

STEBEN COUNTY PUBLIC SAFETY & CORRECTIONS COMMITTEE

Monday, March 7, 2016

9:00 a.m.

Legislative Committee Room
Steuben County Office Building
Bath, New York

****MINUTES****

COMMITTEE:	Dan C. Farrand, Chair Kelly H. Fitzpatrick	Aaron I. Mullen, Vice Chair Steven P. Maio	Eric T. Booth
STAFF:	Jack K. Wheeler Tim Marshall Nancy Smith Alan Reed	Mitch Alger Jim Allard Phil Roche	David Cole Cheryl Crocker Brooks Baker
LEGISLATORS:	Joseph J. Hauryski Robert V. Nichols	Carol A. Ferratella Gary B. Roush	Hilda T. Lando Gary D. Swackhamer
OTHERS:	Mary Perham Jeff Smith, <i>The Leader</i> Kristin Klemenz, B & W Towing		

I. CALL TO ORDER

Mr. Farrand called the meeting to order at asked Ms. Fitzpatrick to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE FEBRUARY 8, 2016, MEETING MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Personnel

1. **Reclassification – District Attorney’s Office** – Ms. Smith requested authorization to reclassify a Typist position within the District Attorney’s Office, to a Senior Typist position. Her office conducted a desk audit and believes that the duties are consistent with that of a Senior Typist. Additionally, the District Attorney is in the process of converting the Driver Diversion Program **database program to an in-house program** and this position would be utilized for that. Mr. Baker stated he does have money in his budget and reminded the committee that his office has been short-staffed since last May. Mr. Mullen commented that the funds for this position should come out of the Driver Diversion Program.

MOTION: AUTHORIZING THE RECLASSIFICATION OF A TYPIST, GRADE IV POSITION IN THE DISTRICT ATTORNEY’S OFFICE, TO A SENIOR TYPIST, GRADE VI POSITION MADE BY MR. MAIO. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0. *Resolution Required.*

B. Emergency Management Office

1. **Round II Grant Procurement** – Mr. Marshall informed the committee that funds in the Round II Interoperable Communication Grant will be used to work on completion of the fiber network. Purchasing was able to find a State contract, however, the language within the contract requires us to do a mini bid. Mr. Wheeler explained we have been using the Southern Tier Network. This contract would be a combination of Southern Tier

Network, ECC Technologies and the purchase of equipment. The issue is the procurement of services to hook up and light up the fiber. One option would be to sole source, however, due to the State contract requirements, that would be hard to justify. We will use the State contract, which requires a mini bid. Vendors will have the opportunity to respond to the bid. He anticipates that we will be able to bring this back for approval next month. Essentially, we are operationalizing the network that we have created. Mr. Marshall stated this is an information item for this month.

Mr. Farrand asked have you reached out to the ambulance corps in the County to discuss their needs, equipment, etc.? Mr. Marshall replied he has. He anticipates getting the details to the committee for next month. Mr. Mullen stated that he has talked with Mr. Marshall about looking at the inventory of equipment that the fire departments and ambulance corps have, along with their budget. We need to look at what the best case services might be and see if the County could make anything better, without making any commitments.

Mr. Farrand asked Mr. Marshall to also poll the ambulance corps to find out how many EMT's are in each department. Mr. Marshall stated a lot of the agencies that have "Charlie", "Delta", and "Echo" calls, we also dispatch two or three other agencies to that call to try to get an EMT response more rapidly. This seems to be working well in some areas. Finding volunteers that are able to respond during the day is difficult. We continue to look at our volunteer departments and our paid departments have helped quite a bit in those areas that continue to struggle. Discussion followed.

C. Sheriff's Office

1. **Commendations** – Sheriff Cole asked Deputy Payne and Deputy Terwilliger to come forward. He presented them with a letter of commendation for their life-saving efforts on a February 14, 2016 call. *Congratulations!*

2. **Budget Transfers**

a. *Livescan Machines* – Sheriff Cole informed the committee that the livescan machines they currently have are in need of replacement. The State will pay \$20,000 toward the purchase. He stated that he has \$21,391 left over in the Jail Major Equipment line item from when they refurbished the key box. He requested authorization to transfer \$21,391 from the Major Equipment/Machinery line item in the Jail to the Major Equipment/Machinery line item in the Sheriff's Office for the purchase of two Livescan machines.

