

STEBEN COUNTY PUBLIC SAFETY & CORRECTIONS COMMITTEE

Monday, February 8, 2016

9:00 a.m.

*Legislative Committee Room
Steuben County Office Building
Bath, New York*

****MINUTES****

COMMITTEE:	Dan C. Farrand, Chair Kelly H. Fitzpatrick	Aaron I. Mullen, Vice Chair	Eric T. Booth
STAFF:	Jack K. Wheeler Cheryl Crocker Shawn Corey	Mitch Alger Tina Goodwin Alan Reed	Tim Marshall Noel Terwilliger James Allard
LEGISLATORS:	Joseph J. Hauryski	K. Michael Hanna	Randolph J. Weaver
ABSENT:	Steven P. Maio		
OTHERS:	Mary Perham Chief Peter Bierwiler, Forest View Gang Mills Fire Department Assistant Chief Joe O'Brien, Caton Fire Department Kristopher Kester		

I. CALL TO ORDER

Mr. Farrand called the meeting to order at 9:00 a.m. and asked Mr. Booth to lead the Pledge of Allegiance.

II. APPROVAL OF MINUTES

MOTION: APPROVING THE MINUTES OF THE JANUARY 4, 2016, AND JANUARY 25, 2016, MEETINGS MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

III. DEPARTMENTAL REQUESTS

A. 911

1. **Acceptance of 2015-2016 PSAP Operations Grant** – Ms. Goodwin requested authorization to accept \$185,710 from the 2015-2016 PSAP Operations Grant. This funding is from the Public Safety Communications surcharge that the State collects on contracted wireless devices. The State appropriated \$10 million to the 911 centers and our share is \$185,710. They would like to use this funding to reimburse personnel costs. We will allocate the reimbursement funding into the existing 911 capital project entitled Dispatch Console Replacement.

MOTION: AUTHORIZING THE DIRECTOR OF 911 TO ACCEPT \$185,710 FROM THE 2015-2016 PSAP OPERATIONS GRANT MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

2. **Contract Renewal** – Ms. Goodwin requested authorization to renew the contract with Canara for UPS Battery monitoring. We have 36 UPS batteries and the price will remain \$990 for the year.

MOTION: AUTHORIZING THE 911 DIRECTOR TO RENEW THE CONTRACT WITH CANARA FOR THE MAINTENANCE OF THE UPS BATTERIES AT A COST OF \$990 ANNUALLY MADE BY MR. MULLEN. SECONDED BY MR. BOOTH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Next Gen 911** – Mr. Hauryski commented he is a member of NYSAC’s Public Safety Standing Committee and there was some discussion about Next Gen 911. What is our involvement with that? Ms. Goodwin replied when we replaced our phone system last year, we purchased a system that is capable of Next Gen 911. This system currently accepts text messages to 911, and has the potential to process pictures and videos from cell phones in the future. The industry is gearing up for this and we are ready. Mr. Wheeler commented Mr. Hopkins and Ms. Goodwin have done a great job with that. When we scope out projects, we are always laying the groundwork so when Next Gen 911 hits, we will be prepared.

4. **SAM (Street Address Mapping) Project** – Mr. Hauryski asked Ms. Goodwin to explain the SAM project. Ms. Goodwin stated New York State funded a couple of different projects. One of them was to get layers of mapping consistent throughout New York State. This is helpful to the counties as everyone has everyone else’s data now.

B. Emergency Management Office

1. **Coroner’s Report** – Mr. Marshall stated last month Mr. Farrand had asked for an update on the 2015 Coroner’s Report. We had a total of 227 cases in 2015 and we sent 45 cases to Monroe County. Coincidentally, this was the exact number that was included in the contract with the Monroe County Medical Examiner’s Office. Having Dr. Cole as the Coroner’s Physician has been very beneficial to us. We payed him a stipend of \$2,800 for 2015. He signed off on a total of 28 cases in 2015; we have estimated it saving the County \$53,200.

2. **Red Cross MOU** – Mr. Marshall explained this MOU provides a broad framework for the cooperation and support between the Regional Red Cross and our office to provide services to the community. Essentially, they will provide a representative in our Emergency Operations Center (EOC) when it is activated during a disaster. This agreement is for five years.

Mr. Corey commented this MOU is non-binding and there is no financial commitment on the part of either party.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO ENTER INTO A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE REGIONAL OFFICE OF THE AMERICAN RED CROSS FOR A TERM NOT TO EXCEED FIVE YEARS MADE BY MR. MULLEN. SECONDED BY MR. BOOTH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **CAD API Interface** – Mr. Marshall informed the committee that with funding they received from Round II of the Interoperable Communications Grant, they were able to purchase new radio consoles. The API is an interface between the CAD services provided and the radio. When a call comes in, the API interface brings up recommendations for the various agencies that will be dispatched and automatically makes the selection for the dispatchers. This is crucial because of the number of towers that we have. This essentially drives the CAD job to the radio system. The cost for the interface is \$16,331 and we do have money available in the Round II grant to pay for this.

Mr. Booth asked what would we do without it? Ms. Goodwin replied our dispatchers would have to look up the departments involved, the towers available to dispatch versus the towers available to talk on. With this interface, it automatically sends the correct tones for the correct towers. We still do this manually occasionally.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO PURCHASE THE CAD API INTERFACE FOR THE RADIO CONSOLES FOR A TOTAL COST OF \$16,331, SAID COST TO BE PAID FOR WITH ROUND II INTEROPERABLE COMMUNICATIONS GRANT FUNDS MADE BY MR. MULLEN. SECONDED BY MR. BOOTH. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

4. **Motorola Service Agreements** – Mr. Marshall requested authorization to enter into a service agreement for both the radio and microwave systems for a total cost of \$111,728.70 annually. The cost for the radio system is \$49,928.10 and the cost for the microwave system is \$61,800.60. We do have money available in our budget.

