

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Monday, January 8, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Donald B. Creath, Chair DeWitt T. Baker, D.V.M., Vice Chair Dan C. Farrand
Kenneth E. Isaman

STAFF: Mark R. Alger Gregory P. Heffner William J. Partridge
Frederick H. Ahrens, Jr. David English

LEGISLATORS: John Walsh

OTHER: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:00 a.m.

II. PUBLIC COMMENT

Mr. Creath opened the floor to comments by the public. There being none he declared the opportunity for public comment closed.

III. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE DECEMBER 8, 2006 MEETING MADE BY MR. FARRAND. SECONDED BY MR. ISAMAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. DEPARTMENTAL REPORTS/REQUESTS

A. Buildings & Grounds

1. **2007 Capital Projects** – Mr. Partridge presented his 2007 Capital Projects for approval. The first project is the center roof replacement at 117 East Steuben Street. We have budgeted \$35,000.00. The second project is the masonry pointing of the precast cap around the roof at 117 East Steuben Street. We would like to remove the old cap and put up a metal cap. We have budgeted \$15,000.00. The third project is the sealing and striping of the parking lot at 117 East Steuben Street. Mr. Partridge stated he has budgeted \$7,000.00 for this project, however, he would like to try to see if they could utilize the mobile work crew and do the parking lot during the week. The last time this parking lot was topped was in 1992.

Mr. Isaman asked if anything was being done for the Hornell Courthouse as it is 100 years old this year.

MOTION: APPROVING THE FOLLOWING 2007 CAPITAL PROJECTS FOR BUILDINGS & GROUNDS: CENTER ROOF REPLACEMENT AT 117 EAST STEUBEN STREET - \$35,000.00; MASONRY POINTING OF PRECAST CAP ON ROOF AT 117 EAST STEUBEN STREET - \$15,000.00; AND SEALING AND STRIPING OF PARKING LOT AT 117 EAST STEUBEN STREET - \$7,000.00 MADE BY DR. BAKER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Planning Department

1. **2007 Work Plan** – Mr. Heffner distributed his 2007 Work Plan for the committee's review. He commented that they will continue to assist with the building projects as well as looking at options for the current

Health Care Facility. They also have been assisting the Emergency Management Office with the County Hazard Mitigation Plan and that will be coming to a close this year.

Mr. Heffner stated in June 2006, the Governor signed a law that requires public employers to take a comprehensive look at workplace violence and develop plans. That will be another project for this coming year. We continue to do more local planning activities. Recently we drafted a comprehensive plan for the Village of Bath. The Town of Wayne is interested in doing something similar as is the Town of Bath.

Mr. Isaman asked how long does it take to do a plan? Mr. Heffner replied the Village of Bath took two years. The Village did a complete re-write of their 1967 plan. To update an existing plan doesn't take as long.

Mr. Creath asked with regard to GIS information, there are many in the private sector that would like to use the information you have with regard to real estate, insurance, etc. We are unable to access that. Mr. Heffner commented you have to purchase it. Mr. Creath stated he hasn't been able to get anyone to say they would sell it. Mr. Heffner stated we sell lots of tax map information. Mr. Creath stated he wants to be able to see all of the GIS information on the Internet. Mr. Heffner commented that is something we have not done yet. Southern Tier Central Regional Planning & Development Board has Internet map services and you can become a member. Mr. Creath commented the Town of Corning has all of their information on their web site for use by anyone. That information should be available to the private sector. Mr. Heffner encouraged Mr. Creath to discuss this further with Mrs. Hatch and Mr. Sears.

MOTION: ACCEPTING THE PLANNING DEPARTMENT'S 2007 WORK PLAN MADE BY DR. BAKER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Health Care Facility** – Mr. Heffner stated at the last meeting, we talked about the current Health Care Facility. We are in the process of putting together specifications to redo the roof at the Jail. The question came up that if we keep the Health Care Facility building, then we could do that roof at the same time we do the Jail roof and if we bid them together, we may be able to get a better price. Mr. Heffner stated we are at a point where we need to make a decision of whether we at least are going to keep the building and use it for something. If we are going to keep it, the roof needs to be replaced.

Dr. Baker commented that he doesn't think the committee can make a recommendation until we have plans authorized. We need to let the Board know what the possibilities of the building's use will be. Mr. Isaman stated he can't see the residents of the County wanting the building demolished. If it is not demolished, then we should utilize it for some purpose. Previously we had discussed various departments and agencies that could use the building and that makes sense.

Mr. Farrand commented his recommendation would be to keep the building and then come back with a plan for it's use. We are running out of time for being able to get both roofing projects out to bid as a package.

MOTION: RECOMMENDING TO THE FULL LEGISLATURE THAT THEY KEEP THE CURRENT HEALTH CARE FACILITY BUILDING AS AN ASSET MADE BY MR. ISAMAN. SECONDED BY DR. BAKER FOR DISCUSSION.

Mr. Creath stated the more you preserve a capital asset, the greater value it will have if you decided at a later time to sell it.

Mr. Heffner commented the original estimate to demolish the building was \$1.3 million including the asbestos abatement and reclamation of the site.

Mr. Walsh stated if we utilize the building, really the roof is the main thing that needs to be taken care of. Mr. Heffner stated it was determined by leaving the building vacant, we would need a new roof and eventually new boilers. The boilers still work. The asbestos abatement would need further study to know exactly how much we would be talking about.

VOTE ON PREVIOUS MOTION: ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

MOTION: AUTHORIZING THE COUNTY ADMINISTRATOR TO INCLUDE AS PART OF THE JAIL ROOF REPLACEMENT BID, THE REPLACEMENT OF THE ROOF AT THE CURRENT HEALTH CARE FACILITY MADE BY MR. FARRAND. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

V. OLD BUSINESS

A. *Ethanol* - Mr. Creath distributed a copy of an article in today's *Star Gazette* regarding the use of alternative fuels, specifically, Ethanol. The article points out the other side of the coin, which is the fact that the production of ethanol will change the allocation of assets for the production of fuel rather than food. If we could use marginal agricultural resources and not disturb the production of food, then he thinks ethanol is a good way to go.

Mr. Walsh commented that he read that it takes 9 gallons of regular fuel to produce 10 gallons of ethanol. He doesn't know if that is actually fact and of course it would depend upon the season. You don't get ethanol for free as you have to use conventional fuel. Mr. Creath commented with butanol for every 1 unit you put in, you get 3 units out.

B. *Industrial Park* - Dr. Baker commented it has been ten years since we signed that property over to the Industrial Development Agency and there hasn't been anything accomplished. Is there anything we can do to promote industry? He commented that he knows that electricity costs are a problem. There has to be something we can be doing to provide better electrical service. Dr. Baker stated there is a factory going into Chemung County that is very similar to the one that had been proposed to us.

Mr. Creath asked that the Industrial Development Agency be contacted and put on the agenda for the February meeting.

Mr. Alger stated we still have another two to three years on that lease. Mr. Walsh asked, would it be practical to put up some wind generators to entice people to come to our County? Mr. Alger replied we do have the authorization for a public utility, but we have never activated it.

MOTION: TO ADJOURN MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Monday, February 5, 2007
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Monday, January 29, 2007.**

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Monday, February 5, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Donald B. Creath, Chair DeWitt T. Baker, D.V.M., Vice Chair Dan C. Farrand
Kenneth E. Isaman Thomas J. Ryan

STAFF: Mark R. Alger Amy Dlugos Twila O'Dell
William J. Partridge Chris Kane David English
Frederick H. Ahrens, Jr.

LEGISLATORS: Philip J. Roche

OTHER: James P. Sherron, Executive Director, Steuben County Industrial Development Agency
Mary Perham, *The Leader*
Dave Shoen, *WENY*

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:00 a.m.

II. PUBLIC COMMENT

Mr. Creath opened the floor for comments by members of the public. There being none, he declared the opportunity for public comment closed.

III. CORRESPONDENCE

Mr. Creath distributed a copy of a letter written by Graham and Dee Wightman to both Assemblyman Bacalles and Senator Winner voicing their opposition to the legalization of rifles for big game hunting in Steuben County. He also distributed a copy of a letter written by Kenneth L. Baer to the Editor who also was voicing his concerns regarding the legalization of rifles for big game hunting.

IV. OUTSIDE AGENCY REPORTS

A. Steuben County Industrial Development Agency

1. **Windmills** – Mr. Sherron distributed a handout depicting the status of various windmill projects throughout Steuben County. Ecogen is looking at placing a wind farm in both Prattsburgh and Italy. The Town of Italy has at this point not written a letter of support. The Ecogen project in Prattsburgh is moving right along and they anticipate breaking ground in 2007.

Clipper Winds is looking at projects in both the Town of Hornby in Steuben County and the Town of Orange in Schuyler County. Clipper Winds has a number of projects going throughout the country, which has slowed down their progress in Hornby, but they are ready to start up again and will be proceeding at a much more rapid pace. Airtricity has proposed doing projects in both the town of Hartsville and Hornellsville, however, they have only received a letter of approval from the Town of Hartsville.

Mr. Isaman commented the Town of Hornellsville has sent out a survey/study to their residents, which they will review at their Board meeting on February 13, 2007. They are also looking at the laws and have hired a legal firm from Albany to help them develop laws for windmills and to tweak their zoning laws. Mr. Sherron commented we will not go forward with the Town of Hornellsville until we receive a letter of support.

Mr. Sherron stated Global/UPC have a partnership for two projects in the towns of Prattsburgh and Italy. The project for Prattsburgh is a go and we expect to have the final EIS within two weeks. They will break ground during 2007. The Town of Cohocton is acting as lead agency for the Canandaigua Power Partners project in the Town of Cohocton.

Everpower is looking to do a project in the Town of Howard and we are expecting to receive the draft EIS this month. We are insisting that we receive it before our Board meeting so that the board members and our consultants can review it. Mr. Sherron commented that it is very difficult to give an estimate on the total number of towers and wattage as those numbers are constantly changing. We are working under the premise that they will enjoy the same benefits as if they were in the Empire Zone. They will be assessed full value and pay taxes according to that.

Mr. Isaman asked has the Town of Italy not been challenged? Mr. Sherron replied they have been. They are saying at this point that they are not putting a project there. They may change their mind. Mr. Isaman asked is an Empire Development Zone a possibility for these projects? Mr. Sherron replied yes. They are not taking our acreage, but they will be targeted as if they were. The applications won't go to the local Empire Zone, but instead will go to Empire State Development.

2. **Industrial Park** – Mr. Sherron informed the committee that ten years ago when he became Director, we had talked about the Steuben County Industrial Development Agency taking ownership of the park and having something to offer to potential businesses coming to the area. We put together a shovel ready program and contributed \$50,000 and the Empire State Development contributed \$50,000 and we cleaned it up. We have been keeping up the rail to that point at least in operational condition as was utilized when they brought in the components for the Jail Expansion Project. That area is so important because of the rail services. Businesses are looking for access to the interstate and it's still a good site.

