



B. Planning

1. **State Septic System Replacement Program** – Mrs. Dlugos informed the committee that the State has established a new septic replacement fund and she is requesting authorization to participate. This new fund pays 50 percent of the replacement cost of nonfunctioning systems in specific geographical areas. Right now, Smith Pond is eligible. They have talked about expanding the area to include Keuka Lake, Waneta Lake and Mill Pond. The State may not run the funding formula until next year, but we would receive \$75,000 for the Smith Pond area which is located in Avoca. This will be a 50 percent cost share program with the homeowner. The State funding would go directly to the contractor. Mrs. Dlugos stated we will also be able to use local code enforcement officers to determine failed systems.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO PARTICIPATE IN THE STATE'S NEW SEPTIC REPLACEMENT PROGRAM MADE BY MR. MALTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

C. County Manager

1. **TBEX Conference** – Mr. Wheeler informed the committee that he and Chairman Hauryski met with Laury Poland and Tom Tranter to discuss this opportunity. He stated Ms. Poland is here today to talk about this opportunity.

Ms. Poland stated TBEX is the Travel Bloggers Exchange. They meet twice a year, once in Europe and once in North America. She announced that TBEX North America will be held in the Finger Lakes of New York in September 2018. We are capping tickets at 500 and have already received requests for 230. This is a conference for travel bloggers who will come from all over the world.

Ms. Poland stated the travel bloggers came to us and asked if we would host. Corning Enterprises is contributing a significant amount of money toward this; at least \$50,000, and perhaps more. Attendees at the conference will be representing over 150 travel industry professionals. She stated in their discussions with Mr. Wheeler, Mr. Hauryski and Mr. Tranter, they talked about having Steuben County become a presenting sponsor alongside Corning Enterprises. Finger Lakes Wine Country and The Corning Museum of Glass are the destination hosts.

She stated the actual conference; educational seminars, lunch, etc. will all happen at the Corning Museum of Glass. As mentioned above, we have already received 230 requests and 200 of those will be staying in Steuben County hotels. We probably will not have enough hotel rooms and we may need to go into Chemung County, however, the travel bloggers will spend the majority of their time in Steuben County. The largest TBEX conference was held in Toronto and had 1,200 attendees.

Mr. Wheeler commented this is a unique opportunity. The contribution of \$50,000 is a lot, and we do have it available and will probably take it from the room tax reserve. By hosting this conference, we will get room tax money and sales tax money, but most importantly, a great deal of exposure from the bloggers. This is something worthwhile and Corning Enterprises made this contribution as well.

Mr. Malter asked what would be the total amount of our contribution? Mr. Wheeler replied \$50,000. Ms. Poland stated the total cost to host the event will be between \$300,000 - \$350,000. Mr. Wheeler stated Corning Enterprises is making a contribution and they will also be asking for support from Chemung and Schuyler counties, along with various businesses.

Ms. Poland stated we have a sponsorship committee and we are looking at I Love New York for a contribution. Also, we will be contacting United Airlines, who is now running flights through the Elmira-Corning Regional Airport, to see if they would be willing to provide in-kind flights so that we can get speakers to the conference. The conference will be held September 11<sup>th</sup> – 13<sup>th</sup>.

Mr. Hauryski asked will the bloggers spend more time here after the conference? Ms. Poland replied yes. Our job, along with Corning Museum of Glass and our partners, is to present everything we have and in the best light. The Europe conference was held in Ireland and many of the bloggers were staying upwards of a month after the conference.

Mr. Hauryski stated this is quite an undertaking. Do you have an organizational structure in place to take care of everything? Ms. Poland replied yes. We have an Executive Committee made up of 4 members who will meet monthly. We also have a Steering Committee made up of three members that will meet weekly and then subcommittees for Transportation, Communication, Events, Event Activities, Education and Volunteers. There is also an organization called TBEX and they do all of the management of the event. We have been working hard to get sponsors.

Mr. Ryan asked will there be anyone who would be interested in the agricultural aspects of the County. Ms. Podsiedlik stated she has talked with Mr. Costello from the Conference & Visitors' Bureau to see about creating a special activity such as a farm tour, or something relative to dairy production. Ms. Poland stated this makes perfect sense. We could put all of the producers in one area for an evening event that would allow participants to see and/or taste the various products that are produced in the County.

Ms. Lattimer asked have you made this presentation to Chemung and Schuyler counties? Ms. Poland replied she has numerous meetings set up with both counties as well as the Keuka Lake Wine Trail, Seneca Lake Wine Trail and many others. Ms. Lattimer asked how will the connection happen between the traveler, the tourist and the blogger? Ms. Poland replied a traveler uses two or three methods to make a decision on where they will travel. They are aspirational travelers and use a travel magazine or their computer to research destinations. A lot of the bloggers write for the travel magazines. We will be going to various locations throughout the County to provide education on how to talk with the bloggers to highlight everything we have to offer.

Mr. Malter stated the total cost of the conference is \$300,000. Corning Enterprises is contributing \$50,000 and if Steuben County contributes \$50,000, what happens if you don't raise the remaining \$200,000? Ms. Poland stated we will raise it. We already have people who are asking to get involved, including TripAdvisor, Travelocity and Booking.com. Post conference, we would like to keep the bloggers in New York State and are hoping that I Love New York will help us with that. If that is not possible, we have had interest from New Jersey, Ohio and Ontario, Canada.

Mrs. Lando stated you mentioned that you will need volunteers. How can Legislators and others volunteer for committees? Ms. Poland replied that she can send out a list of committees and to just contact her. Mrs. Ferratella asked is Corning Museum of Glass hosting an in-kind contribution? Ms. Poland replied yes.

**MOTION: AUTHORIZING THE COMMISSIONER OF FINANCE TO APPROPRIATE \$50,000 FROM THE ROOM TAX RESERVE TO FINGER LAKES WINE COUNTRY IN SUPPORT OF THE TBEX NORTH AMERICA CONFERENCE TO BE HELD IN CORNING FROM SEPTEMBER 11<sup>TH</sup> – 13<sup>TH</sup> MADE BY MR. RYAN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR.  
MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, February 7, 2018  
10:00 a.m.**

**Please send your agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, January 31, 2018.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Monday, February 12, 2018*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	K. Michael Hanna, Vice Chair	Robert V. Nichols	Joseph J. Hauryski
<b>STAFF:</b>	Jack K. Wheeler Jennifer Prossick	Mitchell Alger Eric Rose	Amy Dlugos
<b>LEGISLATORS:</b>	Carol A. Ferratella Gary B. Roush	Hilda T. Lando	Frederick G. Potter
<b>ABSENT:</b>	Robin K. Lattimer	John V. Malter	Thomas J. Ryan
<b>OTHERS:</b>	Jeff Parker, District Manager, Soil & Water Conservation District Scott Ward, Steuben County Farm Bureau		

**I. CALL TO ORDER**

Mr. Hanna called the meeting to order at 10:00 a.m. and asked Mr. Nichols to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JANUARY 3, 2018, MEETING MADE BY MR. NICHOLS. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Approval to Bid Transit Items Funded by NYS Accelerated Transit Capital Program** – Mrs. Dlugos requested authorization to bid items that are funded by the NYS Accelerated Transit Capital Program. These include a bus shelter for the Village of Bath, transport racks for bicycles on buses and a variable digital message sign for the bus shelters that will include schedule changes, weather, delays, etc.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO BID THE FOLLOWING TRANSIT ITEMS WHICH ARE FUNDED BY THE NYS ACCELERATED TRANSIT CAPITAL PROGRAM: BUS SHELTER FOR VILLAGE OF BATH, TRANSPORT RACKS FOR BICYCLES ON BUSES AND A VARIABLE DIGITAL MESSAGE SIGN FOR THE BUS SHELTERS MADE BY MR. HAURYSKI. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

2. **Contract** – Mrs. Dlugos requested authorization to enter into a sub-recipient agreement with Arbor Development for the Well and Septic Program. Mr. Hauryski asked is there a waiting list? Mrs. Dlugos replied yes. We have funding for 15 systems and we have a waiting list of about 45.

**MOTION: AUTHORIZING THE DIRECTOR PLANNING TO CONTRACT WITH ARBOR HOUSING & DEVELOPMENT FOR THE CDBG WELL & SEPTIC PROGRAM MADE BY MR. NICHOLS. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

3. **Certifying Officer and Environmental Review for Well and Septic Program** – Mrs. Dlugos informed the committee that they have to do an environmental review; both State and Federal, for the well and septic program. We need to declare the project a Type II Action for the purposes of the NYS Environmental Quality Review Act. She stated that she will be the certifying officer.

**MOTION: APPOINTING THE DIRECTOR OF PLANNING AS THE CERTIFYING OFFICER FOR STEUBEN COUNTY CDBG PROJECT FOR WELL AND SEPTIC REPLACEMENTS AND DECLARING THE PROJECT A TYPE II ACTION FOR THE PURPOSE OF NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT MADE BY MR. NICHOLS. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

**IV. OTHER BUSINESS**

A. *Memorializing Resolution Re: Algal Blooms* – Mr. Hanna asked the committee to consider a resolution memorializing the Governor and the State Legislature to include Canandaigua, Keuka, Seneca, Lamoka and Waneta Lakes on the list of priority lakes that are vulnerable to algal blooms. The Governor is putting \$65 million into the budget to address algal blooms across the State, but did not identify the lakes in our area. Mr. Wheeler commented we have had a significant problem with the blooms. Mr. Parker explained phosphorus is tied directly to algae blooms. We have had a number of major storms within the past couple of years and saw a lot of runoff and natural gully erosion.

**MOTION: MEMORIALIZING GOVERNOR CUOMO AND THE NEW YORK STATE LEGISLATURE TO INCLUDE CANANDAIGUA, KEUKA, SENECA, LAMOKA AND WANETA LAKES IN THE LIST OF PRIORITY LAKES THAT ARE VULNERABLE TO HARMFUL ALGAL BLOOMS MADE BY MR. NICHOLS. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

**V. OUTSIDE AGENCIES**

A. Soil & Water Conservation District

1. **Activities Update** – Mr. Parker distributed a handout depicting 2017 funding and activity accomplishments. For every dollar appropriated by the County, the District brought \$30.00 back into the County in funding. Total funds brought into the County during 2017 was \$5,034,777.11. He thanked the Legislature for providing him with a \$3,000 increase for 2018. Mr. Hauryski commented that is a credit to you and your staff. You do a fine job. He asked what is the plan for the removal of debris near Upstate Niagara to help alleviate future ice jams? Mr. Parker stated they have put together a plan for a debris and ice jam storage field idea that the Army Corps of Engineers has approved and used. Mr. Hauryski commented the State has offered to help with this project. Mr. Parker stated he will be in contact with them.

Mr. Parker thanked Mr. Wheeler for all his assistance with their grant that enabled him to purchase the smaller excavator. He commented that excavator has been used numerous times, particularly for those projects on the lake.

B. Steuben County Farm Bureau

1. **Activities Update** – Mr. Parker introduced Scott Ward who is here today on behalf of the Steuben County Farm Bureau. Mr. Ward informed the committee that the President is Ed Merry. Mr. Hauryski stated he hopes the Farm Bureau will have a member present at this meeting on a monthly basis.

Mr. Ward distributed the winter 2017-2018 edition of the Farm Bureau newsletter that is sent out across the County. Farm Lobby Day will be March 5<sup>th</sup> and March 6<sup>th</sup>. Steuben County is ranked 6<sup>th</sup> out of the 52 county farm bureaus for membership. Our current membership is 390 and we are looking to increase that in 2018. Mr. Ward announced 2018 marks the Farm Bureau's 100<sup>th</sup> anniversary and we will be celebrating in conjunction with Cornell Cooperative Extension 100<sup>th</sup> anniversary. He stated one issue of importance that he would like the County's help with is encouraging people to purchase farm to table. This could potentially put more money into our local farmer's hands.

**VI. OTHER BUSINESS (Cont.)**

A. *Appointments* – Mr. Hanna stated the County has received recommendations from the Soil & Water Conservation District to appoint Dennis Acomb to the Marsh Ditch Water Protection Board for a four-year term and to appoint Ernest Swift as the Farm Bureau representative to the Soil & Water Conservation District Board of Directors for a three-year term.

**MOTION: RECOMMENDING THE APPOINTMENT OF DENNIS ACOMB TO A FOUR-YEAR TERM ON THE MARSH DITCH WATERSHED PROTECTION DISTRICT BOARD OF DIRECTORS AND ERNEST SWIFT TO A THREE-YEAR TERM AS THE FARM BUREAU REPRESENTATIVE TO THE SOIL & WATER CONSERVATION DISTRICT BOARD OF DIRECTORS MADE BY MR. NICHOLS. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

**MOTION: TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. HAURYSKI. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, March 7, 2018  
Legislative Committee Room  
10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, February 28, 2018**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, March 7, 2018*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

<b>COMMITTEE:</b>	Joseph J. Hauryski (Chair)	John V. Malter	Robert V. Nichols
<b>STAFF:</b>	Jack K. Wheeler Eric Rose	Mitchell Alger Jennifer Prossick	Amy Dlugos Andy Morse
<b>LEGISLATORS:</b>	Carol A. Ferratella John V. Malter	Kelly H. Fitzpatrick Steven P. Maio	Hilda T. Lando Gary B. Roush
<b>ABSENT:</b>	Robin K. Lattimer, Chair	K. Michael Hanna, Vice Chair	Thomas J. Ryan
<b>OTHERS:</b>	Jamie Johnson, Executive Director, Steuben County Industrial Development Agency Jill Staats, Steuben County Industrial Development Agency Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension Mary Perham		

**I. CALL TO ORDER**

Mr. Hauryski called the meeting to order at 10:00 a.m. and asked Mr. Johnson to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE FEBRUARY 12, 2018, MEETING MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

**III. DEPARTMENTAL REQUESTS**

A. Buildings & Grounds

1. **Air Conditioning Service & Maintenance Bid Award** – Mr. Rose informed the committee that they solicited bids for air conditioning service and maintenance, which also includes the New Office Building and the Records Storage Facility. They received two bids from John W. Danforth Company and Trane. He recommended awarding to the low bidder, John W. Danforth Company.

**MOTION: AWARDING THE BID FOR AIR CONDITIONING SERVICE AND MAINTENANCE TO THE LOW BIDDER, JOHN W. DANFORTH COMPANY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

2. **New Office Building Update** – Mr. Hauryski asked Mr. Rose to provide an update on the building project. Mr. Rose stated the main project is moving right along. Verizon did move the conduit underground. The Records Storage Facility is 90 percent complete and they will be working on the punch list in a couple of weeks. Approximately 70 – 80 percent of the records that will be stored at the new facility are in the new building.



B. Planning

1. **Public Hearing** – Mrs. Dlugos requested authorization to hold a public hearing on land submitted for inclusion in certified agricultural districts during the 2018 annual thirty-day period.

**MOTION: AUTHORIZING A PUBLIC HEARING ON LAND SUBMITTED FOR INCLUSION IN CERTIFIED AGRICULTURAL DISTRICTS DURING THE 2018 ANNUAL THIRTY-DAY PERIOD MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

2. **Septic System Replacement Program** – Mrs. Dlugos stated last month the committee authorized participation in the new septic system replacement program. As part of that, she requested authorization for the County Manager to sign a participation agreement with the Environmental Facilities Corporation for that program.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO SIGN A PARTICIPATION AGREEMENT WITH THE ENVIRONMENTAL FACILITIES CORPORATION FOR THE SEPTIC SYSTEM REPLACEMENT PROGRAM MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

C. County Manager

1. **Hornell Humane Society** – Mr. Wheeler stated we received a request last year from the Hornell Humane Society for \$7,500. At the time of the request, it was the consensus of the committee to find out what programs they run that intersect with the County. He stated that he has met with them. We do have \$7,500 available in our animal cruelty line item. There is \$39,000 in that line item, of which \$10,000 is budgeted to the Finger Lakes SPCA.

Mr. Wheeler stated one of the Hornell Humane Society's programs is the Spirit Program where they are taking dogs to be adopted and having inmates at the County Jail train them. Right now, this is being done with the female inmates. They have not sought reimbursement for this program and spend \$8,000 of their own money on this and are willing to continue to do this without county funding. They also provide dog control for eight municipalities within the County. Another program is the Feral Cat Program. The Hornell Humane Society provides a low cost and free catch, spay/neuter and release program. They are looking to expand those services.

Mr. Hauryski stated there was an article in the paper about the Spirit Program and it has been very successful. Mrs. Ferratella asked will they provide us with feedback on how they spend the money? Mr. Wheeler replied yes. If you do choose to fund them, they would provide an annual report.

Mr. Malter commented he has no problem with this as long as the feral cat program would be expanded outside of the Hornell area. Mr. Wheeler stated they have not committed to that, but they are considering it.

**MOTION: AUTHORIZING THE APPROPRIATION OF \$7,500 TO THE HORNELL HUMANE SOCIETY ON THE CONDITION THAT THEY EXPAND THE FERAL CAT PROGRAM OUTSIDE OF THE HORNELL AREA MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

2. **IDA Project Management Proposal** – Mr. Hauryski stated a while ago we had a meeting and invited a group in to talk about regional economic projects that have stalled. Included in the meeting were Mr. Johnson, Ms. Staats, Mrs. Dlugos, and Marcia Weber and we talked about how to improve that situation. One of ideas that came out of that meeting could be very beneficial.

Mr. Wheeler stated it was determined that we need project management services to take local projects from concept to implementation in order to seek State funding. There have been a couple of high-profile infrastructure

projects locally where a municipality is looking at a project and they need someone to shepherd them through the process. Mr. Hauryski stated it was an idea and in an IDA strategic session, it was brought to the Board's attention that most of the staff time is spent helping the municipalities to get the projects moving.

Mr. Johnson stated one example is the infrastructure project in the Village of Hammondsport for public sewer in the downtown area. This is a real issue and we do not have the capacity internally to do that. The consensus of the group is there is not a project management service where the municipalities can reach out to help them take the project from start to finish.

Mr. Malter asked how many of these infrastructure-type projects are in the County? Mr. Johnson replied we have projects in Hammondsport, Woodhull, Prattsburgh, Urbana, Wayland, Loon Lake, Campbell and Kanona. These are water and sewer infrastructure projects. Mr. Malter commented a lot of the funding sources have gone away. Are there new funding sources? Mr. Johnson replied there is a lot of infrastructure funding available. That is part of the need, the ability to work with the municipalities to identify those sources.

Mr. Wheeler commented this is a local issue, but it does become a County issue. That is where Chairman Hauryski came up with the concept. There is an individual, J.C. Smith, who is recently retired from the Environmental Facilities Corporation. He is proposing an allocation of \$36,000 from the Economic Development Fund to the IDA to contract with the individual on a part-time basis. That \$36,000 is a good target for this year. Should this be successful, and you would want to do it next year, the cost would probably be \$32,000.

Mr. Nichols asked do any of the grants include administrative funding? Mr. Johnson replied no.

Mr. Malter asked will this be a contract? Mr. Johnson replied he would be a part-time IDA employee for six months with a six-month extension. Then we would look to renew if we choose to. Mr. Malter commented we have to have infrastructure to promote economic development and it is money well worth spent. Mr. Nichols stated most elected officials have full-time jobs and do not have the time or the experience to go through projects like these.

**MOTION: AUTHORIZING THE ALLOCATION OF \$36,000 FROM THE ECONOMIC DEVELOPMENT FUND TO THE STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY TO HIRE A PART-TIME EMPLOYEE TO SERVE AS A PROJECT MANAGER FOR MUNICIPALITIES UNDERGOING INFRASTRUCTURE PROJECTS MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.**

#### **IV. OUTSIDE AGENCIES**

##### **A. Steuben County Industrial Development Agency**

##### **1. Activity Update**

*a. Golden Age Cheese (Woodhull)* – Mr. Johnson stated that Golden Age Cheese is looking to expand their operations. They looked at property in Painted Post; however, there were environmental challenges. They have identified sites in Erwin and Bath. One of the issues they are working on is wastewater with regard to whey. They may be able to truck to Upstate and have them treat it. Mr. Johnson stated they are expanding their facility and the Woodhull facility will be used to age Cheddar.

*b. Dresser (Painted Post)* – Mr. Johnson announced that Siemens sold their facility in Wellsville, which will result in the loss of 250 jobs. The Wellsville business is completely separate from anything they do in Olean or Painted Post. In Painted Post, they have two different divisions; a compressor division and a service division. Siemens moved the compressor division to Olean and that affected 30 employees. They do not view that as a growing business anymore. The service division is in Painted Post and is a fully integrated Siemens business. That plant makes parts for twelve thousand compressors they have worldwide. They see this as a more stable business and currently employ 460

employees. Mr. Johnson stated at the end of their restructuring, they will have a much more stable business. Siemens is working with us to market some of their other facilities for lease and/or purchase.

c. *Phillips/Pyramid (Bath)* – Mr. Johnson stated there has been a lot of interest in this facility, primarily by data centers. A data center has rows of servers from floor to ceiling and requires a lot of power. They typically only employ 10 – 20 individuals. Mr. Wheeler commented while it would only be 10 – 20 jobs, it would be leveraging the Southern Tier Network and high technology. To have a data center in the County is a thing that would change perceptions. It would be a significant investment. Mr. Johnson commented most would not even seek assistance, but he does not know how this will play out.

d. *Steuben County Property* – Mr. Johnson stated the parcel of land that we own, 4.9 acres, previously was going to be purchased by Guthrie. We have recently had some interest for a similar use.

e. *Manufacturing Automation Systems* – Mr. Johnson stated this company purchased the Lindley-Presho Elementary School. Since the conversion of the property and starting the manufacturing of their own system, they have added 12 engineering positions. We will be meeting with them to talk about a request for Round 6 Regional Council funding.

f. *Babcock Ladder (Bath)* – Mr. Johnson stated the Babcock Ladder Company closed December 2017. We are working to determine the next steps with regard to the repurposing/reuse of that building.

g. *Dana Lyon* - Mr. Hauryski asked for an update on the use of the Dana Lyon School. Mr. Johnson stated we are looking at what could we do with this building. We have had a couple of people go through the building. Last week a group went through and they have experience redeveloping historic properties. We have been working with the Save the Lyon group.

Mr. Wheeler commented Save the Lyon owns the property and they are not interested in Section 8 Housing. We would like to help them to find out if it is financially feasible to do something with the building and if not, what are the other options. They have been pretty good to work with.

h. *Hornell Courthouse* – Mr. Van Etten asked what is the status on the Hornell Courthouse? Mr. Wheeler replied the Mayor is aware of the timeframe and has met with a developer and the Hornell Industrial Development Agency. The building has been padlocked at this point.

i. *Corning Hotel* – Mrs. Lando asked what is the status on the Corning Hotel? Mr. Johnson replied they are supposed to be open July 2018.

B. Cornell Cooperative Extension

1. **Activity Update** – Mrs. Podsiedlik stated the Agri-Tourism Conference was well attended. Additionally, Taste FLXPo was very successful with 700 – 800 in attendance. She commented this was the first year they charged for admittance. Of those in attendance, 90 percent purchased products from local vendors and 80 percent made contact for future purchases. She stated as part of their centennial celebration they will be holding a lecture series. The first will be held on March 8<sup>th</sup> from 6pm – 8pm and will feature Sheri Baity from Crows Nest Calls who will be presenting on Coyote Behavior. The second lecture will be held in April by Kirk House who will present on the history of agriculture. Lectures will also be held in June and August and in the fall.

**MOTION: TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, April 4, 2018  
Legislative Committee Room  
10:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, March 28, 2018.**



**MOTION: APPROVING THE ADDITION OF AGRICULTURAL LANDS TO CERTIFIED AGRICULTURAL DISTRICTS MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required**

2. **Commencing the Review Period for Agricultural District No. 3** – Mr. Sousa requested authorization to commence the review period for Agricultural District No. 3. This district includes Avoca, Bath, Howard, Prattsburgh, Pulteney, Urbana and Wheeler.

**MOTION: COMMENCING THE REVIEW PERIOD FOR AGRICULTURAL DISTRICT NO. 3 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

C. County Manager

1. **Air B&B** – Mr. Wheeler explained Air B&B is a website that hosts folks who want to rent short-term rental properties. We did a draft collection agreement where Air B&B will voluntarily collect the 4 percent room tax on any short-term rental. He stated he would personally support this and he thinks it is a good idea. The downside is that while it is new money to you, Air B&B will not provide discreet information about who is renting what and for how long. You will get aggregate numbers. A lot of counties have gone this way.

Mr. Malter asked what is the potential revenue? Mr. Wheeler replied it is unknown, but it will not be insignificant. Mr. Costello commented Seneca County saw \$100,000 in additional revenues. Mr. Wheeler stated we probably could get \$40,000 right off the bat. He stated if approved by the Legislature, we could start collecting June 1<sup>st</sup>.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO ENTER INTO A COLLECTION AGREEMENT WITH AIR B&B TO COLLECT 4 PERCENT ROOM TAX ON ANY SHORT-TERM RENTAL MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

**IV. OUTSIDE AGENCIES**

A. Cornell Cooperative Extension

1. **Activities Update** – Ms. Podsiedlik informed the committee they have developed a new strategic plan and mission statement. Our key focus areas will be to improve program effectiveness, strengthen resource stewardship, enhance external communications, building both staff and board capacity, and capitalize on collaborations.

Ms. Podsiedlik stated they did receive an Appalachian Regional Commission Grant award of \$51,000. This will be used to develop the Finger Lakes Farm County Agritourism Initiative. This initiative will include a five-county farm trail, a website and farmer education. They also received a NYS Farm to School award of \$58,115. This will allow us to collaborate with GST BOCES to educate farmers in food safety and prepare them to sell more local products to schools.

Mr. Hauryski commented that Joe Kilmer, the Food Services Director for GST BOCES, attended the farm to school event at the Campbell School on March 23<sup>rd</sup> and talked about the problems they were having. There are 25 farms interested in the farm to school program. Ms. Podsiedlik stated we hope to have at least 8 of those farms selling to local schools. Food safety is a big barrier and the schools do not have the time to clean and cut produce. If we could get a commercial kitchen going, that would help. Mrs. Ferratella commented that she saw that the schools reimbursement increased from \$.05 per meal to \$.25 per meal if they purchase at least 30 percent local produce for their meals. Ms. Podsiedlik stated that will be huge if it includes milk and meat. Ms. Lattimer stated it will be a huge change in mindset.

Ms. Podsiedlik stated as part of their strategic plan, they have conducted both farmer and 4-H surveys. She distributed the results of those surveys to the members.

Mrs. Lando asked about the lecture series. Ms. Podsiedlik stated as part of their Centennial Celebration, they are hosting a lecture series. In March, they had a lecture about coyotes. April will be the history of agriculture in Steuben County; June will be a discussion regarding the relationship with the natural world, August will be Honeybee Democracy, October is the Adolescent Brain and November will be a lecture on the grape industry. Mr. Malter asked are you recording these lectures? Ms. Podsiedlik replied no, but that is a good idea and she will look into doing that. Their Centennial Gala will be held September 14<sup>th</sup> at Pleasant Valley Winery.

**B. Steuben County Conference & Visitors' Bureau**

1. **Revisions to By-Laws** – Mr. Costello stated that in their strategic plan it states that the by-laws should be updated and reviewed annually and that has not been done since 2014. The Board of Directors has approved these revision recommendations. Many of the revisions are cosmetic. We did update the Mission Statement. Under Article II, we are recommending removing Section 2 which pertains to Advisory members, as that is addressed later in Section 9. Mr. Wheeler explained this change gives you the ability to engage an advisory committee or member at any time that you need them. Ms. Lattimer asked do you define how many people are on the advisory committee? Mr. Costello replied we have a suggested membership, but there is no limit. Ms. Lattimer asked is there any clarification on who the advisory board is directing; are they directing the Board of Directors or the agency? Mr. Costello replied we did not include a clarification in these revisions, but it would be good to include that. Ms. Lattimer asked so with the advisory committee, they have no voting power other than the Chair who is a voting member of the Board? Mr. Costello stated that is correct.

Mr. Malter asked who appoints the advisory committee? Mr. Costello replied the County Legislature. Mr. Wheeler stated there would be a recommendation from the Chairman of the Legislature and you would adopt a resolution. Mr. Costello stated if we re-engage the advisory board, we would come to the Legislature to have those members appointed and would include a beginning and end date.

**MOTION: ADOPTING THE BY-LAWS OF THE STEUBEN COUNTY CONFERENCE & VISITORS' BUREAU AS PRESENTED, INCLUSIVE OF A CLARIFICATION OF THE ROLE OF ANY ADVISORY COMMITTEE AND COUNCIL MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

*Secretary's Note: Following the meeting, Mr. Costello provided further clarification. The current Advisory Board (Article II, Section 2) would have at some time been appointed by the County Legislature. The CVB Board's suggestion is to remove this section from the by-laws and in essence dissolve the Advisory Board. They would still be welcome to attend meetings, as all of their meetings are open.*

*Article II, Section 2 – Advisory Members – They would continue to provide that group a voice by considering them for Advisory Committee (Article II, Section 9-B – Advisory Committees and Councils) status from time to time as needed.*

*Article III, Section 9-B – Advisory Committees and Councils – This section will be edited to reflect Ms. Lattimer's suggestions about how the committee advises and add the advisory committee will be advising the agency (SCCVB) and not the Board of Directors. Mr. Costello indicated that his answer to Mr. Malter's question should have been that the SCCVB Board of Directors appoints the Advisory Committee and not the County Legislature and that will be clarified in the by-laws.*

2. **TBEX** – Mrs. Lando announced that Mr. Costello is now a member of the Executive Committee which includes herself, Tom Tranter, Betsey Hale and Laury Poland. We have already received 375 registrations. The pre-BEX tours that will occur prior to the conference are already sold out.

Mrs. Ferratella asked what percentage are bloggers? Mr. Costello stated the top 50 of them are very experienced and will teaching courses during the conference. The rest of the people coming have any varying degree of skill set with blogging, videography, etc. We will know the exact breakdown prior to their arrival. When we go out on the pre-BEX itinerary we will know who they write for, their number of followers and other information.

**V. OTHER BUSINESS**

A. **Proposed Change to Time of Monthly Meetings** – Ms. Lattimer stated there is a proposal to change the time of the meeting to 9:30 a.m.. Mr. Malter stated he is in favor of the proposal. Mr. Nichols commented that he likes having the meetings at 10:00 a.m. Ms. Lattimer stated her only concern is making sure that the department heads are aware of the change.

**MOTION: CHANGING THE TIME OF THE MONTHLY AGRICULTURE, INDUSTRY AND PLANNING MEETING TO 9:30 A.M. OR IMMEDIATELY FOLLOWING THE HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE MEETING MADE BY MS. LATTIMER. SECONDED BY MR. MALTER. MOTION CARRIES 3-1. (MR. NICHOLS OPPOSED)**

**MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, May 2, 2018  
Legislative Committee Room**

**\*\*PLEASE NOTE CHANGE\*\*9:30 a.m. \*\*PLEASE NOTE CHANGE\*\***

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, April 25, 2018.**



**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, May 2, 2018*

*9:50 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair                      K. Michael Hanna, Vice Chair                      John V. Malter  
Robert V. Nichols    Thomas J. Ryan

**STAFF:** Mitchell Alger    Amy Dlugos    Jennifer Prossick  
Eric Rose    Andy Morse

**LEGISLATORS:** Joseph J. Hauryski    Carol A. Ferratella    Kelly H. Fitzpatrick  
Hilda T. Lando

**OTHERS:** James Johnson, Executive Director, Steuben County Industrial Development Agency  
J.C. Smith, Steuben County Industrial Development Agency  
Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension  
Mary Perham  
James Post, *The Leader*

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:50 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE APRIL 4, 2018, MEETING MADE BY MR. RYAN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Bid Award for Transit Items Funded by NYS Accelerated Transit Capital Program** – Mrs.

Dlugos requested authorization to accept and award the bid for digital message boards for passenger shelters. These message boards will be funded using the NYS Accelerated Transit Capital Program funding. One bid was received and it did come in under budget and was in line with our cost estimate. She recommended awarding to CHK America for a total cost of \$15,585 for three units. The County will own these message boards and we will pay the associated technical licensing agreement with them.

**MOTION: AWARDING THE BID FOR DIGITAL MESSAGE BOARDS FOR THE BUS PASSENGER SHELTERS TO THE LOW BIDDER, CHK AMERICA FOR A TOTAL COST OF \$15,585 FOR THREE UNITS, SAID COST TO BE PAID USING NYS ACCELERATED TRANSIT CAPITAL PROGRAM FUNDING MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Mrs. Dlugos stated they also put out bids for bus shelters and bike racks, however, no bids were received. We will work with Purchasing to get quotes on those items.

2. **Adjusting the Annual Thirty-Day Period for Inclusion in Agricultural Districts** – Mrs. Dlugos requested authorization to adjust the annual thirty-day period for landowners to request inclusion in an agricultural district.

**MOTION: ADJUSTING THE ANNUAL THIRTY-DAY PERIOD FOR LANDOWNERS TO REQUEST INCLUSION IN AN AGRICULTURAL DISTRICT MADE BY MR. NICHOLS. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**IV. OUTSIDE AGENCIES**

A. Steuben County Industrial Development Agency

1. **Staff Introduction** – Mr. Johnson introduced J. C. Smith who is now a part-time staff person in our office. Mr. Smith will be supporting infrastructure projects throughout the County. Mr. Smith stated he appreciates the opportunity. Ms. Lattimer commented we are thrilled to have you aboard and could not ask for a better person to fill this spot.

2. **Funding** – Mr. Johnson announced the next round of regional council funding has started. The deadline for applications is July 27, 2018 at 4:00 p.m.

3. **I-86 Innovation Corridor Integrated Workforce Development Strategy** – Mr. Johnson distributed copies of the Executive Summary and reviewed it with the committee. The I-86 Innovation Corridor is comprised of Chemung, Schuyler and Steuben counties and boasts the highest concentration of advanced manufacturing and transportation equipment manufacturing companies in New York State's Southern Tier. The availability of an adequate skilled workforce is chief among factors that will determine the region's ability to continue to support growth and future expansion or whether companies will look to other communities to make these investments.

Mr. Johnson stated the number one issue in the nation is workforce; both skill and availability. Additionally, now companies are requiring advance Opioid studies to demonstrate what the Opioid issues are in your community. Here the workforce development strategy is looking at what skills and occupations are most in-demand and difficult to fill. There are critical shortages in advanced manufacturing, construction, education, transportation/logistics, healthcare, professional services and hospitality/tourism. He stated that five goals have come about as a result of this study. Strategic Goal 1 is to focus on capacity, collaboration, communication and content. Goal 2 is focused on talent retention and attraction. Goal 3 is focused on the K-12 pipeline, programs and structures. Goal 4 is focused on the post-secondary education pipeline, programs and structure. Finally, Goal 5 is focused on career awareness, engagement of students, maximizing labor force participation and upskilling.

*Secretary's Note: A copy of the I-86 Innovation Corridor Integrated Workforce Development Strategy Executive Summary is on file in the Clerk of the Legislature's Office.*

Mr. Malter asked where does this leave us? Mr. Johnson replied with this, we can now go to the businesses with a strategy. A more detailed presentation of these strategies will be presented next week. He is hopeful that as a region we can drive this into the future.

Mr. Ryan asked at what point do you get the State on board? Mr. Johnson replied the good news is the Governor has announced that he will be focusing on workforce development. The State is in the process of creating an office to manage workforce development. The Governor will be directing funding from the traditional programs and redirecting it through a different organization that will have different metrics, focus and goals. This will all be under the umbrella of economic development. This is a step in the right direction. The Governor is recognizing that this is an impending crisis that is not just affecting the Southern Tier, but the entire State.

Mrs. Lando asked what are the next steps? Mr. Johnson replied we will be spending six months prioritizing the recommendations and looking at opportunities to go after funding for specific projects. Then we will focus on the

development of a leadership committee/council. That part will require some level of support from the community and businesses.

Mr. Malter asked what will be the administration costs? Mr. Johnson replied they have a conference call with a company in Kansas that will discuss a model that they have sent us. We are talking about having three or four individuals and will set that up as a unique organization or under a current entity. The annual budget estimate they presented was \$230,000 - \$240,000 and he believes that includes all operational expenses.

Mr. Hauryski asked who will be responsible for maintaining the data? Mr. Johnson replied that will be part of the leadership council's responsibility. The data that was collected is good for a three-year window. That is one of the strategies, to have the leadership council do data analysis.

Mr. Hauryski commented that he knows the president of the Siemens labor union and it is very interesting to hear him talk. The mentality has changed and the unions are working with management very closely to help solve the problem of filling the labor gaps with qualified people.

Mr. Nichols commented the students coming out of high school and college will be your best bet. You will have problems getting people off of the welfare system. Mr. Johnson stated these are not easy issues. Ms. Prossick commented it will be important to bring in people from other areas. She doesn't think people understand the benefits of living in our area, particularly lower housing costs, activities, etc. Mr. Johnson stated that is one of the strategies that they will be looking at.

Mr. Malter asked if we don't do anything like this, the IDA will never be viable. Ms. Lattimer informed the committee the full comprehensive presentation of the findings will be May 9, 2018 at 9:00 a.m. She encouraged the legislators to attend.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**Wednesday, June 6, 2018**

**Legislative Committee Room**

**\*\*PLEASE NOTE CHANGE\*\*9:30 a.m. \*\*PLEASE NOTE CHANGE\*\***

**Please send agenda items to the Clerk of the Legislature's Office**

**NO LATER THAN NOON**

**Wednesday, May 30, 2018.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Wednesday, June 6, 2018*

*9:40 a.m.*

*Legislative Committee Conference Room*

*Steuben County Office Building*

*Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair                      K. Michael Hanna, Vice Chair                      John V. Malter  
Robert V. Nichols    Thomas J. Ryan

**STAFF:** Jack K. Wheeler    Eric Rose    Amy Dlugos  
Emily Simms

**LEGISLATORS:** Joseph J. Hauryski    Carol A. Ferratella    Kelly H. Fitzpatrick  
Hilda T. Lando    Frederick G. Potter    Randolph J. Weaver

**OTHERS:** Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension  
James Johnson, Executive Director, Steuben County Industrial Development Agency  
Jeff Parker, District Manager, Steuben County Soil & Water Conservation District  
Ed Merry, President, Steuben County Farm Bureau  
Ainslee Robbins  
Dustin Rogers  
Mary Perham

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:40 a.m. and asked Mr. Wheeler to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE MAY 2, 2018, MEETING MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Sub-Recipient Agreement Approval** – Mrs. Dlugos informed the committee that the Office of Community Renewal (OCR) was recently reviewed by Housing & Urban Development (HUD). As a result of that review, we had to review our past Community Development Block Grants back to the year 2000 to track the program income and found there is program income on hand at the Industrial Development Agency. In order to facilitate OCR-approved economic development projects using the funds, she requested authorization to enter into a sub-recipient agreement with the Steuben County Industrial Development Agency to do the necessary work to expend the funds.

Mr. Johnson explained this was a grant that was awarded to TTA for the Bombardier facility. This is coming back as program income in the form of loan payments. That money is in a different economic development account and has been utilized for other economic development projects. When the loan repayment amount exceeds \$35,000, then the requirement is that we need to track it as program income.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ENTER INTO A SUB-RECIPIENT AGREEMENT WITH THE STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY FOR THE PURPOSE OF TRACKING PROGRAM INCOME RELATIVE TO A 2000 GRANT MADE BY MR. RYAN. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Transit Grant** – Mrs. Dlugos requested authorization to accept and appropriate the 2017 Accelerated Transit Capital Grant for Mass Transportation for \$5,000 for security cameras on First Transit buses. She commented this grant was awarded and the State never sent the contract.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ACCEPT AND APPROPRIATE 2017 ACCELERATED TRANSIT CAPITAL GRANT IN THE AMOUNT OF \$5,000.00 FOR A MASS TRANSPORTATION CAPITAL PROJECT TO ENABLE FIRST TRANSIT TO INSTALL SECURITY CAMERAS ON THEIR BUSES MADE BY MR. NICHOLS. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. County Manager

1. **Old Health Care Facility Payment** – Mr. Wheeler informed the committee since we still have records and voting machines at the Old Health Care Facility, we pay Centers for the utilities and upkeep of the building. In addition, we also pay the property taxes and insurance. This year that payment is \$9,157.26 and he would recommend paying that. The insurance portion is \$500.00.

Ms. Lattimer asked is there any room for discussing a pro-rated amount? Mr. Wheeler stated no they had not discussed that. It will be past the summer before we are fully moved out and ready to hand the facility back to Centers.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO PAY \$9,157.26 TO CENTERS FOR THE USE OF THE OLD HEALTH CARE FACILITY BUILDING TO COVER UTILITIES, UPKEEP, PROPERTY TAXES AND INSURANCE THROUGH THE END OF 2018 MADE BY MR. NICHOLS. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

IV. **OUTSIDE AGENCIES**

A. Soil & Water Conservation District

1. **Program Update** – Mr. Parker provided his report to the committee. Of note, the District has been awarded two grants under the CAFO Waste Storage & Transfer System to assist two CAFO farms in implementation on manure storages totaling \$923,513.00 in State funding. The grant program is strictly for CAFO farms for installing six months of manure storage on a cost share basis of 75/25. The landowners will be contributing a combined total of \$2,211,305.00 towards their projects. He stated they have also submitted another two applications for manure storage under Round 2. These two applications total \$570,330.00 in State funding and the landowners will be contributing a combined total of \$173,825.00 towards their projects.

Mr. Parker informed the committee that the District was added to the Environmental Protection Fund by Senator O'Mara as a separate line item totaling \$85,000.00 for education and outreach. We will be utilizing these funds within the Senator's region for Emergency Stream Intervention (ESI) and demonstration projects, DEC 4-hour Contractors Training and additionally looking at possibly developing a handbook for municipal use on road ditch stabilization with demonstration projects.

Mr. Malter asked for any of these improvement projects, do you have any numbers on what the additional assessment amounts are? Ms. Lattimer clarified these would be the projects awarded under the Southern Tier Ag Industry Enhance Program (STAIEP). Mr. Parker replied most of those projects probably qualified for the 10-year property tax exemption. Mr. Malter stated he just wondered what the assessments would be.

Mr. Parker introduced Ainslee Robbins who is a senior at Cobleskill and is their summer intern.

B. Steuben County Farm Bureau

1. **Activities Update** – Ed Merry introduced himself as the President of the Steuben County Farm Bureau. He and his brother own and operate Lismore Dairy Farm in Arkport. A portion of their farm is also located in Allegany County. He would like to take this opportunity to thank the Legislature for their support of the Soil & Water Conservation District as they had been a recipient of the STAIEP grant five years ago and were able to install a water storage system. Soil & Water did a great job. Mr. Merry stated he would also like to thank the Legislature for helping to keep the Campbell milk plant (Upstate Niagara) going. Currently New York dairy production has exceeded processing capacities.

Mr. Merry announced that in conjunction with Cornell Cooperative Extension, they will be holding a chicken barbeque on July 22, 2018 to celebrate their 100<sup>th</sup> Anniversary. Ms. Podsiedlik commented dinners will be \$1.50, which is the same price as the 40<sup>th</sup> Anniversary back in 1958.

Mr. Ryan asked is there a strategy between the Farm Bureau and Cornell Cooperative Extension to address the issues of market share for dairy? It seems like the dairy industry should have a long-range marketing plan. Mr. Merry explained all milk is marketed through a co-op. He stated he has no control over where his milk gets sold. Our farm may be forced to become a processor. Ms. Podsiedlik stated we support the dairy farms and try to promote their products.

Mr. Merry announced the Farm Bureau's annual meeting will be held in October and he would like to invite the Legislators to attend. We are trying to get more involvement.

C. Steuben County Industrial Development Agency

1. **Comptroller's Report** – Mr. Johnson informed the committee that last Friday the State Comptroller released his annual reports on Industrial Development Agencies. The report was positive and talked about the positive impacts the IDA's are having. The Steuben County IDA has 48 active projects. The impact of that is we have the highest job creation; over 4,000 jobs, of any other IDA's in the region. With regard to cost per impact, Steuben County granted \$2,600 in property tax exemptions per job created, which is the lowest of any of the IDA's in the region. On a performance basis, we are doing very well.

Mr. Wheeler stated that he would like to congratulate Mr. Johnson on his Economic Developer of the Year award which he received in May. Mr. Johnson stated it was a nice honor and I have a great community to work for.

2. **Workforce Development Study** – Mr. Johnson stated last month he presented a preview of the results of the study that was done. Steuben County was the first to support the first phase of this study. This is getting traction throughout the State. In addition to Steuben County and the IDA, our funding partners include Chemung and Schuyler Counties, Three Rivers Development, and Southern Tier Economic Growth. He stated that CAEL and Avalanche were the consulting team that conducted the study.

Mr. Johnson stated three reports came about as a result of this study. Report 1 is a talent supply and demand analysis. Report 2 is an education and training asset inventory and Report 3 is the integrated workforce development strategy. The reports outline concerns regarding talent supply and demand such as aging workforce, challenges with drug use and the perceived lack of work, and the barriers to retaining and attracting a workforce to this area. It also outlines industry concerns as well as critical shortages. The consultants came up with five strategic goals.

Mr. Johnson stated the first goal focuses on workforce and economic development stakeholder engagement and efforts in the I-86 corridor are results-oriented, consistent, aligned, and coordinated by a central entity. As part of that, they will need to create and support an administrative entity to coordinate efforts and drive the strategy implementation. He has talked with Three Rivers Development about continuing the engagement of Susan Payne and they are working on a proposal for how to do that. The charge from the I-86 Steering Committee to the Workforce Work Group is to recommend an organizational structure. Then the Workgroup will form subcommittees to recommend an organizational structure; a description of core activities, strategic initiatives,

reporting requirements and annual deliverables; leadership composition; partnerships; administrative resources and a business plan.

Mr. Nichols commented one of the biggest issues is workers being able to pass drug tests. Until the mindset changes that you will go nowhere if you are involved in drugs, it will continue to be a problem. Mr. Johnson stated most of the issues are not unique to the nation; however, the one unique thing that came out of this was the labor participation rate. Mr. Wheeler stated CSS Workforce has already started talking about initiatives. There is a benefits gap for single parents that want a full-time job, but if they take that job they will lose their benefits. That is something that we continue to work on.

Mr. Wheeler explained we already contract with Three Rivers Development for the products of this plan. We paid \$60,000 for two years. The proposal is to expand the current contract for them to sub-contract with Susan Payne to lead the effort to create the organizational structure for the implementation of Strategic Goal #1. This would be a six-month engagement. You do have money in the Workforce Development line item. The cost of the expanded contract would be \$8,500.00.

Mr. Nichols said this is an investment in the future and it is an investment that we need. Mr. Johnson stated the study results are very defined and we have actionable items. He stated the IDA is also contributing \$2,000 toward this. Chemung will be asked to contribute the same as Steuben, and Schuyler will be half of that.

Ms. Lattimer asked after six months when we have an organization, will we be able to draw any workforce dollars from the Governor? Mr. Johnson replied workforce development was one of the Governor's initiatives this year. We are setting ourselves up to access a good portion of that money. We don't know what the implementation will be. This is not new money and there are very specific rules attached. Most of that funding will be a direct benefit toward training. Ms. Lattimer asked the money from the Governor will have to go to actual worker training? Mr. Johnson replied yes. Having said that, there is a CFA application for a major workforce development project. We hope they can access some of that \$715 million for the implementation of programs.

Mr. Hauryski asked is the \$8,500 going to the development of the organization? Mr. Johnson replied yes. Mr. Hauryski stated we already have a product out of this study and this will keep that going. Mr. Johnson commented his biggest fear is that we will not have the political will to finish this. The administrative hub/organization is imperative to the success of this.

