

**STEBEN COUNTY ADMINISTRATION COMMITTEE**

*Tuesday, July 12, 2016*

*9:00 a.m.*

*Legislative Chambers*

*Steuben County Office Building*

*Bath, New York*

**\*\*AGENDA\*\***

**I. CALL TO ORDER**

**II. APPROVAL OF MINUTES – [June 14, 2016](#)**

**III. GRIEVANCES**

**IV. DEPARTMENT REQUESTS**

A. Personnel (*Nancy Smith*)

1. **Contract**

B. Information Technology (*Ken Peaslee*)

1. **RFP for Phone Service**
2. **RFP for Internet Service**

C. Commissioner of Finance (*Pat Donnelly/Tammy Hurd-Harvey*)

1. **[Merchant Credit Card Service Fee](#)**

D. Board of Elections (*Vicki Olin/Kelly Penziul*)

1. **[Mail Check Card – Contract Amendment](#)**

E. Risk Manager (*Scott Sprague*)

1. **[2017 Workers' Compensation Budget and Apportionment](#)**

F. Clerk of the Legislature (*Brenda Mori*)

1. **Retirement Reporting**

G. County Manager (*Jack Wheeler*)

1. **Appointment of Purchasing Director**

**V. OLD BUSINESS**

**VI. NEW BUSINESS**

**VII. ADJOURNMENT**

*Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4<sup>th</sup> Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.*

*If you have a disability and need accommodations, please call the Clerk of the Legislature's Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.*