Mr. Sherron commented we had Industrial Gasket that were going to build a plant and decided to move their operations out-of-state. Then Bath National Bank was going to build a data processing center. The plans for that project were completed, but then they were sold. We had a diesel manufacturing facility that did plans and they needed rail services. They found that on the Addison Road. As they were going to have a lot of truck traffic, they didn't want to have it go through the Village of Bath. Then we had the **pasta facility** that was interested in our park over a year ago. They had a 24-hour operation that was going to employ 120 people. The principals came twice and looked at our property and we were looking at how to accommodate them. However, they were very sensitive to electric rates and it didn't make sense for them to come to this area.

Mr. Sherron stated then we focused on looking for someone what wasn't as sensitive to the electric rates and we came up with Smart Systems. They have since decided to stay in the building where they are currently located. We are hopeful they will still go forward. We are not doing anything different than we have in the past. We still have something that we can throw out there. We have other small projects located in the county.

Dr. Baker asked are the electric rates a big factor? Mr. Sherron replied they were for the industry that was thinking of coming here and needed multiple ovens, etc. When that industry ran the numbers, they determined it would cost them \$20 million more to operate here, then to go somewhere else. With other companies, such as Smart Systems, it's not such a factor, but if the business requires a lot of electricity, then it is tough.

Dr. Baker asked is there anything that can be done? Mr. Sherron replied we did set up a meeting with NYSEG and municipal electric. We did have an agreement years ago with NYSEG that they would allow the municipal electric to bid against it. However, he has had a problem resurrecting that agreement.

Mr. Creath asked what about alternative fuels? Mr. Sherron replied there is Bell Independent Power that is interested in having an ethanol operation, however, that is difficult as you have the question of how to get the product up the hill. We have the railroad and perhaps someone could build a conveyor system. There is also the question of how much acreage is required to support the plant. These types of plants require a lot of acres. That is the issue we have.

Mr. Farrand passed around articles he found regarding ethanol and bio diesel plants. He stated that Ithaca has a \$10 million grant to set up a lab to look into further plant development.

Mr. Sherron stated there has been talk of creating ethanol through cellulose, which makes more sense. To bring one million acres of corn into production is tough. We want to support whatever might be out there. With the Avoca Gas Project, we have 1,000 acres. We have allotted 40 of those acres to Bell Independent Power.

Mr. Farand complimented Mr. Sherron on the work he has done in bringing various factories and companies to our area to consider our industrial park.

V. DEPARTMENTAL REPORTS/REQUESTS

A. Planning

1. **Agricultural Districts** – Ms. Dlugos reported that they are doing their annual 303B adoption of amendments to Agricultural Districts, which ends February 15, 2007. They have received two applications. She requested the adoption of a resolution authorizing a public hearing on land submitted for inclusion in certified agricultural districts.

MOTION: AUTHORIZING A PUBLIC HEARING ON LAND SUBMITTED FOR INCLUSION IN CERTIFIED AGRICULTURAL DISTRICTS DURING THE 2007 ANNUAL THIRTY-DAY PERIOD MADE BY DR. BAKER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. Administrator

1. **Health Care Facility** – Mr. Alger stated last month the Legislature passed a resolution regarding the Health Care Facility. We are in pursuit of the replacement of the roof at the Health Care Facility and he has had a discussion with the Public Safety & Corrections Committee about combining the two roof replacements. We are proceeding in that fashion and continuing that project. He expects that they will see a resolution this month or next month. Mr. Alger requested that this committee allow the Public Safety & Corrections Committee to assume the responsibility of the replacement of the Health Care Facility roof as they will be overseeing the replacement of the Jail roof.

MOTION: ALLOWING THE PUBLIC SAFETY & CORRECTIONS COMMITTEE TO ASSUME OVERSIGHT OF THE ROOF REPLACEMENT AT THE HEALTH CARE FACILITY IN CONJUNCTION WITH THE ROOF REPLACEMENT AT THE JAIL MADE BY MR. FARRAND. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

VI. OTHER BUSINESS

A. *Rifle Hunting* – Mr. Creath commented the State law that is being proposed is for Yates, Steuben and Schuyler counties. The old rule is slug shot rifles for deer hunting. Every other county is allowing rifles and semi-automatics. Bills are currently being prepared to upgrade the laws for Yates, Steuben and Schuyler counties. Mr. Creath stated that he has talked with Assemblyman Bacalles and these bills are at the point of being presented to the Legislature. Do we want to consider this question and made any statement of position?

Mr. Farrand commented prior to these individuals writing to Senator Winner, his office had contacted several sportsmen's federations the first time that these bills had been offered up about four years ago. All of the sportsman's federations came back and said they didn't have an opinion. At that time, the Senator did not introduce those bills for our area. After it was passed, it came about that several of the federations in the County were upset that we were not included. We reminded them at the time we contacted them they didn't have any opinions either way. They felt we needed to have equal footing and a resolution was sent to the Senator and Assemblyman and that's how the second bill came about.

Mr. Ryan commented the federations are unanimous in their support of this legislation. Mr. Farrand stated he can understand those individuals writing and being against this, but the majority of the sportsmen are for it and he doesn't want to turn his back on them. We could put feelers out to the federations ourselves. He commented that Mr. Creath, as Chairman of the committee could send out a letter to the sportsman federations asking for their input.

Mr. Ryan stated he is the secretary for the Sportsman's Federation, so Mr. Creath could send the letter directly to him. We could have members of the federation come in next month.

Mr. Farrand stated last year, Allegany County did not have one incident happen as a result of the new law. With the shortage of hunters today, you will have experienced hunters who will be using the rifles.

Mr. Ryan commented the safe hunter education programs are very well done. It is a two-day course and all participants must pass a written test. Statistics show that hunting accidents have gone down since we have had the hunter education course.

Mr. Creath commented there is a separate legislative initiative to lower the hunting age to 12. Dr. Baker commented 12 is too low. Mr. Ryan stated a lot of it is a cultural thing. Rural folks have hunting traditions that go back years. Mr. Creath stated the age legislation carries a requirement of parental permission and that they have to hunt in the company of an individual 18 years or older. Mr. Farrand stated that is for big game hunting. They have to have the hunter safety course and be accompanied by a parent or guardian.

The consensus of the committee was to have Mr. Creath, in his capacity as Chairman of the AIP Committee, write a letter to all of the sportsman federations in the County asking for their opinion about these legislative initiatives and to invite anyone interested to speak, to the March meeting. The committee determined that a letter should also be sent to the Steuben County Farm Bureau.

Mr. Alger commented it is important to note that with the use of handguns for sporting now, some inline handguns are essentially a rifle. It's a mix right now. Opening it up to general rifle is not much different.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICER'S LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: APPROVING THE HALL OF FAME NOMINATIONS AS SUBMITTED BY THE HALL OF FAME COMMITTEE AND FORWARDING TO THE FULL LEGISLATURE FOR THEIR REVIEW AND APPROVAL MADE BY DR. BAKER. SECONDED BY MR. ISAMAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. FARRAND. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

NEXT MEETING SCHEDULED FOR
****PLEASE NOTE CHANGE** Tuesday, March 6, 2007 **PLEASE NOTE CHANGE****
@ 11:00 a.m.

Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Monday, January 29, 2007.

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Tuesday, March 6, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE:	Donald B. Creath, Chair Kenneth E. Isaman	DeWitt T. Baker, D.V.M., Vice Chair Thomas J. Ryan	Dan C. Farrand
STAFF:	Mark R. Alger Frederick H. Ahrens, Jr.	Gregory P. Heffner David English	William J. Partridge
LEGISLATORS:	John Walsh		
OTHER:	Jeff Parker, SWCD Ken DeCamp Ron Mosher James Swisher Ted Myers Charles Root Ken Baer David Crocker	Don Heerdt Harold Diederich James Barry Richard Baker Richard Stephens Rick Tokarz W. B. King Bill Hatch	David Fleet Mike Hickox John Rose Daniel Bob Tom Matacale Phil Bradney Jim Burns Ed Overt

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:00 a.m. and lead the Pledge of Allegiance.

II. OPPORTUNITY FOR PUBLIC COMMENT

Mr. Creath stated today we have asked members of the public to come forward and provide comments on Senate Bill S858 Allowing Rifles for Hunting Deer and Bear in Steuben County. Our role is to listen and hear your comments. We will take your comments under advisement and there will be no action taken on this issue today.

The following individuals provided comments in favor of Senate Bill S858:

Don Heerdt
David Fleet
Mike Hickox
Ron Mosher
James Barry
John Rose
James Swisher
Richard Baker
Daniel Bob
Ted Myers
Richard Stephens
Tom Matacale
Charles Root
Rick Tokarz
W. B. King
David Crocker
Bill Hatch

The following individuals provided comments in opposition of Senate Bill S858:

Harold Diederich
Phil Bradney
Ken Baer
Jim Burns
Ed Overt

Mr. Creath thanked everyone for coming in and expressing their views. He encouraged everyone present to contact Assemblyman Bacalles and Senator Winner with their comments.

III. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 5, 2007 MEETING MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. OUTSIDE AGENCY REPORTS

A. Soil & Water Conservation

1. **Activities Update** – Mr. Parker distributed and reviewed his activities report. With regard to the Chesapeake Bay issue, we were fortunate to acquire Environmental Protection Agency money through the Upper Susquehanna Coalition. The Tributary Strategy was completed and sent in. We are also looking to hire a part-time employee for data collection through the Upper Susquehanna Coalition.

Mr. Parker stated they have been notified that they will receive the following grants from the State during 2007: Meads Creak Stabilization - \$43,185; Cohocton River – Smith Hill - \$43,185; Benetts Creek Stabilization - \$38,998; Meads Creek Stabilization (County Line) - \$21,250 and Meads Creek Stabilization (DeMerrit) - \$30,845. They also received a Hazard Mitigation Grant for the Town of Campbell Stormwater Project in the amount of \$108,000.

Mr. Parker stated they received funds from the Upper Susquehanna Coalition for fencing out streams. There are 13 participants and 9 have completed their projects to-date. In the District Streambank Program, we have funds to help 13 participants. We currently have \$198,058 and the district will do the best we can to stretch those funds as far as we can. We are in the process of trying to actually rent our own piece of equipment. We have been working with County Public Works and they have provided us with an operator.

Mr. Parker stated they did three special projects in 2006. The Town of Bath Lake Salubria Infiltration System was complete using a water quality mini grant. Total cost of the project was \$29,109. The Develop and Implement Water Quality Strategy for Highway Operations in Steuben County was completed using a water quality mini grant and the total cost of the project was \$10,000. The third project was a three-tiered retaining wall that was completed for road bank stabilization. The total cost of this project was \$103,241.48 and was done with the cooperation of the landowner, two private contractors and the Town of Wayne as well as the Soil & Water Conservation District.

