they do not do anything with it, then it is your local option to do that.

Mrs. Ferratella stated the Rural Health Network is preparing for their upcoming site visits for Public Health accreditation. She stated they also have \$5,700 in cancer service funds available for individuals with cancer that need financial help. Mrs. Ferratella stated that the Rural Health Network is setting up a drug task forum for opioids. Mrs. Smith explained they applied for a grant that will assist with opioid prevention efforts.

Mrs. Lando stated she attended the Eat Well, Recovery Well forum that was held at the Corning Community College Health Center. This was very interesting as they were talking about how eating well can really help people with their recovery.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, March 7, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, February 28, 2018**



**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, March 7, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair                      Hilda T. Lando, Vice Chair                      Steven P. Maio  
                    Randolph J. Weaver

**STAFF:** Jack K. Wheeler                                      Mitchell Alger                                      Patty Baroody  
                    Christine Towner                                      Hank Chapman                                      Kathy Muller  
                    Lise Reynolds    Darlene Smith                                      Cheryl Crocker  
                    Bill Caudill    Jennifer Prossick                                      Alan Reed

**LEGISLATORS:** Joseph J. Hauryski                                      Kelly H. Fitzpatrick                                      John V. Malter  
                    Robert V. Nichols                                      Gary B. Roush

**ABSENT:** K. Michael Hanna

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order and asked Ms. Prossick to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE FEBRUARY 13, 2018, MEETING MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENT REQUESTS**

A. Youth Bureau

1. **Youth Board Dinner** – Mr. Caudill announced the Annual Youth Board Dinner will be held this evening. If you would like to join us, please let him know.

2. **Contract** – Mr. Caudill requested authorization to contract with Jim Gallagher to facilitate the Youth In Government Program, as well as Youth Leadership Program which would include the Youth Summit. The amount of the contract for 2018 is \$15,600 which represents a 20 percent increase from last year due to the added responsibilities of facilitating the Youth Leadership programs. Mr. Wheeler commented in the interest of disclosure, Mr. Gallagher is his father-in-law. Mrs. Ferratella asked is this contract renewable? Mr. Caudill replied yes.

**MOTION: AUTHORIZING THE YOUTH BUREAU TO CONTRACT WITH JIM GALLAGHER TO FACILITATE THE YOUTH IN GOVERNMENT AND YOUTH LEADERSHIP PROGRAMS FOR AN ANNUAL COST OF \$15,600 MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. Office of Community Services

1. **Memorializing Resolution** – Dr. Chapman requested the committee memorialize the State to support treatment and transition services to individuals with substance abuse disorders incarcerated in county jails. This is being supported and sponsored by the NYS Community Mental Health Directors Association, the

Sheriff's Association and the New York State Association of Counties. This is a collaborative effort where we are asking for \$12.8 million to help support substance abuse services that would be offered in county jails. Dr. Chapman stated 75 – 80 percent of the population in jail have alcohol and/or substance abuse issues. This proposal would give each county \$156,000 to support the addition of staff that would provide these services at the jails.

Mrs. Lando asked is it too late to do this since the Legislature is already in Session? Mr. Wheeler replied he thinks this is good timing. One of the proposals in the budget is an opioid surcharge which is supposed to generate \$120 million in revenue. Mrs. Lando asked how long would you expect this funding to last if approved? Dr. Chapman replied hopefully it would be ongoing.

Mr. Weaver asked would this be used for new inmates, or to augment what we already have? Dr. Chapman replied historically, and in his perspective, we have had a mental health component in the jail. He had recommended and the committee approved this past year the addition of a part-time staff person to do evaluations and limited treatment groups at the jail. He would like to use any additional funding to add staff to that so we could increase the services we are offering.

Mrs. Lando asked would this work with COPE (Comprehensive Opioid Prevention Effort)? Dr. Chapman replied it certainly could.

Mrs. Ferratella asked would this funding fall under your department or under the Sheriff? Mr. Wheeler replied that is yet to be determined. It would be more logical to put it under Mental Health, but ultimately that will be up to the State to decide.

Mrs. Lando commented because of the COPE initiative, more people may be jailed due to enforcement. Mr. Wheeler replied that is yet to be determined, but it is a potential. The 80 percent of the inmates coming in with substance abuse problems will not change, and the need will not go away.

**MOTION: MEMORIALIZING THE GOVERNOR AND THE NEW YORK STATE LEGISLATURE TO PROVIDE STATE FUNDING TO SUPPORT THE TREATMENT AND TRANSITION SERVICES TO INDIVIDUALS WITH SUBSTANCE ABUSE DISORDERS WHO ARE INCARCERATED IN COUNTY JAILS MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

C. Office for the Aging

1. **RSVP Volunteer Recognition Event** – Ms. Towner informed the committee they will be holding their annual RSVP Volunteer Recognition event on May 17, 2018, at the Watson Homestead. They are expecting 150 volunteers and guests. She requested authorization to spend up to \$2,000 on catering.

Mrs. Lando commented last year there were complaints about people not being volunteers and attending the event. Ms. Towner replied they look at it as a type of recruitment effort. If a volunteer brings a guest, perhaps that individual will want to join.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$2,000 TO CATER THE ANNUAL RSVP RECOGNITION EVENT MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Department of Social Services

1. **Budget Update** – Ms. Muller distributed a handout highlighting the impacts of the proposed State Budget.

2. **Contract** – Ms. Muller stated with the Raise the Age legislation, counties are required to do a plan. She requested authorization to contract with John Treahy who was the former Executive Director of Glovehouse. He is now retired and has established a consulting business and is working with a number of counties on developing their plans. He has the expertise in the field and she thinks he can work with us to facilitate a good plan, which will enable us to draw down as much revenue as we can.

Mr. Wheeler explained there has been a conversation to have the ten counties in the Finger Lakes Region work together with this consultant. We need to have an operational plan that documents costs. Having help with that is a good idea. On the other side is having a Memorandum of Understanding that the Law Department is reviewing. This would be a non-binding agreement that the counties could work together to look at the potential of building a regional facility. These are two separate issues, but he likes the idea of contracting with the consultant for our operational plan.

Mrs. Ferratella asked does this plan have to be done by the end of October? Ms. Muller replied the new requirement goes into effect October 1, 2018, and the plan needs to be in place on or before April 1, 2018. Mr. Wheeler explained we can submit our plan as soon as April 1, 2018.

Mr. Weaver asked is this a contract to implement the plan? Mr. Wheeler replied the contract is to draft an operational plan and identify the expenses associated with the plan. Mr. Weaver asked what is the cost? Ms. Muller replied the rate is \$120.00 per hour. Mr. Wheeler stated you could put a cap of \$6,000. Ms. Muller replied this contract cost would be 100 percent reimbursable.

Mr. Reed stated the 7<sup>th</sup> Judicial District has a deadline of March 16, 2018, for court operational implementation. They are supposed to have a tentative plan to Judge Doran by March 12, 2018. Anecdotally, Onondaga and Monroe counties are working on an arrangement with each other, but Onondaga has now indicated they are no longer interested in providing housing for any other counties other than themselves. Mr. Wheeler commented for the facilities plan it may end up that we may not be interested, but we need to go through the process. Ms. Muller commented one of the benefits of having a regional placement facility is that the kids will not be mixed in with a different population.

Mr. Maio asked if we do not house locally, it will be difficult for a child's family to visit. It is important to keep the families close. Mr. Reed stated if Onondaga really stays with their position of only providing housing for children in their county, then you could look to see if Monroe would contract.

Mr. Weaver asked what kind of numbers are we looking at? Mr. Wheeler replied the State predicts for specialized secure detention there may be 15 – 20 per year in Steuben. In speaking with lawyers and judges, they are estimating maybe up to 5 per year. Mrs. Crocker commented that we have had four 16 year olds detained from Hornell City Court.

Mr. Wheeler stated the issue is what will happen with the judges and courts. Mr. Reed stated the Office of Court Administration is discussing allowing the District Attorney and law enforcement to pre-charge so that the District Attorney could decide whether to go forward with a felony charge. With a misdemeanor charge, that gives Family Court jurisdiction and the matrix is entirely different.

Mr. Malter asked if Monroe County builds a facility and contracts to house-in youth, what would the county's cost be based per child? Mr. Reed replied it would be based upon what Onondaga is doing. They have been hesitant to say what their policy will be. Mr. Malter asked there is no cost base? Mrs. Reynolds stated currently the cost to house a child in secure detention is \$2,000 per night. Ms. Muller stated the local share cost is \$800 - \$1,000 per night.

Mr. Wheeler stated there has been no discussion of where a regional facility would be located. That is why finding out what other counties are doing is important. Mr. Malter asked would there be an opportunity to have a

multiple county bond? Mr. Wheeler replied right now the proposal from the Dormitory Authority of New York is to bond for those facilities. If there are ten counties, he doesn't think that legally they would all be able to bond. He would think an LDC or authority would need to be created for that purpose.

Mr. Maio commented given the volume we would expect for our county, he doesn't know if building a facility would be cost effective. Mr. Wheeler replied you would build a facility big enough to house in youth, however, you would be depending on the State's promise to reimburse you. Mr. Maio stated that he does not like the idea of building something to make money on and he doesn't think that Law Enforcement is a money making thing.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ENTER INTO A CONTRACT WITH JOHN TREAHY TO DEVELOP A PLAN FOR RAISE THE AGE LEGISLATION AT AN HOURLY RATE OF \$120.00 PER HOUR, NOT TO EXCEED \$6,000.00 ANNUALLY MADE BY MR. MAIO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

E. Public Health

1. **Public Health Emergency Exercise – Meal Approval** – Mrs. Smith requested authorization to spend up to \$1,100 to provide lunch for 110 participants for the mass vaccination exercise. This exercise will be held on April 10, 2018 at Bath Haverling School. The exercise will take place from 1pm – 3pm, with set up to take place in the morning. The cost of the lunch will be paid for using PHEP grant funds.

Mrs. Ferratella asked is this an exercise? Mrs. Smith replied yes, this is a mass vaccination exercise. No actual vaccine will be administered; participants will be given an orange that will be injected. In order to be successful, we will need to run 77 participants per hour through the clinic.

**MOTION: AUTHORIZING THE DIRECT OF PUBLIC HEALTH TO PROVIDE LUNCH FOR 110 MASS VACCINATION PARTICIPANTS FOR A TOTAL COST OF \$1,100, TO BE PAID FOR USING PHEP GRANT FUNDS MADE BY MR. MAIO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

F. County Manager

1. **Recovery Awareness Event** – Mr. Wheeler stated the Recovery Awareness Event was held March 6, 2018, in the upstairs foyer. It was a fantastic event with about 30 – 40 people attending. Mrs. Ferratella commented there were some powerful speakers that made an impact and sent a message that it is possible to get through the recovery process. Mr. Wheeler stated this is something that we will plan to do each year on March 6<sup>th</sup> which is Recovery Awareness Advocacy Day.

Mrs. Lando stated Elaine Corwin is a professor at Corning Community College who would like to come in and talk about the Eat Well Recover Well Program.

**IV. OTHER BUSINESS**

A. *Committee Goals* – Mrs. Ferratella stated that one idea she had for this year's goal was to learn from each department how they deal with the opioid crisis and provide statistics each month so that we can track progress.

Mr. Maio stated his suggestion would be to create more "opportunities" for people to get into some type of recovery program. Female clients have to wait a lot longer than male clients to get treatment due to the lack of available beds for females. Additionally, the length of stay in inpatient recovery is dictated by insurance. These are major roadblocks and opportunities for treatment are limited. Mr. Wheeler stated local recovery beds may be reduced in the near future.

Mrs. Lando stated she has a few suggestions:

- Work with the District Attorney and Sheriff to implement COPE
- Work with Mental Health to provide education to youth
- Provide prevention services to youth

Mr. Maio commented Mrs. Lando's suggestions are all dealing with youth, but the opioid crisis deals with a much broader spectrum of the population. Mrs. Lando stated she is focusing on prevention efforts.

Mr. Wheeler stated the Legislators will receive the Department Goals within the next two weeks and you can look to see how those may be incorporated into your suggestions for committee goals. Discussion followed.