Mr. Mullen asked with regard to the radio system the agreement states that you need to give notice of whatever equipment is on the list. Do you have a process for doing that? Mr. Marshall replied our sales vendor maintains a list of all of our equipment. When they do periodic maintenance, they verify the serial numbers and other relevant information.

Mr. Mullen asked with regard to liability limitations, are we indemnified for third party claims? Mr. Marshall replied that he is not aware of what third party claims we would have beyond Motorola and ourselves. Mr. Reed stated that he does not know that his office has seen the full agreement. We will review it and if we have any issues we will reach out to their legal department.

MOTION: AUTHORIZING THE DIRECTOR OF THE EMERGENCY MANAGEMENT OFFICE TO ENTER INTO A SERVICE CONTRACT WITH MOTOROLA FOR THE RADIO AND MICROWAVE SYSTEMS FOR A TOTAL ANNUAL COST OF \$111,728.70, CONTINGENT UPON LAW DEPARTMENT REVIEW MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

C. Sheriff's Office

1. **Commendations** – Undersheriff Allard presented a commendation letter and certificate to the Caton Fire Department and the Forest View Gang Mills Fire Department for their actions during a September 29, 2015, homicide investigation. *Congratulations!*

Undersheriff Allard presented a letter of commendation to Corrections Officer Kristopher Kester in recognition of his willingness to actively point out areas of concern that need to be addressed and coming up with a plan of action. He recently submitted a suggestion that mugshots should be printed for all transports, and devised a plan of action which has been implemented. Additionally he came up with a prescription pill identification chart, which is currently being utilized by the booking office. *Congratulations!*

2. **Contract**– Undersheriff Allard requested authorization to renew a contract with Legal Assistance of Western New York to participate in monthly DART (Domestic Abuse Response Team) meetings and also develop and present four community outreach programs annually. Grant money is used to fund this in the amount of \$2,500.

MOTION: AUTHORIZING THE SHERIFF TO ENTER INTO A CONTRACT WITH LEGAL ASSISTANCE OF WESTERN NEW YORK TO PARTICIPATE IN MONTHLY DART MEETINGS, AT AN ANNUAL COST OF \$2,500 TO BE PAID FOR WITH STOP VIOLENCE AGAINST WOMEN ACT GRANT THROUGH THE NYS DIVISION OF CRIMINAL JUSTICE SERVICES MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

3. **Homeland Security Grant** – Undersheriff Allard requested authorization to accept \$32,500 in Homeland Security Grant funds. This funding will be used to purchase equipment for the CIRT Team. This is a non-matching grant.

MOTION: AUTHORIZING THE SHERIFF TO ACCEPT \$32,500 IN HOMELAND SECURITY GRANT FUNDING FOR THE PURCHASE OF EQUIPMENT FOR THE CIRT TEAM MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

4. **Body Cameras** – Mr. Hauryski asked for an update on the status of procuring body cameras for Sheriff's Deputies. Undersheriff Allard replied we have body cameras for all of our road patrol deputies. We have developed a policy for the storage of the files.

D. County Manager

1. **Memorializing Resolution Re: State Funded Indigent Legal Defense System** – Mr. Wheeler informed the committee that a bill has been introduced in the Assembly and the Senate proposing that the State gradually assume full funding responsibility for the indigent legal defense system. The bill proposes that the system will be fully funded by the State in four years. In our view, this is a good thing. This will standardize public defense throughout the State. With the Hurrell-Harring decision, five counties are operating the public defense system differently than the other 52 counties. This bill has 30 cosponsors in the Assembly and 9 cosponsors in the Senate. He requested the committee pass a memorializing resolution in support.

Mr. Malter asked how much would this save the County? Mr. Wheeler replied we could expect to save a minimum of \$500,000 in local costs. Mr. Malter asked for an explanation of the requirements under the Hurrell-Harring lawsuit? Mr. Wheeler explained under Hurrell-Harring we would be required to provide counsel at arraignment and to cap caseloads. The Public Defender has a grant to help with the caseload requirements. It will be more difficult to comply with counsel at arraignment requirements due to our large geographical area.

MOTION: MEMORIALIZING THE STATE OF NEW YORK TO DEVELOP A 100 PERCENT STATE-FUNDED INDIGENT LEGAL DEFENSE SYSTEM AS A WAY TO PROVIDE MANDATE RELIEF AND LOWER PROPERTY TAXES

IV. OTHER BUSINESS

A. *Local Law Regarding Chinese Lanterns* – Mr. Hauryski asked the committee to consider proposing a resolution or local law banning the use of Chinese Lanterns. Mr. Weaver commented that it would be better to pass a local law banning the sale of the lanterns. Mr. Hauryski stated that Ms. Mori is researching whether the State already has a law in place banning the sale. Mr. Wheeler commented this is an issue that InterCounty may also take up. Mr. Marshall stated that the NYS Office of Fire Prevention and Control has recognized the Chinese lanterns as being an unattended fire and he could provide the committee with a copy of that bill.

MOTION: TO ADJOURN MADE BY MR. MULLEN. SECONDED BY MS. FITZPATRICK. ALL BEING IN FAVOR. MOTION CARRIES 4-0.

Respectfully Submitted by

Amanda L. Chapman
Deputy Clerk
Steuben County Legislature

****NEXT MEETING SCHEDULED FOR****

Monday, March 7, 2016

9:00 a.m.

Please send your agenda items to the Clerk of the Legislature's Office

NO LATER THAN NOON

Monday, February 29, 2015.