Mr. Malter stated last month you had mentioned the cost for this administrative hub would be \$150,000. Mr. Johnson replied yes, he anticipates the cost will be between \$150,000 - \$200,000 if you are talking about salaries, office space, staff, etc. The question of whether there could be a model that doesn't have all of that in place is maybe. Mr. Malter asked if we budgeted for this, what would be the return factor, if any, down the line? Mr. Johnson replied his hope is that the return factor is more on partner income basis and buy in and that the partners would help supplement this. There could also be direct resource revenue. Mr. Malter commented we have to do this as it is important. Somewhere along the way the educational system has gone awry and we need to bring that back into focus. Mr. Wheeler stated BOCES and the schools have been very engaged in this process and this is the direction they want to go.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO EXPAND THE CONTRACT WITH THREE RIVERS DEVELOPMENT TO ENGAGE THE SERVICES OF SUSAN PAYNE FOR THE IMPLEMENTATION AND CREATION OF AN ADMINISTRATIVE HUB RELATIVE TO THE WORKFORCE STUDY FOR AN ADDITIONAL \$8,500.00 CONTRIBUTION BY STEUBEN COUNTY TO BE TAKEN OUT OF THE WORKFORCE BUDGET LINE ITEM MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

## **V. OTHER BUSINESS**

A. *Berry Creek* – Mr. Wheeler informed the committee they have received a request from an individual in Pine City to rename a portion of an unnamed creek partially located in Steuben County in the Town of Caton. The

individual has requested naming that portion of the creek, Berry Creek due to the number of wild berry plants growing on the banks.

**MOTION: PROPOSING THE UNITED STATES GEOLOGICAL SERVICE RENAME A PORTION OF AN UNNAMED CREEK PARTIALLY LOCATED IN STEUBEN COUNTY, NY, IN THE TOWN OF CATON, TO BERRY CREEK MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

B. *Changing Date of July Meeting* – Due to the 4<sup>th</sup> of July holiday, the committee was in agreement to change the date of the July AIP Committee meeting to Monday, July 9, 2018, at 9:30 a.m.

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN REGULAR SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. HANNA. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: PRESENTATION OF NAMES OF PERSONS SELECTED FOR INDUCTION INTO THE STEUBEN COUNTY HALL OF FAME AND CONFIRMATION BY THE STEUBEN COUNTY LEGISLATURE MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. HANNA. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***

**\*\*PLEASE NOTE CHANGE\*\* Monday, July 9, 2018 \*\*PLEASE NOTE CHANGE\*\*  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, June 27, 2018.**



**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

Monday, July 9, 2018

9:30 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair                      K. Michael Hanna, Vice Chair                      John V. Malter  
Robert V. Nichols    Thomas J. Ryan

**STAFF:** Jack K. Wheeler    Mitchell Alger    Alan Reed  
Amy Dlugos

**LEGISLATORS:** Carol A. Ferratella    Kelly H. Fitzpatrick    Hilda T. Lando  
John V. Malter    Steven P. Maio    **Frederick G. Potter**

**OTHERS:** Laury Poland, Finger Lakes Wine Country  
Tom Tranter, Corning Enterprises  
Betsy Hale, Three Rivers Development  
Kevin Costello, Steuben County Conference & Visitors' Bureau  
Jamie Johnson, Steuben County Industrial Development Agency  
Rick Weakland, Seneca Lake Water Association  
Mark Morris, Keuka Lake Association  
Dustin Rogers  
Mary Perham

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:30 a.m. and asked Mr. Malter to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JUNE 6, 2018, MEETING MADE BY MR. HANNA. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. NICHOLS AND MR. RYAN ABSENT FOR VOTE)**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Authorizing Public Hearing on Eight-Year Review of Agricultural District No. 3** – Mrs. Dlugos requested authorization to hold a public hearing on the eight-year review of Agricultural District No. 3.

**MOTION: AUTHORIZING A PUBLIC HEARING ON EIGHT-YEAR REVIEW OF AGRICULTURAL DISTRICT NO. 3 MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

2. **Consolidated Funding Application** – Mrs. Dlugos informed the committee they were approached by Southern Tier Central Regional Planning and Development asking if the County would submit a consolidated funding application for a regional project to address flood resistant design guidelines for flood prone historical structures. Our involvement is submitting the application and a limited amount of time from her office to administer the grant and attend some meetings.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO SUBMIT A CONSOLIDATED FUNDING APPLICATION ON BEHALF OF SOUTHERN TIER CENTRAL REGIONAL PLANNING & DEVELOPMENT FOR A REGIONAL PROJECT TO ADDRESS FLOOD RESISTANT DESIGN GUIDELINES FOR FLOOD PRONE HISTORICAL STRUCTURES MADE BY MR. NICHOLS. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. County Manager

1. **Watershed Study Request** – Mr. Wheeler stated he had received an email from Rick Weakland, President of the Seneca Lake Water Association, regarding the nine element study which is specific to Harmful Algae Blooms (HABs).

Mr. Weakland stated Keuka and Seneca Lakes are part of the same watershed. Both lakes are relatively healthy, but turning toward not being as healthy. HABs have the potential to negatively affect the water supply. This plan consists of nine elements which are intended to identify contributing causes and sources of nonpoint source pollution. These nine element plans are also consistent with EPA and DEC frameworks to develop watershed plans.

Mr. Weakland stated he is looking for a resolution of support and is also asking for funding. We are going to ask the State for \$30,000 and they have indicated they will provide 75 percent of that. That leaves us to come up with the remaining \$90,000. So far we are at \$80,000. That includes \$5,000 each from the two lake associations, two counties and two municipalities. We need contributions from two more counties.

Mr. Hanna asked how many towns are around Seneca Lake? Mr. Weakland replied there are 40 municipalities surrounding Seneca Lake. Mr. Hanna asked is this a three-year study? Mr. Weakland replied yes, that is his understanding. Mrs. Lando asked are you working with the Soil & Water Conservation District? Mr. Weakland replied yes and they have done a lot already. They will also be part of the solution, along with Cornell Cooperative Extension.

Mark Morris, Keuka Lake Association, stated this is a great opportunity to get more involvement from Steuben County. The towns from Steuben County are involved, but we would also like to see more. Mr. Weakland commented on Seneca Lake, we have over 100 volunteers who are monitoring our lake for algae blooms and Keuka Lake is in the process of replicating that.

Ms. Lattimer asked is this a competitive grant? Mr. Weakland replied yes. We will get extra points on our application for inter-municipal cooperation as it looks good for funding.

Mr. Wheeler explained they are asking for \$5,000 and you can take that out of the Contingent Fund or Economic Development Fund. He would recommend taking it from the Economic Development Fund. If you opt to do that, it would be coming out of the 2019 budget.

Mr. Nichols stated we want to protect our lake. Mr. Morris commented algae blooms and invasive species are huge risks to lakes.

**MOTION: AUTHORIZING A TRANSFER OF \$5,000.00 OUT OF THE 2019 ECONOMIC DEVELOPMENT FUND LINE ITEM TO REPRESENT THE COUNTY'S SHARE OF THE COST OF A WATERSHED STUDY MADE BY MR. HANNA. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

IV. **OUTSIDE AGENCIES**

A. ARTS of the Southern Finger Lakes

1. **2019 Budget Presentation** – Ms. Sullivan-Blum thanked the Legislature for the \$37,600.00 in funding that they provided to the ARTS of the Southern Finger Lakes last year. With that funding we were able to continue to provide various services. She showed a PowerPoint presentation outlining the various activities

that they were involved with. They have continued their Points of Inspiration Scenic Views driving trail and Architecture driving trail. Ms. Sullivan-Blum stated they continue to work to seek outside funds from numerous organizations. We greatly appreciate the funding the County has given us over the years. She stated this year they are asking for \$37,600, which remains the same as last year.

B. Finger Lakes Wine Country

1. **2019 Budget Presentation** – Ms. Poland stated the goal of Finger Lakes Wine Country is to use an integrated marketing approach to make this region the top of mind destination for travelers. We have a very intentional strategy of marketing which includes media relations, website, mobile apps, social media and email campaigns. We print and distribute 150,000 copies of our travel magazine annually. We also recognize that travel is discretionary and not required. Leisure, hospitality, and tourism is booming and consumers are shifting to wanting experiences instead of things. Word of mouth (which includes recommendations from family and friends, online travel reviews and internet searches) is our number one referral source for travel information. Approximately 84 percent of visitors to the region are repeat visitors and 45 percent have visited the region more than five times. Additionally, 63 percent of travelers are influenced by opinions expressed on social media.

Ms. Poland stated TBEX (Travel Blogger Exchange) is the largest gathering of travel media, bloggers and influencers around the world. Through social media and other connections, TBEX events reached more than 1 billion travel consumers in 2017. The 2018 TBEX North America conference will take place September 10 – 13 in Finger Lakes Wine Country. Up to 700 digital influencers and travel specialists will attend programs at the Corning Museum of Glass to learn from top industry professionals and to share their stories of our region to their audiences. We started a hashtag in January and already have had 3,636,878 individuals talking about Finger Lakes Wine Country. She stated her goal is to reach 1 billion.

Ms. Poland stated our organization is going through some changes and she introduced Betsey Hale, our Board Chair, who will be talking about those changes. Ms. Hale stated in December last year we decided the Board needed a strategic plan as one had not been done since 1999. We hired Susan Payne as our consultant. The new mission of Finger Lakes Wine Country Tourism Marketing Association is to establish Finger Lakes Wine Country as the top-of-mind brand. She stated her goal today is to let the committee know that we hope to have a new strategic plan in place by the end of September. Thank you for your continued support.

Mr. Tranter stated Corning Enterprises is the lead organization that originally formed the Finger Lakes Wine Country Tourism Marketing Association as our company wanted a brand for the region. Clearly tourism has grown. Corning is matching room tax up to \$375,000 and Mr. Costello of the Steuben County Conference & Visitors' Bureau takes a portion of that and applies for State matching funds. The important message to leave with you is the brand. It is important to have that brand. He thanked the Legislators for their support. Without the County's support, the Corning match would not be there.

Ms. Hale commented your appointment of Jamie Johnson to our Board is critical. With his input, it will help us refine our future and stay focused on what we need to do.

Mr. Tranter stated we are asking for a modest increase in our allocation. In 2000 when the organization was first started, we asked for \$100,000 and in 2014 we asked for \$105,000. Now for 2019, we are asking for \$115,000. We are also asking the other counties for a modest increase as well. The reason is that room tax collections are up. The State average is 13.3 percent. Additionally, the number of visitors to the region has also grown.

Mr. Hanna commented in real estate, we are seeing a lot of people coming in from other states looking for property. Ms. Lattimer stated we like the regional approach and everyone contributing toward the effort. The numbers have been really good. Thank you.

C. Hornell Industrial Development Agency

1. **Activity Update** – Mr. Griffin stated the Hornell IDA has been very busy. We have a new consultant, Shawn Hogan, who has been working with us.

Mr. Griffin informed the committee that they have signed an agreement for a new upscale business motel. We have also brought two housing developers into Hornell. The Reidman Development Corporation will be building 65 units on Fairlawn Avenue. There will be a second phase that will include 65 additional units. The Bassett Company is also building 65 units at the Hornell Depot with an option to build an additional 65. Both housing developments are on land owned by the Hornell Industrial Development Agency and we donated the land to both development companies.

Mr. Griffin stated the motel he mentioned earlier will be built on the north end of the Wegmans/Walmart plaza. In addition they will be expanding the retail down through there and adding two restaurants. Over the past year and a half, we have put 22 new stores into the downtown area. Our agency has always felt that we need to go after the small, young businesses. The Iron Horse Brewery will be expanding their business. We bought adjoining land and leased it to them so they could fund their expansion.

Mr. Griffin stated industrial growth in Hornell continues. Alstom was awarded a \$3 billion contract to build three, 750' long trains and the logistics of doing that have been an issue. The HIDA purchased the old Sunset Restaurant to allow Alstom to extend their tracks across the river to accommodate the new trains. Alstom has 850 employees and of those, 750 are engineers, or white-collar positions. These individuals are coming in from all over the world. Additionally, we are seeing expansions at Grey Manufacturing, TTA and Turner Industries. Mr. Griffin stated Alstom will be building three new buildings within the next few months. He stated that the HIDA has invested a lot of money in the projects as we have needed to.

Mr. Griffin stated work on the new hospital continues. The State has funded \$60 million and a private developer has contributed \$20 million. We had applied for a URI, but did not get it. Originally we were going to use that funding to put an Alfred State College campus in the City of Hornell. We still would like to do that, but will not be doing it with the URI.

D. Steuben County Industrial Development Agency

1 **Activity Update** – Mr. Johnson stated we have made a partnership with the Hornell Industrial Development Agency and we will continue to look at how we can work together.

a. *CFA Applications* - Mr. Johnson stated the CFA applications are underway and we are working on six separate applications. He commented having JC Smith on board has really helped the Hammondsport Sewer Project move along.

b. *Upstate Niagara* - Mr. Johnson stated he recently met with Senator Schumer and the Upstate Niagara leadership team. Senator Schumer is thrilled with what we have. This is the first contract of their brand new Upstate Farms cheese. This is the first cheese to come out of the Campbell plant and it will be going to the Los Angeles School District. They currently employ 196 employees.

c. *Corning Hilton Gardens* - Mr. Johnson stated the Corning Hilton Gardens hotel project is still open. We had hoped to be ready to open this week, but we have pushed back that date slightly. They need to finish a little work and the target date for opening is the end of July. The City of Corning did a phenomenal job of making sure the parking lot and roadway was done. They have to have their certificate of occupancy for five days before Hilton will come out and do the inspection.

d. *Phillips* - Mr. Johnson stated they continue to have weekly calls from Europe. The real estate agent, Cushman-Wakefield has reduced the price to \$2 million.

e. *Wayland Industrial Park* - Mr. Johnson stated he had a meeting with Senator O'Mara about a hemp prospect in Wayland. He stated overall leads are down in the State. We are getting leads from Alstom and related suppliers, but no leads from Empire State Development.

f. *Hospital Site in Corning* – Mr. Johnson stated the property will be turned over to Reidman Development Corporation by mid-August. The first phase will be residential property which is expected to be leased by spring of next year.

g. *Hammondsport Sewer Project* – Mr. Hanna asked is there a timeline for the sewer project? Mr. Johnson replied they want to be under construction next year. This is not a big project, but it is tied to the Curtis School Project. Over the next 18 months, we should see a lot of activity on both projects.

h. *Northside Blodgett* – Mr. Tranter commented Arbor is selling the property to a well-known developer who was going to construct single-family housing, however, there were concerns about the taxes, so now they will be constructing condos. The property taxes in Corning for a \$250,000 home are \$12,000. If we do condos, then you get a 40 percent reduction in cost and that puts the taxes in the \$7,000 - \$8,000 range. Mr. Johnson commented we are not able to do a PILOT on a single-family development.

i. *Wind Projects* - Mr. Johnson informed the committee that the Federal wind to energy credit expires in 2022. We have been working very closely with three separate wind companies and if all three projects happen, that equates to \$1 billion. All three are in the Article X process. The Baron Wind and Eight Point projects could both begin construction next year. The Canisteo project would probably be the year after.

j. *Golden Age Cheese* – Mr. Potter asked have there been any developments with the expansion to Woodhull Cheese? Mr. Johnson replied we received their new proposal last week. They are looking to expand their current location. With their current proposal, they would like to start demo on a building near their current location in September/October and start construction in April of next year. Before they can do that, they will need to work on some sewer issues with the Town.

**MOTION: TO ADJOURN MADE BY MR. HANNA. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, August 1, 2018  
Legislative Committee Room  
9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, July 25, 2018.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

Wednesday, August 1, 2018

9:30 a.m.

Legislative Committee Room  
Steuben County Office Building  
Bath, New York

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair                      K. Michael Hanna, Vice Chair                      John V. Malter  
Thomas J. Ryan

**STAFF:** Jack K. Wheeler                                      Mitchell Alger                                      Amy Dlugos  
Jennifer Prossick

**LEGISLATORS:** Carol A. Ferratella                                      Kelly H. Fitzpatrick                                      Hilda T. Lando  
Steven P. Maio

**OTHERS:** Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension  
Brian Hildreth, Executive Director, Southern Tier Library System  
Erika Jenns, Engagement Consultant, Southern Tier Library System  
Keturah Cappadonia, Outreach Consultant, Southern Tier Library System  
Pauline Emery, Director, Southeast Steuben County Library  
Phil Trautman, Director, Cohocton Public Library  
Candy Wilson, Director, Savona Free Library  
Justin Zeh, Director, Avoca and Prattsburgh Free Libraries  
Marsha Watson, Director, Hammondsport Public Library  
Mary Perham  
James Post, *The Leader*

**ABSENT:** Robert V. Nichols

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:30 a.m. and asked Ms. Fitzpatrick to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE JULY 9, 2018, MEETING MADE BY MR. HANNA. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

**III. DEPARTMENTAL REQUESTS**

A. Planning

1. **Modifying and Adopting Agricultural District No. 3 as a Result of Eight-Year Review** – Ms. Dlugos requested authorization to modify and adopt Agricultural District No. 3 as a result of the eight-year review. This district includes areas in Prattsburgh, Pulteney, Urbana, Wheeler and Avoca.

**MOTION: MODIFYING AND ADOPTING AGRICULTURAL DISTRICT NO. 3 AS A RESULT OF THE EIGHT-YEAR REVIEW MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

2. **Fair Housing Plan** – Mrs. Dlugos informed the committee that they have done an update of the 2006 Fair Housing Plan. When we originally did the plan in 2006, we were not taking advantage of social media

or webpages to promote fair housing. The New York State Office of Community Renewal is informing us that we need to do more to promote fair housing. They are also adding a new annual report specific to fair housing. Since we are a recipient of Community Development Block Grant funds, we are required to affirmatively further fair housing in our communities.

**MOTION: REAFFIRMING THE COMMITMENT OF STEUBEN COUNTY TO AFFIRMATIVELY FURTHER FAIR HOUSING BY UPDATING AND ADOPTING A COUNTY FAIR HOUSING PLAN MADE BY MR. HANNA. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

3. **Accepting 2018 – 2019 Accelerated Transit Capital Grant** – Mrs. Dlugos informed the committee that the Transit Capital Grant is funding offered every year through New York State Department of Transportation (NYSDOT). This year we applied for \$4,500 which will cover the local cost for providing WiFi on all transit buses. Any funds that are not used are rolled over into future years. This funding may only be used for items that will last ten years.

Mr. Ryan asked how many buses does the County operate? Mrs. Dlugos replied the County operates four buses.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ACCEPT \$4,500 IN 2018 – 2019 ACCERATED TRANSIT CAPITAL GRANT FUNDS MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

4. **Accepting Federal 5311 Capital Projects Funding** – Mrs. Dlugos distributed a handout depicting the 2017 – 2018 Federal 5311 Capital Projects Funding. We apply for these funds every two years. She noted that the 2017 Capital funding is for new technology. We had requested funding to install WiFi connections on all buses for the integrated fare system. The WiFi will also allow for the location of buses in real time and provide for rider notification. The riders will also be able to use the WiFi. The total project cost is \$45,000 to outfit all of the buses in the system, including HATS, CTRAN, ARC, etc. The local match is \$4,500 which you had approved in the previous motion.

Mrs. Dlugos stated the total amount of funds awarded is \$953,017 and the total projects cost is \$1,493,687. She requested authorization to accept this funding and appropriate to the various capital projects.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ACCEPT 2017 – 2018 FEDERAL 5311 CAPITAL PROJECTS FUNDING AND APPROPRIATE TO VARIOUS TRANSIT CAPITAL PROJECTS MADE BY MR. RYAN. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

5. **Appalachian Regional Commission Grant Application** – Mrs. Dlugos requested authorization to submit an Appalachian Regional Commission (ARC) Grant Application to conduct a County Housing Demand Analysis Study. She stated with the new housing development occurring in Hornell, a housing study was done to show the need for 240 additional units of housing. A similar study was done in Corning as part of the I-86 Innovation Corridor project. We need to do a housing analysis countywide which would be helpful for certain investments, as they would need to have an independent third party analysis. This would also include an update for the Hornell and Corning areas. Mrs. Dlugos stated this study would look at the rest of the County, concentrating on population and employment areas including Bath, Wayland and Hammondsport. In the end, we would have a countywide housing gap analysis. We would also have recommendations and strategies of how to address those housing gaps. Mrs. Dlugos explained this application would require a 50 percent match. The estimated cost for the study is \$25,000 with the 50 percent match being \$12,500.

Mr. Ryan commented his concern is employment is cyclical and now Hornell is experiencing a big boom. Mrs. Dlugos replied this study ties into the regional economic development process and the strategy for creating

vibrant communities. This also ties in with the workforce study which showed that one of the major issues was having adequate housing.

Mr. Wheeler commented the central part of the county never underwent a housing gap analysis and this could help out with grant applications; for example for the land bank. The study would be worth it. If you approve, this would be budgeted for in the 2019 budget as a line item.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO SUBMIT AN APPLICATION FOR APPALACHIAN REGIONAL COMMISSION GRANT FUNDS TO CONDUCT A COUNTYWIDE HOUSING DEMAND ANALYSIS STUDY AND DIRECTING THE BUDGET OFFICER TO INCLUDE A LINE ITEM IN THE 2019 BUDGET FOR THE REQUIRED 50 PERCENT MATCH OF \$12,500.00 MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

6. **Public Hearing – CDBG Programs** – Mrs. Dlugos informed the committee that they are required to hold public hearings on community development needs in order to apply for funding. She requested authorization to hold this public hearing at the August 27<sup>th</sup> Legislative meeting.

**MOTION: AUTHORIZING A PUBLIC HEARING ON COMMUNITY DEVELOPMENT NEEDS DURING THE AUGUST 27, 2018, LEGISLATIVE MEETING MADE BY MR. HANNA. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

7. **CDBG Well and Septic Funds** – Mrs. Dlugos requested authorization to submit her annual application for CDBG Well and Septic funds, in conjunction with Arbor Development.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO SUBMIT AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) WELL AND SEPTIC FUNDS MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.**

8. **Contract Approval – Mobility Management Services** – Mrs. Dlugos requested authorization to contract with the Institute for Human Services to provide Mobility Management Services. She explained they do a new contract for each grant cycle.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO CONTRACT WITH THE INSTITUTE FOR HUMAN SERVICES FOR THE PROVISION OF MOBILITY MANAGEMENT SERVICES MADE BY MR. RYAN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.**

#### **IV. OUTSIDE AGENCIES**

##### **A. Southern Tier Library System**

1. **2019 Budget Presentation** – Mr. Hildreth thanked the committee for allowing them to come back and talk about the work we have done and what we are planning to do in 2019. He stated he brought some representatives from the area libraries who will also speak briefly and they introduced themselves.

Mr. Hildreth stated the Southern Tier Library System is partnering with the County on rural broadband. The Avoca and Howard Libraries are the last two libraries to be connected to the Southern Tier Network. There are only three libraries that are not connected due to the upfront costs involved, but we are hopeful to get them connected in the future. Those libraries are Arkport, Greenwood and Atlanta. He stated they received new funding from Assemblyman Palmesano for new internet connectivity. With that funding we were able to purchase two wireless hotspot devices that are being used at the Cohocton library. Patrons may sign out those devices and bring them home where internet service would otherwise not be available. This funding will allow us to do this with all seventeen libraries in the County. We will absorb the cost for these devices for the first eighteen months and then determine if that cost will be sustainable going forward.



Mr. Trautman, Cohocton Public Library, stated we have two devices at our library. We chose Verizon as our service provider and have had really positive results. We anticipate that we will definitely continue this program into 2019.

Mr. Hildreth stated with the broadband study the County recently did, it shows the demand. For 2019, we will meet with ECC and STN to look at what we can do with those connections and how can we broadcast that signal out. We are looking into being able to provide free WiFi access.

Legislator Hanna was excused from the meeting.

Marsha Watson, Hammondsport Public Library, stated that one of the stops the transit buses are making are to public libraries. A library, in a small community, becomes a community center. She thanked the Legislature for their continued support. We have wonderful programs at our library and at this very moment, we have about 60 people at a preschool literacy program which also includes parent networking.

Pauline Emery, Southeast Steuben County Library, thanked the Legislature for their support. It is essential to have a strong library and strong community. We have been partnering with the food bank and every Wednesday we have a produce market.

Justin Zeh, Avoca and Prattsburgh Free Libraries, thanked the Legislature for their support. Mr. Zeh stated both Avoca and Prattsburgh Libraries offer summer and after-school programs. The dark fiber has been a huge help and now job seekers can bring in their own devices and we have more capabilities than with the desktop. In Avoca, we have a veteran who is able to come in and work on their VA paperwork. We appreciate the County's support.

Candy Watson, Savona Free Library, stated we are currently running our middle of summer read program. All of the libraries hold multiple events and our summer read program is our biggest. Our staff gets to know all the kids who come through our doors. Having the internet is one way to get the kids to come into the library. We also have electronic books and magazines that are available.

Phil Trautman, Cohocton Public Library, stated they will be partnering with ProAction starting in September to offer a pre-k program on Mondays, Wednesdays and Fridays for 8 – 10 kids for early literacy story time. We have more flexibility in our budgets due to the support we receive from the County. Thank you for your continued support.

Mr. Ryan commented the Canisteo Library does a fantastic job and there is something going on all the time.

Ms. Lattimer commented we appreciate your annual visit. We are very well aware of how libraries, in the past 15 – 20 years, have gone through a resurgence with the advent of electronics and internet. The patronage at the libraries has gone through the roof. The communities rely heavily upon the libraries.

**B. Cornell Cooperative Extension**

1. **2019 Budget Presentation** – Ms. Podsiedlik stated we have a new vision, which is a strong community in which residents thrive; maintaining health, self-reliance and prosperity. Going along with that, our new mission is to build strong communities through education and collaboration in the areas of agriculture, natural resources, financial literacy, nutrition education and 4-H youth development. She stated our Horticulture and Local Foods Educator, Stephanie Mehlenbacher has taken a job with the Avoca Central School District.

a. *Farm-City Day* - Ms. Podsiedlik informed the committee that this year, Farm-City Day will be held September 27<sup>th</sup> and 29<sup>th</sup> at the Moss-VanWie Farm in Canisteo. School day will be Thursday, September 27<sup>th</sup> and public day will be Saturday, September 29<sup>th</sup>.

b. *Finger Lakes Farm Country* – This is an agritourism collaboration with the Steuben County Conference & Visitors’ Bureau, along with other tourism agencies, that is funded through the Appalachian Regional Commission. The Education Committee has identified marketing as a primary education opportunity. The Marketing Committee received five bids for a website and the top three companies will make presentations in August. This new website will be very interactive and is expected to roll out in January. We are also prepping farmers for TBEX, which will be held in September.

c. *Farm to Cafeteria* – We have received a two-year grant, however, no contract as of yet. Two taste-test events have been held at Campbell-Savona and Hammondspport Schools. We continue to hold regular committee meetings and are planning a tour of Palmers’ Food Service. Ms. Podsiedlik commented they will be holding informational sessions for farm to school in the fall. We may need to contract out for GAPs training which focuses on food safety on farms skills.

d. *Master Gardener* – Ms. Podsiedlik stated they are in the process of reviving this program and are actively recruiting new master gardeners. There will be a master gardener volunteer training in the fall and the spring and once that training is complete, those individuals will be able to answer questions and provide the home gardening program.

e. *2017 Expenditures* – Ms. Podsiedlik reviewed their 2017 expenditures. With the County’s continued support, we will be able to leverage an additional \$839,000 in funds for 2019. Most of the funding goes toward staff salaries, however, no one position is 100 percent funded. The remaining funds are divided among other areas. The County appropriation allows us to be flexible and do the things that we need to do. This also looks very good when we apply for grants. With the help of your funding, we were able to focus on two new and different programs this year, both through the USDA. The first was the implementation of Feral Swine meetings to educate homeowners about this invasive species. The second program is the “Affordable Ways to Mend Your Home”. This program is also sponsored by the USDA and teaches affordable ways for homeowners to fix their homes.

f. *2019 Budget Request* – Ms. Podsiedlik stated this year she is requesting an increase just for COLA increases. The last COLA increase for county-funded staff was in 2016 and the cost of living has increased 4 percent from 2016 – 2018. She is asking the County support 49 percent of that COLA increase which equates to \$8,000, bringing the total request for 2019 to \$390,000.

g. *2019 Outlook* – Ms. Podsiedlik stated with Agriculture, they will be hiring staff and addressing needs and continue to work on the TasteFLXpo, Agritourism, Farm to Cafeteria, and Natural Resources. They will also be working to develop a stronger connection to Cornell. Cornell has the NE Center for Vector Borne Diseases and they are looking for a place to host interns and research projects. She stated that she has been talking with Public Health and this may be a great opportunity to get involved with that.

Ms. Podsiedlik stated they will continue to grow the 4-H Program and increase non-traditional offerings as well as offer more summer programming. We want to appeal to and include all youth. Additionally, we are looking to make the annual livestock sale more youth-focused. She stated we want the focus to be about positive youth development and not just livestock.

Ms. Podsiedlik stated their nutrition education programs continue to grow, however, the Farm Bill may affect this. We are also seeing decreased funding for our Financial Literacy Program. She stated they are advocating for a CL224 increase, which is the State funding that allows for Masters level and above positions. That is based on how much funding we receive from the County. If we can get that to pass, that would mean that we could get at least one Masters level position locally, which would be huge. She stated they are also working on their Strategic Plan for 2019 – 2023 and that should be ready by the end of this year.

**MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. MALTER. ALL BEING IN FAVOR.**  
**MOTION CARRIES 3-0. (MR. HANNA ABSENT FOR VOTE)**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***  
**Wednesday, September 5, 2018**  
**Legislative Committee Room**  
**9:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office**  
**NO LATER THAN NOON**  
**Wednesday, August 29, 2018.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, September 5, 2018*

*9:30 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair                      K. Michael Hanna, Vice Chair                      John V. Malter  
Robert V. Nichols    Thomas J. Ryan

**STAFF:** Jack K. Wheeler    Mitchell Alger    Alan Reed  
Eric Rose    Langdon Holmes    Amy Dlugos  
Pat Donnelly    Tammy Hurd-Harvey

**LEGISLATORS:** Carol A. Ferratella    Kelly H. Fitzpatrick    Hilda T. Lando  
Steven P. Maio    Frederick G. Potter    Scott J. Van Etten

**OTHERS:** Kevin Costello, President, Steuben County Conference & Visitors' Bureau  
Cindy Kimble, President, Finger Lakes Tourism Alliance  
Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension  
Jeff Parker, District Manager, Steuben County Soil & Water Conservation District  
Mark Morris, President-Elect, Keuka Lake Association  
James Post, *The Leader*

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 9:30 a.m. and asked Mr. Reed to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE AUGUST 1, 2018, MEETING MADE BY MR. HANNA. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. PRESENTATIONS**

A. Keuka Lake Association

1. **Keuka Lake Stream Sampling Program** – Mr. Hanna introduced Mark Morris, President-Elect of the Keuka Lake Association, who is here today to talk about the Stream Sampling Program. Mr. Morris stated as you are aware, Keuka and Seneca Lakes are working on the 9-Element Plan and you supported a \$5,000 match for that. The first element is to identify the pollutants going into the lake. We have started a program to manage key streams around the lake. The Keuka Lake Association has started the program and we are looking for funding, at least for the first year. He stated that he took this proposal to Yates County and they agreed to fund half of the cost. The total cost is \$5,200 to perform testing during the summer and during rain events. Yates made their funding contingent upon funding from Steuben County. Mr. Morris asked the County to consider paying \$2,600 which would be half of the testing costs. He commented that half of the testing is occurring in Steuben County.

Mr. Malter asked how did you pay to start the program? Mr. Morris explained this is a huge issue for us. We started the program and Yates has jumped in and said they would support half the cost.

Ms. Lattimer commented we need to consider the property values around the lake. Mr. Morris stated all nine of the Finger Lakes had HABs. Two of the lakes that were considered the cleanest; Keuka and Skaneateles, are now

experiencing the algae. Mr. Hanna asked were the beaches in Penn Yan shut down because of the algae? Mr. Morris replied yes and they did not reopen. The north and east ends of long lakes tend to collect the algae due to the prevailing winds.

Mr. Reed asked when does the year start and end for this program? Mr. Morris replied we started testing in July and that will go through October of 2018. We will plan to do this again in 2019.

Mr. Malter asked are we supporting any other lakes with cleanup? Mr. Wheeler replied not in funding like this. With the algae blooms and other issues, our health department has been involved. Mr. Nichols asked didn't we have a machine at one time that came in and cut weeds? Mr. Wheeler replied yes. Mr. Parker stated Soil & Water funds have helped to pay for clean up at Loon Lake and Smith Pond.

Mr. Morris explained there was a previous watershed management plan that was put together in 1996. In order to get funding from the EPA (Environmental Protection Agency), we have to have this 9-Element Plan.