**MOTION: TO ADJOURN MADE BY MR. MAIO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, April 4, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, March 28, 2018.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, April 4, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair                      Hilda T. Lando, Vice Chair                      Steven P. Maio  
                    Randolph J. Weaver

**STAFF:** Jack K. Wheeler                                      Mitchell Alger                                      Jennifer Prossick  
                    Hank Chapman                                      Patty Baroody                                      Kathy Muller  
                    Darlene Smith                                      Lise Reynolds

**LEGISLATORS:** Joseph J. Hauryski                                      Robin K. Lattimer                                      John V. Malter  
                    Robert V. Nichols                                      Thomas J. Ryan

**ABSENT:** K. Michael Hanna

**OTHERS:** James Post, *The Leader*

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Ms. Muller to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MARCH 7, 2018, MEETING MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. MAIO ABSENT FOR VOTE)**

**III. DEPARTMENTAL REQUESTS**

A. Department of Social Services  
1. **Foster Parent Banquet** – Ms. Muller announced the Annual Foster Parent Banquet will be held on May 23, 2018, at the Bath VFW. She requested authorization to spend up to \$3,000 on this event.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO SPEND UP TO \$3,000 ON THE ANNUAL FOSTER PARENT BANQUET MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

B. Office of Community Services  
1. **ProAction Contract** – Dr. Chapman informed the committee that at the end of April, one of his Account Clerk-Typists will be retiring. He requested authorization to add \$56,000 to the existing contract with ProAction to contract for this service.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO AMEND THE CONTRACT WITH PROACTION TO PROVIDE ADDITIONAL SUPPORT STAFF SERVICES AND INCREASING THE AMOUNT OF THE CONTRACT BY \$56,000 MADE BY MRS. LANDO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Public Health

1. **Approval to Bid Pre-K Transportation** – Mrs. Smith requested authorization to solicit bids for Pre-K transportation.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO SOLICIT BIDS FOR PRE-K TRANSPORTATION MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Mass Vaccination Clinic Exercise** – Mrs. Smith reminded the committee that they will be holding a Mass Vaccination Clinic at Bath Haverling High School on April 10, 2018, from 1:00 p.m. – 3:00 p.m. We are still looking for volunteers.

IV. **OTHER BUSINESS**

A. *Smart Steuben Meeting*

1. *T-21* - Mrs. Ferratella reported that she attended the April 3<sup>rd</sup> Smart Steuben meeting. One of the topics they talked about was T-21. This proposal would change the age for legally purchasing cigarettes from 18 to 21. New York State has indicated that they are waiting for the counties to support this. Mrs. Ferratella stated one of the issues that came to light during the discussion was that people can use their benefit cards to purchase cigarettes. Is that true? Ms. Muller replied no.

Mrs. Ferratella stated that merchants are not happy with the T-21 proposal and instead would like to see a local law that if you are caught smoking under the age of 21 then they would be prosecuted.

Mr. Maio commented that he is opposed to there being a different law for purchasing alcohol than what there is for purchasing cigarettes. He does not think that anyone should be smoking period and he does not think that pharmacies should be allowed to sell cigarettes.

Mrs. Ferratella stated that all of the hospitals are writing letters of support for the T-21 movement.

2. *Hypertension* – Mrs. Ferratella stated Steuben County is not in bad shape with numbers. The new guidelines for hypertension are 140/90. Previously it was 160/100.

3. *Drug Addiction* – Mrs. Ferratella announced that Arnot Hospital now has a program, in conjunction with Trinity, that if a person is going through withdrawal, they can go to the Arnot Emergency Room and receive Suboxone. She stated recently the District Attorney made reference to Suboxone being addictive. Mr. Wheeler explained Suboxone is still an opiate, but at a lower level and some studies have shown that individuals taking Suboxone during withdrawal have a better outcome. The concern locally is the trafficking of Suboxone.

Dr. Chapman commented Suboxone is a mild form of opiate that helps people who are going through withdrawal. Vivitrol is a medication that is administered after an individual has gone through withdrawal. Mr. Maio asked for how long do they have to take Suboxone? Dr. Chapman replied it all depends on the individual. Mr. Maio asked how realistic is it to think that people will come every day to receive Suboxone? Dr. Chapman replied that many people who are going through withdrawal and taking Suboxone do continue to be consistent with that treatment. Mr. Maio asked are they weaned off it? Dr. Chapman replied yes, eventually.

Mrs. Ferratella commented St. James also has an addiction unit. Mr. Wheeler commented they do, but the unit at the Bath VA has closed. Dr. Chapman commented it is his understanding that Loyola will be moving 7 beds to the Hornell location. This will be in addition to the 6 beds that are at Ira Davenport.

Mrs. Ferratella stated the S2AY Rural Health Network has applied for funds through the Care Compass Network to supply peer recovery coaches to counties in our area. Dr. Chapman stated Care Compass Network and a couple of other agencies are offering peer coaches. We are involved in this and are hoping we can expand the program.

B. *Goals* – Mrs. Ferratella distributed a synopsis of the discussion that was held last month regarding ideas for goals. We can look at the 2018 goals for our departments. The Office for the Aging is looking at duplication of effort, specifically focused on technology. In particular, they are looking at the Full Circle America program to make sure they are not duplicating effort.

Mr. Maio stated the opioid problem is the biggest crisis at the moment and this is where we need to focus our attention. Mr. Wheeler commented under that, you are looking for objectives. Your overarching goal is how to respond to the opioid problem. There are certain aspects that we are unable to control. In his personal opinion, he would focus on those things you can control. A good example is the drug forums.

Mr. Hauryski stated this committee and the PS&C Committee have overlapping responsibility in this. He would be interested in tracking the performance of the COPE Program as we move along. He is pleased that Steuben County is out in front of this issue and that we have COPE and the drug forums. Your goal setting would be in line with tracking that portion of the plan and how we are doing.

Mrs. Ferratella stated her suggestion is to look at each department that is involved and track it through the departments. Everyone is tracking COPE. Mr. Maio commented at some point we could have a joint meeting because they are so intertwined. On our end, we are keeping track of the jail treatment program and once it is up and running, it may be beneficial to have a joint meeting. Mrs. Ferratella asked the committee members to put together their ideas around tracking the COPE Program and we will discuss it next month.

C. *Raise the Age* – Mr. Hauryski stated he is still trying to learn what this is and what the departments' involvement will be. The Department of Social Services has some involvement and he asked Ms. Muller to talk about what she knows so far.

Ms. Muller stated last month the committee approved a contract with John Treahy to put together the plan for the county. This will involve her department, Law, District Attorney, Courts and Probation. Mr. Treahy will come in and meet with each department starting next week. Each department is eligible for funding and that can be claimed through our department.

Mr. Wheeler explained there are two pieces to this. The first is the operational plan. Each county has to develop a plan and this will be our blueprint of how much additional staff time and money will be required to meet these new requirements. The plan can be submitted after April 1<sup>st</sup>. Our plan is to submit in May. The State has made available \$100 million to counties for capital and operational costs in this year's budget; however, it will not be enough. In looking at developing a plan, we added a Probation Assistant so we will be able to get reimbursement for that. Also, we added a Paralegal Assistant in the Law Department who will be dedicating a good portion of their time to Raise the Age, and that cost will be reimbursable. The second piece is detention. We have been meeting with the ten-county region and Mr. Treahy is looking to contract separately with us to develop a plan for a facility. Monroe, Erie and Onondaga have indicated they will be expanding their facilities, however will not commit to holding beds for other counties in the ten-county region. Hopefully next month we will have a cost proposal to bring to you. We are looking at \$10,000 - \$15,000 to participate in a facility plan with the 10-county region to evaluate the need for specialized secure and secure detention. Mr. Wheeler stated we are looking at what is happening in Monroe County. If they will not have the capacity to hold beds, then we will look at developing a plan for a regional facility.

Mr. Maio asked are Chemung and Schuyler counties part of this group? Mr. Wheeler replied yes. Ms. Muller commented this legislation will drive the need to have more secure beds and non-secure beds. Dr. Chapman stated his department will be evaluating all of those kids.



Mr. Hauryski stated assuming we have a facility and it is operational to accept 16 year olds effective October 1<sup>st</sup>, where does the Department of Social Services fit into this process? Ms. Muller replied the kids potentially could come into the custody of the department and we would have to find residential placement. Ms. Prossick stated we are talking about 85 new people coming through Family Court. If the District Attorney waives criminal court or AO (Adolescent Offender) status and they come to Family Court, our office will prosecute. Then it would be determined whether they are appropriate for Probation or if they go to DSS. When they go to DSS, that is when they get placed and then DSS has to take care of those kids. At a minimum, there are 45 JD's per year and about 10 of those are placed with DSS. Ms. Muller stated when they are placed with us, we have to find a treatment facility for those individuals. The New York State Office of Children and Family Services (OCFS) has required placement in secure facilities for those kids who really need treatment.

Mr. Hauryski asked will this require extra staff? Ms. Muller replied potentially. Mr. Wheeler stated we will propose that in our plan. Ms. Muller stated the cost of placement allegedly will be reimbursed. Mr. Hauryski asked if the new legislation goes into effect October 1<sup>st</sup> and we are not ready, are we in violation? Mr. Wheeler replied every county would be in violation and we are being told OCFS will determine how to handle this.

Ms. Prossick commented the least restrictive sentence would be Probation. They have procured more ankle bracelets and we are hoping to use that component more. Mr. Wheeler stated if we get a lot of AO's, we might be looking at placement in out of State facilities for the time being. Mr. Maio stated if you send kids out of State that will be problematic in many areas.

Mr. Ryan asked are the homes evaluated? Ms. Prossick replied that is the Probation piece. The kids only go to the DSS level if they are placed outside of the home. Mr. Maio asked theoretically they could end up in foster care? Ms. Prossick replied yes.

Mr. Wheeler stated the new legislation is effective October 1, 2018, with 16 year olds and then full implementation is October 1, 2019, with the 17 year olds as well. Mrs. Ferratella commented InterCounty sent a letter to the Governor requesting more guidance.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, May 2, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, April 25, 2018.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, May 2, 2018*

*9:15 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair Hilda T. Lando, Vice Chair K. Michael Hanna  
Steven P. Maio

**STAFF:** Mitchell Alger Patty Baroody Cheryl Crocker  
Jennifer Prossick Lise Reynolds Kathy Muller  
Vince Spagnoletti

**LEGISLATORS:** Joseph J. Hauryski John V. Malter Thomas J Ryan  
Robert V. Nichols

**ABSENT:** Randolph J. Weaver

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:15 a.m. and asked Mrs. Baroody to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE APRIL 4, 2018, MEETING MADE BY MRS. LANDO. SECONDED BY MR. MAIO. MOTION CARRIES 3-0-1. (MR. HANNA ABSTAINED AS HE WAS NOT PRESENT AT THE APRIL MEETING)**

**III. DEPARTMENTAL REQUESTS**

A. County Manager

1. **Contract Approval – Raise the Age Facility** – Mr. Alger requested authorization to enter into a contract with Treahy Consultation Services, LLC to help us with a regional detention plan for secure and specialized secure facilities to comply with the new Raise the Age Law. This contract will be in conjunction with the nine counties in our regional consortium. He requested authorization to spend up to \$15,000 for this. Mrs. Ferratella commented in your handout you indicated that Tompkins and Wayne counties are questionable. If they decide to join at a later time, would they be included in the cost sharing? Mr. Alger replied yes. Mrs. Ferratella stated in Schuyler County they have the Monterey Camp. Is there any hope of being able to utilize that facility? Mr. Alger replied no. They are looking at that facility for a potential economic development project.

Mrs. Lando commented we do not have a choice and really have to go with a regional concept. Mr. Alger informed the committee the State is saying they will cover all costs associated with the new law, however, we have already heard that they have put a cap on expenses for Probation Officers at \$80,000. That may not be the only thing they limit reimbursement on.

Mr. Hanna asked why did we choose this consultant? Mr. Alger explained Mr. Treahy used to operate Glove House and has some experience with the youth population that we would be housing. Mr. Malter asked if there are nine counties involved in this, the facility will be quite large. How many beds will there be? Mr. Alger replied we are not sure. That is one of the things that Mr. Treahy will be looking at. The other piece is how the

governance of a shared facility would be handled. Mr. Malter asked would this be a stand-alone facility? Mr. Alger replied it might be.

Mr. Ryan asked will this be proportional, meaning the larger counties would have a larger cost in the building of the project? Mr. Alger replied for the study cost, it is being distributed evenly among the counties. For the use of the facility, it would be based on how many beds are used.

Mrs. Lando asked is there anyone else in the State doing this? Ms. Muller replied no. The regional consortium that we decided to do is unique. Mr. Maio commented the north country counties may not have the resources individually to do this and they will likely form a group. Mr. Nichols commented working with other counties is better because you cannot trust the State – look at what happened with the Health Care Facility.

Mr. Hanna asked where would it make sense to have this facility? Mr. Alger replied closer would be better for us. It is not ideal to have kids going far away and you would also have transportation costs. The solution may end up being multiple regional housing facilities. Mr. Malter stated we would have to look at building our own facility and looking to see how many units we would need. Mr. Alger replied he does not think we want to build our own facility.

Ms. Muller stated for our county, we are looking at two beds, possibly four beds, per year. The fallout will be for secure and non-secure kids coming into placement. Mr. Malter asked will you incorporate all facets? Mr. Alger replied yes.

Mr. Hauryski asked what will happen October 1<sup>st</sup> if we do not have anything in place? What happens with the kids? Do we operate as normal? Ms. Prossick replied this will be kids under Probation's supervision. Mrs. Crocker explained the facilities are supposed to be used to make sure the kids make their court appearances. If we do not have a facility in place, then we would utilize GPS. Ms. Prossick stated it also depends what they get charged with. Mr. Alger explained Mr. Treahy will also look to see if there are interim solutions that we could utilize. The State wants this to happen. If we are making efforts toward coming up with a solution, he does not believe the State will penalize us. Mrs. Crocker explained, now when a kid is arrested and they are waiting for the court process, they are just out on their own. Come October 1<sup>st</sup>, they will be under our supervision and we can start diversion services, depending on the resolution of their case.

Mrs. Ferratella asked what about Broome County? Ms. Muller replied they opted out of the consortium. Mrs. Crocker commented we would not want to mix our kids with the city kids as they are two entirely different cultures.

Mrs. Lando asked when would the contract start? Mr. Alger replied it would be retroactive to May 1, 2018.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO ENTER INTO A CONTRACT WITH TREAHY CONSULTATION SERVICES, LLC FOR AN AMOUNT NOT TO EXCEED \$15,000, RETROACTIVE TO MAY 1, 2018, MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

#### **IV. OTHER BUSINESS**

A. ***Drug Free Zone Signage*** – Mrs. Lando stated she had asked Mr. Spagnoletti about putting up signs in County parks stating they were drug free zones. Mr. Spagnoletti stated he thinks this is a good idea. Mrs. Ferratella commented we should be able to get free signs from STTAC (Southern Tier Tobacco Awareness Coalition). Mr. Spagnoletti stated we already have no smoking signs, but Mrs. Lando is asking for something specific to drugs. This is a separate issue from the no smoking signs that we have in the Parks which we are able to enforce.

**MOTION: TABLING DISCUSSION ON DRUG FREE SIGNAGE IN COUNTY PARKS UNTIL THE JUNE 6, 2018, MEETING MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. *Goals* – Mrs. Ferratella stated the goals she had written up were to obtain feedback from the specific stakeholders regarding the COPE Plan to measure the effectiveness of the program. For the committee, those measures would be the number incarcerated with drug related issues by month and the number accepting the in-jail treatment program. She stated that Mrs. Lando expanded upon those goals by including a requirement for a quarterly report detailing the number of inmates with drug related issues, the number of inmates signed up for the program and the number of inmates who successfully completed the program. Additionally, Mrs. Lando included the implementation, by December 31, 2018, of a Local Law for Narcan/Overdose Reporting and Outreach and having a Community Impact Panel in place by September 30, 2018.

Mr. Maio stated he likes the idea of keeping track of what is going on with the treatment component and making sure that we have measures for the law enforcement and treatment components. Is there a target date for when the treatment plan will be set up? Mr. Alger replied he does not think so. Mr. Maio commented the first step should be getting COPE set up. Mr. Alger stated he knows that we are working on it and making progress. Mr. Maio stated it would be beneficial to have an update on where COPE stands before next month and then set up a joint meeting at some point to discuss. Mr. Alger stated he will look into that.

Mr. Hauryski stated one other component of COPE was setting up a youth court. WENY 18 News recently did a segment on Chemung County Youth Court. He asked if Mr. Alger would contact the District Attorney to find out where he is in this process and to make arrangements to hold a press conference once the program is up and running.

C. *Executive Sessions* – Mr. Hauryski asked Mrs. Ferratella to remind the committee about Executive Sessions. Mrs. Ferratella stated if we need to go into Executive Session, we need to make sure that if something needs to be reported out, that we adjourn executive session and reconvene in regular session, then the motion would be reported out in regular session, and then adjourn.

Mrs. Lando announced Bob Freeman will be in the City of Corning on May 29<sup>th</sup> to provide a discussion on Open Meetings Law.

Mrs. Ferratella reminded the committee that the Youth-In-Government Simulated Session will today at 10:15 a.m. and additionally, for those Legislators that are interested, Mr. Alger will provide a tour of the New Office Building and Records Storage Facility.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, June 6, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, May 30, 2018.**

**STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, June 6, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Carol A. Ferratella, Chair Steven P. Maio	Hilda T. Lando, Vice Chair Randolph J. Weaver	K. Michael Hanna
<b>STAFF:</b>	Jack K. Wheeler Kathy Muller Bill Caudill	Hank Chapman Lise Reynolds Jennifer Prossick	Christine Towner Darlene Smith
<b>LEGISLATORS:</b>	Joseph J. Hauryski John V. Malter	Kelly H. Fitzpatrick Frederick G. Potter	Robin K. Lattimer Thomas J. Ryan
<b>OTHERS:</b>	Mary Perham Dustin Rogers		

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Wheeler to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MAY 2, 2018, MEETING MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Youth Bureau

1. **Contract Approval** – Mr. Caudill requested authorization to contract with Lisa Baker to coordinate the initiative for sexually exploited youth and runaway youth. The cost for the remainder of 2018 will be \$9,100. He anticipates using State funds for the Sexually Exploited Youth Initiative to pay for this contract.

**MOTION: AUTHORIZING THE YOUTH BUREAU DIRECTOR TO ENTER INTO A CONTRACT WITH LISA BAKER TO COORDINATE THE SEXUALLY EXPLOITED YOUTH AND RUNAWAY YOUTH INITIATIVE PROGRAMS AT A COST OF \$9,100.00 THROUGH THE REMAINDER OF 2018 MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **2018 Youth Development Allocations** – Mr. Caudill reviewed the proposed 2018 Youth Development Program allocations. He commented the total funding for 2018 is \$86,546.00 which represents a \$5.00 increase over last year. This funding is used for youth centers, summer recreation programs, substance/alcohol prevention and youth leadership. He stated they will be discontinuing their contract with Bath Community Child Day Care Center.

**MOTION: APPROVING THE FOLLOWING 2018 YOUTH DEVELOPMENT PROGRAM CONTRACTS: CATHOLIC CHARITIES OF STEUBEN COUNTY - \$10,342.00; CITY OF CORNING - \$2,459.00; CITY OF HORNELL - \$1,227.00; FAMILY SERVICE SOCIETY, INC. - \$16,520.00; HORNELL AREA CONCERN FOR**

**YOUTH - \$21,634.00; PROACTION OF STEUBEN & YATES, INC. - \$5,298.00; THE FRIENDS OF THE ADDISON YOUTH CENTER - \$8,964.00; TOWN OF CAMPBELL - \$1,052.00; AND YOUTH BUREAU - \$19,050.00 MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mrs. Lando commented that she would be interested in visiting some of these programs. Mr. Wheeler stated it has been many years since we had tours of the youth services providers. Mr. Caudill stated that he will contact the organizations and see what we can set up.

**B. Office of Community Services**

1. **Lease Renewals** – Dr. Chapman requested authorization to extend the lease with Yunis for the office locations in Bath, Corning and Hornell. The current lease expires December 31, 2018. They are keeping the costs consistent with previous years. The total cost for Bath is \$252,432.00 per year of which \$30,000.00 is allocated to interior and exterior improvements and maintenance at all office locations. The annual lease for Hornell is \$36,000.00 and the annual lease for Corning is \$66,500.00. He requested a three-year extension commencing January 1, 2019 and ending December 31, 2021.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO EXTEND THE LEASES WITH YUNIS FOR THE BATH, HORNELL AND CORNING OFFICE LOCATIONS FOR THREE YEARS AT AN ANNUAL RATE OF \$252,432.00 FOR BATH, \$36,000.00 FOR HORNELL AND \$66,500.00 FOR CORNING, COMMENCING JANUARY 1, 2019 AND ENDING DECEMBER 31, 2021 MADE BY MR. WEAVER. SECONDED BY MR. MAIO FOR DISCUSSION.**

Mr. Wheeler commented we have evaluated other options and will continue to do so. With the renovations of the Hornell office space and DMV, if an opportunity were to become available to us, we would not be opposed to exploring.

Dr. Chapman commented this equates to a cost of \$8.97 per square foot. Mr. Maio asked what is the assessed value on the Bath building? Mr. Wheeler replied we can find that, but he does not know the exact amount. A number of years ago we did an appraisal with Yunis and that was approximately \$1.8 million. This is a 30,000 square foot building, but he will check on the exact figures.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Lease Renewal – Canisteo Valley Family Practice** – Dr. Chapman stated last year we entered into an agreement with Canisteo Valley Family Practice to co-locate staff at their Loder Street location in Hornell. We pay \$12,000.00 per year and that includes all utilities. With the committee's approval, he would like to extend the lease through December 31, 2019. He explained they provide mental health and substance abuse services on site and currently see about 60 patients. These clients appear to be families that would not otherwise have been known to us.

Mr. Weaver asked do they only want to do a year-to-year term, or would they consider a longer lease? Dr. Chapman replied they have not had that conversation, but he is open to any suggestions the committee may have. Mr. Weaver stated he was just thinking that it may be beneficial to have a multi-year lease with a locked in rate rather than a year-to-year lease. Dr. Chapman stated he will contact them and report back to committee next month.

3. **Jail Drug Initiative** – Mrs. Lando asked for an update. Her understanding is that we have a part-time individual at the Jail helping with rehabilitation. Dr. Chapman replied yes, we have a part-time employee at the Jail providing alcohol and substance abuse treatment services. This individual does evaluations and some group work.

Mr. Wheeler stated they are waiting until the end of the Legislative session to see if we can find out where the State funding will be coming from and how it will be disbursed. If we do not have an answer by the end of the month, then he will come back to the committee to talk about filling a vacancy. This is part of the overall COPE program that the District Attorney and Sheriff had presented.

C. Public Health

1. **100th Anniversary** – Mrs. Smith stated Friday, June 8<sup>th</sup> is the 100<sup>th</sup> anniversary celebration at the Boating Museum. Tickets are still available for \$15.00, or \$20.00 at the door. One of the newest things that will be happening is a live auction, in addition to the silent auction. Some of the big ticket items are a helicopter ride over Keuka Lake, a seaplane ride over Keuka Lake and a catered surf and turf dinner for 16 people by Corning Caterers.

2. **2018 Contract Renewals** – Mrs. Smith requested authorization to renew all existing Preschool Contracts, including Beyond Boundaries.

**MOTION: RENEWING THE ANNUAL CONTRACTS FOR THE PRESCHOOL SPECIAL EDUCATION PROVIDERS MADE BY MR. WEAVER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Preschool Transportation Bids** – Mrs. Smith commented that the prices did increase a bit this year, but not nearly as much as last year. The increases are \$3.00 for ARC of Livingston/Wyoming; \$10.00 for Birnie; \$1.43 for Durham for Contract C, \$9.75 for Durham for the summer program and \$7.29 for Durham for contract D.

**MOTION: AWARDING THE PRESCHOOL TRANSPORTATION BID TO THE FOLLOWING VENDORS: CONTRACT A – ARC OF LIVINGSTON/WYOMING FOR \$115.00 PER CHILD PER DAY FOR THE 10-MONTH AND SUMMER PROGRAM; CONTRACT B – BIRNIE FOR \$74.50 PER CHILD PER DAY FOR THE 10-MONTH PROGRAM; CONTRACT C – DURHAM FOR \$135.25 PER CHILD PER DAY FOR THE 10-MONTH AND SUMMER PROGRAM; AND CONTRACT D – DURHAM FOR \$142.72 PER CHILD PER DAY FOR THE 10-MONTH AND SUMMER PROGRAM MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

4. **Accreditation** – Mrs. Ferratella announced the accreditation reviewers will be here on Wednesday, August 1, 2018 and have requested that two to three members of our committee meet with them. The purpose of the meeting is to demonstrate how our committee and Public Health works together. She, Mrs. Lando and Mr. Hanna will be meeting with the reviewers. This meeting will be held immediately following our committee meeting and will be held in Public Health. She asked the committee members to please mark this date on their calendars.

Mrs. Smith commented we are putting in a multi-jurisdictional application with 6 counties. We have all worked very closely together and if one county fails, then we will all fail.

5. **SMART Steuben** – Mrs. Ferratella announced that the SMART Steuben Committee is already starting work on the CHA (Community Health Assessments). Mrs. Smith stated that a survey will be sent out shortly and she asked the committee to pass it on. This survey is for all County residents. This is a multi-page survey and will take about 20 minutes to complete.

D. County Manager

1. **Summer Intern** – Mr. Wheeler introduced Dustin Rogers who is our summer intern. He comes to us from Cortland College.

**IV. OTHER BUSINESS**

A. *Southern Tier Central Human Services Committee* – Mrs. Lando announced that she recently attended the Southern Tier Central Regional Human Services Committee. This was Marcia Weber’s last meeting. Maggie Costello will be taking over the facilitation of this meeting. Mr. Wheeler commented the new Executive Director of the Southern Tier Central Regional Planning Commission will be Chelsea Robertson.

B. *Hunger Coalition* – Mrs. Lando stated she recently attended a Hunger Coalition meeting. When she looked around the room, the leaders of each of the food pantries are older and she is concerned with who will be taking over in the future. She mentioned her concerns at the meeting and encouraged the individuals in attendance to start thinking about a succession plan. These are small food pantries that give so much to our communities.

