

POSITION AVAILABLE

DEDICATED INDIVIDUALS NEEDED

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www.steubencony.org

Steuben County, New York is currently recruiting candidates for the position of

ASSISTANT PUBLIC DEFENDER

This is a full time position responsible for providing legal services to all qualified, indigent persons entitled to representation in **Family Court** proceedings in Local Courts and County Courts.

The work involves responsibility for assisting in the functions of the Office of Public Defender by representing indigent persons in Family and Surrogate Court proceedings, as assigned by the Public Defender. The work is carried out in accordance with established strict legal procedures and involves assisting the Public Defender by counseling and representing all indigent defendants whose cases have been assigned to him/her at every stage of their proceedings. Work is performed under the general supervision of the Public Defender, who exercises administrative control over the work performed, with considerable leeway allowed the incumbent for the exercise of independent judgment in carrying out the comprehensive defense of indigent persons whose cases have been assigned. Does related work as required.

MINIMUM QUALIFICATIONS

- Graduation from a regionally accredited or New York State certified Law School;
- Admitted to the Bar of the State of New York and be in "good standing"
- Satisfactory experience in the practice of Family Law in New York.

SALARY/BENEFITS

- ✓ \$52,677 to \$68,104 depending on experience;
- ✓ Participant in the New York State Retirement System
- ✓ Health, Dental and Optical Insurance available

APPLICATIONS

Interested qualified candidates are invited to send their resume and cover letter **no later than April 29, 2019 to:**

Mary Jo Snyder, Confidential Secretary
Steuben County Department of Personnel & Civil Service
3 East Pulteney Square
Bath, NY 14810
Email: mjsnyder@steubencountyny.gov
Phone: (607) 664-2319