Mr. Nichols commented in addition to checking water quality due to road runoff and agriculture, we also need to look at the cottages and sewer lines as people now live on the lake year-round. Mr. Hanna stated Keuka Lake has been working on the septic systems. Mr. Morris stated we have KWIC (Keuka Watershed Cooperative) which monitors sewer and septic systems on the lake.

Ms. Fitzpatrick asked is there a website where we can get more information? Mr. Morris replied the DEC is the lead agency on the 9-Element Plan and they have extensive information on their website. The EPA also has a lot of information on best management practices.

Mr. Wheeler stated with regard to funding, the allocation you made toward the 9-Element plan authorized us to take it out of the Economic Development Fund. There are two options; you can budget the amount for 2019 or you can make an allocation from the Economic Development Fund.

Mr. Malter asked once the sampling is done, how will you correct the problem? Mr. Morris replied once the sampling process is done, then we will have to go through the other 8 element process. The entire 9-Element Plan will take three years to do. There is \$350,000 available for the State and they put together the plan and then we have to ask for more money from the DEC or EPA in order to correct any problems. We are still waiting for our CFA application to be approved so we can put together then 9-Element Plan.

Mr. Malter commented that he is willing to fund the sampling program this year, but he would not want to put it into the budget for next year.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO ALLOCATE \$2,600 FROM THE ECONOMIC DEVELOPMENT FUND TO THE KEUKA LAKE ASSOCIATION FOR THE 2018 STREAM SAMPLING PROGRAM MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. Soil & Water Conservation District

1. **Streambank Stabilization Program – Request for Additional Funding** – Mr. Parker stated that on an annual basis the County has appropriated \$75,000 for the Streambank Stabilization Program. This is a cost-sharing program that we do with municipalities and homeowners. Most of our projects involve the placement of rip-rap to save properties from going into the streams. This year we have had three storm events. We have already spent the \$75,000 this year as we had a lot of emergency work, and there are still a lot of projects to be done. He has estimated that there is still about \$124,000 of work to be done. He requested an additional \$75,000 to work on these projects.

Mr. Wheeler commented that he has talked about this with Chairman Hauryski and Ms. Lattimer. There has only been one other request like this in the past ten years. You do have money in the Contingent Fund to cover this.

Ms. Lattimer asked with the additional \$75,000, would you be able to get through all the projects? Mr. Parker replied he just does not know. We will just start going through the list and see what we can get done. Mr. Ryan asked if this is in the budget for next year, why not just increase that? Mr. Parker replied generally the \$75,000 fits our normal needs. Mr. Malter asked so this additional funding is for 2018? Mr. Wheeler replied yes.

**MOTION: AUTHORIZING A TRANSFER OF \$75,000 FROM THE CONTINGENT FUND TO THE 2018 SOIL & WATER CONSERVATION DISTRICT'S STREAMBANK STABILIZATION PROGRAM MADE BY MR. HANNA. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**IV. DEPARTMENTAL REQUESTS**

A. Planning

1. **Establishing Energy Benchmarking Requirements for Certain Steuben County Buildings –**

Mrs. Dlugos stated the Clean Energy Communities Program is making funding available regionally. We are trying to qualify for \$150,000 in unmatched funds. They provide a checklist and if you do four things from that list before other counties do, then you qualify. We can look back to 2014 at energy efficient projects which include the LED lighting for the parking lot and the benchmarking of the County Office Building. We will be required to look at our energy usage, compare buildings and find ways to save energy. If we are approved for this funding, the Clean Energy Communities Program will give us 50 hours of technical service along with a software program that we would be able to use.

Mr. Wheeler commented we do some of this already, but this makes us eligible for funding to do more of those types of projects.

**MOTION: ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR CERTAIN STEUBEN COUNTY OFFICE BUILDINGS MADE BY MR. RYAN. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

B. Weights & Measures

1. **Inter-Municipal Agreement with Wyoming County –**

Mr. Holmes informed the committee that the Wyoming County Director of Weights & Measures is having surgery and will be out six to eight weeks. They contacted us to see if we could perform the duties while he is off. He stated we are better staffed than most Weights & Measures Offices in the State and this is something that we are currently doing in Livingston County.

Mr. Wheeler commented we are talking about charging mileage. This would be an Inter-Municipal Agreement. Ms. Lattimer asked how much time will this take? Mr. Holmes replied we would send a truck once or twice a week to cover the basics.

**MOTION: AUTHORIZING THE DIRECTOR OF WEIGHTS & MEASURES TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH WYOMING COUNTY TO COVER BASIC WEIGHTS & MEASURES OPERATIONS FOR UP TO EIGHT WEEKS MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**V. OUTSIDE AGENCIES**

A. Soil & Water Conservation District

1. **2019 Budget Presentation –**

Mr. Parker presented his 2019 budget for consideration. The total county appropriation, including \$75,000 for the District Streambank Program, is \$236,676.00 which represents a \$3,000 increase over last year. He commented his overall budget has increased \$80,000. Mr. Van Etten asked what drives the increase of 10 percent in your budget? Mr. Parker replied the purchase of vehicles, insurance, health insurance, etc.

B. Finger Lakes Tourism Alliance

1. **2019 Budget Presentation** – Ms. Kimble presented her 2019 budget for consideration. She stated that the request remains the same at \$18,500. She stated they have a new booking widget which is Book a Room Now. As of August 31, 2018, there were 1,322 referrals to just Steuben County accommodation properties from potential visits. Of the total referrals it can be estimated that 85 room nights have been booked in Steuben County just from this channel of marketing, which results in an estimated \$41,541 in visitor spending.

Ms. Kimble stated for 2019 they will be undertaking a major research project as they will be updating the Randall Travel Research report. The results of this study will be used to chart our strategic course for 2020 – 2022. We are continuing work on the Historic Designation and now we have both a Senate bill number and a House bill number. The next step is this will go to the executive committee and we have received indication that we have everything needed to be considered a national heritage designation. This will put us on the national stage and will really help move us forward as a region.

Ms. Kimble announced next year the Finger Lakes Tourism Alliance will be celebrating 100 years. She included a “Save the Date” for an event to be held on Saturday, May 4, 2019 from 5pm – 9pm at the Geneva Ramada Lakefront.

Mr. Van Etten asked how many staff do you have? Ms. Kimble replied there are five full-time staff and seven part-time staff at the information centers. Mr. Van Etten asked will you be transitioning away from printed copies of travel guides to digital? Ms. Kimble replied when we had cut back on the printed production there were still requests. However, paper is not our only way to deliver information. We have a fully responsive website that was launched last year. The information centers across the State have moved to paperless, but people still want a map or a piece of paper.

C. Steuben County Conference & Visitors’ Bureau

1. **2019 Budget Presentation** – Mr. Costello presented his 2019 budget for consideration. He reviewed their 2018 activities. Next week, September 10<sup>th</sup> – 14<sup>th</sup>, they will be hosting TBEX. Mr. Costello stated they will be conducting a visitor profile study to better target visitors to the area. Looking ahead to the future, they expect there will be increased exposure from hosting TBEX with more requests from bloggers to visit. We anticipate an increase in room tax revenue as a result of the contract with AirBnB. He stated they will continue to focus on Steuben County first and will be pushing traffic to the new websites and microsites to tell the story and inspire visitation. We will focus marketing on expanding shoulder seasons and increasing off-season visitation. We will also focus on increasing visitor spending on attractions, wineries, shopping and dining. We will be looking at implementation of our strategic plan of action along with researching visitor profiles to allow us to better target visitors. Mr. Costello stated they will continue to create new tourism products which will include the water trail, FLXpo and Finger Lakes Trail Days and Finger Lakes Farm Country Agritourism Trail.

Mr. Costello stated he is requesting \$745,000 from Steuben County. This represents a \$30,000 increase which is the estimated new room tax revenue from AirBnB. These funds will be used to hire a firm to conduct Visitor Profile Research for Steuben County. He also would like to ask for consideration to come back during the fiscal year for possible match funding in the amount of \$50,000 from the reserve account for an ARC grant for water trail development.

Mr. Van Etten asked for an explanation of the line item for Market NY Grant FLT Days; there was \$45,000 budgeted in 2018 but not in 2019. Mr. Costello explained last year we applied to Market NY to get funding for the start-up of Finger Lakes Trail Days, but that has been moved to 2019. We applied to the same grant but we don’t get the funds until you spend the funds, so he will put that into the 2020 budget. We will not spend more than what we get in total sales and sponsorships.

VI. OTHER BUSINESS

A. *Ceremony – New Office Building Opening* – Mr. Wheeler stated the building is scheduled for completion by the end of October, and we are technically ahead of schedule. The contractors have done a fantastic job, but they are

also finishing up a variety of school projects. We still need to get the certificate of occupancy. The worst case scenario is the end of September for the opening.

Ms. Lattimer asked the committee for their thoughts and ideas on a ceremony. Do we want to have something similar to the Hall of Fame recognition which was a light reception? Mr. Nichols stated his thought would be to have it after the Legislative Meeting. Ms. Lattimer stated she thought having it after work on a worknight.

Mr. Wheeler stated we can give it some thought. Something low-key if the public would like tours. Mr. Van Etten stated he is fine with something low-key.

B. *Cornell Cooperative Extension 100<sup>th</sup> Anniversary* – Mrs. Lando reminded everyone that the 100<sup>th</sup> Anniversary celebration of Cornell Cooperative Extension will be held on Friday, September 14, 2018. She stated they are still looking for silent auction items.

**MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.H. THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY SUCH PUBLIC BODY, BUT ONLY WHEN PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF MADE BY MR. NICHOLS. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**MOTION: TO ADJOURN MADE BY MR. MALTER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, October 3, 2018  
Legislative Committee Room  
9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, September 26, 2018.**



**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

Wednesday, October 3, 2018

9:30 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

**MINUTES**

**Committee:** Robin Lattimer, Chair                      K. Michael Hanna, Vice Chair                      John V. Malter  
Thomas J. Ryan    Robert V. Nichols

**Legislators:** Joseph J. Hauryski                      Carol Ferratella    Kelly Fitzpatrick  
Hilda Lando    Frederick Potter

**Staff:** Jack Wheeler    Mitch Alger    Eric Rose  
Amy Dlugos    Jennifer Prossick

**Others:** Mary Perham  
Kevin Costello, Executive Director, Steuben County Conference & Visitors' Bureau  
Jamie Johnson, Executive Director, Steuben County Industrial Development Agency  
Jill Staats, Steuben County Industrial Development Agency

**I. CALL TO ORDER**

The meeting was called to order by Ms. Lattimer at 10:15 a.m. She asked Ms. Mori to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION APPROVING THE MINUTES OF THE SEPTEMBER 5, 2018 MEETING MADE BY MR. RYAN, SECONDED BY MR. MALTER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

**A. Planning Department**

1. **Woodlands Community CDBG Project** – Mrs. Dlugos requested authorization to schedule a public hearing on the Woodlands Community CDBG Water/Sewer Infrastructure Project during the October Legislative meeting. It is nearing the end of the project and we are required to hold two separate public hearings; with this being the second hearing. She noted the only thing not finished is the pump, which was the result of a mix-up with the manufacturer.

**MOTION: AUTHORIZING A PUBLIC HEARING TO BE HELD ON THE WOODLANDS COMMUNITY CDBG WATER/SEWER INFRASTRUCTURE PROJECT DURING THE OCTOBER 22, 2018, LEGISLATIVE MEETING MADE BY MR. NICHOLS. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**B. County Manager**

1. **Informational** – Mr. Wheeler stated they will be sending out invitations today for the open house we are holding at the new building. It is scheduled for Thursday, October 11, 2018 at 11:00 a.m. Everyone is doing a great job working to get it finished and ready.

#### IV. OUTSIDE AGENCIES

##### A. Steuben County Conference and Visitors' Bureau

1. **Designation of Official Tourism Promotion Agency** – Mr. Costello stated he would like to request the county to designate the Steuben County Conference and Visitors' Bureau as their official Tourism Promotion Agency. They utilize this designation to apply for and receive matching funds.

**MOTION: DESIGNATING THE STEUBEN COUNTY CONFERENCE AND VISITORS' BUREAU AS STEUBEN COUNTY'S OFFICIAL TOURISM PROMOTION AGENCY MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

Mr. Hauryski stated he understands there was a mix-up with the TBEX promotional materials. He noted he was troubled that Steuben County's logo was not included on those materials. Mr. Costello stated he meets with County Manager Wheeler on a regular basis. During a meeting with Mr. Wheeler about a month before the event, he pointed out that Steuben County's logo was not included on the materials. It was a mistake on the part of the vendor and they worked very quickly to correct that.

Mr. Ryan asked can the committee receive an analysis of what the County received in exchange for its investment of \$50,000? Mr. Costello stated the SCCVB uses Smith Travel Research as a matrix for measurement. He is not sure what the TBEX Conference committee uses, but they should provide you with a report when it is completed. Mrs. Lando noted that they are still accumulating the data; there is a final meeting of the TBEX Conference committee coming up. Mr. Costello stated it was a fantastic event for the County and the Wineglass Marathon will help your numbers as well.

##### B. Steuben County Industrial Development Agency

###### 1. **Activity Update**

a. **Regional Council Grants** – Mr. Johnson stated summer is Regional Council Application time. They have put together six applications this year totaling \$20 million and 100 direct jobs. Five of those applications were through Empire State Development's competitive grant process that we compete for each year. All five of them are on the \$20 million list; four of them were manufacturers and the other one was a water and sewer infrastructure project.

b. **Hilton in Corning** – Mr. Johnson stated the hotel is finally open and it is an absolutely beautiful facility.

c. **World Kitchen** – Mr. Johnson stated the new owner has agreed to invest \$50 million into the facility and they are calling it the factory of the future. It is the only place in the world where Corelle dishes are made. We worked very hard and long to negotiate a package with them. The impact on the current 515 employees will be significant. The jobs are going to be upgraded, providing higher wages that would be the equivalent of adding approximately 50 jobs. They are transitioning the facility to incorporate Mechatronics, where the electrical and mechanical engineering worlds merge.

In conjunction with this, the Corning Community College STEAM Innovation Center is a major investment to the labs on campus. The labs will be renovated to create a certificate-based curriculum in Mechatronics. This will help take this technology to the next level. This leads into the main reason we are here today.

2. **I-86 Integrated Workforce Strategy Implementation** – Mr. Johnson stated you should have received an implementation package in your materials for today’s meeting. This project is very important for economic development.

Mr. Johnson stated as you know, this strategy came about with five different goals: 1) To have the efforts be results-orientated, consistent, aligned and coordinated by a central entity. 2) To make the I-86 Innovation Corridor and the Southern Tier region recognized as an attractive community to live, work, start and grow a business, and learn. 3) To make K-12 students in all school districts aware of and have access to high-quality education aligned with current and future economic growth opportunities. 4) To make sure post-secondary education institutions and training programs are developed, enhanced and modified to better align with economic needs and future innovations of the region; and 5) To offer clearly articulated, comprehensive regional career pathways and related training across key industries that are promoted and available to the full spectrum of residents.

Mr. Johnson stated the strategy involves having an administrative entity coordinating and driving the implementation of these goals. As part of this plan, they need to establish the organization structure and secure the resources necessary to drive the I-86 Integrated Workforce Strategy action plan; identify champions and facilitating partnerships; coordinate projects and activities that are compatible across the strategic goals; streamline employer engagement for workforce and talent recruitment; facilitate collaborations among stakeholder groups; maintain a current and dynamic analysis of the workforce supply and demand; serve as the primary source of communication regarding the overall workforce initiative; work with stakeholders to secure financial resources to support the action items; annually assess and report on performance against the initiative’s strategic objectives; and update the strategic action plan every 3 to 5 years.

Mr. Johnson stated as part of this plan, they are looking to hire a Director to be housed under Three Rivers Development. They are requesting Steuben County consider a contribution of \$50,000 to this effort. He noted Chemung County has committed to a 3 year investment of \$50,000 per year and Schuyler County is receiving the same presentation you are receiving right now from Betsy Hale, with a request for a commitment of \$25,000 per year. In addition, Three Rivers Development has committed to an in-kind contribution of \$38,380. The money will be used towards hiring a Director, providing him/her with a computer and cell phone, plus other related expenses, for a total budget of \$160,750. He stated the Steering Committee feels there is a need for this and we think it is a sound proposal.

Mr. Wheeler concurred, stating we saw a need for a coordinating entity to assist with this. You have the right people on the board but we need someone to drive the train. The past two years you have budgeted \$40,000 towards this effort so the incremental number is \$10,000 to support the hiring of a director. He noted that they need to make sure they hire the right person. They also need time to get their feet on the ground to get going in the right direction.

Mr. Johnson stated this effort has gotten traction and we are being viewed by New York State as the best practice model. Every community is grappling with this issue and they see how we are progressing. Mr. Wheeler stated we are ahead of the curve and it is great that the State is recognizing that. Mr. Johnson stated this committee and the Legislature should be proud of the work you have supported. The hope is we can advertise for this position and have them on board in January.

Mr. Hauryski stated one thing this whole study has brought to my attention, and what Mr. Wheeler and Mr. Johnson has tried to impress upon us, is that Steuben County is at a critical junction for workforce. Companies can’t find the workforce to fill their jobs that they have and we are trying to bring new companies into the County. They aren’t going to come to the County if they can’t find the workforce here.

Mr. Nichols stated he is in favor of this, but with Albany looking to legalize marijuana, how are these people going to pass a drug test for a job? Mr. Johnson stated it is a problem and they are working with the schools, especially the younger children coming up, to educate them that they will need to pass a drug test to get a job.

Mr. Wheeler stated no action is needed at this time as he will include an additional \$10,000 in the 2019 budget for this purpose. They can discuss it further during the budget process.

3. **Other** – Mr. Johnson informed the committee that they were selected as one of ten IDAs to go through a sales tax audit. They were the 9<sup>th</sup> selected and they completed the audit in less than 24 hours. He noted that they are not allowing any of the IDAs to respond to their findings. They wanted to see how we have handled the 2016 changes to the tax law, but the projects they picked to audit were three projects that were completed before 2016 so the new tax law wasn't even in effect yet. He just wanted the committee to be aware of this.

## **V. OTHER BUSINESS**

Mr. Ryan asked if the County has policies in effect for forest land and fishing to allow for private owners to open up their property for these purposes. Ms. Prossick stated she is currently researching the legal aspects of this and suggested they discuss it next month.

Mr. Ryan asked about the request from the Sportsman's Federation. Mr. Wheeler stated their request has been included in the 2019 budget and it will be reviewed and decided during the budget process.

## **MOTION TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully submitted by,  
Brenda K. Mori  
Clerk of the Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\***  
**Wednesday, November 7, 2018**  
**Legislative Committee Room**  
**9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office**  
**NO LATER THAN NOON**  
**Wednesday, October 31, 2018.**

**STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

*Wednesday, November 7, 2018*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*8**

**COMMITTEE:** Robin K. Lattimer, Chair                      K. Michael Hanna, Vice Chair                      John V. Malter  
Robert V. Nichols    Thomas J. Ryan

**STAFF:** Jack K. Wheeler    Mitchell Alger    Jennifer Prossick  
Amy Dlugos    Eric Rose

**LEGISLATORS:** Joseph J. Hauryski    Carol A. Ferratella    Kelly H. Fitzpatrick  
Hilda T. Lando    Steven P. Maio    Frederick G. Potter  
Gary D. Swackhamer    Scott J. Van Etten

**OTHERS:** Larkin Podsiedlik, Cornell Cooperative Extension  
Peter Landre, Cornell Cooperative Extension – State Extension Specialist (Grape Program)  
Julie Kikkert, Cornell Cooperative Extension – Team Leader (Vegetable Program)  
Scott Ward, Steuben County Farm Bureau  
Mary Perham

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 10:00 a.m. and asked Mr. Hanna to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE OCTOBER 3, 2018, MEETING MADE BY MR. NICHOLS. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENT REQUESTS**

A. County Manager

1. **Dana Lyons** – Mr. Wheeler informed the committee that the Save the Lyon Commission has been working to find a redevelopment or other type of project to reuse the old Dana Lyon School in Bath. With the help of the Steuben County IDA and many county departments, they are now under contract for the sale of the school to The Savarino Group out of Buffalo for the redevelopment of the new section of the school into affordable senior housing.

**IV. OUTSIDE AGENCIES**

A. Cornell Cooperative Extension

1. **Regional Agricultural Teams** – Ms. Podsiedlik introduced Peter Landre and Julie Kikkert from Cornell Cooperative Extension and Scott Ward from the Steuben County Farm Bureau. We are here today to talk about a funding request to establish regional agriculture teams in Steuben County. Ms. Podsiedlik presented a PowerPoint presentation on the regional agriculture teams.

Ms. Podsiedlik stated there are only four or five counties in the State that are not members of a regional agriculture team. The difference between Cornell Cooperative Extension and the Regional Agriculture Teams is expertise. The Regional Agriculture Teams have members that have a Masters or Ph.D. level of expertise in their field. We do not currently have expertise in dairy, livestock and field crops; farm business management;

commercial horticulture (fruit and vegetable) production and management; specialty crops or nutrient management. Our extension office has challenges with both recruitment and retention of masters and bachelors level educators and specialists. That turnover affects continuity and connection with our producers and our farmers need consistent access to cutting-edge expertise.

Ms. Podsiedlik presented a slide showing maps of the regional agriculture teams for grapes, dairy/livestock/field crops and vegetables. We are currently a member of the Finger Lakes Grape Program. That program has been very successful. Some of the benefits of being a member of that program is we have access to one specialist and one technician; there is a weekly newsletter to inform us on harvest decisions; IPM meetings with over 100 growers; industry research and priority meetings; and teaching and demonstration vineyards with 23 classes. We have 15 member-growers in Steuben County.

Ms. Podsiedlik reviewed the benefits of regional agriculture programming which includes providing high quality extension for farmers and associated businesses in the region; ability to carry out applied research and demonstration trials on farms; specialized educators with stronger and more formal relationships with faculty; enhanced connection to producers and agribusiness to extension educators and faculty; increased efficiency for follow-up on reported problems; more efficient grantsmanship; and provides associations with broader skill sets at a more affordable cost.

Ms. Podsiedlik stated they are proposing forming two regional agriculture teams; one for dairy/livestock/field crops and one for vegetables. Our Board voted to look into forming a new Southwestern New York Dairy/Livestock/Field Crops team. Plan B would be to request to join another pre-existing team. A regional vegetable team does exist and if we joined, then we have been told that a potato specialist could be located within Steuben County. Our proposal is to hire one full-time agriculture education and to join the six-specialist Cornell Vegetable Program in January 2019. Then we would look to form a four-specialist Southwestern New York Dairy/Livestock/Field Crops program in mid-2019. This change would allow us to leverage \$1 million for each specialty. She stated with this, farmers would have direct access to Masters and Ph.D. level specialists which would provide them with more face time. Additionally a potato and livestock specialist would be located in Steuben County. These specialists would be considered Steuben County educators. Mr. Landre explained we will be working in partnership with the other participating counties.

Ms. Podsiedlik stated you may be wondering why now. We are anticipating staff transition and in 2019, Cornell has committed expansion funds of \$100,000 if we start the teams and we would receive \$15,000 for each specialist. This would significantly reduce our first-year cost share.

Mr. Ward commented this is really the only course of action that makes sense. It would make sense to create/join the western dairy/livestock/field crops team as we would have more control. The Farm Bureau is in consensus on the idea of having regional agriculture teams.

Ms. Podsiedlik stated that with regard to costs, in 2019 it will cost \$56,000 for the dairy and vegetable teams. In 2020 and after, the cost would be \$97,000. The total investment for just salary and regional cost share in 2021 would be \$156,000 for a regional dairy team, regional vegetable team, 1 local agriculture education, and our continued participation in the Finger Lakes Grape Program. We have staff who are close to retirement and that will free up more money and we can restructure. For 2019, we can commit a portion of the salary that we had for Stephanie Mehlenbacher and reserve funds of \$40,000; the agriculture educator salary and your contribution of \$19,000 would fill in the gap to buy into the regional agriculture teams. By 2021, she believes they could see a reduction in the county appropriation, or if we remain level, that funding could be put towards agriculture or 4-h programs. She is requesting \$19,000 for 2019, which would bring the total budget request to \$409,000 which represents a 10 percent increase from last year.

Ms. Podsiedlik stated the alternatives if we do not join two new regional agriculture teams is that we would stay in the Grape program and hire a consumer agriculture and natural resources educator; hire a livestock and farm

business educator in 2019 and hire a dairy and field crops educator in 2020 for a total cost of \$149,000. With that, we would still have gaps in commercial horticulture.

Ms. Lattimer asked with the regional concept and funding and the restructuring of staff, would other programs be lacking? Ms. Podsiedlik replied yes and no. We have a communications person and receptionist who are close enough to retirement. Our goal would be to hire someone who could fill both those positions. Our financial literacy program is 50 percent by the County and 50 percent by United Way. We had an appropriation from United Way of \$35,000 and now we only receive \$21,000. If that appropriation goes to \$15,000, we cannot support that program anymore. That is not something that we would prioritize over agriculture. Our priority programming with County funding is agriculture and 4-H. Even without agriculture teams, there would be a loss of programming anyway.

Mr. Nichols commented he thinks this is the only way to go. Right now, ever since Jim Grace and Carl Albers retired, there has not been a lot done for agriculture.

Mr. Malter asked what is the appropriation we are giving Cornell Cooperative for 2019 without this proposal? Mr. Wheeler replied \$382,000. Ms. Podsiedlik explained that goes to administration and overhead. We have dedicated \$98,000 toward agriculture. Mr. Malter asked is this a one-time proposal for \$19,000 for one year? Mr. Wheeler replied it is in addition to their appropriation. Ms. Podsiedlik stated we would also ask for this in 2020. Mr. Wheeler commented it is likely that if you go this direction, it will be a multi-year appropriation.

Mr. Malter asked will it become sustaining by the reductions in staff? Ms. Podsiedlik replied we have 13 staff. Of those, 8 are paid using the County appropriation. At the end of 2019, we anticipate one retiring; as well as one each retiring in 2020 and 2021. These are anticipated retirements. Mr. Malter asked why wasn't this brought up prior to the budget? Ms. Podsiedlik replied we did not know about the increase in Cornell's commitment until September. Mr. Landre commented we did not know we would have the additional funding until the Federal budget came out, which was in October. Ms. Podsiedlik stated she and Mr. Wheeler had been discussing this potential.

Mr. Malter asked are the other counties approving additional money? Ms. Podsiedlik replied we do not know yet. We don't know if a dairy team will be formed or not. If the Southwestern Dairy Team does not work out, we will request to join another dairy/livestock team.

Ms. Lattimer asked what is the process for forming a new team? Ms. Podsiedlik explained if we can get two other counties ready to move forward, we can hire two specialists and one could start here. We will not wait for all four counties to commit. A regional team can consist of two or more counties. Hopefully this will be an incentive for the others. We absolutely need a team across the southern tier and it makes sense.

Mr. Nichols commented until the economy changes, you will not see large increases in farms. Most farms at the current milk and beef prices are sustainable now and everyone is trying to get through it.

Mr. Malter asked if we approve this, will it need to go through Finance? Mr. Wheeler replied yes. Ms. Podsiedlik commented we all agreed so we could take advantage of Cornell's funding, to let Mr. Landre know by the end of December. Everyone is in the process of gathering information and support.

**MOTION: APPROPRIATING AN ADDITIONAL \$19,000 TO THE CORNELL COOPERATIVE EXTENSION BUDGET FOR THE PURPOSE OF CREATING TWO REGIONAL AGRICULTURE TEAMS FOR DAIRY/LIVESTOCK/FIELD CORPS AND VEGETABLES MADE BY MR. MALTER. SECONDED BY MR. HANNA FOR DISCUSSION.**

Mr. Nichols stated he is in favor of this. If we go ahead this year, you are committing to the program. Mr. Malter commented this is supposed to sustain itself after a couple of years. Mr. Ryan commented the history of our

county is agriculture. Mr. Nichols stated he is in favor, but again, this will not just be for one year. Ms. Lattimer commented we are also saying that we don't want any big surprises.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**V. DEPARTMENTAL REQUESTS**

A. Planning

1. **Code Enforcement** – Mrs. Dlugos stated the County has been providing Code Enforcement services for the Town of Addison since 1983. Marv Rethmel has been the Code Enforcement Officer. Due to recent changes in his schedule, this is a good time to formalize that agreement. Additionally, this notifies the Town that the County has no jurisdiction to enforce the floodplain laws or any other local laws; that the County will bill the town for any expenses not covered by permit fees; and establishing the Code Enforcement Officer's hours. The Code Enforcement Officer will issue permits from 4pm to 5pm Mondays and Thursdays at the Planning Department at the County Office Building.

**MOTION: AUTHORIZING THE PLANNING DIRECTOR TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH THE TOWN OF ADDISON FOR CODE ENFORCEMENT SERVICES AND ESTABLISHING THE OFFICE HOURS OF THE CODE ENFORCEMENT OFFICER MADE BY MR. MALTER. SECONDED BY MR. HANNA FOR DISCUSSION.**

Mr. Malter asked why are we doing this for only a couple of towns? Mr. Wheeler replied under State law, if a town chooses not to do code enforcement, it is our responsibility and we charge back the costs to the town.

**VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.**

**VI. OTHER BUSINESS**

A. *NYS Association of Conservation Districts* – Mr. Ryan announced he attended the NYS Association of Conservation Districts meeting last week and Steuben County came back with an armful of awards.

B. *Hunting/Fishing Rights on County-Owned Land* – Mr. Ryan stated he is a representative on the Region 8 Fish and Wildlife Board, as well as the State Board. The State Fish and Wildlife Board represents 55 counties and 1.5 million members. One of our major tasks is to work on hunting and fishing access rights for the public. He had asked Mrs. Dlugos to provide him with a list of properties that the County owns. We own 1,000 acres of woodlands along with 11 acres along the Canisteo River. The property along the Canisteo River would be perfect for fishing access rights and the State has indicated they would be interested in assisting with the access and parking areas. The Canisteo River produces Walleye and small Bass.

Mr. Ryan stated there are three separate large tracts of land by Call Hill with 150 acres, 50 acres and 104 acres. At one time in the past, those tracts were identified as public hunting and outdoor recreation areas, but the signs are no longer there. He is asking the committee to review what our policy is toward those properties and to look into whether they could become allowable for public access. We would use the same rules that the State uses on their fish and wildlife areas. This is an asset and there are more acres that could be accessed.

Mr. Malter asked do we stop people now? Mr. Wheeler replied we do not monitor. Mr. Ryan stated we would not want hunters to put up permanent tree stands. One thing we would want to do is manage those properties. If the properties are not managed they will become a wasteland.

Mr. Hauryski commented those properties should have been managed. Billy Morris had already marked trees on another property on Call Hill. Those were marked four years ago and we haven't harvested them yet. In order to harvest we would need to do an RFP. Mr. Ryan stated you have to specify what the owner's needs are for harvesting. Mr. Hauryski stated that was done through the harvesting plan. He stated that he had asked the Law Department to draft up what our options are.



Ms. Prossick stated she sent an email depicting the three options available. You are currently operating under the first option in which there are no permits issued and no invitation to be on the land. This is the lowest level of liability for the County.

Mr. Van Etten asked why would we even have these properties? We should put them up for sale and get them back on the tax roll. Mr. Wheeler stated some of the property around Call Hill encompasses the radio tower. Mr. Malter commented some of the parcels are landlocked and some have restrictions. Mr. Van Etten stated a lot of those parcels have adjacent property and those property owners may want to purchase. Mr. Wheeler stated we assume that those conversations were had, but we should resurrect that conversation if that is what you would like to do. Mr. Hauryski stated he would bring that conversation back up.

Mr. Wheeler stated that Ms. Prossick did a law review and we checked with the insurance carrier. Additionally we did a survey of counties and have responses. Most counties allow fishing access. Some take the same approach as we currently do. Genesee County has a park and they collect fees and hold a lottery for permits for hunting. It seems that all of the counties are pretty comfortable with allowing fishing.

Mr. Malter stated Mr. Ryan wants to notify the public that the property is available. Ms. Prossick stated in the case where the County extends an invitation to enter the property to use it recreationally, the County has the duty of reasonable and ordinary care against foreseeable dangers. Mr. Hauryski stated you just have to make sure there are no open wells and use common sense to fix things.

Ms. Lattimer asked have we created a policy or procedure for fishing access? Mr. Ryan replied he assumes that we would just follow the State's guidelines. Ms. Prossick commented the State is different as they have reforested lands. If you do reforested lands, you cannot remove them from that purpose.

Mr. Wheeler suggested that staff go back and look at each of these properties. We do have easement issues with Call Hill. The request to allow public fishing would be the easiest. We will look at each of the properties and see what opportunities there are. Mr. Van Etten asked were those properties acquired through tax foreclosure? Mr. Wheeler replied we have to assume so unless they were purposeful for the radio tower. Ms. Lattimer stated she is in agreement to have a review of each of the properties and to categorize them for fishing and/or hunting, and look at other options.

**MOTION: TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, December 5, 2018  
Legislative Committee Room  
9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, November 28, 2018**

**STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE**

*Wednesday, December 5, 2018*

*10:00 a.m.*

*Legislative Committee Room  
Steuben County Office Building  
Bath, New York*

**\*\*MINUTES\*\***

**COMMITTEE:** Robin K. Lattimer, Chair                      K. Michael Hanna, Vice Chair                      John V. Malter  
Robert V. Nichols    Thomas J. Ryan

**STAFF:** Jack K. Wheeler    Mitchell Alger    Amy Dlugos  
Langdon Holmes    Eric Rose    Jennifer Prossick

**LEGISLATORS:** Joseph J. Hauryski    Carol A. Ferratella    Kelly H. Fitzpatrick  
Hilda T. Lando    Steven P. Maio    Frederick G. Potter  
Gary D. Swackhamer    Scott J. Van Etten

**OTHERS:** James Johnson, Executive Director, Steuben County Industrial Development Agency  
Jill Staats, Deputy Director of Operations, Steuben County Industrial Development Agency  
Larkin Podsiedlik, Executive Director, Cornell Cooperative Extension

**I. CALL TO ORDER**

Ms. Lattimer called the meeting to order at 10:00 a.m. and asked Ms. Prossick to lead the Pledge of Allegiance.

**II. APPROVAL OF MINUTES**

**MOTION: APPROVING THE MINUTES OF THE NOVEMBER 7, 2018, MEETING MADE BY MR. HANNA, SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

**III. DEPARTMENTAL REQUESTS**

A. Buildings & Grounds

1. **2019 Contracts** – Mr. Rose presented his 2019 contracts for approval. He noted that they no longer contract with Trane for chiller maintenance and now contract with Danforth Company at a significantly lower price.

**MOTION: APPROVING THE FOLLOWING MAINTENANCE CONTRACTS FOR THE BUILDINGS & GROUNDS DEPARTMENT: AFP GROUP, INC. - \$1,040; DAVIS-ULMER SPRINKLER - \$5,785 FOR PULTENEY SQUARE COMPLEX, HUMAN SERVICES BUILDINGS, CORNING COURTHOUSE, 911 AND NEW RECORDS BUILDING, \$730 FOR HORNELLM DMV AND \$1,830 FOR PUBLIC SAFETY BUILDING; EASTERN SECURITY - \$1,919; EMERGENCY POWER SYSTEMS - \$895 FOR 911, \$595 FOR CIVIL DEFENSE AND \$595 FOR COUNTY OFFICE BUILDING; FIRE ALARM SERVICE TECHNOLOGY - \$3,762 FOR MAINTENANCE AND \$300 FOR MONITORING AT COUNTY OFFICE BUILDING, BATH COURTHOUSE, COUNTY CLERK, SURROGATES AND HUMAN SERVICES BUILDING; IMPERIAL DOOR CONTROLS - \$540 - \$180 PER OPERATOR; JOHN W. DANFORTH COMPANY - \$22,960 COUNTY OFFICE COMPLEX AND 911, \$8,405 PUBLIC SAFETY BUILDING, \$2,800 COUNTY OFFICE BUILDING ANNEX AND \$1,600 NEW RECORDS BUILDING; SCHINDLER ELEVATOR - \$15,092 COUNTY OFFICE BUILDING, COURTHOUSE, CLERK/SURROGATES, HUMAN SERVICES BUILDING, CORNING COURTHOUSE, \$1,947 MENTAL HEALTH BUILDING AND \$1,890 PUBLIC WORKS PRETREATMENT PLANT; SDS OF NY - \$850.56 HORNELLM DMV, \$746.40 CORNING COURTHOUSE, \$1,048.92 CORNING MENTAL HEALTH AND \$1,627.68 BATH MENTAL HEALTH; SOUTHERN TIER FIRE EXTINGUISHER -**

**\$500 BUILDINGS & GROUNDS, \$70 HORNELL MENTAL HEALTH, \$70 CORNING MENTAL HEALTH AND \$300 BATH MENTAL HEALTH; AND WEST FIRE SYSTEMS, INC. - \$900 MADE BY MR. MALTER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Annex Building Number** – Mrs. Lando asked do we have to put a number on the Annex Building? Mr. Wheeler replied we are working on that now. We did update the 911 numbering with the building.

B. **Planning**

1. **2019 Contracts** – Mrs. Dlugos presented her 2019 contracts for approval. She noted that Marv Rethmel requested an increase from \$17.00 per hour to \$20.00 per hour. Also, the new proprietor of the coffee cart, Dorothy Smith, is requesting the same rate of \$300 per month that ARC had and has also requested the addition of a termination clause allowing her to give 30-days notice.

**MOTION: APPROVING THE FOLLOWING 2019 CONTRACTS TO BE FOR OUT OF THE ECONOMIC DEVELOPMENT FUND: STEUBEN COUNTY INDUSTRIAL DEVELOPMENT AGENCY - \$75,000; APPROVING THE FOLLOWING CONTRACTS TO BE PAID FOR OUT OF THE GENERAL FUND: ARC OF STEUBEN, D/B/A STEUBEN AREA RIDES - \$120,000, BATH SNO FLAKES - \$17,000, FIRST TRANSIT - \$24,233, MARVIN RETHMEL (CODE ENFORCEMENT OFFICER) - \$20/HOUR REIMBURSABLE BY PERMIT FEES, QUAD COUNTY SNOWMOBILE CLUB - \$8,300, SOUTHERN TIER LIBRARY SYSTEM - \$99,500, SOUTHERN TIER SNOW RIDERS, INC. - \$5,000, STEUBEN COUNTY FEDERATION OF CONSERVATION CLUBS - \$4,000, TEN TOWNS SNOWMOBILE CLUB ASSOCIATION, INC. - \$15,500; APPROVING THE FOLLOWING CONTRACTS TO BE PAID FOR OUT OF ROOM TAX: ARTS OF THE SOUTHERN FINGER LAKES - \$36,700, BATH CHAMBER OF COMMERCE, INC. - \$5,000, FINGER LAKES TOURISM ALLIANCE - \$18,500, FINGER LAKES WINE COUNTRY - \$105,000, GREATER CORNING AREA CHAMBER OF COMMERCE, INC. - \$20,000, GREATER HAMMONDSPORT CHAMBER OF COMMERCE, INC. - \$15,000, HORNELL AREA ARTS COUNCIL - \$7,500, HORNELL AREA CHAMBER OF COMMERCE - \$5,000, STEUBEN COUNTY CONFERENCE AND VISITORS' BUREAU - \$745,000, STEUBEN COUNTY DAIRY FESTIVAL - \$1,000; AND APPROVING THE FOLLOWING CONTRACTS FOR THE PLANNING DEPARTMENT: DOROTHY SMITH (COURTYARD CAFÉ) - \$300 PER MONTH MADE BY MR. MALTER. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

C. **County Manager**

1. **2019 Inter-Municipal Agreement with Livingston County** – Mr. Wheeler informed the committee that for the past seven years they have been contracting with Livingston County to provide weights and measures services. This works out fantastic and allows us to have another staff person to work on our projects as well. He requested authorization to enter into an inter-municipal agreement for 2019 for \$60,000 plus mileage.

**MOTION: AUTHORIZING THE COUNTY MANAGER TO ENTER INTO AN INTER-MUNICIPAL AGREEMENT WITH LIVINGSTON COUNTY TO PROVIDE WEIGHTS AND MEASURES SERVICES FOR AN ANNUAL COST OF \$60,000 PLUS MILEAGE MADE BY MR. NICHOLS. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

2. **Hunting/Fishing on County-Owned Lands** – Mr. Wheeler replied he does not have an answer today, however, they have identified six or seven parcels that could be used for hunting, one parcel that could be used for fishing and one parcel for possible sale. They also need to look at the forestry plan. A forestry plan was done about ten years ago. We will put out an RFP to update that plan and include these parcels in that. He stated he will bring this back next month for further discussion.

IV. **OUTSIDE AGENCIES**

A. **Steuben County Industrial Development Agency**

1. **Activities Update**

a. *Gunlocke* – Mr. Johnson stated this was a project that was a done a few years ago, but they have just requested their money. The State asked if Gunlocke would make the announcement again. Things are going very well for them and business is strong. They are fully staffed and are not adding any additional jobs.

b. *Annual Report* – Mr. Johnson stated 2018 has been a pretty good year and they have been pleased with their accomplishments. The following are highlights from the year:

*Corelle Brand* – They are working on a \$50 million expansion that will make their facility fully operational on three tanks. This is a positive thing for the community as approximately 100 existing employees will be going through skills upgrades which will result in pay increases.

*Hilton Garden Inn* – After much work, the hotel is now open.

*Health Education Center* – The Health Education Center was the first phase of the Corning Hospital redevelopment. This year they had the largest graduating class of nurses and also the largest incoming class of nurses. We continue to support that redevelopment and phase II is already underway with the construction of a 96-unit residential apartment building. Construction is expected to take one year and they will begin leasing in June of 2019.

Mr. Johnson stated this has had an impact on Corning Community College in general. The new Health Education Center was designed to promote collaboration among students in multiple disciplines to encourage innovation. A team of students and adviser from the Community Health and Nursing and Applied Technology programs collaborated to design the GripM8. The GripM8 is a portable hand-held device to allow users with motor control deprivation better flexibility to feed themselves and improve independence with daily living skills. The CCC team was one of 75 teams to submit an invention for the New York State Department of Health's Aging Innovation Challenge. They were the only team from a community college to advance to the semifinal round of 24 and to the final round of five teams. They announced last week that their team won the competition and \$25,000.

*Hornell Medical Village* – The ribbon cutting ceremony was held last week. We provided them with a series of incentives for the redevelopment of the old Kmart plaza. This will provide another level of medical services to the community. The new hospital will be opening in the spring of 2019.

*PILOTS* – Mr. Johnson announced the projects that came on line this year generated \$300,000 in additional revenues to the municipalities. Total PILOT payments for 2018 were \$9.6 million. We have four projects that are expected to come on line in 2019 and three more in 2020.

c. *Consolidated Funding Applications* – Mr. Johnson stated in 2019 they have a series of projects that they will be including in their consolidated funding application. One of them is a major project for Corning Community College for the new STEAM innovation which will encompass the redevelopment of their technology labs and allow them to offer a Megatronics Certificate Program.

d. *Additional Staff* – Mr. Johnson stated we received an increase in our budget from the County to support the hiring of JC Smith to assist municipalities with infrastructure projects and he has been a great addition. He has been working with the City of Corning, Jasper, Troupsburg, Prattsburgh and Hammondsport. We received the first \$400,000 approval to support community infrastructure needs in Hammondsport. The hope is to get another \$1.2 million.

e. *Workforce Development* – The County's unemployment rate is hovering around 4 percent. The investments we have made in workforce development are paying dividends. He stated that they have been conducting interviews for the I-86 Workforce Development Coordinator and have received applications from candidates across the United States. We hope to have an offer made within the next two weeks.

f. *Renewable Energy* – Mr. Johnson stated they expect 2019 to be a busy year, particularly with renewable energy projects. There are two wind projects that are in the final phase of the Article 10 review. One wind project is scheduled to start construction in August/September of 2019 and then the second project will start construction in 2020. That will generate \$500 million of investment in the community. Mr. Johnson informed the committee that the Cohocton Wind Project is doing a re-energization and will be rebuilding their entire project with new blades, new power cells, etc. This will be an \$80 million project. We expect wind energy, over the next two years to generate over \$1 billion in investments.

Mr. Johnson commented solar energy projects are also starting to ramp up. Moraine Solar Energy Center is a project looking to start in Allegany and Steuben. There are several other smaller projects that we also expect to start up. We will be working on the development of policies related to solar energy. Some of the early solar projects were looking for users for power purchase agreements and wanted to do a project at the Landfill and have the County buy power. Economically, that did not make a lot of sense. Now we are starting to see a transition where the larger projects will still sell power right into the grid on the open market. There are different ways to structure this. We would provide better incentives if the power stays locally instead of outside. We are looking to put together some recommendations for our Board.

Mrs. Lando suggested they work with educational resources like Cornell Cooperative Extension, as they have solar energy resources. Mr. Johnson replied they absolutely will. One of the concerns of the municipalities is that they are using a lot of land that is good agricultural land. We will include Cornell Cooperative Extension in those discussions.

g. *Southern Tier Provisions* – Mr. Johnson announced one of our Board members is the owner of Southern Tier Provisions. The first block of his new cheese, Sopra Mozzarella, has come off the line at Upstate Niagara. He stated that what makes this story even better, is that this cheese is coming out of the same plant that his grandfather helped developed, when it was first known as Poly-O. Mr. Hauryski commented Upstate Niagara just signed a contract for \$3 million of upgrades. Mr. Johnson stated we could not have asked for a better company to come in and take that plant over. Mr. Swackhamer asked what is their production? Mr. Johnson replied right now they are at about half of what Kraft was doing, but they are bringing in other brands.

h. *Chemung County* – Mr. Van Etten asked are there any large projects in Chemung County and what will happen with their new County Executive? Mr. Johnson replied there is a lot of construction and good things with DRI. What will happen in the future is anyone's guess. He anticipates they will see a lot of changes. Mr. Van Etten commented STEG (Southern Tier Economic Growth) has a critical relationship with REDEC and the counties. Mr. Johnson commented STEG is a large piece of their IDA. He noted that the Industrial Development Agencies are a function of County government. You nominate and designate the Board of Directors and that is no different in other counties. Mr. Johnson stated that the Chairman of the Chemung County Industrial Development Agency Board of Directors has resigned, and there may be others.

Mr. Hauryski commented we are fortunate to have Mr. Johnson, Ms. Staats and Mr. Smith on our team. This group is working for the benefit of the programs; it has been remarkable. There has been a big turnaround and he can see that in the form of the projects we are getting.

i. *Filling Vacant Position of Board of Directors* – Mr. Smith informed the committee that Dr. Katherine Douglas is retiring. She has been a phenomenal asset to our organization. He would recommend as her replacement, Jim Frame who is the Superintendent of GST BOCES. Mr. Hauryski commented he likes the connection that he has with the schools and thinks he will be a good asset. Ms. Lattimer commented he will be the consensus builder for workforce development.

Ms. Lattimer stated that she appreciates all of the information that Mr. Johnson brings to us. He is keeping us abreast of what is coming down the pike, and that is valuable.

j. *Hemp* – Mr. Johnson informed the committee that they continue to be involved in Hemp discussions. From a policy side, one issue that came up in the Farm Bill is that the FDA will require human trials which will delay the growth of these businesses from seven to twelve years. With this, nobody really knows that the future really brings.

B. Cornell Cooperative Extension

1. **Regional Agricultural Teams** – Ms. Podsiedlik informed the committee that they have formally requested to join the Regional Vegetable Team. Additionally, with the development of the Southwestern Regional Dairy Team, we are in and so is Chautauqua. Allegany and Cattaraugus are not in yet. We will start the dairy teams in Steuben and Chautauqua County, and the cost is the same. We are hoping by starting, and after seeing the benefits that the other two counties will be encouraged to join as well. Mr. Ryan suggested putting out a press release. He has been getting calls from farmers who believe this is a cost to them. Ms. Lattimer suggested introducing the development of these teams in a news release and then going into the background of the program.

**MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.**

Respectfully Submitted by

Amanda L. Chapman  
Deputy Clerk  
Steuben County Legislature

**\*\*NEXT MEETING SCHEDULED FOR\*\*  
Wednesday, January 2, 2019  
Legislative Committee Room  
9:30 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office  
NO LATER THAN NOON  
Wednesday, December 26, 2018**