MOTION: ACCEPTING THE SOIL & WATER CONSERVATION DISTRICT ACTIVITIES REPORT MADE BY MR. FARRAND. SECONDED BY MR. ISAMAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

V. DEPARTMENTAL REPORTS/REQUESTS

A. Planning Department

1. **Addition of Agricultural Lands to Certified Agricultural Districts**

MOTION: AUTHORIZING THE ADDITION OF AGRICULTURAL LANDS TO CERTIFIED AGRICULTURAL DISTRICTS MADE BY DR. BAKER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

2. **Commencing the Review Period for Agricultural District No. 7**

MOTION: COMMENCING THE REVIEW PERIOD FOR AGRICULTURAL DISTRICT NO. 7 MADE BY MR. ISAMAN. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 5-0. Resolution Required.

B. **Buildings & Grounds**

1. **Service Contract** – Mr. Partridge informed the committee that 911 has requested that we look at an electrical component under a service maintenance contract. O’Connell Electric quoted us a three year contract with the first year being \$4,769 and years two and three being **\$1,346**. The cost for the first year includes doing the full test. Any equipment that fails during the contract period will be covered. Mr. Partridge stated this contract will cover all electric services for the 911 Center.

MOTION: AUTHORIZING BUILDINGS & GROUNDS TO ENTER INTO A THREE-YEAR CONTRACT WITH O’CONNELL ELECTRIC FOR A MAINTENANCE CONTRACT COVERING ALL ELECTRICAL SERVICES IN THE 911 CENTER, COST FOR YEAR ONE WILL BE \$4,769 AND THE COST FOR YEARS TWO AND THREE WILL BE \$1,346 MADE BY DR. BAKER. SECONDED BY MR. ISAMAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. ISAMAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Monday, April 2, 2007
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Monday, March 26, 2007.**

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Monday, April 2, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Donald B. Creath, Chair DeWitt T. Baker, D.V.M., Vice Chair Dan C. Farrand
Kenneth E. Isaman

STAFF: Mark R. Alger Gregory P. Heffner William J. Partridge
David English Frederick H. Ahrens, Jr. Carol Whitehead

LEGISLATORS: John Walsh

ABSENT: Thomas J. Ryan

OTHER: Tom Tomsa, Cornell Cooperative Extension
Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:00 a.m.

II. PUBLIC COMMENT

Mr. Creath opened the floor for public comment. There being none, he declared the opportunity for public comment closed.

III. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MARCH 6, 2007 MEETING MADE BY DR. BAKER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. OUTSIDE AGENCY REPORTS

A. Cornell Cooperative Extension

1. **Alternative Fuels** – Mr. Tomsa informed the committee that they are always trying to increase the profitability of agriculture, improve the prosperity and health at an individual level and take care of the environment. He distributed a handout regarding biofuels and a seminar that was held on March 16, 2007. This packet contains some very interesting information. There is a tremendous amount of growth and activity with regard to biofuels. Grass pelleting is one area that has the greatest potential for having an impact on us locally. A grass pellet industry in Steuben County has the most potential to develop.

Mr. Tomsa stated this past year, applications were accepted for federal funding as they had 8 proposals for \$25,000 over three years. We submitted an application, however, our proposal to fund grass education was not funded from that source. We are hoping to get some support someplace else. Mr. Tomsa stated that they did get local cooperation from a dealer of pellet stoves to burn grass pellets. They can take a stove designed for corn and do a mixture of corn and grass pellets and that burns more efficiently. Our goal is to have a local coop for this. We have to show the benefits of what is in it for all of us. Missouri has a co-op for the production of grass pellets. They have a plant that produces the grass pellets and also cellulose ethanol.

Mr. Tomsa stated to keep in mind that everything you see developing is leaving the grass pellets behind. We would like to promote this to the extent that we can. Ideally, we would like to launch an educational initiative, but if this is to work, we need support from local government.

Mr. Isaman asked with the pelleting proposal, how much would it cost to build a plant to make the pellets? Mr. Tomsa replied it all depends. A small scale plant could cost \$80,000. Missouri built a \$20 million facility to pelletize and provide ethanol. We hope by looking at the types of stoves available and refining what we know about the efficiency of grass, that we could say three years down the road this is what we need to have as a pilot. These are all questions we need to answer. Mr. Isaman asked do you envision this for home heating and commercial heating? Mr. Tomsa replied yes.

Mr. Gehl asked what kind of grass are you talking about using? Mr. Tomsa replied perennial grasses such as Switchgrass and Reed Canary Grass and other perennial grasses that grow locally. As little as two acres could heat a home for a season.

Mr. Alger asked how many BTU's do you get from grass pellets? Mr. Tomsa replied grass pellets provide a little lower BTU than wood pellets and produces a little more ash. Mr. Creath commented this sounds very promising. Mr. Tomsa stated we are trying to find outside funding for this. This is too promising to let it go by the wayside.

Mr. Creath commented this could help our farms with production on marginal land. Our budget season is coming up, so if you wanted seed money, we would have to have a modest proposal with an economical analysis.

V. DEPARTMENTAL REPORTS/REQUESTS

A. Planning

1. **Re-Use of Existing Health Care Facility** – Mr. Heffner informed the committee that we are ready to take the next step in the Health Care Facility process and we need direction and an architect to tell us what we have to do and what it will cost. With either this committee or the Finance Committee and the Treasurer, we need to look at the best way to pay for those services. At the last meeting of the Legislature, someone brought up the idea of assisted living. Is that something we want to look at? Obviously, if you are looking at assisted living, you would be doing what we had looked at doing before which was renovating the building as a new Health Care Facility and that cost was approximately \$9 million. With our office proposal, we would spend a lot less than that.

Mr. Creath asked would the assisted living proposal be like Green Meadows in Erwin? Mr. Heffner replied yes. His understanding is that would be private pay. We would have to look at how the Department of Health would fit into that. Mr. Creath commented his first reaction would be that the entire building would have to be assisted living. Mr. Isaman commented turning that space into offices makes more sense.

Mr. Gehl asked is assisted living self-pay? Mr. Heffner replied yes. Mr. Farrand stated you already have a proposal of \$9 million to do that. Mr. Heffner stated that is an update of the 2005 number for a total renovation, which included a roof. With the office space proposal, we would be updating the cabling for the phone and computers and doing some structural changes. He doesn't believe the cost would be anywhere near the \$9 million.

Mr. Alger commented we are to a point where we should do an RFP for architectural services. Part of that would be to look at what would be required for assisted living versus office space. Dr. Baker stated the first priority should be office space. Mr. Heffner stated we could use this building for office space without doing things we would have to do for a health care facility.

Mr. Creath asked how many beds would you have if it were an assisted living facility? Mr. Heffner replied the rooms for an assisted living facility would be larger than what you currently have. Mr. Alger replied you might have 50 rooms. Mr. Creath asked how much floor space would you have if you turned it into office space? Mr. Heffner replied there is 40,000 square feet.

Dr. Baker stated on a priority basis, we need to have office space for ourselves and that should be our first consideration. Mr. Alger commented if we are going to use the building for assisted living, that is one project and the other project would be the office space. If the building is not used for office space, then we need to plan for something else.

MOTION: AUTHORIZING THE COUNTY ADMINISTRATOR TO SEND OUT AN RFP FOR ARCHITECTURAL SERVICES FOR THE RE-USE OF THE HEALTH CARE FACILITY BUILDING MADE BY MR. FARRAND. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. ISAMAN ABSENT FOR VOTE)

B. County Administrator

1. **Renovations and Modifications to Justice Scudder's Chambers** – Mr. Alger informed the committee that he received a letter from the Office of Court Administration that they want us to do some renovation in the Judge's Chambers. Unlike other judicial reimbursement, they will reimburse us for the renovation as it occurs. At this point, he is looking for permission to request architectural services on that project. The Office of Court Administration will give us a list of things and we will use that as a starting point with the architect. The second piece of this project will be to sit down with Judge Scudder and discuss how much inconvenience they can stand and when. The renovation project will be disruptive to the general office. We will do the renovations one office at a time.

Mr. Creath asked did we fix the second floor? Mr. Partridge replied yes. Mr. Alger stated we did a lot of work in the area above what used to be the Chambers. This project will be on the other side of the building where the Judge currently is now. Mr. Creath asked does the outside of the building need a paint touch-up? Mr. Partridge commented the building was painted two or three years ago. It will need another coat in the near future.

MOTION: AUTHORIZING THE COUNTY ADMINISTRATOR TO REQUEST AN RFP FOR ARCHITECTURAL SERVICES FOR THE RENOVATION AND MODIFICATION OF JUSTICE SCUDDER'S CHAMBERS MADE BY DR. BAKER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. ISAMAN ABSENT FOR VOTE).

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F. THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. FARRAND. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. ISAMAN ABSENT FOR VOTE).

MOTION: MODIFYING THE CONTRACT WITH MARVIN RETHMEL, CODE ENFORCEMENT OFFICER, TO INCLUDE ASSISTANCE TO PUBLIC HEALTH AND NURSING SERVICES WITH ANIMAL RELATED DUTIES MADE BY DR. BAKER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. ISAMAN ABSENT FOR VOTE).

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. FARRAND. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. ISAMAN ABSENT FOR VOTE).

MOTION: TO ADJOURN MADE BY DR. BAKER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0. (MR. ISAMAN ABSENT FOR VOTE).

Respectfully Submitted by: Amanda L. Chapman, Senior Stenographer, Steuben County Legislature

NEXT MEETING SCHEDULED FOR

Monday, May 7, 2007

@ 11:00 a.m.

Please send agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Monday, April 30, 2007.

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Monday, May 7, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Donald B. Creath, Chair DeWitt T. Baker, D.V.M., Chair Kenneth E. Isaman
Thomas J. Ryan

STAFF: Mark R. Alger Gregory P. Heffner William J. Partridge
James Gleason Frederick H. Ahrens, Jr. David English

LEGISLATORS: Philip J. Roche, Esq. Francis L. Gehl John Walsh

ABSENT: Dan C. Farrand

OTHER: Richard Stewart
Tom Tomsa, Cornell Cooperative Extension
Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:00 a.m.

II. PUBLIC COMMENT

Mr. Creath opened the floor for comment by members of the public.

Mr. Stewart commented that the farmers are glad to have a nice sunny, dry spell. He commented that the price of milk is going up.

Mr. Creath thanked Mr. Stewart for his comments. Being no further comments by members of the public, Mr. Creath declared the opportunity for public comment closed.

III. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE APRIL 2, 2007 MEETING MADE BY MR. RYAN. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. DEPARTMENTAL REPORTS/REQUESTS

A. Planning

1. **Steuben County Farm Product Guide** – Mr. Heffner distributed copies of the Steuben County Farm Product Guide. They have received a request to have more of these guides printed. Originally, this was printed with a grant from the Agricultural and Farmland Protection Board. The guides are all gone and we would like to print more.

Mr. Tomsa commented we have had requests from people to be included in this guide. There are more wineries, farmers markets and individual producers that would like to be included.

Mr. Creath asked does Cornell Cooperative Extension have any money to print this? Mr. Tomsa replied no. Mr. Creath commented this falls into the promotion of tourism to some degree and perhaps it would be appropriate for them to fund this request. Dr. Baker commented that he thinks that would be appropriate.

Mr. Isaman asked what is the estimated cost? Mr. Heffner replied \$2,500. Mr. Alger commented there are a couple of options. One of the options is to fund this out of the Contingent Fund.

MOTION: FORWARDING THE REQUEST TO REPRINT THE STEUBEN COUNTY FARM PRODUCT GUIDE TO THE FINANCE COMMITTEE FOR THEIR APPROVAL AND TO DETERMINE THE SOURCE OF FUNDING MADE BY MR. ISAMAN. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Health Care Facility** – Mr. Heffner informed the committee that the old facility will be getting a new roof soon. Mr. Alger stated the bid price for both the roof replacements, Jail and Health Care Facility, came in at \$853,313 which significantly lower than the original estimate. This project will be done by the end of summer. Mr. Creath asked do we have a timeline on how to handle the old facility? Mr. Heffner replied we are still trying to figure out how to go about that. We are looking at whether we want to solicit phone quotes or if we want to do a formal RFP (request for proposal) to find a firm to give us different levels of work. We would like to have a cost to leave the building as is and add the necessary wiring, etc. to turn it into office space. We also would like to look at a couple of other levels of renovation.

Mr. Alger commented the projection is to move into the new facility at the beginning of next year. At some point, we need to train the staff before the actual move and that in and of itself will determine the move date. Mr. Heffner stated by the next meeting he will be able to give the committee an idea of where we are with the RFP process.

B. Buildings & Grounds

1. **Architectural and Engineering Services** – Mr. Partridge informed the committee that they put out an RFP for engineering services for the presiding justices chambers at the Balcom House. We received four bids. Phase I is the cost estimate that we would present to the State. Phase II is the cost to do the bid documents, drawings, etc.

Mr. Isaman asked what are we going to be doing to the chambers? Mr. Partridge replied the work will consist of ceilings, air conditioning, walls, doors, carpeting, paint, etc. Mr. Alger explained the presiding judges have funding available to them to do this. We up front the money and they will reimburse us.

Mr. Partridge recommended awarding the bid to the low bidder, Hunt Engineers for Phase I - \$3,500 and Phase II - \$7,500 and adding an additional \$500 for reimbursables such as copies, mileage, etc.

MOTION: AWARDING THE BID FOR THE RENOVATIONS TO THE PRESIDING JUSTICE CHAMBERS – BALCOM HOUSE TO HUNT ENGINEERS FOR \$3,500.00 FOR PHASE I AND \$7,500.00 FOR PHASE II AND INCLUDING AN ADDITIONAL \$500.00 FOR REIMBURSABLES MADE BY DR. BAKER. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Historian

1. **Informational** – Mr. Creath informed the committee that the recently had the Hall of Fame Banquet and Dennis Abbey volunteered to take photos of the event. He has those available if anyone is interested.

MOTION: TO ADJOURN MADE BY DR. BAKER. SECONDED BY MR. ISAMAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by: Amanda L. Chapman, Senior Stenographer, Steuben County Legislature

NEXT MEETING SCHEDULED FOR

Monday, June 4, 2007

@ 11:00 a.m.

Please send agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Tuesday, May 29, 2007.

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Monday, June 4, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Donald B. Creath, Chair
Thomas J. Ryan Dan C. Farrand Kenneth E. Isaman

STAFF: Mark R. Alger Gregory P. Heffner Amy Dlugos
William J. Partridge Frederick H. Ahrens, Jr. Carol Whitehead

LEGISLATORS: John Walsh

ABSENT: DeWitt T. Baker, D.V.M., Vice Chair

OTHER: Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:00 a.m.

II. OPPORTUNITY FOR PUBLIC COMMENT

Mr. Creath opened the floor for an opportunity for comment by members of the public. There being none, he declared the opportunity for public comment closed.

III. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 7, 2007 MEETING MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. OUTSIDE AGENCY REPORTS

A. Soil & Water Conservation

1. **Funding Program** – Mr. Farrand informed the committee that the State has a new program that will give additional funds to Soil & Water Districts. They have \$7 million that will be distributed under three separate systems. Each system is point-based and the counties have to meet certain criteria such as holding monthly meetings, etc. Out of 58 Districts, there are a lot of counties that don't have monthly meetings and as such, they will not be entitled to a portion of that funding. Mr. Farrand stated that he has asked Jeff Parker to come in and talk to the committee about this. He went to a State meeting last week and they explained the funding mechanism.

Mr. Farrand commented that this is something that we should look at. We should see a substantial increase in funding. If they increased our funding and the county for whatever reason reduced their contribution, then you would no longer be eligible for that funding. The purpose of this funding is to get the Soil & Water Districts to be more proactive. We already meet half of the requirements.

2. Steuben County Industrial Development Agency

1. **Status Reports** – Mr. Creath commented that he would like to have a quarterly report from the Industrial Development Agency at the July meeting. He would also like them to send their minutes to the committee.

V. **DEPARTMENTAL REPORTS/REQUESTS**

A. **Planning**

1. **Agricultural District No. 5** – Mrs. Dlugos requested authorization to commence the review period for Agricultural District No. 5. The bulk of this district is located in Cohocton and Wayland.

MOTION: COMMENCING THE REVIEW PERIOD FOR AGRICULTURAL DISTRICT NO. 5 MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

2. **Farm-City Day** – Mrs. Dlugos announced Farm-City Day will be held on Saturday, September 22, 2007 from 10:00 a.m. to 2:00 p.m. at the Robert and Nadine Palmer Farm.

B. **Hall of Fame**

1. **Lumber** – Mr. Partridge informed the committee that the Hall of Fame display racks are full. Ms. O'Dell has requested that we build two more racks. The cost for the lumber is \$200 and will be taken out of the Bicentennial Account.

MOTION: AUTHORIZING THE COUNTY HISTORIAN TO TRANSFER \$200.00 FROM THE BICENTENNIAL ACCOUNT TO PURCHASE LUMBER TO BUILD TWO ADDITIONAL DISPLAY RACKS FOR THE HALL OF FAME MADE BY MR. ISAMAN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

C. **Buildings & Grounds**

1. **Presiding Justice Chambers – Balcom House** – Mr. Partridge distributed the preliminary estimates that they have received from Hunt Engineers for this project. The total base bid construction cost is estimated at \$97,356.00.

Mr. Farrand asked is this reimbursable? Mr. Partridge replied the entire project will be reimbursed. Mr. Alger commented this is an estimate of what we were asked to do by the Office of Court Administration, as well as some other things that we had suggested. If the committee approves this estimate, we will present this to the Office of Court Administration and they will review it. He stated the Office of Court Administration will pay for 100 percent of the cost. We have to front the money and then we will be anticipating reimbursement when we are finished.

Mr. Alger explained, currently the heating and air conditioning units in the building are part of the main heating system for the complex. We never did install the cooling coils in the Balcom House. If we are doing the Justice Chambers, then we will finish the heating/air conditioning in the rest of the building.

These originally were the proposals by the Office of Court Administration. They listed what they expected us to include in our renovations. We will submit this estimate to them and they will let us know if that is acceptable. We will do that before we put it out to bid. We need the committee's authorization to submit this estimate to the State and subsequently go out to bid upon their approval.

MOTION: AUTHORIZING BUILDINGS & GROUNDS TO SUBMIT THE ESTIMATE RECEIVED FROM HUNT ENGINEERS FOR THE RENOVATIONS TO THE PRESIDING JUSTICE CHAMBER, BALCOM HOUSE TO THE OFFICE OF COURT ADMINISTRATION AND SUBSEQUENTLY GO OUT TO BID UPON THEIR APPROVAL MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

VI. **OLD BUSINESS**

A. **Re-Use of the Steuben County Health Care Facility** – Mr. Heffner distributed and reviewed a draft Request for Professional Services for Architectural and Engineering Services Relative to the Re-use of the Steuben County Health Care Facility. The question, after last month's Legislative Meeting, is do you want to look at assisted living in a conceptual way? Mr. Isaman replied we have a legitimate reason to look at it. Mr. Heffner commented that his understanding is that assisted living is pretty much private pay.

Mr. Isaman asked are there any counties that offer assisted living? Mr. Alger replied we would have to conduct a survey to find out. Mr. Ryan commented that he wants to put as much effort into looking at assisted living as we do at looking at office space.

Mr. Creath commented there is a demand for assisted living. He doesn't think we need to create a market study to show the demand. With assisted living, individuals need help with meals, medications, etc.

Mr. Alger stated as this progresses, we will determine if this is something we should be doing. We would probably do an RFP for someone to actually operate the facility and we would be providing the facility to a third party. Mr. Alger commented we are trying to get estimates in order of magnitude of what you would have to do to get the building ready for assisted living.

Mr. Walsh asked if you decide to use this building for assisted living, would you need to look at building a facility for office space? Mr. Alger replied yes. If we use the facility for other than offices, then we are in a position to look at how to fill that need. We have done estimates for constructing office space in the past.

MOTION: AUTHORIZING THE PLANNING DIRECTOR AND THE PURCHASING DIRECTOR TO PUT OUT A REQUEST FOR PROFESSIONAL SERVICES FOR ARCHITECTURAL AND ENGINEERING SERVICES RELATIVE TO THE RE-USE OF THE STEUBEN COUNTY HEALTH CARE FACILITY MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

VII. NEW BUSINESS

1. Tour of Sawdust Pellet Producer – Mr. Farrand informed the committee that there is a gentleman in Tuscarora who produces sawdust pellets. Mr. Creath commented we were thinking about holding a meeting out in the field as it would give us an opportunity to look at alternative fuels.

Mr. Farrand explained this business is receiving 10 – 18 truckloads per day of sawdust from the sawmill and they are making and shipping out approximately 10 – 18 truckloads per day of sawdust pellets. Currently this business employs 10 – 12 individuals. He would like to invite Mr. Sherron to this meeting/tour. The other area to look at is the grass pellet.

Mr. Alger suggested the committee hold their regular meeting and then immediately following go on the tour.

MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. ISAMAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

NEXT MEETING SCHEDULED FOR

Monday, July 2, 2007

@ 11:00 a.m.

Please send agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Monday, June 25, 2007.

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Monday, July 2, 2007

11:00 a.m.