MOTION: AUTHORIZING THE SHERIFF TO TRANSFER \$21,391 FROM THE JAIL'S MAJOR EQUIPMENT/MACHINERY LINE ITEM TO THE SHERIFF'S MAJOR EQUIPMENT/MACHINERY LINE ITEM FOR THE PURCHASE OF TWO LIVESCAN MACHINES MADE BY MR. MAIO. SECONDED BY MR. MULLEN. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

b. *2015 Homeland Security Grant* – Sheriff Cole requested authorization to accept \$20,700 from the 2015 Homeland Security Grant. These funds will be used to purchase night vision monoculars for the CIRT Team.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT \$20,700 IN 2015 HOMELAND SECURITY GRANT FUNDING FOR THE PURCHASE OF NIGHT VISION MONOCULARS FOR THE CIRT TEAM MADE BY MR. MULLEN. SECONDED BY MR. BOOTH. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

c. *SRO Vehicles* – Sheriff Cole requested authorization to accept reimbursement in the amount of \$72,000 from the Department of Social Services for the purchase of two SRO vehicles. Mr. Allard explained we have a Sheriff's Deputy at the two BOCES campuses and we receive reimbursement from the Department of Social Services. Part of that reimbursement is for equipment. Mr. Wheeler commented the Department of Social Services has State Administration Funds that are available for this purpose. They pay 62 percent and BOCES pays 38 percent.

MOTION: AUTHORIZING THE TRANSFER OF \$72,000 FROM THE DEPARTMENT OF SOCIAL SERVICES STATE ADMINISTRATIVE FUNDS TO THE SHERIFF'S OFFICE MAJOR EQUIPMENT LINE FOR THE PURCHASE OF TWO VEHICLES FOR SCHOOL RESOURCE OFFICERS MADE BY MR. MULLEN. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **STOP-DWI Law Enforcement Agreements** – Sheriff Cole requested authorization to enter into agreements with various law enforcement agencies for the disbursement of STOP-DWI funds. He commented the disbursement is based upon the number of arrests in the prior year and the agencies use the funding for personnel and equipment costs related to STOP-DWI enforcement activities.

MOTION: AUTHORIZING THE SHERIFF TO ENTER INTO AGREEMENTS WITH THE FOLLOWING LAW ENFORCEMENT AGENCIES FOR STOP-DWI ENFORCEMENT ACTIVITIES: ADDISON - \$1,500; BATH - \$4,500; CANISTEO - \$1,000; CATON - \$500; COHOCTON - \$500; CORNING - \$12,500; HAMMONDSPORT - \$500; HORNELL - \$6,000; NORTH HORNELL - \$500; PAINTED POST - \$500; AND WAYLAND - \$500 MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

4. **Heroin Use** - Mr. Hauryski asked with all of the news about Heroin usage in our area, how do you rate our County as of today? Mr. Baker replied Heroin use is increasing rapidly from what we are seeing in our department. It is much deadlier, however, we are doing a good job on cracking down on meth labs.

Mr. Hauryski asked what are you changing? Mr. Baker replied we are focusing more on the purchase and traditionally we start out with the highest sentence. He stated that they will be holding a meeting with all Law Enforcement agencies to discuss this issue.

5. **Youth Board Award** – Mrs. Lando stated that she would like to congratulate Sheriff Cole on being awarded the “Champion of Youth Award”. *Congratulations!*

IV. OTHER BUSINESS

A. *Information Requests* – Mr. Farrand presented the District Attorney, the Sheriff, and the Public Defender with the following requests for information:

- ❖ **District Attorney** – Provide the committee with a list of disbursements from the town justice systems. Specifically, he would like to know what the town courts are receiving in revenue.
- ❖ **Public Defender** – Provide information on where we might be able to locate arraignment courts. Provide information on how the County could explore local court options.
- ❖ **Sheriff's Office** – Provide information on the cost of transporting inmates to local courts for various hearings, outside of arraignments.

Mr. Reed commented a district court is considered part of the State court system and operation would be governed by the State and would require an agreement between the County and the State. One thing we know is that the County provides the court facility to the courts and we would also be responsible for providing a facility for a district court. District Courts do have a broader jurisdiction.

Mr. Nichols asked with a district court, what will be the pay for those judges? The towns could end up paying for those justices and currently they are paying a few thousand dollars. Every time you move up, the costs increase.

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MR. MAIO. ALL BEING IN FAVOR.
MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, April 4, 2016.
Legislative Committee Room
9:00 a.m.

Please send agenda items to the Clerk of the Legislature's Office
NO LATER THAN NOON
Monday, March 28, 2016.