C. *Changing the Date of the July Meeting* – Mrs. Ferratella announced that due to the Fourth of July holiday, the July meeting will be held on Monday, July 9, 2018, at 9:00 a.m. Mr. Weaver stated that he will not be able to attend.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***  
**\*\*PLEASE NOTE CHANGE\*\* Monday, July 9, 2018 \*\*PLEASE NOTE CHANGE\*\***  
**Legislative Committee Room**  
**9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office**  
**NO LATER THAN NOON**  
**Wednesday, June 27, 2018.**



**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Monday, July 9, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair                      Hilda T. Lando, Vice Chair                      K. Michael Hanna  
Steven P. Maio

**STAFF:** Jack K. Wheeler                      Mitchell Alger                      Hank Chapman  
Kathy Muller                      Lise Reynolds                      Darlene Smith  
Patty Baroody                      Alan Reed                      Cathy Baker  
Vince Spagnoletti

**LEGISLATORS:** Kelly H. Fitzpatrick                      Hilda T. Lando                      Robin K. Lattimer  
John V. Malter                      Frederick G. Potter

**OTHERS:** Mary Perham  
Dustin Rogers

**ABSENT:** Randy Weaver

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Alger to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JUNE 6, 2018, MEETING MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REQUESTS**

A. Office for the Aging

1. **ProAction Contract** – Mrs. Baroody informed the committee that ProAction did not spend the full amount of their 2017 Title III C-1 and C-2 contract which covers the Senior Nutrition Program. These are Federal funds that were carried over to 2018. She requested authorization to increase their contract by the amount of those funds which is \$15,634.00. Mr. Wheeler clarified, this is not an increase in the contract, but rather carrying forward the 2017 funds that were not spent.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO INCREASE THE CONTRACT WITH PROACTION FOR THE TITLE III C-1 AND C-2 CONTRACT BY \$15,634.00 WHICH REPRESENTS THE 2017 FEDERAL FUNDS THAT WERE NOT SPENT AND WERE CARRIED OVER TO 2018 MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Corning Community College Project** – Mrs. Ferratella stated she found the project at Corning Community College to develop a universal grip to be very interesting. Mrs. Baroody stated she was familiar with built up utensils for individuals with arthritis, but this universal grip can be used for anything. The team of students submitted their idea to the NYS Department of Health and is one of 24 semi-finalists out of 74

submissions. In November, they will compete with inventors from other colleges. They have applied for a patent and have plans to make this product widely available for free or low cost to those who need it.

B. Office of Community Services

1. **Budget Adjustments** – Dr. Chapman requested authorization to accept State Aid COLA in the amount of \$7,231.00 from the New York State Office of Alcohol and Substance Abuse, and appropriate those pass-thru dollars to Hornell Concern, Family Services Society and Catholic Charities.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT STATE AID COLA IN THE AMOUNT OF \$7,231.00 FROM THE NEW YORK STATE OFFICE OF ALCOHOL AND SUBSTANCE ABUSE AND APPROPRIATE TO THE FOLLOWING CONTRACT PROVIDERS: HORNELL CONCERN - \$152.00; FAMILY SERVICES SOCIETY - \$349.00; AND CATHOLIC CHARITIES - \$6,730.00 MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Dr. Chapman requested authorization to accept State Aid COLA in the amount of \$10,920.00 from the New York State Office of Mental Health and appropriate those pass-thru dollars to Arbor – SCAP, Catholic Charities and Finger Lakes Parent Network. Additionally, due to Medicaid Redesign, they are decreasing State Aid for their contract with Steuben ARC for Psychiatric Rehabilitation. The State has changed the way these services are provided, and now are looking for agencies to collaborate. Since Steuben ARC already collaborates with Chemung ARC, the funding is being reduced.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT STATE AID COLA IN THE AMOUNT OF \$10,920.00 FROM THE NEW YORK STATE OFFICE OF MENTAL HEALTH AND APPROPRIATE TO THE FOLLOWING CONTRACT PROVIDERS: ARBOR – SCAP - \$12,061.00; CATHOLIC CHARITIES HOME - \$619.00 AND FINGER LAKES PARENT NETWORK - \$9,844.00; AND DECREASING THE CONTRACT LINE ITEM FOR STEUBEN ARC PSYCHIATRIC REHABILITATION \$11,604.00 MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Contracts** –

a. *Pathways* - Dr. Chapman informed the committee that he has a case manager who is leaving. He requested authorization to add \$73,000.00 to the Pathways contract to provide case management services.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ADD \$73,000.00 TO THE PATHWAYS CONTRACT TO PROVIDE CASE MANAGEMENT SERVICES MADE BY MRS. LANDO. SECONDED BY MR. HANNA FOR DISCUSSION.**

Mrs. Lando commented we pay Pathways a lot of money. Dr. Chapman replied yes. Our contract with them is approximately \$1.2 million. Mrs. Lando asked do we get any kind of a deal because we do so much business with them? Mr. Wheeler added we can provide these services more efficiently through a contract.

Mrs. Lando stated Dr. Chapman has done a good job of saving money. Mr. Wheeler stated with everything happening and the growth of mental health services, there are not enough positions in the County to be able to provide those services ourselves.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

b. *Psychiatrist Services* – Dr. Chapman stated our current psychiatrist has been working a reduced number of hours. In an effort to compensate for that, he is looking to contract with Dr. Sampath Neerukonda for an annual amount not to exceed \$85,000. This would essentially give us the equivalent

of one to one and one half days per week. He would recommend entering into this contract and he will continue to build upon this in the future. Dr. Neerukonda's hourly rate would be \$170.00 per hour and we do have money available in the budget.

Mr. Wheeler stated Dr. Chapman has done a great job managing this situation. Being a rural county, this is the most difficult position to recruit for. We are not getting an influx of younger professionals in this field that are interested in working here. Dr. Chapman has been exploring many options and has created great efficiencies, which has been terribly difficult. This is not something that you have a choice in; you have to have a psychiatrist on staff.

Mrs. Ferratella asked how many hours does Dr. Khan work? He works remotely reviewing treatment plans and has been available by phone for consultations as needed. He is hoping at some point that he may be able to be more on-site. Dr. Khan had intended to retire at the end of this year.

Mrs. Lando asked are you continuously looking for psychiatrists? Dr. Chapman replied yes. We have been down the equivalent of one full-time prescriber. Mrs. Lando commented mental health is such a huge issue now.

Mr. Wheeler stated they recently had conversations with Arnot Hospital who is looking to work with Dr. Chapman. They have a young psychiatrist finishing up his residency and the hospital would like to keep him; however, part of that may be that we would be able to contract for some time as well.

Mr. Reed commented the contract with Dr. Neerukonda would be through an LLC. Dr. Chapman commented actually they would be contracting with Western New York Med Psych, PLLC.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ENTER INTO A CONTRACT WITH WESTERN NEW YORK MED-PSYCH, PLLC, FOR PSYCHIATRY SERVICES AT AN HOURLY RATE OF \$170.00, NOT TO EXCEED \$85,000 ANNUALLY MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

c. *Lease Renewal – Canisteo Valley Family Practice* – Dr. Chapman stated last month he had brought the lease renewal to committee for approval, and the committee had recommended increasing the term of the lease to three years. He stated that they did talk with Canisteo Valley Family Practice, however, they indicated that they were not interested in a three-year lease, and wanted to keep it at a one-year lease. They are satisfied with the services; however, he believes this is just a reflection of the uncertainty with Medicaid Managed Care. The renewal would be for one year, with an annual cost of \$12,000 which covers our rent, internet, telephone, and some support staff help. Dr. Chapman commented they have received a number of referrals for mental health services, but not so much for substance abuse services.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO RENEW THE LEASE WITH CANISTEO VALLEY FAMILY PRACTICE FOR ONE YEAR FOR AN ANNUAL COST OF \$12,000.00 MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. County Manager

1. **Resolution Supporting Consolidation of Vital Registration Districts** – Mr. Wheeler informed the committee they received a request from the Town and Village of Avoca for the Legislature to support the consolidation of their Vital Registration Districts. Mrs. Smith contacted the State to inquire about this and we were informed that we do need to adopt a supporting resolution. The State is pushing the Towns and Villages to consolidate.

**MOTION: SUPPORTING THE CONSOLIDATION OF THE TOWN AND VILLAGE OF AVOCA'S VITAL STATISTICS REGISTRATION DISTRICTS MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

2. **COPE and Jail Treatment Program** – Mr. Wheeler informed the committee that the State cut anticipated funding for substance abuse services in the Jails by three-quarters. Only a handful of counties are receiving funds. We voiced our displeasure as we are already ahead of the curve on this. We had discussed that if the State funding did not come through, that we would bring it to the Legislature.

Mr. Wheeler stated there is a vacant, funded Substance Abuse Counselor position. In speaking with Dr. Chapman, there may also be a need for a Case Manager and if so, we can find a vacant position. We will try to ramp the program up over the next few months or so, and if there is a valid need for the Case Manager, we will sign that vacancy as well. One important thing to note is there will not be any reimbursement for this. This is all one hundred percent County cost. As Dr. Chapman had mentioned, the hope is to transition the people in the Jail into follow up services and if they come to us, then we will be able to bill for those services. Dr. Chapman explained it takes 30 days for Medicaid to be reinstated once an individual is released from Jail.

Mrs. Lando commented she does not see how we can do anything else; we have to do it. Mr. Maio stated this is what we voted for. We said we were going to do this. Mr. Wheeler stated he just wanted the sense of the committee. He is authorized to sign vacancies and he will contact Personnel and get the vacancy for the Substance Abuse Counselor signed.

Mr. Hanna asked what is the availability of qualified individuals to fill this position? Dr. Chapman replied we have been able to hire people, but we only get one or two resumes. There are not a lot of people who want to live or relocate to our area. Mr. Wheeler stated another issue is that other organizations pay more.

Mr. Reed stated with Indigent Legal Services, he would anticipate more discussion and that this will be part of our application to the State. This is a vital professional piece. Mrs. Lando asked does this fit in with Raise the Age? Mr. Wheeler replied no, as youth are not supposed to be housed in the Jail. If we have a facility for youth, then mental health counseling is a required component. Mr. Reed explained we can look at alternatives to detention which could possibly include services for youth.

**IV. OTHER BUSINESS**

A. *Park Signs* – Mrs. Lando informed the committee that she and Mr. Spagnoletti have been working on a project for installing “Drug Free Zone” signs for the parks. We have some information and they will be sending a message to the school Superintendents. We are hoping to have everything together before fall.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, August 1, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, July 25, 2018.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, August 1, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Carol A. Ferratella, Chair Steven P. Maio	Hilda T. Lando, Vice Chair Randolph J. Weaver	K. Michael Hanna
<b>STAFF:</b>	Jack K. Wheeler Christine Towner Lise Reynolds	Mitchell Alger Jennifer Prossick Nate Alderman	Hank Chapman Kathy Muller Jennifer DeMonstoy
<b>LEGISLATORS:</b>	Joseph J. Hauryski John V. Malter	Kelly H. Fitzpatrick Thomas J. Ryan	Robin K. Lattimer
<b>OTHERS:</b>	Mary Perham James Post, <i>The Leader</i>		

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Ms. Lattimer to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JULY 9, 2018, MEETING MADE BY MR. HANNA, SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MAIO ABSENT FOR VOTE)**

**III. DEPARTMENTAL REQUESTS**

A. Office of Community Services

1. **Contract Renewals**

a. *Prattsburgh Central School* – Dr. Chapman requested authorization to renew the contract with Prattsburgh Central School to provide one Social Worker to meet with students and families on site three days per week. This is a 10-month contract which runs September 1<sup>st</sup> through June 30<sup>th</sup>. The school pays us \$40,000. He commented they have been contracting with the school for almost twenty years. Mrs. Ferratella asked do you work in any other schools? Dr. Chapman replied they have staff at Bath, Hammondsport and Hornell.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO RENEW THE CONTRACT WITH PRATTSBURGH CENTRAL SCHOOL TO PROVIDE ONE SOCIAL WORKER AT THE SCHOOL THREE DAYS PER WEEK FOR AN ANNUAL COST OF \$40,000 MADE BY MR. HANNA, SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MAIO ABSENT FOR VOTE)**

b. *Overcoming the Darkness, LLC* – Dr. Chapman requested authorization to renew the contract with Overcoming the Darkness, LLC, also known as Eric Weaver. Mr. Weaver provides annual training to law enforcement. The topic this year will be understanding mental health and mental illness and how to deal with the day-to-day stress of life. The training will be held on September 7<sup>th</sup> from 9:00

a.m. until noon. The cost of the contract is \$900.00 and we use funding from State OMH to cover the cost.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO RENEW THE CONTRACT WITH OVERCOMING THE DARKNESS, LLC, A/K/A ERIC WEAVER, TO PROVIDE ANNUAL TRAINING TO LAW ENFORCEMENT AT A COST OF \$900.00 MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MAIO ABSENT FOR VOTE)**

B. Public Health

1. **Contracts**

a. *Jenelle Glover* – Ms. Congdon requested authorization to enter into a contract with Jenelle Glover, Speech Language Pathologist, to provide preschool related services. The rate is \$65.00 per individual session and \$32.50 per group session.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO A CONTRACT WITH JENELLE GLOVER, SPEECH LANGUAGE PATHOLOGIST, TO PROVIDE PRESCHOOL RELATED SERVICES AT A RATE OF \$65.00 PER INDIVIDUAL SESSION AND \$32.50 PER GROUP SESSION MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. MAIO ABSENT FOR VOTE)**

b. *Temporary Nurses* – Ms. Congdon informed the committee that they currently do not have a full-time Public Health Nurse. She requested authorization to amend the contract with Jan and Bev's to add temporary nurses. The rate will range from \$34.00 to \$37.00 per hour depending upon experience.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO AMEND THE CONTRACT WITH JAN & BEV'S HOME CARE TO INCLUDE THE PROVISION OF TEMPORARY NURSES WITH RATES RANGING FROM \$34.00 TO \$37.00 PER HOUR DEPENDING UPON EXPERIENCE MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

c. *Biometric Screening Data Entry & Reporting* – Ms. Congdon stated in the past the County has used Ignite Health and Clovi. The County's insurance consultant, Gallagher, has recommended Wellness Programs with Value out of Pittsford, NY. She requested authorization to contract with Wellness Programs with Value to provide the data entry and reporting for the Biometric Screening for a total cost of \$2,300. Mr. Hanna asked how many employees participate? Ms. Congdon replied we have about 600.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO A CONTRACT WITH WELLNESS PROGRAMS WITH VALUE TO PROVIDE DATA ENTRY AND REPORTING FOR THE EMPLOYEE BIOMETRIC SCREENING AT A TOTAL COST OF \$2,300.00 MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. Department of Social Services

1. **Budget Adjustment** – Ms. Muller informed the committee they have received enhanced funding from the NYS Office of Children and Family Services in the amount of \$57,000. This money has been awarded to support the improvement of staff to client ratios and are intended to help districts achieve or move closer to achieving the recommended CPS caseload of 15 active reports per month. Ms. Muller requested authorization to accept this funding and appropriate \$18,500 into the overtime budget and the remaining \$38,500 into the Services line item.