*Legislative Committee Conference Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Donald B. Creath, Chair Dan C. Farrand Thomas J. Ryan

STAFF: Mark R. Alger Gregory P. Heffner Amy Dlugos
William J. Partridge Twila O'Dell James Gleason
Frederick H. Ahrens, Jr.

LEGISLATORS: John Walsh

ABSENT: DeWitt T. Baker, D.V.M., Vice Chair Kenneth E. Isaman

OTHER: Jeff Parker, Soil & Water Conservation District
Richard Stewart and Son
Mary Perham, *The Leader*

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:15 a.m.

II. PUBLIC COMMENT

Mr. Creath opened the floor to comments by members of the public. Mr. Stewart commented that it has been a dry year and the price of corn and hay is increasing.

III. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JUNE 4, 2007 MEETING MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

IV. OUTSIDE AGENCY REPORTS

A. Soil & Water Conservation District

1. **Dam Safety Issues** – Mr. Parker informed the committee that at the last Soil & Water Conservation District Board meeting, they had a discussion regarding dam safety issues. Our agency offers assistance to local homeowners who want to build ponds. We have 80 hazard class dams in Steuben County. Most of these were built in the 1950's and 1960's. We have been receiving calls from landowners to go out and perform inspections. Most of these structures are hazard class and as such we can't really offer any assistance as any modifications are considered to be at the engineering level. The State currently does not have a program to help landowners to obtain grant funds to do these repairs.

Mr. Parker stated that he has put together a letter to send the Commissioner of the Department of Environmental Conservation, Senator Winner, Assemblyman Bacalles and Congressman Kuhl regarding this issue. The Department of Environmental Conservation recently acquired State money to hire new people to inspect these structures. This places a tremendous burden on the landowners. If the inspections are done and they see that the structure is in danger, the Department of Environmental Conservation has the ability to breach the dam with equipment and charge the landowner for that action.

Mr. Parker requested the committee and Legislature to send a resolution or letter based on the letter that he has already sent, asking the State to consider finding a funding source which Districts could administer to make engineered repairs to current dams.

Mr. Farrand asked what determines a hazard class dam? Mr. Parker replied structures that have 8-foot banks and hold 3 million gallons of water would not fit these criteria. Anything larger would be considered hazard class. We are concerned about those structures that were built for wildlife habitat and the ones that were built for actual flood control.

MOTION: REQUESTING GOVERNOR SPITZER AND THE NEW YORK STATE LEGISLATURE TO REVIEW THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION DAM SAFETY REGULATIONS AND CONSIDER SETTING UP A FUNDING SOURCE WHICH SOIL & WATER DISTRICTS COULD ADMINISTER TO MAKE ENGINEERED REPAIRS TO CURRENT DAMS MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.

2. **Funding Program** – Mr. Parker informed the committee that there is a new provision passed by the State Legislature under Soil & Water Districts Law to get more money through the Environmental Protection Fund line item. This is now going to the Rules Committee. If this passes, there will be new guidelines that we will need to follow. There will be a new administrative process that districts will have to qualify for. Mr. Parker commented that he is pleased to say that your district will qualify for every one of the items in the new guidelines.

Mr. Farrand commented with regard to the Soil & Water District budget, if the county reduces the budget, then the funding the district receives from the State will also be reduced. As long as we maintain or increase the appropriation for the district, the State will continue to fund these activities.

3. **Equipment** – Mr. Parker informed the committee that the District has acquired a grant through Senator Winner to purchase our own excavator that we use for streambank work. We felt it was the time to do this because the cost for bidding out equipment with private contractors was taking a big chunk out of our streambank budget. We thought we could reduce costs by owning our own equipment and sharing it with other municipalities. The County Highway Department has given us an operator. We have set up a reimbursement rate for project work. We will still charge for major streambank work at the 25 percent level. The cost is \$50.00 per hour for a municipality and \$75.00 per hour for a landowner. The fees we collect will be put into a savings account for future maintenance and repairs. Our Board has approved this purchase.

Mr. Creath asked where will the excavator physically be stored and maintained? Mr. Parker replied the District will house and perform maintenance.

Mr. Ryan asked do you have equipment to transport the excavator? Mr. Farrand replied when it is not being used by the Soil & Water District, Public Works gets to use it and they do the hauling and provide the operator. This is part of a shared services program. He commented that the District has also been able to use equipment from BOCES.

MOTION: ACCEPTING THE SOIL & WATER DISTRICT REPORT MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

V. DEPARTMENTAL REPORTS/REQUESTS

A. Planning Department

1. **Agricultural District No. 7** – Mrs. Dlugos requested authorization for a public hearing on the eight-year review of Agricultural District No. 7. This district is located in Dansville/Hornellsville and has remained very much the same.

MOTION: AUTHORIZING THE PUBLIC HEARING ON THE EIGHT-YEAR REVIEW OF AGRICULTURAL DISTRICT NO. 7 MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

B. Buildings & Grounds

1. **Human Services Building Roof Replacement** – Mr. Partridge informed the committee that they received four bids on this project. He recommended awarding the bid to J & B Installation of Skeneateles, NY for \$49,700.00. Mr. Partridge commented that he does have enough money in the budget for this project.

MOTION: AWARDING THE BID FOR THE ROOF REPLACEMENT ON THE HUMAN SERVICES BUILDING TO J & B INSTALLATION OF SKENEATELES, NY FOR \$49,700.00 MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

C. County Historian

1. **Signs** – Ms. O'Dell requested authorization to purchase two signs for the cemeteries at the County Farm. The signs would be 30" x 30", white with black lettering. One side is covered with 9-year vinyl. The cost is \$90.00 each. She stated that she will ask Public Works for posts to put the signs on.

Mr. Farrand commented that he would like to look into vinyl fencing for both of the cemeteries. He asked Ms. O'Dell if she could get a price estimate for doing that? Ms. O'Dell replied she would. Mr. Alger asked Ms. O'Dell to work with Mr. Partridge on that.

MOTION: AUTHORIZING THE TRANSFER OF \$180.00 FROM THE BICENTENNIAL ACCOUNT FOR THE HISTORIAN TO PURCHASE TWO, 30" X 30" SIGNS FOR THE CEMETERIES AT THE COUNTY FARM MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

D. County Administrator

1. **Weights & Measures** – Mr. Alger informed the committee that our Weights & Measures Department is assisting the Schuyler County Weights & Measures Department. Their director retired and they asked if Mr. Abbey could assist them until that position is filled. We are helping Schuyler County to keep up with requested sealing of devices.

Mr. Farrand asked have they considered the idea of a dual position? Mr. Alger replied that is an issue that needs to be addressed by the State. To be a Sealer in Schuyler County you have to be a resident of Schuyler County.

MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

NEXT MEETING SCHEDULED FOR

Monday, August 6, 2007

@ 11:00 a.m.

Please send agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Monday, July 30, 2007.

STEBEN COUNTY AGRICULTURE, INDUSTRY & PLANNING COMMITTEE

Monday, August 6, 2007

11:20 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Donald B. Creath, Chair Dan C. Farrand Thomas J. Ryan

STAFF: Mark R. Alger Gregory P. Heffner William J. Partridge
Frederick H. Ahrens, Jr. David English Vince Spagnoletti
Steve Catherman

LEGISLATORS: John Walsh

ABSENT: DeWitt T. Baker, D.V.M., Vice Chair Kenneth E. Isaman

OTHER: Tom Tomsa, Cornell Cooperative Extension
Hans Walter-Peterson, Finger Lakes Grape Program
Andrew Roby, Law Intern
Patrick Monahan, Great Eastern Trail

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:20 a.m.

II. OPPORTUNITY FOR PUBLIC COMMENT

Mr. Creath opened the floor for comments by members of the public. There being none, he declared the opportunity for public comment closed.

III. PRESENTATION

A. Great Eastern Trail – Mr. Creath introduced Patrick Monahan. He commented that he foresees the Great Eastern Trail being a complement to the Finger Lakes Trail. He stated that he would be very interested in having the Steuben County Conference & Visitors' Bureau look at tying this in with tourism in the County. Mr. Creath stated that he also asked Commissioner Spagnoletti and Mr. Catherman to join us as there may be a tie in with the County parks. This is an opportunity for us to help make it happen.

Mr. Monahan informed the committee that the Great Eastern Trail will be a branch trail to the Finger Lakes Trail. This will have a major impact on the hiking community, and tourism. This should be a premier hiking trail. The Great Eastern Trail will be 1,600 miles long and will help to open up 10,000 miles of continuous footpaths. These trails are intended for foot travel. They are not meant for ATV's, motorized vehicles or horses. Discussion followed.

Mr. Creath asked how can we help? Mr. Monahan replied you can help by putting these trail signs up. He would also like to see a better welcoming sign that lets people know they are in New York State and Steuben County.

Mr. Farrand asked with regard to the trail passing through public property, why couldn't our workfare crews be utilized? Mr. Spagnoletti replied each of our work crews have a trail in the parks that they are assigned to. They are available to do that if needed.

Mr. Catherman commented with regard to the signs, he doesn't believe that the new trail will be going across any County roads. It looks like they will be using mainly town roads and they would have to talk to the town about putting up signs. Mr. Farrand asked could the County pay for the signs if the towns would put them up? Mr.

Alger replied you can do whatever you want to do. The question is who is going to pay for it? Mr. Spagnoletti commented we can see how many signs would be required and let you know what it would entail. Once we know where the trail is going we can do a study and cost analysis. We purchased the current Finger Lakes Trail signs for \$10.00 each.

MOTION: ACCEPTING THE REPORT ON THE GREAT EASTERN TRAIL AND OFFERING VERBAL SUPPORT TO SEEK FURTHER WAYS TO HELP THE DEVELOPMENT OF THE GREAT EASTERN TRAIL MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

IV. OUTSIDE AGENCY REPORTS

A. Cornell Cooperative Extension

1. **Program Update** – Mr. Tomsa stated they feel it is necessary to try to bring the potato industry farm community to a more specialty crop industry rather than focusing on chipping potatoes. We want to be able to produce more table fare. Cornell has developed new varieties of potatoes such as the Keuka Gold and Reba. We have received good acceptance to shift to that kind of a market. We received support from Agriculture and Markets to do marketing and we created packages for local sales of potatoes and this allows the farmers to sell potatoes in smaller quantities of 5lb or 10lb bags. We also have developed novelty potatoes; the Adirondack Red and Adirondack Blue. These potatoes do very well and hopefully will generate some consumer interest.

Mr. Tomsa stated another area that they have been focussing on is grass-based agriculture. We have worked with the Rural Conservation & Development Council to help producers see the value of grass-based systems. There is the potential to use grasses as an energy crop and Cornell has many acres of perennial grasses planted at different sites in New York State. There will be a site in Steuben County in 2008. We believe that ethanol can be produced more efficiently from grass than corn. Currently the money is behind ethanol because it provides more potential for profit at every level of the distribution chain. We believe that we can provide grasses as a fuel source.

