

STEBEN COUNTY ADMINISTRATION COMMITTEE

Tuesday, January 12, 2016

9:00 a.m.

Legislative Chambers

Steuben County Office Building

Bath, New York

****AGENDA****

I. CALL TO ORDER

II. APPROVAL OF MINUTES – [December 8, 2015](#)

III. GRIEVANCES

IV. DEPARTMENT REQUESTS

A. Personnel (*Nancy Smith*)

1. **Reclassification – District Attorney’s Office**

- a. *Transfer and Reclassify a Vacant Staff Social Worker, Grade 15 (\$39,510 - \$55,777) from Community Services to Two (2) Part-Time Assistant District Attorney Positions (\$37,000 annually)*

2. **Family Medical Leave Policy**

B. Commissioner of Finance (*Pat Donnelly/Tammy Hurd-Harvey*)

1. **Amendment to Investment Policy**

2. **Request to Consolidate Two County-Owned Properties into One**

3. **Administrative Code Change**

C. Risk Manager (*Scott Sprague*)

1. **Insurance Waivers**

- a. *Greater Corning Chamber of Commerce*
b. *Greater Hammondsport Chamber of Commerce*
c. *Finger Lakes Performing Provider System (FLPPS)*
d. *Jim Gallagher – Youth in Government*

D. County Clerk (*Judy Hunter*)

1. **Major Equipment**

E. County Manager (*Jack Wheeler*)

1. **Risk Manager Appointment**

2. **County Office Fiber Project**

V. OLD BUSINESS

VI. NEW BUSINESS

A. **Setting 2016 Meeting Schedule**

VII. ADJOURNMENT

Please note that the opportunity for Public Comment is only offered at the monthly Legislative Meetings which are held the 4th Monday of each month at 10:00 a.m., unless otherwise noted on the Legislative Calendar. If you have an issue you wish to discuss with a Standing Committee, you must receive the permission of the Chairman of the Standing Committee prior to that meeting and be placed on the agenda.

If you have a disability and need accommodations, please call the Clerk of the Legislature’s Office at (607) 664-2247 at least 48 hours prior to the scheduled meeting to advise what accommodations will be necessary.