Mr. Maio asked what is your ratio of caseloads now? Ms. Muller replied it is 22 – 23.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ACCEPT ADDITIONAL STATE REVENUE IN THE AMOUNT OF \$57,000 AND APPROPRIATE \$18,500 TO THE OVERTIME LINE ITEM AND \$38,500 TO THE SERVICES LINE ITEM MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Personnel** – Ms. Muller informed the committee that Jennifer MacPhail, previously from the County Clerk’s Office, has been hired as the new Director of Temporary and Disability Assistance Programs. She requested authorization to reclassify a vacant Principal Social Welfare Examiner position, Grade XVI, to an Assistant Director of Temporary and Disability Assistance position, Grade XVII, and this individual will report directly to Mrs. MacPhail. This reclassification will help to create efficiencies in this area.

Mr. Weaver asked is there a pay increase? Ms. Muller replied there will be about a \$2,000 increase. This will give this position more managerial abilities and they will report to the Director. Mr. Maio asked is this change required because under the current title they would not have been able to perform these duties? Ms. Muller replied yes.

**MOTION: AUTHORIZING THE RECLASSIFICATION OF A VACANT PRINCIPAL SOCIAL WELFARE EXAMINER POSITION, GRADE XVI, TO AN ASSISTANT DIRECTOR OF TEMPORARY AND DISABILITY ASSISTANCE POSITION, GRADE XVII, WITHIN THE DEPARTMENT OF SOCIAL SERVICES MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

D. Office for the Aging

1. **2018 Senior Forum** – Ms. Towner announced the Senior Forum will take place on Thursday, September 20, 2018, at the First Presbyterian Church in Bath. She requested authorization to spend up to \$1,200 on this event. We typically have about 140 attendees including 12 staff members.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$1,200 ON THE ANNUAL SENIOR FORUM MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **2018 Volunteer Recognition** – Ms. Towner announced the annual Volunteer Recognition event will be held on December 6, 2018, at the Wildflower Hills Clubhouse. They typically serve about 30 lunches, including four staff. She requested authorization to spend up to \$500 on this event.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$500 ON THE ANNUAL VOLUNTEER RECOGNITION EVENT MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, September 5, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office  
NO LATER THAN NOON  
Wednesday, August 29, 2018.**





#### IV. OTHER BUSINESS

A. *Baby Café* – Mrs. Lando stated she wanted to mention the baby café event. Mrs. Smith stated this is their annual end of summer celebration. There were over 100 attendees. Mrs. Lando stated it was very well done.

B. *Cornell Cooperative Extension 100<sup>th</sup> Year Celebration* – Mrs. Lando announced Cornell Cooperative Extension's 100<sup>th</sup> Year Celebration will be held on Friday, September 14<sup>th</sup>. It would be nice if Legislators could attend, or if not, perhaps donate something for the silent auction.

C. *Public Health Accreditation* – Mrs. Ferratella stated that four members of the committee attended the accreditation review. The review went very well and we are awaiting the results.

D. *Tours of Youth Summer Programs* – Mr. Caudill announced that Mrs. Ferratella and Mrs. Lando toured youth centers/summer recreation programs in Addison, Corning and Caton.

E. *Steuben Prevention Coalition* – Mrs. Lando announced the Steuben Prevention Coalition did not get the five-year grant they had applied for. In three weeks, the current program will be done and now we will need to discuss this with the County.

F. *Shared Public Health Directors* – Mrs. Ferratella informed the committee that Yates and Schuyler counties are sharing a Public Health Director position due to the Public Health Director in Schuyler County retiring. Mrs. Smith stated this is actually the second shared collaboration in the State; the other one being Genesee and Orleans County. These collaborations have to be approved by the State.

G. *T-21* – Mrs. Ferratella stated the T-21 proposal is to increase the legal age to purchase tobacco products from 18 to 21. She asked the committee to think about this and decide if this is something that we would be interested in doing or not.

H. *OFA Audit* – Mrs. Lando asked Mrs. Baroody to provide an update on the recent nutrition program audit. Mrs. Baroody stated we have a State nutrition audit every three years and this just happened in May. She is happy to report that it came out really well. The big thing is that fiber content is below what is recommended. This is a struggle for every county. We made a plan of correction and our dietician intern is working specifically on that. The second issue was that we needed to update a reference in one contract and that has been updated. The third issue is **we needed to improve the mechanism by which congregate program participants get referred to our registered dietician for counseling. The protocol has been revised.** She stated that she is also happy to report that we have not had any temperature issues now that we switched over to Cook/Chill.

I. *Produce* – Mrs. Lando commented over 500 pounds of produce was delivered from our Jail to the Corning Food Pantry and we really appreciate it.

**MOTION: TO ADJOURN MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by Amanda L. Chapman, Deputy Clerk, Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, October 3, 2018**

**Legislative Committee Room**

**9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office**

**NO LATER THAN NOON**

**Wednesday, September 26, 2018.**

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

**Special Meeting**

*Monday, September 24, 2018*

*9:45 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, NY*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Carol A. Ferratella, Chair Steven P. Maio	Hilda T. Lando, Vice Chair	K. Michael Hanna
<b>STAFF:</b>	Jack K. Wheeler Alan Reed Brooks Baker	Mitchell Alger Bill Caudill	Cheryl Crocker Shawn Sauro
<b>LEGISLATORS:</b>	Joseph J. Hauryski John V. Malter Frederick G. Potter Brian C. Schu	Kelly H. Fitzpatrick Aaron I. Mullen Gary B. Roush Gary D. Swackhamer	Robin K. Lattimer Robert V. Nichols Thomas J. Ryan Scott J. Van Etten
<b>ABSENT:</b>	Randolph J. Weaver		
<b>OTHERS:</b>	Mary Perham Cody Carlson, WENY		

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:45 a.m.

**II. GENERAL BUSINESS**

A. **Raise the Age** – Mr. Wheeler stated he has been working with all of our providers; Department of Social Services, Law, Probation, etc. on our options for detention. We have also been working with the other 10 counties in the Finger Lakes Region. He stated they recently received an email from the State who has indicated that the Office of Children and Family Services thinks we should put this on hold as there will not be many children that would need this. We have asked them to put that in writing. Mr. Wheeler stated we think the next step in exploring our options is to enter into an inter-municipal agreement with the 11-county region to create an LDC (Local Development Corporation). John Treahy is already contracting with us to put together a plan and the costs for creating an LDC are already built into that. If we do not need a detention facility, then we will not need the LDC. This just provides us with another avenue to explore. There is a detention facility need in our 11-county area. Under Raise the Age, this a county responsibility. Mr. Reed commented the Inter-Municipal Agreement with the 11 counties provides us with a record to show that we are trying to meet the requirements.

Mr. Maio commented the closest facility would be Albany or downstate. Mr. Wheeler replied we received a draft inter-municipal agreement from Albany with no price per bed. Monroe County has the capacity and they are willing to house out-of-county children, but they cannot commit to anything at this point. Mr. Maio commented he can see this creating an issue with due process. Mr. Wheeler commented the Office of Children and Family Services will also have issues about separating families. We need to cover all of our bases. He stated that Camp Monterey is back on the table for discussion. Mr. Maio asked what changed with Camp Monterey? Mr. Wheeler replied the potential developer decided the venture was not going to be as fruitful as it had originally looked to be.

Mr. Mullen asked how much money are we contributing? Mr. Wheeler replied the cost is \$15,000 from each of the 11 counties. Our estimated cost is closer to \$10,000 and we will also be seeking reimbursement through Raise the Age.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH THE 11 COUNTIES IN THE FINGER LAKES REGION TO CREATE A LOCAL DEVELOPMENT CORPORATION RELATIVE TO THE EXPLORATION OF THE DEVELOPMENT OF JOINT DETENTION FACILITIES AND SERVICES MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**STEBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, October 3, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Carol A. Ferratella, Chair Steven P. Maio	Hilda T. Lando, Vice Chair Randolph J. Weaver	K. Michael Hanna
<b>STAFF:</b>	Jack K. Wheeler Hank Chapman Jennifer Prossick	Mitchell Alger Darlene Smith Andy Morse	Lise Reynolds Christine Towner
<b>LEGISLATORS:</b>	Joseph J. Hauryski John V. Malter	Kelly H. Fitzpatrick Robert V. Nichols	Robin K. Lattimer
<b>OTHERS:</b>	Mary Perham		

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Weaver to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 5, 2018, AND SEPTEMBER 24, 2018, MEETINGS MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENT REQUESTS**

A. Department of Social Services

1. **Furnace RFP** – Mrs. Reynolds requested authorization to issue an RFP for furnace repairs/replacement for the 2018 – 2019 HEAP season.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR FURNACE REPAIRS/REPLACEMENT FOR THE 2018 – 2019 HEAP SEASON MADE BY MR. WEAVER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Mobility Technology Project RFP** – Mrs. Reynolds informed the committee that they have iPads and are just starting to put them out in the field; currently the Supervisors are using them and it is going well. We have been working with the State on this project and have received the go ahead from them to move forward. She requested authorization to issue an RFP for the Mobility Technology Project. This project will allow us to purchase software which will enable our cases to be electronically filed and stored. Mr. Wheeler commented this is expensive, but the efficiencies are significant and we do have money available in a capital project.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES, IN CONJUNCTION WITH THE PURCHASING DIRECTOR, TO ISSUE AN RFP FOR THE MOBILITY TECHNOLOGY PROJECT MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Child Advocacy Center** – Mrs. Reynolds informed the committee Steuben is one of six counties in the State that does not have a child advocacy center. A child advocacy center would provide a child a safe, comfortable and neutral space to conduct forensic interviews for allegations of abuse/neglect. It also provides a multidisciplinary team consisting of Child Protective, District Attorney, law enforcement, behavioral health, medical and a victim advocate. The State is providing us with \$750,000 over a three-year period to set up a mobile child advocacy center. We will receive \$450,000 in year one for the purchase of a Winnebago to serve as the mobile unit, general operating and start-up expenses and vehicle maintenance. We will receive \$150,000 per year for year two and year three for operational expenses and vehicle maintenance.

**MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO ACCEPT GRANT FUNDING FROM THE STATE IN THE AMOUNT OF \$750,000 OVER THREE YEARS TO IMPLEMENT A MOBILE CHILD ADVOCACY CENTER MADE BY MRS. LANDO. SECONDED BY MR. HANNA FOR DISCUSSION.**

Mr. Hanna asked what age group will you be serving? Mrs. Reynolds replied babies to 18. Mrs. Lando asked what is the purpose of the Winnebago? Mrs. Reynolds replied it will become a mobile unit that can go right to the location. Mr. Maio asked where will the stationary center be? Mrs. Reynolds replied it will be up near Ira Davenport Hospital.

Mr. Maio commented he sees that Livingston also does not have a Child Advocacy Center; has there been any discussion about sharing a mobile unit with them? Mrs. Reynolds replied the State is looking right now at getting each county its own set up.

Mr. Wheeler commented we have had discussions about this for at least four years. The District Attorney has worked with Social Services to put money into a capital project about three years ago. Our stakeholders certainly see a need. One of the questions is if we add a Winnebago, what happens when it is time to replace it or the State stops funding. If that is the case, we would not be looking at a replacement; we would just have to look at other options.