Mr. Farrand asked didn't New York State allocate \$20 million for bio-fuel plants? Mr. Tomsa replied there is a bio-fuel plant in Orleans County and he is not sure where the other plant is located. We are concerned about how grasses can be produced to be a solid fuel. There is the most potential for our communities and our agricultural industries. Mr. Tomsa commented that next month when he does his budget presentation, he will talk about doing education and demonstrations around grass pelleting and the grass pelleting industry in the county.

Mr. Ryan asked are grass pellets a better alternative than corn? Mr. Tomsa replied yes, by far. It makes much more sense. The experimental plantings will give us valuable information as to what grows best and has the highest yield.

Mr. Farrand asked have you worked with the Steuben County Farm Bureau regarding this? Mr. Tomsa replied yes and the Southern Tier Regional Planning & Development Board will be doing a GIS study for us.

Mr. Tomsa updated the committee on the S.T.O.R.E. (Southern Tier Outdoor Recreational Exposition). He commented that Toyota has been very generous with their financial support as has Heartland Recreational Vehicles. We currently are selling vendor spaces. This will occur the first weekend in October. This is shaping up to be something that hopefully will be an annual event.

Mr. Tomsa introduced Hans Walter-Peterson who is the new viticulture specialist and leader of the Finger Lakes Grape Program. The Finger Lakes Grape Program services the five counties of Ontario, Seneca, Schuyler, Steuben and Yates. Steuben is the second largest producer of grapes in the five-county area.

Mr. Walter-Peterson reviewed the vineyard mapping project, the harvest sampling project and the sustainable viticulture project with the committee.

Mr. Creath thanked Mr. Tomsa and Mr. Walter-Peterson for their presentation.

V. **OTHER BUSINESS**

1. **Health Care Facility** – Mr. Creath asked how are we doing finding a consultant for the use of the old Health Care Facility? Mr. Heffner replied they could schedule a couple of presentations for next month.
2. **Article 10 Legislation** – The committee will hold this item over for the September meeting.
3. **Setting Date of September Meeting** – Mr. Creath announced that he will be in Albany that date. The meeting was tentatively scheduled for Monday, September 10, 2007 at 11:00 a.m., pending the polling of Dr. Baker and Mr. Isaman to determine if they would be available on that date.
4. **Opposing the Closing of the USDA Office in Bath, NY** – Mr. Farrand stated that he would like to introduce a resolution to keep the Rural Development Office in Bath instead of individuals having to travel to Ithaca. Mr. Heffner commented that the Ithaca office is also being proposed to be closed. The nearest office would be in Canandaigua.

MOTION: OPPOSING THE CLOSING OF THE RURAL DEVELOPMENT OFFICE IN THE USDA OFFICE LOCATED IN BATH, NEW YORK MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Resolution Required.

5. **Removal of Invasive Hogweed** – Mr. Farrand informed the committee that Yates County is plotting where Hogweed is located and working with Cornell Cooperative Extension and the Public Works Department to remove it. If an individual touches Hogweed, the sap will react with sunlight and cause significant scarring and if it gets into their eyes, possible blindness. Round-Up is effective at removing Hogweed. Mr. Farrand commented our bridge crews have encountered Hogweed and they should check and spray for it prior to working on a bridge. He doesn't think it would cost that much to do the Round-Up. In Pennsylvania, their Department of Environmental Protection provides funding for this.

Mr. Farrand commented New York State has not addressed this. He is asking for a resolution to request the State to establish funding or at least have the county spray for it on right-of-ways and public access areas for fishing. We could have Public Works or the Soil & Water Conservation District spray for it. He would like this committee to bring it to the Full Board's attention. Mr. Spagnoletti stated he will be bringing this issue up at tomorrow's Public Works Committee meeting.

Mr. Creath stated we will refer this issue to Public Works. He agrees that it is the county's obligation to take care of the right-of-ways and public access areas. Thank you for bringing this to our attention.

MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

NEXT MEETING SCHEDULED FOR

****PLEASE NOTE CHANGE** Monday, September 10, 2007 ** PLEASE NOTE CHANGE**
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Monday, August 27, 2007.**

STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE

Monday, September 10, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Dan C. Farrand Kenneth E. Isaman Thomas Ryan

STAFF: Mark R. Alger Gregory P. Heffner William J. Partridge
Frederick H. Ahrens, Jr. David English Carol Whitehead

LEGISLATORS: John Walsh

ABSENT: Donald B. Creath, Chair DeWitt. T. Baker, D.V.M, Vice Chair

OTHERS: Jeff Parker, Steuben County Soil & Water Conservation District
Lynne Dates, ARTS of the Southern Finger Lakes
Dennis Young, Board of Directors, ARTS of the Southern Finger Lakes
Cathy Volanakis, Board of Directors, ARTS of the Southern Finger Lakes
Tom Tomsa, Cornell Cooperative Extension

I. CALL TO ORDER

In the absence of the Chair and Vice Chair, Mr. Farrand nominated Mr. Isaman to be acting chair with Mr. Ryan seconding the nomination.

Mr. Isaman called the meeting to order at 11:05 a.m.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF AUGUST 1, 2007 MEETING MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

III. OUTSIDE AGENCY REPORTS

A. ARTS of the Southern Finger Lakes

1. **2008 Budget Presentation** – Ms. Dates stated that to continue and expand on their work in 2008, they are requesting an appropriation of \$35,200 from Steuben County. This increased funding will allow the ARTS to provide additional support to the Hornell Area Arts Council, to further the organization’s strategic planning and local arts event/artist sponsorship; extend availability of services and regrants to artists of all disciplines, arts/cultural organizations and schools in outlying areas of the county through workshops, meetings and special events; expand services to arts/cultural organizations, including updating electronic tools for more enhanced communication and providing a series of workshops on board development as well as increase the ART’s visibility and advocacy role in the community through greater participation in civic, community and tourism organizations, and developing stronger relationships with business, political leaders and regional media. Thank you for your support of our mission and work.

B. Soil & Water Conservation District

1. **2008 Budget Presentation** – Mr. Parker distributed and reviewed a handout depicting what activities the district has been involved with over the past six years. Examples are the Road and Stream Maintenance Program and the Shared Service Program. Mr. Ryan commented that Mr. Parker did an outstanding job helping out with the storm that hit Canisteo.

Mr. Parker distributed a list of grant funding that he has been able to bring into the County. For 2007 they brought in total grant funding in the amount of \$897,363.00. We have been informed that we will receive an additional \$6,000 in grant funding from the State and we will probably use that with the Streambank Stabilization Program.

Mr. Parker distributed his proposed 2008 budget. He commented their total general operating budget is \$408,557.70. He is requesting an increase in the County appropriation of \$5,000 for General Operations which would be \$142,426.00 and a \$5,000 increase for the District Streambank Program which would be \$75,000.00. Mr. Parker commented that they have to contribute \$261,000 toward that.

Mr. Ryan asked with regard to the dams, who ends up paying for the repairs, the State or the County? If the County has to pay for this, are we prepared? Mr. Parker replied we are not at all prepared and we won't be until they figure out what, if anything, the State is going to do. The repairs to dams will not affect County funding. That will affect the private landowners.

Mr. Parker distributed a sheet showing the 2007 stream projects for private landowners. The total for those is \$213,792.58.

Mr. Isaman asked have you heard anything from NRCS about rent? Mr. Parker replied he hasn't heard anything yet. During 2008 all of that will need to be dealt with through our working agreement with NRCS. They are going to charge the districts rent, but that is only word of mouth.

MOTION: ACCEPTING THE RECOMMENDED 2008 BUDGET OF THE SOIL & WATER CONSERVATION DISTRICT AND FORWARDING TO THE FINANCE COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

C. Cornell Cooperative Extension

1. **2008 Budget Presentation** – Mr. Tomsa presented his 2008 budget presentation. He is requesting \$355,000 for 2008, which represents a \$25,000 increase from 2007. With this funding, we will be able to provide a \$1.6 million program serving over 15,000 Steuben County residents as well as explore new initiatives for grass bioenergy and other biofuel education and demonstration programs and to continue the development of the annual Southern Tier Outdoor Recreation Exposition. Mr. Tomsa explained every County appropriated dollar is matched by \$3.70 cash and in-kind from outside sources to provide programming in Agriculture and Natural Resources, 4-H Youth Development, Nutrition and Food Safety, Family Resource Management and Parenting and Child Care.

Mr. Tomsa stated that he would like to focus more attention on grass bioenergy. Mr. Alger commented the problem with grass pellets is the market. Mr. Ryan asked what is the incentive for farmers to do this? Mr. Tomsa replied usually you can put land into grassland without being penalized. The State and Federal governments are trying to increase the acreage that is being put back into grasslands. Doing that also helps with land erosion, etc.

Mr. Farrand asked have you discussed this with Jim Sherron, of the Industrial Development Agency? Mr. Tomsa replied that they have had some discussions. Recently he took Mr. Nichols and Mr. Sherron on a tour of the grass pellet facility at Cornell University. Mr. Farrand commented that he thinks this is something that Mr. Sherron should look at and try to promote. Mr. Tomsa stated that through industrial development agencies and USDA Rural Development there are grants available.

IV. DEPARTMENTAL REPORTS/REQUESTS

A. County Administrator

1. **Weights & Measures Services** – Mr. Alger distributed a copy of a resolution for the committee's consideration. This is a proposal to amend State law to allow for inter-municipal agreements for Weights and Measures services. Mr. Alger commented that Schuyler and Yates counties each have a part-time sealer and

Schuyler County currently has a vacancy and it was suggested that perhaps we could help them out. However, current State law prohibits this because it requires the sealer to be a resident of that county.

MOTION: MEMORIALIZING THE NEW YORK STATE LEGISLATURE AND GOVERNOR TO ENACT LEGISLATION TO ALLOW COUNTIES TO ENTER INTO SHARED SERVICE AGREEMENTS FOR WEIGHTS & MEASURES SERVICES MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. *Resolution Required.*

MOTION: TO ADJOURN MADE BY MR. RYAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 3-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Monday, October 1, 2007
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Monday, September 24, 2007.**

STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE

Special Meeting

Friday, September 14, 2007

10:30 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Donald B. Creath, Chair
Thomas J. Ryan
Dan C. Farrand
Kenneth E. Isaman

STAFF: Mark R. Alger
James Gleason
Gregory P. Heffner
Frederick H. Ahrens, Jr.
William J. Partridge

LEGISLATORS: Patrick F. Donnelly
John Walsh

ABSENT: DeWitt T. Baker, D.V.M., Vice Chair

I. CALL TO ORDER

Mr. Creath called the meeting to order at 10:40 a.m. He commented the purpose of today's meeting is to interview consultants relative to the reuse of the Health Care Facility.

MOTION: TO ADJOURN REGULAR SESSION AND RECONVENE IN EXECUTIVE SESSION PURSUANT TO PUBLIC OFFICERS' LAW, ARTICLE 7§ 105.1.F THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 3-0. Mr. Isaman absent for vote.

The committee recessed for lunch and reconvened at 1:00 p.m.

MOTION: SELECTING LABELLA FOR THE HEALTH CARE FACILITY REUSE STUDY MADE BY MR. ISAMAN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN EXECUTIVE SESSION AND RECONVENE IN REGULAR SESSION MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**STEBEN COUNTY FINANCE COMMITTEE
STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE**

Joint Special Meeting

Monday, September 24, 2007

9:45 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Gary D. Swackhamer, Chair Patrick F. Donnelly, Vice Chair Donald B. Creath
Robert V. Nichols John Walsh

Donald B. Creath, Chair Dan C. Farrand Kenneth E. Isaman
Thomas J. Ryan

STAFF: Mark R. Alger Gregory P. Heffner Carol Whitehead
Henry W. Chapman, Psy.D. David English Frederick H. Ahrens, Jr.

LEGISLATORS: Philip J. Roche, Esq. Francis L. Gehl Patrick F. McAllister
David R. Stachnik

ABSENT: DeWitt T. Baker, D.V.M, Vice Chair

I. CALL TO ORDER

Mr. Swackhamer called the meeting to order at 9:45 a.m.

II. DEPARTMENTAL REPORTS/REQUESTS

A. Planning

1. **Grant** – Mr. Heffner requested authorization to accept a GIS Needs Assessment Grant in the amount of \$31,000. He commented that this money will enable us to look at how GIS could be more useful to departments other than those who currently use it. He also requested approval to award the consulting contract to Fountains Spatial, Inc.

Motion by AIP Committee:

MOTION: AUTHORIZING THE PLANNING DEPARTMENT TO ACCEPT \$31,000 FOR THE GIS NEEDS ASSESSMENT GRANT AND AWARDING THE CONSULTING CONTRACT TO FOUNTAINS SPATIAL, INC. MADE BY MR. FARRAND. SECONDED BY MR. ISAMAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Motion by Finance Committee

MOTION: AUTHORIZING THE PLANNING DEPARTMENT TO ACCEPT \$31,000 FOR THE GIS NEEDS ASSESSMENT GRANT AND APPROPRIATING SAID AMOUNT TO A CONTRACT FOR CONSULTANT FOUNTAINS SPATIAL, INC. MADE BY MR. WALSH. SECONDED BY MR. NICHOLS. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. DONNELLY ABSENT FOR VOTE).

MOTION: TO ADJOURN THE AIP PORTION OF THE MEETING MADE BY MR. FARRAND. SECONDED BY MR. ISAMAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

B. Office of Community Services

1. **Petty Cash** – Dr. Chapman informed the committee that currently each of their four case managers receive \$225.00 monthly for client expenses. He is requesting that amount be increased to \$500.00 monthly for each case manager. This money is used for basic client needs. The case managers are running out of money during the first two weeks of the month and then have no funds available for the remainder of the month. This has caused some of the case managers to provide their own money for purchases which we then reimburse. We are hoping to prevent that from happening. The total petty cash would go from \$900.00 monthly, split between four case managers to \$2,000 monthly, split between four case managers.

Mr. Nichols asked is all of this money accounted for with receipts? Dr. Chapman replied yes.

MOTION: INCREASING THE PETTY CASH ALLOWANCE FOR FOUR CASE MANAGERS IN THE OFFICE OF COMMUNITY SERVICES FROM \$225.00 PER CASE MANAGER, PER MONTH TO \$500.00 PER CASE MANAGER, PER MONTH MADE BY MR. CREATH. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 4-0. (MR. DONNELLY ABSENT FOR VOTE).

C. Administrator

1. **Property** – Mr. Alger requested authorization to release the hardship case for Peter and Dorothy Grant of Corning. We had taken their deed for non-payment of property taxes. They had requested permission to sell their house in order to pay the taxes. The house has now sold and he will be paying us the delinquent taxes in order to get his deed back.

MOTION: AUTHORIZING THE CONVEYANCE OF PARCEL 318.13-04-001.0000, 230 CHEMUNG STREET, CORNING, NEW YORK TO PETER J. GRANT AND DOROTHY E. GRANT FOR THE AMOUNT OF OUTSTANDING TAXES, FEES, AND COSTS MADE BY MR. NICHOLS. SECONDED BY MR. CREATH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

MOTION: TO ADJOURN MADE BY MR. NICHOLS. SECONDED BY MR. WALSH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE

Friday, October 5, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Donald B. Creath, Chair
Thomas J. Ryan
Dan C. Farrand
Kenneth E. Isaman

STAFF: Mark R. Alger
Carol Whitehead
Gregory P. Heffner
Frederick H. Ahrens, Jr.
Amy Dlugos
David English

ABSENT: DeWitt T. Baker, D.V.M., Vice Chair

OTHERS: Peggy Coleman, President, Steuben County Conference & Visitors' Bureau
Alan Fusco
Randy Lehman, Finger Lakes Tourism Alliance
Morgan McLaughlin, President, Finger Lakes Wine Country
Sheri Crozier

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:05.

II. OPPORTUNITY FOR PUBLIC COMMENT

Mr. Creath opened the floor for public comment. There being none, he declared the opportunity for public comment closed.

III. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE SEPTEMBER 10, 2007 MEETING MADE BY MR. ISAMAN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. OUTSIDE AGENCY REPORTS

A. Steuben County Conference and Visitors' Bureau

1. **2008 Budget Presentation** – Ms. Coleman thanked the committee for the opportunity to be here. Last year we had a very aggressive request and she thanked the Legislature for investing in us and having faith in us. She distributed their 2007 annual report and commented that 2007 has been a very good year. With regard to room tax we are projecting a very conservative year-end number for 2007 and 2008. With the I-86 project and the strike at Dresser-Rand, that is having an impact on our long-term stay visitors as after 30 consecutive days they no longer have to pay room tax. Revenue is up, but that is not going to be reflected in the room tax. Ms. Coleman commented that she will research how the rest of the State is impacted by long-term stays.

Ms. Coleman stated direct travel spending in Steuben County was \$95,059,000. Our increased investment in advertising has paid off. She requested an appropriation of \$563,355 for 2008 marketing.

Mr. Farrand commented he is not seeing the smaller community events listed in the travel guide. Ms. Coleman stated those events can be found on our website and we also advertise them on our e-newsletter.

Mr. Creath stated he heard very good comments about Ms. Coleman at NYSAC.

B. Finger Lakes Wine Country

1. **2008 Budget Presentation** – Ms. McLaughlin stated Finger Lakes Wine Country Tourism Marketing Association’s mission is to increase tourism and tourism associated revenues to the four-county region of Chemung, Schuyler, Steuben and Yates and stretching beyond those borders to include the Keuka, Cayuga and Seneca Lake wine trails. Public funding represents one-third of our budget and the remainder comes from private partners. She stated during 2007 they placed four full page and full color ads in Wegmans *Menu* magazine. The magazine has a circulation of over 900,000 in many of our strategic drive markets.

Ms. McLaughlin stated in 2008 they will continue to spend almost 75 percent of their budget on marketing initiatives. She requested \$100,000 for 2008. Chemung County has increased their contribution \$10,000 bringing them to \$70,000. We are asking Yates and Schuyler to increase their contribution from \$45,000 each to \$60,000 each.

C. Finger Lakes Tourism Alliance

1. **2008 Budget Presentation** – Mr. Lehman introduced himself as a member of the FLTA Board. We represent 14 counties. Total tourism expenditures in the Finger Lakes region equal \$2.2 billion. We have seen an increase in visitor expenditures, especially lodging which increased 28 percent and shopping at wineries which increased 80 percent. We are also attracting more affluent visits to the region. The average visitor household income has increased to \$80,000 and the average trip expenditures equal \$484.92 per day. They are requesting \$11,500 for 2008 which is the same amount as last year. Mr. Isaman asked what is your total budget? Mr. Lehman replied \$1.2 million.

V. **DEPARTMENTAL REPORTS/REQUESTS**

A. Planning

1. **Agricultural District No. 5** – Mrs. Dlugos requested the Legislature authorize the public hearing on the eight-year review of Agricultural District No. 5. This district largely encompasses Wayland and Cohocton.

MOTION: AUTHORIZING THE PUBLIC HEARING FOR AGRICULTURAL DISTRICT NO. 5 MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Budget Adjustment – Small Cities Grant** – Mr. Heffner requested authorization to accept and appropriate \$294,775.00 from the Small Cities Block Grant for Septic and Well Replacements.

MOTION: AUTHORIZING THE PLANNING DEPARTMENT TO ACCEPT AND APPROPRIATE \$294,775.00 FROM THE SMALL CITIES BLOCK GRANT FOR SEPTIC AND WELL REPLACEMENTS MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

VI. **OTHER BUSINESS**

A. **Room Tax Collections** – Mr. Alger commented right now projections are pretty flat. Based on year-to-date collections, they should be about the same as last year. Typically the third and fourth quarters are pretty good. Collections will probably be a little higher than \$721,000.

Mr. Creath stated the total requests are \$746,000. He would like to allocate \$32,000 to the Arts of the Southern Finger Lakes. Mr. Isaman commented that the original agreement with Finger Lakes Wine Country was that we would give them \$110,000 for three years and then be done. We are still giving them money. Mr. Alger stated we should not allocate anything at this point. We can discuss the allocations when we get more information.

Mr. Farrand commented that he would like to give the Dairy Festival an additional \$200.00.

MOTION: TO ADJOURN MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Monday, November 5, 2007
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Monday, October 29, 2007.**

STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE

Monday, November 5, 2007

11:00 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE: Donald B. Creath, Chair
Thomas J. Ryan
Dan C. Farrand
Kenneth E. Isaman

STAFF: Mark R. Alger
William J. Partridge
Frederick H. Ahrens, Jr.
Gregory P. Heffner
James Gleason
David English
Amy Dlugos
Carol Whitehead

LEGISLATORS: Philip J. Roche, Esq.
John Walsh

ABSENT: DeWitt T. Baker, D.V.M., Vice Chair

OTHERS: James P. Sherron, Executive Director, Steuben County Industrial Development Agency
James Stewart, Steuben County Farm Bureau

I. CALL TO ORDER

Mr. Creath called the meeting to order at 11:05 a.m.

II. OPPORTUNITY FOR PUBLIC COMMENT

Mr. Creath opened the floor for opportunity for public comment. There being none, he declared the opportunity for public comment closed.

III. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE OCTOBER 5, 2007 MEETING MADE BY MR. ISAMAN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

IV. OUTSIDE AGENCY REPORTS

A. Steuben County Farm Bureau

1. **Update** – Mr. Stewart reported that the price of milk is at an all time high. We have 600 members of our bureau that are dairy producers. The price of corn, soy and diesel are going right up. There is a lot of competition for good land in the County. There are really no other big issues. The farmers are enjoying this time of the year as they are able to sell their commodities.

B. Steuben County Industrial Development Agency

1. **Project Update** – Mr. Sherron distributed a form depicting the various wind projects and the stages of completion. There are currently seven projects in the County. At this time none of the projects have a PILOT agreement. We are negotiating PILOT agreements with UPC Wind Partners in Prattsburgh and Canandaigua Power Partners in Cohocton. The PILOT agreements will be universal throughout the County with the towns doing the hosting agreements.

Mr. Farrand asked how many towers are in Prattsburgh. Mr. Sherron replied currently they have 37 substations located in the Yates County area. We are hopeful we will see substations in both counties.

Mr. Creath asked are there any outstanding legal issues? Mr. Sherron replied those issues seem to be going away. There have not been any judgments against the wind companies. Discussion followed.

2. **2008 Budget** – Mr. Sherron distributed and reviewed his 2008 budget with the committee.

Mr. Creath commented with regard to the PILOT funds from the wind farms, we should be dedicating that income to economic development throughout the County. Mr. Sherron stated there is a mechanism in place whereby you could take a portion of the PILOT funds and put it toward a specific project. Mr. Creath asked Mr. Ahrens to look into this further. Mr. Roche stated the County will receive the PILOT payment and that will go into the general fund. It is more of a budgetary decision to allocate the money. That would be part of next year's budget process. Mr. Ahrens commented it will be the same process that you use to dedicate your room tax.

V. DEPARTMENTAL REPORTS/REQUESTS

A. Planning Department

1. **Agricultural District No. 5** – Mrs. Dlugos requested authorization to modify and adopt Agricultural District No. 5 as a result of the eight-year review of said district. The public hearing has been scheduled for November 26, 2007. This district is located in Wayland and Cohocton and will stay pretty much the same as it currently is.

MOTION: MODIFYING AND ADOPTING AGRICULTURAL DISTRICT NO. 5 AS A RESULT OF THE EIGHT-YEAR REVIEW OF SAID DISTRICT MADE BY MR. ISAMAN. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0. Resolution Required.

B. Buildings & Grounds

1. **AC Maintenance Contract** – Mr. Partridge informed the committee the current maintenance contract will expire December 31, 2007. He requested authorization to put out a request for proposal for professional services for the County Office Building complex as well as the Public Safety Building and the 911 Center.

MOTION: AUTHORIZING BUILDINGS & GROUNDS TO PUT OUT A REQUEST FOR PROPOSAL FOR PROFESSIONAL SERVICES FOR THE AIR CONDITIONING MAINTENANCE CONTRACT FOR THE 3 EAST PULTENEY SQUARE COMPLEX AND ALSO TO INCLUDE THE PUBLIC SAFETY BUILDING AND THE 911 CENTER MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Historian

1. **Hall of Fame** – Mr. Creath informed the committee that the Hall of Fame Committee is issuing requests for nominations to the Hall of Fame.

D. Administrator

1. **Weights & Measures** – Mr. Alger informed the committee that the staff has been assisting Schuyler County for at least the last quarter in doing inspections of vendors. They are currently in the process of hiring a new director. Last month you passed a resolution requesting the State to remove the residential requirements for the Sealer of Weights and Measures. If that change is made, we could then look into further cooperative agreements.

2. **Budget Transfer** – Mr. Alger requested authorization to appropriate money that is remaining in the Jail Project for a study of the old Health Care Facility. Mr. Alger suggested taking \$50,000 out of the Jail Project to cover the cost of the actual study and reimbursables and that will get the project started. We will have \$2.5 to \$2.8 million left when we are all finished with the Jail Project and that can be reallocated to another project.

MOTION: APPROPRIATING \$50,000 FROM THE JAIL PROJECT TO A NEW PROJECT ENTITLED "STUDY OF THE OLD HEALTH CARE FACILITY" MADE BY MR. ISAMAN. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

MOTION: TO ADJOURN MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature

**NEXT MEETING SCHEDULED FOR
Monday, December 3, 2007
@ 11:00 a.m.**

**Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Monday, November 26, 2007.**

STEBEN COUNTY AGRICULTURE, INDUSTRY AND PLANNING COMMITTEE

Special Meeting

Monday, December 17, 2007

9:30 a.m.

Legislative Committee Conference Room

Steuben County Office Building

Bath, New York

****MINUTES****

COMMITTEE:	Donald B. Creath, Chair Kenneth E. Isaman	DeWitt T. Baker, D.V.M., Vice Chair Thomas J. Ryan	Dan C. Farrand
STAFF:	Mark R. Alger James Gleason Carol Whitehead	Gregory P. Heffner Frederick H. Ahrens, Jr.	William J. Partridge David English
LEGISLATORS:	Philip J. Roche, Esq. Robert V. Nichols	Patrick F. Donnelly John Walsh	Francis L. Gehl

I. CALL TO ORDER

Mr. Creath called the meeting to order at 9:30 a.m.

II. DEPARTMENTAL REPORTS/REQUESTS

A. Buildings & Grounds

1. **A/C Maintenance RFP** – Mr. Farrand asked why was there such a discrepancy between the proposals? Mr. Gleason replied the low RFP proposal did not supply all of the required information. Mr. Alger reported our track record with Trane has been very good, however, our track record with Postler and Jaecklewas not good. Mr. Partridge recommended awarding the RFP to Trane for \$26,900.00 for the County Office Building and 911 Complex and \$15,300.00 for the Public Safety Building.

MOTION: AWARDING THE RFP FOR A/C MAINTENANCE TO TRANE FOR \$26,900.00 FOR THE COUNTY OFFICE BUILDING AND 911 COMPLEX AND \$15,300.00 FOR THE PUBLIC SAFETY BUILDING MADE BY MR. FARRAND. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **2008 Contracts** – Mr. Partridge presented his 2008 contracts for approval. He commented that there was an increase in their contract with Access Lifts and Ramps for the County Office Building increased from \$265 per year to \$366 per year. Also, there was a \$5.00 increase in their contract with Holvevinski Mechanical & Salvage from \$95.00 per plow in 2007 to \$100.00 per plow for the Hornell Courthouse. All other contracts remained the same.

MOTION: APPROVING THE FOLLOWING 2008 CONTRACTS FOR THE BUILDINGS & GROUNDS DEPARTMENT: ACCESS LIFTS & RAMPS – INSPECTION AND MAINTENANCE OF HANDICAP LIFTS (\$366 COB, \$162 CORNING COURTHOUSE); ADVANCED SAFETY SYSTEMS – INSPECTION AND MAINTENANCE FOR FIRE PROTECTION SYSTEM FOR COMPUTER ROOM (\$1,040); DAVIS-ULMER SPRINKLER – INSPECTION AND TESTING OF SPRINKLER SYSTEM – PULTENEY SQUARE COMPLEX AND HUMAN SERVICES BUILDING (\$3,120); EASTERN SECURITY – INSPECTION, TESTING, MAINTENANCE AND MONITORING OF FIRE AND SECURITY SYSTEMS IN HORNELL COURTHOUSE, CORNING COURTHOUSE AND BALCOM HOUSE (\$2,951.40); EMERGENCY POWER SYSTEMS – MAINTENANCE OF GENERATOR AT THE 911 AND CIVIL DEFENSE BUILDING (\$825 FOR 911 AND \$575 FOR CIVIL DEFENSE); FIRE ALARM SERVICE TECHNOLOGY – INSPECTION, TESTING AND MAINTENANCE OF FIRE ALARMS SYSTEMS – PULTENEY SQUARE COMPLEX AND HUMAN

SERVICES BUILDING (\$2,462 PLUS \$330 FOR MONITORING); HOLEVINKSI MECHANICAL & SALVAGE, LLC – SNOW PLOWING – HORNELL COURTHOUSE AND BUILDING LOCATED AT 7604 SENECA ROAD NORTH (\$100/ PLOW HORNELL COURTHOUSE AND \$60/PLOW 7604 SENECA ROAD NORTH); IMPERIAL DOOR CONTROLS – INSPECTION AND MAINTENANCE ON POWER DOOR OPERATORS (\$435 - \$145/OPERATOR); SDS OF NY – REFUSE REMOVAL (\$780 HORNELL COURTHOUSE AND \$686.64 CORNING COURTHOUSE); SKJ FACILITIES MANAGEMENT, INC. – COMMERCIAL CLEANING OF COUNTY OFFICE BUILDING (\$248/WEEK); SOUTHERN TIER FIRE EXTINGUISHER – TESTING AND MAINTENANCE OF THE FIRE EXTINGUISHERS (\$350) AND WEST FIRE SYSTEMS, INC. – TESTING AND MAINTENANCE OF THE 911 FIRE ALARM (\$900) MADE BY MR. FARRAND. SECONDED BY MR. RYAN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. Planning

1. **2008 Contracts** – Mr. Heffner presented his 2008 contracts for approval.

MOTION: APPROVING THE FOLLOWING 2008 CONTRACTS FOR THE PLANNING DEPARTMENT TO BE PAID OUT OF THE GENERAL FUND: FINGER LAKES SOCIETY FOR THE PREVENTION OF CRUELTY TO ANIMALS (\$39,000); SOUTHERN TIER LIBRARY SYSTEM (\$110,000); MARVIN RETHMEL – CODE ENFORCEMENT OFFICER (\$17.00/HOUR); STEUBEN COUNTY FEDERATION OF CONSERVATION CLUBS (\$3,000) AND FIRST TRANSIT (\$24,233) AND APPROVING THE FOLLOWING 2008 CONTRACTS TO BE PAID FOR OUT OF THE OCCUPANCY TAX: STEUBEN COUNTY CONFERENCE AND VISITORS' BUREAU (\$56,528); FINGER LAKES TOURISM ALLIANCE, INC. (\$11,500); FINGER LAKES WINE COUNTRY (\$100,000); ARTS OF THE SOUTHERN FINGER LAKES (\$35,200) AND STEUBEN COUNTY DAIRY FESTIVAL (\$500) MADE BY MR. RYAN. SECONDED BY DR. BAKER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Administrator

1. **Justice Scudder's Chambers** – Mr. Alger informed the committee that they are continuing to work with the State with regard to the renovation of Justice Scudder's Chambers. These renovations are 100 percent paid for by the State. We are hoping to start the project early next year.

MOTION: TO ADJOURN MADE BY DR. BAKER. SECONDED BY MR. FARRAND. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by:

Amanda L. Chapman
Senior Stenographer
Steuben County Legislature