

STEUBEN COUNTY HUMAN SERVICES, HEALTH & EDUCATION COMMITTEE

Wednesday, June 1, 2016

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE: Carol A. Ferratella, Chair Hilda T. Lando, Vice Chair K. Michael Hanna
Steven P. Maio Randolph J. Weaver

STAFF: Jack Wheeler Hank Chapman , Psy.D. Shawn Corey
Kathy Muller Lise Reynolds Darlene Smith
Christine Towner

LEGISLATORS: Joseph J. Hauryski Dan C. Farrand John V. Malter
Robert V. Nichols

OTHERS: Mary Perham

I. CALL TO ORDER

Mrs. Ferratella called the meeting to order at 9:00 a.m. and asked Mr. Farrand to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE MAY 4, 2016, MEETING MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

III. DEPARTMENTAL REQUESTS

A. Office for the Aging

1. **Pathways Contract** – Ms. Towner requested authorization to contract with Pathways for employment services to provide a Corning Office staff person, a van driver position and NY Connects BIPP Program position. The total cost of the contract is \$83,117. The breakdown is \$30,617 for Corning Office position, \$12,000 for van driver and \$40,500 for NY Connect BIPP position.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO CONTRACT WITH PATHWAYS FOR A CORNING OFFICE POSITION, A VAN DRIVER AND A NY CONNECTS BIPP PROGRAM POSITION FOR A TOTAL ANNUAL COST OF \$83,117 MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Budget Adjustment** – Ms. Towner stated with the approval of the Pathways contract, she is requesting authorization to appropriate \$14,000 in Title III-B revenue and \$3,376 in BIPP Revenue to the Pathways contract, as well as to transfer \$13,241 from the Institute for Human Services Title V Transit line item and \$12,000 from the Institute for Human Services Special Purposes line item into the Pathways contract.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO APPROPRIATE \$14,000 IN TITLE III-B REVENUE AND \$3,376 IN BIPP REVENUE TO THE PATHWAYS CONTRACT AND TO TRANSFER \$13,241 FROM THE INSTITUTE FOR HUMAN SERVICES TITLE V TRANSIT LINE ITEM AND \$12,000 FROM THE INSTITUTE FOR HUMAN SERVICES SPECIAL PURPOSES LINE ITEM INTO THE PATHWAYS CONTRACT LINE ITEM MADE BY MR. MAIO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

3. **Trend in Aging Event Food Authorization** – Ms. Towner informed the committee that at the request of Assemblyman Palmesano, they will be holding a Trend in Aging event on June 21, 2016, in Corning. They anticipate about 70 attendees and she requested authorization to spend up to \$135.00 for food costs.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE FOR THE AGING TO SPEND UP TO \$135.00 ON FOOD COSTS FOR THE JUNE 21, 2016, TRENDS IN AGING EVENT MADE BY MR. MAIO. SECONDED BY MR. WEAVER. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

B. Office of Community Services

1. **Contract** – Dr. Chapman requested authorization to enter into a contract with Daniel Celso to provide one-day “Mental Health First Aid” training to local law enforcement. The cost is \$1,650, and we have received OMH state aid to cover the cost of the training. He stated they hope to hold the training at the end of July or early August.

MOTION: AUTHORIZING THE DIRECTOR OF THE OFFICE OF COMMUNITY SERVICES TO CONTRACT WITH DANIEL CELSO TO PROVIDE A ONE DAY “MENTAL HEALTH FIRST AID” TRAINING TO LOCAL LAW ENFORCEMENT FOR A TOTAL COST OF \$1,650 MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

C. Department of Social Services

1. **Emergency Management Disaster Plan Update** – Ms. Muller informed the committee that she had budgeted \$20,000 to contract with the Emergency Management Office to develop a more comprehensive disaster plan for the department. Mr. Wheeler stated Mr. Marshall will be presenting a request to enter into a contract with the Institute for Human Services to assist in writing this plan. Mrs. Ferratella asked is this a mandatory requirement? Ms. Muller replied yes. We currently have a plan in place, but it is not as comprehensive as we would like. Additionally, once they have a new plan, she would also like to conduct a drill. She requested authorization to increase the budgeted amount to \$30,000 to cover costs.