Mr. Maio asked right now, how do you interview children? Mrs. Reynolds replied when we have had cases in the western part of the County and have had the opportunity, we have utilized Monroe's mobile unit. Mr. Maio asked where are the interviews being conducted? If I am a child, I would rather be in a setting that is familiar to me, someplace comfortable, as opposed to being somewhere else. Mrs. Reynolds replied the design of the Winnebago is to make it a comfortable and safe place since the home might not be the safe place.

Mrs. Ferratella asked how many instances would we use this in a year? Mrs. Reynolds replied we had 133 abuse reports in September. Mr. Maio asked do you expect to use the Winnebago for every single case? Mrs. Reynolds replied no. Mr. Maio commented his understanding is this would be used for those of the highest level. Mrs. Reynolds replied yes.

Mrs. Lando asked the cost of this will be covered by grant funding for three years? Mrs. Reynolds replied yes. Mr. Hanna asked have you asked if Wilkins would donate a vehicle? Mrs. Reynolds replied they have not asked.

Mr. Wheeler explained this is really being driven by the State. This was a concern to the State and they are providing the County with a significant amount of money. If the money goes away, then we can re-evaluate what you are going to do.

Mrs. Lando asked is there a downside to doing this other than if this was no longer funded, then we would not do it anymore? Mr. Wheeler replied an analysis would be done and the department stakeholders would give you a report and you all would determine if it is worth continuing. Mr. Maio stated this is a tool that will help the department and the District Attorney investigate crimes and abuse against children. Mr. Wheeler stated if there is no funding, the issue will be maintenance.

Ms. Fitzpatrick asked if this is approved, where will the vehicle be stored? Mrs. Reynolds replied we had talked about the impound lot at the Public Safety Building as that would be a secure spot.

Ms. Lattimer commented if, after three years, there is no State funding and it becomes too expensive, we will still have the stationary location. Even if you give up the mobile unit, you will still have the center.

Mr. Malter asked how do you handle interviews now? Mrs. Reynolds replied they are usually done in the field; most often in the District Attorney's office or a police department. Mr. Malter asked what is the problem with that? Mr. Maio replied the problem is taking a child to an institutional place is not the best way to handle those things. We need to have a place where the focus is on the child and their wellbeing. Mr. Malter stated we have been using that system for years. Mr. Wheeler stated the mobile units are working and in the State's view we are one of six counties in the State that do not have one so they are giving us \$750,000 to put this in place.

Mr. Maio commented he sees this as a necessity. Mrs. Reynolds explained the expectation is to reduce trauma to the child. The hope with the mobile unit is to get one interview with everyone, rather than repeated interviews from the different agencies.

Ms. Fitzpatrick asked how will you measure the success of this? Mrs. Reynolds replied there will be reporting requirements attached to the funding. Mrs. Lando asked how soon would this happen if we approve? Mrs. Reynolds replied April is the projected date for when the Winnebago would be ready.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. Office of Community Services

1. **Indemnification Agreement with Genesee County** – Dr. Chapman explained earlier this year we entered into an inter-municipal agreement with Genesee County for them to act as the lead for the 15-county collaborative which is now known as Integrity Partners for Behavioral Health. As part of that, Genesee is receiving State funding in the amount of \$3.3 million over three years. That funding will be used to create value based preparedness and we are looking at purchasing software and developing a process to collect data and outcome measures. Now that they are receiving the funds, Genesee County is looking at county partners to enter into indemnification agreements so we all share the risk. Mrs. Lando asked what is the risk? Dr. Chapman replied the risk is very small. Technically, the risk would be that we have submitted our work plan to the State and if we didn't follow-through and use the funding as we were supposed to.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ENTER INTO AN INDEMNIFICATION AGREEMENT WITH GENESEE COUNTY MADE BY MR. HANNA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Contract – Psychiatric Services** – Dr. Chapman requested authorization to contract with Dr. Joseph Touchstone for psychiatric services. He has 40 years of experience and is willing to give us two days per week. He will be working in the mental health clinic, PROS and the Jail. The rate will be \$170.00 per hour, not to exceed \$177,000.

Mrs. Lando asked how many psychiatrists do we have on staff now? Dr. Chapman replied Dr. Nobilski is full-time and Dr. Neerukonda is part-time. With the addition of Dr. Touchstone, this will give us two additional days. We are attempting to replace the time lost with the retirement of Dr. Khan.

Mr. Weaver asked will there be an opportunity to increase mid-level nurse practitioners going forward? Dr. Chapman replied they currently have a full-time Psychiatric Nurse Practitioner, Ellen Stephens, who is looking to retire, but has indicated she would be willing to contract with us on a part-time basis. We also have an additional full-time Nurse Practitioner. We are always searching for nurse practitioners that might be available on a full-time or part-time basis. Dr. Chapman explained state regulations require that we have a psychiatrist on staff to

oversee the program. Nurse Practitioners are very helpful as they can prescribe and do many of the same functions for less cost. However, Nurse Practitioners cannot do evaluations for court or approve treatment plans.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO CONTRACT WITH DR. JOSEPH TOUCHSTONE FOR PSYCHIATRIC SERVICES AT A RATE OF \$170.00 PER HOUR, NOT TO EXCEED \$177,000 ANNUALLY MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

3. **Budget Adjustment** – Dr. Chapman requested authorization to transfer \$130,000 from the Mental Health Clinic contracts for services line item and reallocating to the contracts for services line items in the following cost centers: Alcohol Clinic – Bath - \$10,000; Alcohol Clinic – Corning - \$30,000; Health Homes – Children - \$15,000; and PROS Services - \$75,000.

**MOTION: AUTHORIZING THE OFFICE OF COMMUNITY SERVICES TO TRANSFER \$130,000 FROM THE MENTAL HEALTH CLINIC CONTRACTS FOR SERVICES LINE ITEM AND REALLOCATING TO THE CONTRACTS FOR SERVICES LINE ITEMS IN THE FOLLOWING COST CENTERS: ALCOHOL CLINIC – BATH - \$10,000; ALCOHOL CLINIC – CORNING - \$30,000; HEALTH HOMES – CHILDREN - \$15,000; AND PROS SERVICES - \$75,000 MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. Public Health

1. **Marijuana Legalization Listening Session** – Mrs. Smith informed the committee that last night she attended a listening session at Binghamton University regarding the proposed legalization and regulation of recreational Marijuana. The Governor has set 15 – 20 listening sessions across the State. She stated that she attended as a representative of NYSACHO (New York State Association of County Health Officials). There were about 150 to upwards of 200 members of the community that attended this two hour session. Each person wishing to comment was given two minutes. There were close to 40 members of the audience that spoke and only three spoke in opposition, which was very interesting. Across the State, residents are overwhelmingly in favor of legalization and deregulation of Marijuana.

**IV. OTHER BUSINESS**

A. **Prevention Coalition Update/Funding Request** – Dr. Chapman introduced Colleen Banik and James Bassage from the Prevention Coalition who are here to provide an update on their funding.

Ms. Banik stated we have received notification that we did not receive the \$125,000 in grant funds that we had applied for. She stated they are here today to ask for the County's help. They have prepared a sustainability budget, however, we have a funding gap issue between now and the end of 2018. The gap funding is \$15,681; however, Catholic Charities has committed \$10,000 for the end of 2018 and has also committed \$25,000 for 2019. We are asking for the County's assistance of \$5,681 through the end of 2018 and \$37,724 for 2019.

Mr. Bassage reviewed the gap budget for 2018 and the sustainability budget for 2019. We have come up with what we can barely get by in order to keep things functioning until we can apply for federal grant funds again. Ms. Banik stated the applications are due March 2019 and we will not hear the results of awards until August 2019. This was a very competitive grant year. She stated they are doing community asks in addition to applying for grant funds for 2019 and their goal is \$20,000.

Mrs. Lando commented the Prevention Coalition Board members have been asked to go out and talk to our resources and we are in the process of asking. Ms. Banik stated Joe Rumsey is also going to the school districts asking for funding. We are working with the S2AY Rural Health Network. She reviewed the list of community organizations that they will be making asks of. Of note, they will be asking the Gaffer District for \$1,000 to fund the TIPS training.

Ms. Fitzpatrick commented the Prevention Coalition is not its own separate entity and you are under the umbrella of Catholic Charities. Mr. Bassage stated we are a separate entity. Ms. Fitzpatrick stated but you do not have your own federal tax ID number, you don't file a 990, etc. Mr. Bassage stated that is correct. He stated that without the grant funds, they aren't able to expand into other areas such as opioids.

Mrs. Ferratella commented that she is surprised the agency is totally dependent on the federal grant. Have you not applied for other grants? Ms. Banik replied we have applied for other grants.

Dr. Chapman stated from his perspective, one of the most helpful things they do are the student surveys. We contract with three prevention providers and we use the information from the student surveys to see how effective those services are in the schools.

Mr. Hanna asked if the committee were to approve this, where would the money come from? Mr. Wheeler replied if you fund the remainder of 2018, it would require a resolution to contract with them and an appropriation from the Contingent Fund. The other option would be to find some flex in Dr. Chapman's budget. If you approve an appropriation for 2019, that will be discussed during the overall budget presentation.

Mr. Maio asked is there any duplication of the services you provide? Mr. Bassage stated the DITEP and TIPS trainings would go away as nobody else is doing those efforts. We also have the Sticker Shock and Compliance Programs that only we administer. All of the community partnerships and collaborations will go away. Mr. Maio commented with a limited budget, you should focus on those things that only your agency provides.

Mr. Maio was excused from the meeting.

Mr. Hanna asked Ms. Fitzpatrick why she was asking about the 990 and federal tax ID status? Ms. Fitzpatrick replied how do you know where exactly the funds are spent; who pays the bills? Since they are an umbrella agency under Catholic Charities, she would think that they would evaluate the programs and set money aside for future years. She commented that she understands they do good work, but they are not in control of their own money. They are not their own charity. You have to apply for grants as Catholic Charities as they are your umbrella organization. Does that hurt you in certain ways? Mr. Bassage explained with federal grants, they can rollover to the next year, however, when you hit the fifth year, you have to use the money or give it back. We cannot take grant funds and create a reserve. Catholic Charities has been a benefit to us as they are the umbrella agency and we do not have to have our own not-for-profit tax status. He is not aware of any coalition that would have their own separate fiduciary organization; they are all in the same boat as us. Ms. Fitzpatrick stated that it was just an observation that you are not your own 501C-3 organization.

Mr. Malter asked does Catholic Charities provide you with financial statements monthly? Mr. Bassage replied yes and we review those with our steering committee every month. Mrs. Ferratella commented her concern is that we have had other agencies requesting funding increases and we have denied them every time. She stated she knows the Prevention Coalition does a powerful job, but her concern is with the big picture. Mr. Malter stated he would like to see the financial statements if the Prevention Coalition could provide them.

Mr. Wheeler stated we have received their request for 2019. If you would like to consider funding for the remainder of 2018, that would require Finance Committee approval and a resolution.

**MOTION: AUTHORIZING A CONTINGENT FUND TRANSFER IN THE AMOUNT OF \$5,681 TO FUND THE STEUBEN PREVENTION COALITION THROUGH THE END OF 2018 MADE BY MRS. LANDO. SECONDED BY MR. HANNA. MOTION CARRIES 3-1-1. (MRS. FERRATELLA OPPOSED, MR. MAIO ABSENT FOR VOTE) Resolution Required.**

Mr. Wheeler stated he will add their request for 2019 funding to the budget for consideration. Mrs. Lando stated if we provide them with funding for 2019 and they get money from other agencies, what happens with the funds we provide? Mr. Wheeler replied normally when an outside agency makes a funding request, in January they submit an invoice and



they get their payment. Ms. Banik clarified the money that we are asking for in 2019 includes all things that are not included in the sustainability plan.

B. **ProAction** – Mrs. Lando stated with ProAction’s WIC Program there are many people who do not collect their checks, which is about 14 percent as of June. Starting in October and November, they will be issuing electronic cards. Individuals will come in once to apply and the no-shows should stop as the cards will automatically replenish. Ms. Lattimer stated they will be required to do an annual interview to recertify for benefits.

Mrs. Lando announced that ProAction recently was reviewed by the State and met both National and State standards. Their Early Head Start Program is fully enrolled. Ms. Lattimer commented Marsha Patrick, Director of the Early Head Start Program retired last week after 30 years with the program.

C. **Smart Steuben** – Mrs. Ferratella stated she attended the Smart Steuben meeting where they learned through the Tobacco Coalition that five Confier apartment complexes in the County will be smoke-free starting February 2019. These apartment complexes are located in Painted Post, Corning, Bath and Canisteo. She stated they will also continue to talk about the T-21 proposal and she is continuing to gather information.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, November 7, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature’s Office  
NO LATER THAN NOON  
Wednesday, October 31, 2018.**



**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO INCREASE THE FOLLOWING CONTRACTS TO REFLECT THE 2018 COLA ADJUSTMENT: HORNELL CONCERN - \$1,615.00; FAMILY SERVICES - \$814.00; AND CATHOLIC CHARITIES - \$7,986.00 MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Dr. Chapman requested authorization to accept \$14,404.00 in State Aid from the NYS Office of Alcohol and Substance Abuse Services for the Weider House. This is pass-through funding that will go to Catholic Charities.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT \$14,404.00 IN STATE AID FROM THE NYS OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES AND INCREASING THE CONTRACT WITH CATHOLIC CHARITIES BY SAME AMOUNT MADE BY MR. MAIO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Transcription Contract** – Dr. Chapman informed the committee that Social Workers and Psychologists type their own notes, however, we do allow our prescribers and nurse practitioners to dictate their notes. We had three vendors who submitted proposals for transcription services. The proposal from Transcription 360 was the lowest and the best fit with our software. He requested authorization to contract with Transcription 360 at a rate of \$0.10 per line based on 65 characters per line. The turnaround time is within 24 hours. The contract will not exceed \$6,000.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ENTER INTO A CONTRACT WITH TRANSCRIPTION 360 FOR TRANSCRIPTION SERVICES AT A RATE OF \$0.10 PER LINE, BASED ON 65 CHARACTERS PER LINE, NOT TO EXCEED \$6,000.00 ANNUALLY MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **OMH Resolution – COLA Allocation** – Dr. Chapman stated the Office of Mental Health is requiring the adoption of a resolution to accept the 2018 cost of living allocation (COLA) in the amount of \$11,295.00. This resolution will state that this funding is only to be used to support salary and salary-related fringe benefit increases.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO ACCEPT THE 2018 OFFICE OF MENTAL HEALTH COST OF LIVING ADJUSTMENT (COLA) IN THE AMOUNT OF \$11,295.00 MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

B. Office for the Aging

1. **Approval of Increased Home Care Rates** – Mrs. Baroody stated our EISEP provider, Home and Health Care Services, Inc. has requested rate increases of \$.50 per hour for Personal Care I, Personal Care II and Respite II workers. She commented we deduct \$.36 per hour from all rates for required supervision that our staff provides.

**MOTION: AUTHORIZING THE FOLLOWING RATE INCREASES FOR HOME AND HEALTH CARE SERVICES, INC.: PERSONAL CARE I FROM \$25.50 PER HOUR TO \$26.00 PER HOUR; PERSONAL CARE II FROM \$26.50 PER HOUR TO \$27.00 PER HOUR; AND RESPITE II FROM \$26.50 PER HOUR TO \$27.00 PER HOUR MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Approval to Award Registered Dietician Contract** – Mrs. Baroody stated we had issued a request for quotes for Registered Dietician Services for the operation of the Senior Nutrition Program, which includes the home-delivered meals and congregate meals. They received two quotes and she requested authorization to enter into a contract with Leslie Elliott at a rate of \$43.00 per hour, not to exceed \$21,518 annually, effective January 2, 2019. Additionally, she requested authorization to extend the contract with the current Dietician, Wilma Stewart, through January 2019 to aid with the transition to the new dietician.

**MOTION: AUTHORIZING THE DIRECTOR FOR THE OFFICE FOR THE AGING TO EXTEND THE CONTRACT WITH REGISTERED DIETICIAN, WILMA STEWART, THROUGH JANUARY 2019 AND AUTHORIZING A NEW CONTRACT WITH REGISTERED DIETICIAN LESLIE ELLIOTT, EFFECTIVE JANUARY 2, 2019, AT A RATE OF \$43.00 PER HOUR, NOT TO EXCEED \$21,518 ANNUALLY MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

C. Department of Social Services

1. **Accepting HEAP Bids** – Ms. Muller announced HEAP opens November 13, 2018 and the heating component opens November 5, 2018.

Mr. Morse stated we received bids from Vine City Supply and Blevins. He recommended awarding on a line item basis to both bidders.

**MOTION: AWARDING THE BIDS FOR REPLACEMENT OF RESIDENTIAL HEATING SYSTEMS TO VINE CITY SUPPLY AND BLEVINS ON A LINE ITEM BASIS MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Adoption Day** – Ms. Muller announced Adoption Day will be held on November 30, 2018 at 11 am. They have six pending adoptions.

3. **Mobile Work Program** – Mr. Hauryski stated he has heard of requests from non-profits that want to utilize our mobile work crew and it seems like as of late, every time they ask, they are told they are booked up or there is no help, etc. He asked Mr. Spagnoletti to get a monthly report from June Murray that shows the work crew leader, number of clients and where they have been for the month. He commented that he thinks that is striking as those reports over the last year have shown declines in the number of clients. There is also a work crew assigned to Buildings & Grounds to work here which surprises him as we didn't used to have that.

Ms. Muller commented we have had a work crew here, but not exclusively. Mr. Hauryski commented as an observation, when he pulled in this morning, he sees five people working on a flower bed that is not bigger than the table in this room. That is not an efficient operation. He has asked Ms. Murray why they are not getting clients. Apparently there are a lot of people stating they have bad backs, not feeling good, etc. When we first started this program we had four crews that were full and vans of clients were going out to do jobs. Now, we have one crew with only one client, which is crazy. Why are we not getting the clients?

Ms. Muller replied there are two things that factor into this. The first is we have seen a reduction in the safety net caseload and the biggest number of work crew clientele came from this group. The second is that the clients are getting medical excuses from their physicians saying that they are unable to work. She explained the safety net clients are single adults and the TANF clients are family cases, which contains a smaller pool of clients.

Mr. Van Etten commented it sounds like we need to re-educate the clients. Mr. Wheeler commented the unemployment rate is down, which could be a positive way to look at this. The safety net numbers being lower is a good thing. He stated with regard to seeing one crew leader with one client here, we talked about what to do and decided that instead of laying off the crew leader, it was better to keep him and the client here and active.

Ms. Muller commented we have instituted that clients with medical excuses still do have to come in and show up to the department. Mr. Wheeler stated we have four crews, with three going out and one staying here. Mrs. Ferratella asked can we adjust where they go and what they are doing? Ms. Muller replied yes. Mrs. Ferratella asked who monitors where they are going? Ms. Muller replied Ms. Murray. The Bath crew is the one that has one or two clients working.

Ms. Lattimer asked how long are the medical excuses for? Ms. Muller replied they have to reapply for a medical excuse every six months. Mr. Hauryski asked can the Legislature institute certain requirements, for example drug testing? Ms. Muller replied yes. We do drug testing and make it part of their independent living plan.

Mrs. Ferratella asked how is the Fraud Unit doing? Ms. Muller replied they are very aggressive. Mr. Wheeler stated as of September they had 76 investigations. There were 49 disqualifications year-to-date in TANF. Our department is one of the most aggressive in the State. Ms. Muller stated we have realized \$3.7 million year-to-date in cost avoidance. Mr. Maio asked what is the fraud staff costing us? Ms. Muller replied the front end detection is done with the fraud investigators. The investigators check those people who are lying on their application.

Mr. Van Etten asked with the mobile work program, are there any clients that are doing work for us when they become injured and if so, is that frequently an issue? Ms. Muller replied no. We have only had one that was injured while working and that was a number of years ago.

D. Public Health

1. **Contracts** – Mrs. Smith requested authorization to enter into contracts with Taylor Brownell, Occupational Therapist; Gwendolyn Tschorke Rowley, Speech Language Pathologist; and Johnston Speech-Language Pathology to provide preschool related services. The rate is \$65.00 per individual session and \$32.50 per group session.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO THE FOLLOWING CONTRACTS FOR PRESCHOOL RELATED SERVICES AT A RATE OF \$65.00 PER INDIVIDUAL SESSION AND \$32.50 PER GROUP SESSION: TAYLOR BROWNELL, OCCUPATIONAL THERAPIST; GWENDOLYN TSCHORKE ROWLEY, SPEECH LANGUAGE PATHOLOGIST; AND JOHNSTON SPEECH LANGUAGE PATHOLOGY MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **2019 Contract Renewals** – Mrs. Smith presented the 2019 contract renewals for review and approval. She noted there is a 3 percent increase anticipated for the contract with Complia Health and a \$500 increase for their S2AY Rural Network membership.

**MOTION: APPROVING THE FOLLOWING 2019 CONTRACT RENEWALS FOR PUBLIC HEALTH: COMMON GROUND HEALTH (REGIONAL HEALTH PLANNING SERVICES) - \$1,000; ARNOT MEDICAL SERVICES (TB SERVICES) – MEDICAID RATE; NOYES HOSPITAL (QUANTIFERON TB TEST) - \$50.00; FINGER LAKES MIGRANT HEALTH CARE PROJECT (STD TESTING) – MEDICAID RATE; PLANNED PARENTHOOD OF THE SOUTHERN FINGER LAKES, INC. (STD TESTING) – MEDICAID RATE; COMPLIA HEALTH (SOFTWARE SUPPORT) - \$178.81 PER MONTH; S2AY NETWORK (REGIONAL S2AY NETWORK) - \$18,500; S2AY NETWORK (REGIONAL EMERGENCY PLANNING COOPERATIVE EFFORT) - \$2,000; BIOSERVE, INC. (MEDICAL WASTE DISPOSAL) - \$75.00 PER BOX; NICOLE STUMPF (EMPLOYEE WELLNESS – YOGA) - \$70.00 PER CLASS; LEAD SCREENING GRANT - \$41,994; IMMUNIZATION GRANT - \$48,470; RABIES GRANT - \$20,210; EMERGENCY PREPAREDNESS GRANT - \$86,473; CSHCN GRANT - \$21,888; EARLY INTERVENTION GRANT - \$39,884; AND STUDENT FIELD EXPERIENCE AT NO COUNTY COST, WITH THE FOLLOWING: SUNY ALFRED, ELMIRA COLLEGE, SUNY BROCKPORT, KEUKA COLLEGE, PLATTSBURG, SUNY EMPIRE, CORNING COMMUNITY COLLEGE, SUNY BINGHAMTON, ROBERTS WESLEYAN COLLEGE, ST. JOHN FISHER AND CORNELL UNIVERSITY MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

3. **Nursing & Administrative Services** – Mrs. Smith stated they did a request for quotes for nursing and administrative services. For nursing services they received two responses from Jan & Bev's Home Care and Pathways for both RN's and LPN's, full and part-time. She requested approval to award contracts to both so that we can have options and back up. The administrative rate for Jan & Bev's is 15 percent and for Pathways it is 10 percent. Historically we have used Jan & Bev's and they are very responsive to our needs.

Mrs. Smith stated for Administrative support staff, they received quotes from InSync out of California, and Pathways. The administrative fee for Pathways is 10 percent. The administrative fee for InSync is 13.2 percent,

but only on salary, not on the benefits. She requested approval to contract with both. Mr. Morse stated we are recommending contracting with both as one option may be better and InSync's estimated cost for the year was lower at \$16,077.76 compared to Pathway's cost at \$16,367.45.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO CONTRACT WITH THE FOLLOWING FOR NURSING SERVICES: JAN & BEV'S HOME CARE – REGISTERED NURSES AND LICENSED PROFESSIONAL NURSES – FULL TIME AT A COST OF \$76,535 PER YEAR, PER NURSE; PATHWAYS – REGISTERED NURSES AND LICENSED PROFESSIONAL NURSES – FULL TIME AT A COST OF \$101,608.49 PER YEAR, PER NURSE AND INCLUDES INSURANCE AND RETIREMENT; JAN & BEV'S HOME CARE – REGISTERED NURSES AND LICENSED PROFESSIONAL NURSES – PART-TIME AT A COST OF \$15,734 PER YEAR, PER PART-TIME NURSE; PATHWAYS – REGISTERED NURSES AND LICENSED PROFESSIONAL NURSES – PART-TIME AT A COST OF \$16,466.50 PER YEAR, PER PART-TIME NURSE AND INCLUDES RETIREMENT; INSYNC FOR ADMINISTRATIVE SUPPORT STAFF AT A COST OF \$16,077.76 PER YEAR, PER PART-TIME EMPLOYEE; AND PATHWAYS FOR ADMINISTRATIVE SUPPORT STAFF AT A COST OF \$16,367.45 PER YEAR, PER PART-TIME EMPLOYEE AND INCLUDES RETIREMENT MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

4. **Accreditation Update** – Mrs. Smith reported we are on the Public Health Accreditation Board's (PHAB) November 20, 2018, agenda and that is when they will tell us whether we are approved. They looked at over 100 measures. Our consortium either fully met or largely met 95.3 percent. There were only 4.5 percent that were slightly met and one measure that did not get met by one of the counties and Steuben was not the county. We hope that one unmet measure is not a deal breaker. Overall, it looks good on paper. Within two weeks of the November 20, 2018 meeting they will tell us yes or no. We are the first multi-jurisdictional application to be considered. Because of that, it will be all of us, or none of us.

#### **IV. OTHER BUSINESS**

A. *Jeff Yalden* - Mrs. Ferratella stated that she attended a presentation given by national speaker Jeff Yalden, at the Corning-Painted Post High School on children and mental health. His point was that mental illness is the greatest health problem which is leading to teen suicide, drug issues, etc.

B. *Vulnerable Youth Summit* - Mrs. Ferratella stated she and Mrs. Lando attended the Vulnerable Youth Summit. Mr. Caudill stated they had 115 – 120 people in attendance, with 12 school districts represented. Mrs. Ferratella commented it was an excellent program.

Mr. Caudill stated this was sponsored by Potter's Hands which is a facility for abducted women and they target women who are out of the area. The initiative for the summit was for local youth, runaways, homelessness, sex trafficking and labor trafficking. Youth homelessness looks different in Steuben County as opposed to other areas. The schools last year reported 300 youth as being homeless, however, some youth are "couch surfing" and others are staying with another relative. Mr. Hanna asked how do we identify homeless youth? Mr. Caudill replied the schools have guidelines that they follow. The Department of Social Services keeps track using a point in time study. A point in time study is done annually on one night and that is done typically in January.

C. *Addison Youth Center* - Mrs. Lando commented she and Mrs. Ferratella toured the afterschool program at the Addison Youth Center. They are doing the Lights on for After School Program which is a great program. Mr. Caudill commented the Addison Youth Center operates with 50 kids per day.

**MOTION: TO ADJOURN MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR.  
MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, December 5, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, November 28, 2018**

**STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE**

*Wednesday, December 5, 2018*

*9:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, NY*

**\*\*MINUTES\*\***

**COMMITTEE:** Carol A. Ferratella, Chair Hilda T. Lando, Vice Chair K. Michael Hanna  
Steven P. Maio

**STAFF:** Jack K. Wheeler Mitchell Alger Darlene Smith  
Lise Reynolds Kathy Muller Jennifer Prossick  
Hank Chapman Patty Baroody Cathy Baker  
Bill Caudill

**LEGISLATORS:** Joseph J. Hauryski Kelly H. Fitzpatrick Robin K. Lattimer  
John V. Malter Frederick G. Potter Thomas J. Ryan  
Robert V. Nichols

**ABSENT:** Randolph J. Weaver

**I. CALL TO ORDER**

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Alger to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE NOVEMBER 7, 2018, MEETING MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REQUESTS**

A. Office of Community Services

1. **2019 Contracts** – Dr. Chapman presented his 2019 contracts for approval. Mrs. Lando asked why does the Psychiatric Nurse Practitioner get paid almost as much as the Psychiatrist? Dr. Chapman replied the hourly rate is less for the Psychiatric Nurse Practitioner, but she works full-time and the Psychiatrist is part-time.

Mr. Wheeler commented Dr. Chapman has done a great job, especially with the Psychiatrist and Nurse Practitioner services. Between here and Binghamton, there is a severe shortage and he fears what will happen in a couple of years. Dr. Chapman has done a good job of managing this. Mrs. Lando asked what is the shortage caused by? Mr. Wheeler replied there is a shortage of the number of people as well as the number who are willing to work in a rural area.

**MOTION: APPROVING THE FOLLOWING 2019 CONTRACTS FOR THE OFFICE OF COMMUNITY SERVICES: ARBOR DEVELOPMENT – OMH - \$499,141; ARA – OMH - \$250,500; CATHOLIC CHARITIES (TURNING POINT) – OMH - \$23,579; STEUBEN ARC – OMH - \$134,848; ASPIREHOPENY, INC. – OMH - \$528,773; HORNELL CONCERN FOR YOUTH – OASAS - \$116,454; FAMILY SERVICE SOCIETY – OASAS - \$79,954; CATHOLIC CHARITIES (KINSHIP) – OASAS - \$343,459; CATHOLIC CHARITIES (OASAS PREVENTION) - \$244,961; STEUBEN ARC (SHELTERED WORKSHOP) - \$127,722; DR. LOWRY/MHL PSYCH SERVICES (JAIL COORDINATOR) - \$62,500 ANNUALLY; DR. KHAN (PT PSYCHIATRIST) - \$30,000 FOR SIX MONTHS; DR. TOUCHSTONE (PT PSYCHIATRIST) - \$177,000 ANNUALLY; DR. VERKLEEREN (PT OASAS CORNING MEDICAL DIRECTOR) - \$31,000 ANNUALLY; WESTERN NY MED-**



**PSYCH – DR. NEERUKONDA (PT PSYCHIATRIST) - \$93,000 ANNUALLY; NANCY HOUY (PSCHIATRIC NURSE PRACTITIONER) - \$160,000; CAPABILITIES (PROS – ORS PROGRAM – 1 FT) - \$60,040 ANNUALLY; CATHOLIC CHARITIES (5 FT/4 PT CONTRACTED LABOR) - \$447,000 ANNUALLY; CATHOLIC CHARITIES (PREVENTION COALITION) - \$37,724 ANNUALLY; FAMILY SERVICE SOCIETY (1 FT SOCIAL WORKER) - \$88,000 ANNUALLY; INSTITUTE FOR HUMAN SERVICES (1 FT BILT CASE MANAGER) - \$66,000 ANNUALLY; PATHWAYS (17 FT CONTRACTED LABOR) - \$1,155,000 ANNUALLY; PATHWAYS – MOBILE CRISIS UNIT (4 FT SOCIAL WORKERS) - \$326,000 ANNUALLY; PRATTSBURGH SCHOOL (PROVIDE SOCIAL WORKER) - \$40,000 ANNUALLY; PROACTION (5 FT/3 PT ADMIN CONTRACTED LABOR) - \$235,000 ANNUALLY; BATH POLICE DEPARTMENT (MH TRANSPORTS) - \$73.00 PER HOUR; CORNING HOSPITAL (ANSWERING SERVICES) - \$50.00 PER MONTH; LANGUAGE LINE SOLUTIONS, INC. (TELEPHONE INTERPRETERS) - \$0.75 PER MINUTE; MEDLAB, INC. (DRUG SCREENS) - \$15.00 PER 6-PANEL SCREEN; SIGN LANGUAGE SOLUTIONS (SIGN LANGUAGE SUPPORT) - \$50.00 PER SERVICE HOUR; TRANSCRIPTION 360 (TRANSCRIPTION SERVICES) - \$6,000 ANNUALLY; FIRE ALARM SERVICE TECHNOLOGY, INC. (FIRE ALARM MAINTENANCE) - \$1,927 ANNUALLY; CARR’S TRUCKING/SNOW REMOVAL (SNOW REMOVAL – CORNING OFFICE) - \$55.00 PER PLOW; SCHINDLER ELEVATOR - \$195.96 PER MONTH; TP’S CONCRETE/CONTRACTING (SNOW REMOVAL – HORNELL OFFICE) - \$75.00 PER PLOW; CANISTEO VALLEY FAMILY PRACTICE (LEASE OF OFFICE SPACE) - \$19,000 ANNUALLY; AND YOUTH BUREAU (RENTAL CONTRACT) - \$6,700 ANNUALLY MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

B. Public Health

1. **Early Intervention Contract** – Mrs. Smith requested authorization to contract with Hillside Children’s Center for Early Intervention Coordination Services at a rate of \$14.00 per 15-minute session.

**MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO A CONTRACT WITH HILLSIDE CHILDREN’S CENTER FOR EARLY INTERVENTION COORDINATION SERVICES AT A RATE OF \$14.00 PER 15-MINUTE SESSION MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Accreditation Update** – Mrs. Smith informed the committee that they received their notification from the Public Health Accreditation Board (PHAB) and all six counties need to write a plan of correction. The plans of correction are only for 4 measures out of the 100. This just delays everything. We have 90 days to submit of multi-jurisdictional plan of correction. After that, we will be given a certain period of time to demonstrate that we have implemented the correction. This could delay our final approval for up to one year. Mrs. Smith stated there were some measures that each of the counties have to write a plan on and then others that were cited in one county, but none of the others. Steuben County has to write four plans of correction. One county out of the six had one measure that did not at all meet the minimum standards.

Mr. Maio asked what were the four measures that you need to write a plan of correction for? Mrs. Smith replied off the top of her head, she knows that one dealt with emergency coordination and our relationship with the Emergency Management Office. She will get that list to the committee.

C. Office for the Aging

1. **2019 Contracts** – Mrs. Baroody presented her 2019 contracts for approval. She noted that they received additional Community Services for the Elderly (CSE) funding and as a result the contracts with Institute for Human Services, Corning Meals on Wheels and Faith in Action were increased to reflect that additional funding. We also shifted \$5,000 from the AIM Consumer Directed contract to the Home and Health Care EISEP contract. This is a reflection of the growing waiting list for EISEP home care and the difficulty we are having finding suitable candidates for the Consumer Directed home care program. Mrs. Baroody stated that John McCarthy who has been providing legal services for the elderly will be retiring at the end of this year, so on the contract list the provider for legal services has a notation to be determined as the quotes are not due back until December 12, 2018.

Mrs. Lando asked what is the status of the Full Circle America program? Mrs. Baroody replied we are currently exploring licensure for Dr. Teel. If he becomes licensed in New York, we could then bill the insurance companies and that would help to reduce the costs for participants. This is a non-medical program and we currently have 12 clients enrolled.

**MOTION: APPROVING THE FOLLOWING 2019 CONTRACTS FOR THE OFFICE FOR THE AGING: CORNING MEALS ON WHEELS (HOME-DELIVERED MEALS) - \$10,000; FAITH IN ACTION (TRANSPORTATION) – 35,000; HOME AND HEALTH CARE (TITLE III-E RESPITE) - \$10,000; HORNELL OFFICE SPACE - \$0; CORNING OFFICE SPACE - \$2,400; INSTITUTE FOR HUMAN SERVICES (MEDICARE/EPIC PROGRAM) - \$68,179; INSTITUTE FOR HUMAN SERVICES (PROJECT CARE) - \$21,795; INSTITUTE FOR HUMAN SERVICES (TITLE V TRANSITION) - \$83,761; INSTITUTE FOR HUMAN SERVICES (TRANSPORTATION MANAGEMENT) - \$63,617; INSTITUTE FOR HUMAN SERVICES (BALANCED INCENTIVE PAYMENT PLAN) - \$28,026; AVOCA METHODIST CHURCH (RAMPS) - \$3,226; LEGAL SERVICES - \$14,191; PROACTION (SUPPORT SERVICES) - \$148,397; PROACTION (HEAP) - \$4,685; PROACTION (SNAP) - \$155,555; PROACTION (TITLE III-C 1 & 2) - \$379,601; PROACTION (WELLNESS) - \$12,400; PERSONAL EMERGENCY RESPONSE SERVICES (\$13,500; SSSF EXECUTIVE DIRECTOR - \$55,600; ELLIOTT (CONSULTING DIETICIAN) - \$21,518; HOME \* HEALTH CARE (EISEP) - \$221,048; PROACTION (EISEP ASSISTANT) - \$51,839; AND AIM (CONSUMER-DIRECTED) - \$20,000 MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

2. **Benefits Enrollment Center Grant** – Mrs. Baroody informed the committee that yesterday they received notification that they were awarded a \$115,000 grant. This grant does require matching funds of 15 percent and this is already contained within the 2019 budget. This is a 20-month project that will begin January 1, 2019 and end September 29, 2020. She explained the purpose of this program is to maximize enrollment of eligible Medicare beneficiaries in the five core benefits of Medicare Savings Program, Low Income Subsidy, Low Income HEAP, Medicaid and Supplemental Nutrition Assistance Program. The purpose is to create a virtual Benefits Enrollment Center to get applications moved through quickly and without mistakes to help seniors get the services that they need. She stated their office will be the lead agency and she hopes to hire an additional person to assist with this. Mr. Wheeler commented they currently have one vacant position available that we can fill.

**MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO ACCEPT A BENEFITS ENROLLMENT CENTER GRANT IN THE AMOUNT OF \$115,000 WITH A 15 PERCENT MATCH REQUIRED MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

D. Department of Social Services

1. **2019 Contracts** – Ms. Muller presented her 2019 contracts for approval. Mr. Maio asked for an explanation of Kchecks. Ms. Muller replied Medicaid rules require that checks be done on all providers who are billing Medicaid. Mr. Wheeler explained if the County employs employees or vendors, who in the course of their duties, bill for Medicaid services, we have to check a list to ensure that they are not on the non-compliance list, otherwise we could lose any federal funding we currently receive. He commented this is something that the schools and hospitals also do.

**MOTION: APPROVING THE FOLLOWING 2019 CONTRACTS FOR THE DEPARTMENT OF SOCIAL SERVICES: FIRE ALARM SERVICE TECHNOLOGIES (DETENTION CENTER ALARM SERVICES) - \$1,305 ANNUALLY; VIRDEE MEDICAL GROUP (DETENTION CENTER PHYSICALS) - \$65.00 PER EXAM; BONADIO GROUP (ELIGIBILITY REVIEWS) - \$168.00 PER HOUR; LABCORP. (PATERNITY TESTING) - \$43.00 PER PERSON; SHI INTERNATIONAL (KCHECKS) - \$3,500 ANNUALLY AND DR. MICHAEL MORRONGIELLO (FORENSIC PSYCHOLOGICAL EVALUATIONS) - \$125.00 PER BILLABLE HOUR MADE BY MR. HANNA. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. MAIO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: APPOINTING KATHRYN MULLER, COMMISSIONER OF SOCIAL SERVICES, AS REPRESENTATIVE TO THE 11-COUNTY CONSORTIUM FOR RAISE THE AGE DETENTION MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MAIO. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, January 2, 2019  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, December 26, 2018**