

POSITION AVAILABLE

Issued: 12/20/2018

www.steubencony.org

Steuben County, New York is currently recruiting candidates for the position of

DEPUTY COUNTY MANAGER

Acts generally for and in place of the County Manager in the administration of all matters for Steuben County. Assists the County Manager with various administrative responsibilities; conducts research for the review, analysis, and preparation of the County Budget; and participates in the study of methods and procedures of operating departments. Works closely with various county officials in investigating, analyzing, and making recommendations on the various aspects of county government operations and budget. May also involve contract negotiation.

MINIMUM QUALIFICATIONS

- A. Graduation from a regionally accredited or NYS registered college or university with a master's degree in public administration, business administration, accounting, economics, finance, or a closely related field *and* two years of professional work experience in public administration, public budget analysis, budget research, capital program analysis, capital budgetary planning, auditing, or a closely related field; **OR**
- B. Graduation from a regionally accredited or NYS registered college or university with a bachelor's degree in public administration, business administration, accounting, economics, finance, or a closely related field *and* four years of professional work experience as described in "A" above; **OR**
- C. An equivalent combination of training and experience as defined by the limits of "A" and "B" above.

SALARY/BENEFITS

- ✓ \$63,659 - \$81,175 annually - depending on qualifications
- ✓ NYS Retirement and an excellent benefits package

Interested qualified applicants are invited to send a cover letter and resume to:
Nathan A. Alderman, Personnel Officer by February 15, 2019 in care of:

Mary Jo Snyder, Confidential Secretary
Steuben County Department of Personnel
3 East Pulteney Square
Bath, NY 14810
Fax: 607-664-2164
Email: mjsnyder@steubencountyny.gov