MOTION: AUTHORIZING THE COMMISSIONER OF SOCIAL SERVICES TO INCREASE THE BUDGETED CONTRACT AMOUNT WITH THE EMERGENCY MANAGEMENT OFFICE TO WRITE A COMPREHENSIVE EMERGENCY DISASTER PLAN FROM \$20,000 TO \$30,000 MADE BY MRS. LANDO. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Foster Parent Recognition Dinner** – Mrs. Ferratella commented the dinner was very nice.

D. Public Health

1. **Contracts** – Mrs. Smith requested authorization to enter into a contract with Noyes Memorial Hospital to provide TB (IGRA) testing. This test is a blood test, rather than the skin test. The cost is \$50.00 per test.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO A CONTRACT WITH NOYES MEMORIAL HOSPITAL TO PROVIDE TB (IGRA) TESTING AT A COST OF \$50.00 PER TEST MADE BY MRS. LANDO. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Mrs. Smith requested authorization to enter into a contract with the Center for Disease Detection to provide STD testing and Hepatitis C testing. The rate is \$9.50 - \$11.50 per test for Chlamydia/Gonorrhea; \$45.00 per test for Trichomonas Vaginalis; and \$10.00 per test for Hepatitis C.

MOTION: AUTHORIZING THE DIRECTOR OF PUBLIC HEALTH TO ENTER INTO A CONTRACT WITH CENTER FOR DISEASE DETECTION FOR STD AND HEPATITIS C TESTING A RATE OF \$9.50 - \$11.50 PER TEST FOR CHLAMYDIA/GONORRHEA; \$45.00 PER TEST FOR TRICHOMONAS VAGINALIS; AND \$10.00 PER TEST FOR HEPATITIS C MADE BY MR. WEAVER. SECONDED BY MRS. LANDO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

2. **Survey** – Mrs. Lando stated she tried to take the survey, but it was awful. Mrs. Smith stated this was a survey that the Network did not develop, however, it is a nationally recognized survey for that purpose. She has gotten similar feedback that it was difficult to understand.

3. **Bid Award – Preschool Transportation** – Mrs. Smith requested authorization to award the preschool transportation bids to Durham School Services, The ARC of Livingston-Wyoming and Birnie Bus Services on a line item basis.

MOTION: AWARDING THE BID FOR PRESCHOOL TRANSPORTATION AS FOLLOWS: CONTRACT A – LIVINGSTON-WYOMING ARC AT A RATE OF \$128.50 PER CHILD, PER DAY FOR BOTH THE 10-MONTH PROGRAM AND THE SUMMER PROGRAM; CONTRACT B – CORNING SCHOOL DISTRICT AREA AT A RATE OF \$49.25 PER CHILD, PER DAY FOR THE 10-MONTH PROGRAM; CONTRACT C – PATHWAYS, INC. AT A RATE OF \$109.50 PER CHILD, PER DAY FOR THE 10-MONTH PROGRAM, AND \$101.50 PER CHILD, PER DAY FOR THE SUMMER PROGRAM; AND CONTRACT D – YATES ARC/KEUKA LAKE SCHOOL AT A RATE OF \$127.76 PER CHILD, PER DAY FOR BOTH THE 10-MONTH PROGRAM AND THE SUMMER PROGRAM MADE BY MR. WEAVER. SECONDED BY MR. MAIO. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

IV. SUBCOMMITTEE REPORTS

A. *Nutrition Task Force* - Mrs. Ferratella and Mrs. Lando stated they had nothing to report at the Nutrition Task Force has not met since last month's meeting.

B. *Hunger Coalition* – Mrs. Lando reported that she attended the Hunger Coalition meeting. This is a very active group. The food pantries are all doing well in that they are able to get the products they need to give out. She had asked if we should put a listing of the food pantries on the County website. The coalition will discuss if they would like to do that and how. She stated that she also reminded them that the Sheriff has the garden program at the Jail and will be looking at growing extra vegetables to help supply the food pantries.

MOTION: TO ADJOURN MADE BY MR. WEAVER. SECONDED BY MR. HANNA. ALL BEING IN FAVOR. MOTION CARRIES 5-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature